Meeting Minutes of the  
NORTH FRONT RANGE TRANSPORTATION &  
AIR QUALITY PLANNING COUNCIL  

May 29, 2018  
North Front Range MPO  
419 Canyon Ave., Suite 300  
Fort Collins, CO  

Voting Members Present:  
Tom Donnelly - Chair  
William Karspeck  
Kevin Ross  
Mark Clark  
Dave Clark  
Elizabeth Austin  
Donald McLeod  
Kathy Gilliland  
Sean Conway  
Kristie Melendez  

Voting Members Absent:  
Chris Colclasure  
Gerry Horak  
Robb Casseday  
Troy Mellon  
Paula Cochran  
Aaron Pearson  

MPO Staff:  
Suzette Mallette, Interim Executive Director  

In Attendance:  
Butch Hause, Marni Nathan Kloster, Steve Olson and Jed Scott  

Chair Donnelly called the MPO Council meeting to order at 6:32 p.m.  

PUBLIC COMMENT:  
There was no public comment.  

APPROVAL OF THE MEETING AGENDA:  
ROSS moved to approve the May 29, 2018 meeting agenda. The motion was seconded and passed unanimously.  

EXECUTIVE SESSION:  
Chair Donnelly announced the agenda included two executive sessions and the council would be going into the first session regarding the former executive director of the North Front Range MPO. He stated he believed the council would take action following each executive session.  

ROSS moved to go into an executive session pursuant to C.R.S. § 24-6-402(4)(E)(I), to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators, and C.R.S. § 24-6-402(4)(b), to seek the advice of the council’s attorneys regarding the same. The motion was seconded and passed unanimously.
Council entered Executive Session at 6:35 p.m. The session lasted approximately thirty-one minutes.

Chair Donnelly reopened the regular meeting at 7:06 p.m.

EXECUTIVE SESSION ACTION:

Chair Donnelly stated a recording of the Executive Session had been made and would be retained by MPO Attorney, Jed Scott, for a period of approximately ninety days.

ROSS MOVED TO RESCIND THE JANUARY 4, 2018 TERMINATION OF CLAIMANTS CONTRACT/EMPLOYMENT AND EXCEPT THE CLAIMANT RESIGNATION EFFECTIVE JANUARY 4, 2018 AND APPROVE THE TERMS OF THE SETTLEMENT AND AUTHORIZE TOM DONNELLY, A MEMBER OF THE BOARD, ON BEHALF OF THE NFRMPO. The motion was seconded and passed unanimously.

EXECUTIVE SESSION:

Chair Donnelly announced the Council would now go into Executive Session regarding the new Executive Director’s contract and he expected action to follow the session.

ROSS MOVED TO GO INTO AN EXECUTIVE SESSION REGARDING THE NEW EXECUTIVE DIRECTOR’S CONTRACT PURSUANT TO C.R.S. § 24-6-402(4)(E)(I), TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING A STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS, AND C.R.S. § 24-6-402(4)(b), TO SEEK THE ADVICE OF THE COUNCIL’S ATTORNEYS REGARDING THE SAME. The motion was seconded and passed unanimously.

Council entered Executive Session at 7:09 p.m. The session lasted approximately six minutes.

Chair Donnelly reopened the regular meeting at 7:15 p.m.

EXECUTIVE SESSION ACTION:

Chair Donnelly stated a recording of the Executive Session had been made and would be retained by MPO Attorney, Jed Scott, for a period of approximately ninety days.

ROSS MOVED TO APPROVE RESOLUTION 2018-13 TO ESTABLISH A MONEY PURCHASE PLAN (109873) IN THE FORM OF THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA) RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST. The motion was seconded and passed unanimously.

ROSS MOVED TO APPROVE THE NEW EXECUTIVE DIRECTOR, SUZETTE MALLETTE, AND THE FORM PROVIDED BY NFRMPO STAFF TO BE SIGNED BY TOM DONNELLY, NFRMPO CHAIR. The motion was seconded and passed unanimously.

The meeting was adjourned at 7:16 p.m.

Meeting minutes submitted by: Renae Steffen, MPO Staff