

NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL

MEETING AGENDA

March 5, 2020

Fort Collins Utilities Administration Building, 222 LaPorte Ave., Fort Collins, CO

Council Dinner 5:30 p.m.

MPO Council Meeting – 6:00 to 8:30 p.m.

Pledge of Allegiance

Public Comment- 2 Minutes each (accepted on items not on the Agenda) Anyone in the audience will be given time to speak to items on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the regular agenda. Members of the public will be given an opportunity to speak to all other items prior to Council action being taken.)

- 1) Acceptance of Meeting Agenda
- 2) Approval of Minutes–Lead Planning Agency for Air Quality/MPO- February 6, 2020 (Pg. 8)

[Lead Planning Agency for Air Quality Agenda](#)

COUNCIL REPORTS:

Est. Time

- | | | |
|---|---|------|
| 3) Air Pollution Control Division (APCD) | Rick Coffin- Air Quality & Transportation Planner, APCD | 6:05 |
| 4) Regional Air Quality Council (RAQC) (Pg. 12) | (Written) | |

[Metropolitan Planning Organization Agenda](#)

REPORTS:

Est. Time

- | | | |
|------------------------------|---|------|
| 5) Report of the Chair | Dave Clark- Council Chair - City of Loveland | 6:15 |
| 6) Executive Director Report | Suzette Mallette-MPO Executive Director | 6:20 |
| 7) Finance (Pg. 14) | Don McLeod- Finance Committee Chair | 6:25 |
| 8) TAC (Pg. 15) | (Written) | |
| 9) Mobility | (Written) | |

CONSENT AGENDA:

- | | | |
|--|------------------------------------|------|
| 10) FY2019 4 th Quarter Unaudited Financials (Pg. 16) | Lisa Gagliardi- Accounting Manager | 6:30 |
|--|------------------------------------|------|

ACTION ITEMS:

Est. Time

- | | | |
|--|---|------|
| 11) February 2020 Off-Cycle TIP Amendment (Pg. 29)
Resolution 2020-10 | AnnaRose Cunningham-Planner I | 6:35 |
| 12) FY2020 UPWP Amendment (Pg. 33)
Resolution 2020-11 | Becky Karasko- Transportation Planning Director | 6:40 |
| 13) Fort Collins Project Swap (Pg. 39) | Brad Buckman-Special Projects Engineer-Fort Collins | 6:50 |

DISCUSSION ITEM:

- | | | |
|--|--|--------------|
| 14) Multimodal Options Fund (MMOF)
Call for Projects (Pg. 42) | Becky Karasko | 7:05 |
| 15) NFRMPO Boundary Focus Group (Pg. 65) | Tom Donnelly- Larimer County Commissioner
Barbara Kirkmeyer- Weld County Commissioner | 7:40
7:55 |

COUNCIL REPORTS:

- | | | |
|----------------------------|--|------|
| Transportation Commission | Kathleen Bracke- Transportation Commissioner | |
| I-25 Update | Heather Paddock- CDOT R4 Director | |
| STAC (Pg. 66) | Dave Clark | |
| Host Council Member Report | Kristin Stephens- Fort Collins Councilmember | 8:00 |

MEETING WRAP UP:

Next Month's Agenda Topic Suggestions

NEXT MPO COUNCIL MEETING: April 3, 2020- Weld County



MPO Planning Council

City of Loveland

Dave Clark, Councilmember- Chair

Alternate- Steve Olson, Councilmember

Town of Severance

Donald McLeod, Mayor- Vice Chair

Alternate- Frank Baszler, Trustee

Town of Windsor

Kristie Melendez, Mayor - Past Chair

Alternate- Ken Bennett, Mayor Pro Tem

Town of Berthoud

William Karspeck, Mayor

Alternate-Jeff Hindman, Mayor Pro Tem

Town of Eaton

Lanie Isbell, Mayor Pro Tem

Alternate- Glenn Ledall, Trustee

City of Evans

Mark Clark, Mayor Pro Tem

Alternate- Brian Rudy, Mayor

City of Fort Collins

Kristin Stephens, Mayor Pro Tem

Alternate- Wade Troxell, Mayor

Town of Garden City

Fil Archuleta, Mayor

Alternate-Alex Lopez, Councilmember

City of Greeley

Brett Payton, Councilmember

Alternate-John Gates, Mayor

Town of Johnstown

Troy Mellon, Councilmember

Town of LaSalle

Paula Cochran, Trustee

Alternate-Claudia Reich, Mayor Pro Tem

Larimer County

Tom Donnelly, Commissioner –

Alternate- Steve Johnson- Commissioner

Town of Milliken

Elizabeth Austin, Mayor Pro Tem

Town of Timnath

Lisa Laake, Trustee

Weld County

Barbara Kirkmeyer, Commissioner

Alternate- Steve Moreno, Commissioner

CDPHE- Air Pollution Control Division

Rick Coffin, Planner

Colorado Transportation Commission

Kathleen Bracke, Commissioner

Alternate- Heather Paddock, Acting Region 4 Director



MPO MEETING PROCEDURAL INFORMATION

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
 - MPO Chair introduces the item; asks if formal presentation will be made by staff
 - Staff presentation (optional)
 - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
 - Planning Council questions of staff on the item
 - Planning Council motion on the item
 - Planning Council discussion
 - Final Planning Council comments
 - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

GLOSSARY

5303 & 5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5307	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
5309	FTA program funding for capital investments
5310	FTA program funding for enhanced mobility of seniors and individuals with disabilities
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5326	FTA program funding to define “state of good repair” and set standards for measuring the condition of capital assets
5337	FTA program funding to maintain public transportation in a state of good repair
5339	FTA program funding for buses and bus facilities
3C	Continuing, Comprehensive, and Cooperative
7th Pot	CDOT’s Strategic Investment Program and projects—originally using S.B. 97-01 funds
AASHTO	American Association of State Highway & Transportation Officials
ACP	Access Control Plan
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic (also see AWD)
AIS	Agenda Item Summary
AMPO	Association of Metropolitan Planning Organizations
APCD	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
AQC	Congestion Mitigation & Air Quality Improvement Program funds (also CMAQ)
AQCC	Air Quality Control Commission (of Colorado)
AWD	Average Weekday Traffic (also see ADT)
CAAA	Clean Air Act Amendments of 1990 (federal)
CBE	Colorado Bridge Enterprise funds
CDOT	Colorado Department of Transportation
CDPHE	Colorado Department of Public Health and Environment
CMAQ	Congestion Mitigation and Air Quality (a FHWA funding program)
CMP	Congestion Management Process
CNG	Compressed Natural Gas
CO	Carbon Monoxide
CPG	Consolidated Planning Grant (combination of FHWA PL112 & FTA 5303 planning funds)
CFY	Calendar Fiscal Year
DOT	(United States) Department of Transportation
DRCOG	Denver Regional Council of Governments
DTD	CDOT Division of Transportation Development
DTR	CDOT Division of Transit & Rail
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
FAST ACT	Fixing America’s Surface Transportation Act (federal legislation, December 2015)
FASTER	Funding Advancements for Surface Transportation and Economic Recovery (Colorado’s S.B. 09-108)

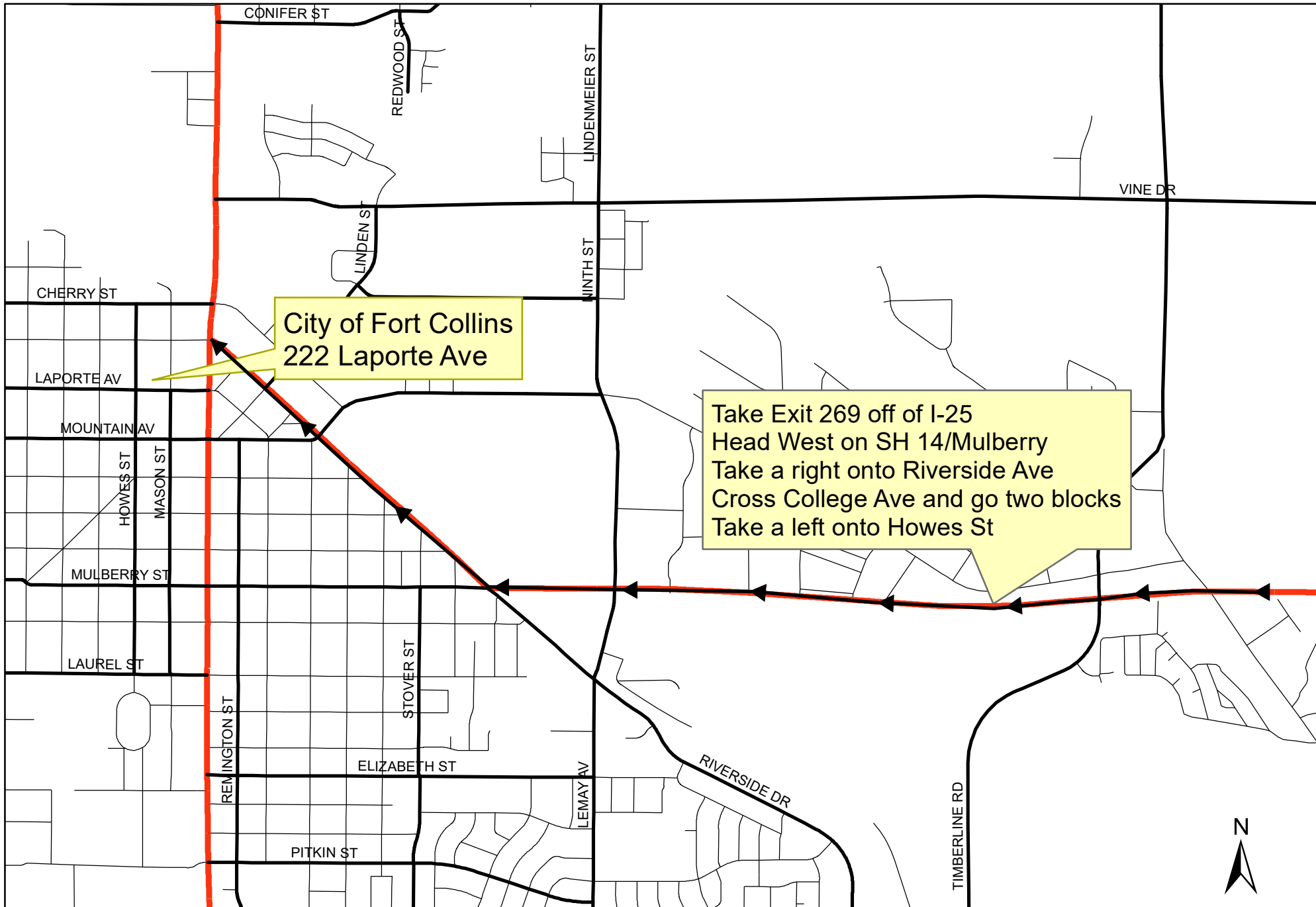
GLOSSARY (cont'd)

FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FRA	Federal Railroad Administration
FY	Fiscal Year (October - September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
HOV	High Occupancy Vehicle
HPTE	High-Performance Transportation Enterprise (Colorado)
HTF	Highway Trust Fund (the primary federal funding source for surface transportation)
HUTF	Highway Users Tax Fund (the State's primary funding source for highways)
INFRA	Infrastructure for Rebuilding America
I&M or I/M	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
ITS	Intelligent Transportation Systems
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
MDT	Model Development Team
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MVEB	Motor Vehicle Emissions Budget
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
NFRT & AQPC	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
NFRMPO	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
NHS	National Highway System
NOx	Nitrogen Oxide
OBD	On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)
O₃	Ozone
PL112	Federal Planning (funds)
PPP (also P3)	Public Private Partnership
R4 or R-4	Region 4 of the Colorado Department of Transportation
RAQC	Regional Air Quality Council
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RTP	Regional Transportation Plan
RTP (see TAP or TA)	Recreational Trails Funds - FHWA Environment funds
SH	State Highway
SIP	State Implementation Plan (air quality)
SOV	Single Occupant Vehicle

GLOSSARY (cont'd)

SPR	State Planning and Research (federal funds)
SRP	State Rail Plan
SRTS (<i>see TAP and TA</i>)	Safe Routes to School (a pre-MAP-21 FHWA funding program)
STAC	State Transportation Advisory Committee
STIP	Statewide Transportation Improvement Program
STU	Surface Transportation Metro (a FHWA funding program that is a subset of STP)
STP	Surface Transportation Program (a FHWA funding program)
STBG (previously STP-Metro)	Surface Transportation Block Grant (a FAST Act FHWA funding program)
TAC	Technical Advisory Committee (of the NFRMPO)
TA (previously TAP)	Transportation Alternatives program (a FHWA funding program)
TAZ	Transportation Analysis Zone (used in travel demand forecasting)
TC	Transportation Commission of Colorado
TDM	Transportation Demand Management
TIGER	Transportation Investment Generating Economic Recovery a competitive federal grant program
TIP	Transportation Improvement Program
Title VI	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
TMA	Transportation Management Area (federally-designated place >200,000 population)
TOD	Transit Oriented Development
TPR	Transportation Planning Region (state-designated)
TRAC	Transit & Rail Advisory Committee (for CDOT)
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compound

Directions to the City of Fort Collins 222 Laporte Ave



**Meeting Minutes of the
NORTH FRONT RANGE TRANSPORTATION &
AIR QUALITY PLANNING COUNCIL**

**February 6, 2020
Eaton Area Community Center
1675 3rd Street
Eaton, CO**

Voting Members Present:

Dave Clark- CHAIR	-Loveland
William Karspeck	-Berthoud
Mark Clark	-Evans
Kristin Stephens	-Fort Collins
Brett Payton	-Greeley
Troy Mellon	-Johnstown
Tom Donnelly	-Larimer County
Paula Cochran	-LaSalle
Don McCleod	-Severance
Lisa Laake	-Timnath
Barbara Kirkmeyer	-Weld County
Kathleen Bracke	-Transportation Commission

Voting Members Absent:

Rick Coffin	-CDPHE
Kevin Ross	-Eaton
Fil Archuleta	-Garden City
Elizabeth Austin	-Milliken
Kristie Melendez	-Windsor

MPO Staff:

Suzette Mallette, Executive Director; Renae Steffen, Administrative Director; Lisa Gagliardi, Accounting Manager; Alex Gordon, Mobility Coordinator/ Transportation Planner II, and AnnaRose Cunningham, Transportation Planner I.

In Attendance:

Dawn Anderson, Jeff Bailey, Frank Baszler, Cody Bird, Drew Brooks, Rich Christy, Chad Crager, Jim Eussen, Jamie Grimm, Butch Hause, Joel Hemeseth, Myron Hora, Wayne Howard, Lanie Isbell, Mark Jackson, Will Jones, Dave Kisker, Michelle Martin, Steve Moreno, Mitch Nelson, Annabelle Phillips, Evan Pinkham, Randy Ready, Karen Schneiders, James Usher, and Kaley Zeisel.

Chair Clark called the MPO Council meeting to order at 6:00 p.m. He noted Mayor Ross from the Town of Eaton had to leave the meeting and introduced Mayor Pro Tem, Lanie Isbell, who would be joining the meeting in his place as host.

Public Comment:

There was no public comment.

Move to Approve Agenda:

M. Clark **moved** to approve the February 6, 2020 Meeting Agenda as Submitted. The motion was **seconded** and **passed** unanimously.

Move to Approve Minutes:

McLeod **moved** to approve the January 9, 2019 Council Meeting Minutes as submitted. The motion was **seconded** and **passed** unanimously.

Lead Planning Agency for Air Quality Agenda

Chair Clark opened the Air Quality portion of the meeting.

Air Pollution Control Division (APCD)

A written report was provided.

Regional Air Quality Council (RAQC)

A written report was provided.

Metropolitan Planning Organization (MPO) Agenda

Chair Clark opened the MPO portion of the meeting.

Reports:

Report of the Chair:

Chair Clark announced the Statewide Transportation Advisory Committee (STAC) assignments. He will be the STAC Chair and Vice-Chair McLeod, Director Mallette, and the Transportation Planning Director would all be Alternates. He then informed the Council Tier I projects prioritized at the January 16th Work Session for CDOT's 10-Year Strategic Pipeline of Projects had been discussed at the recent 4 TPR's Chair meeting. CDOT R4 Director Heather Paddock, convened this meeting to create a Region 4 list that the four TPRs agreed to would be submitted to the Transportation Commission. Although Denver Regional Council of Governments (DRCOG) had not initially prioritized I-25, following conversation among the group, the North I-25 corridor was added to their priority list along with the NFR and UFR, with Segment 5 being the top priority for Region 4 due to its statewide significance.

Clark also reported the Denver Metro Mayor's Caucus is discussing the possibility of raising regional transportation revenues with Empower MPO's (EMPO) whose purpose is to make the creation of Regional Transportation Authorities (RTA's) an easier process. The five existing MPOs could be empowered via state legislation to have the authority to tax for transportation. Next steps are to write a statute with the authority to empower MPOs to form RTAs, outreach to MPOs and other jurisdictions statewide (including possibly the rural transportation planning regions), and work with the legislature on enabling authority in 2020.

Executive Director Report:

Mallette introduced Lisa Gagliardi, the new Accounting Manager to the Council and briefly reviewed her written report with the Council, highlighting the following:

- Executive Summaries of Council meeting will be out by the Monday following meetings.
- E.D. Goals are on consent because no formal action was taken at the January meeting.
- A grant submitted for OC/OC trip discover software looks highly favorable.
- MMOF applications were received by the deadline for 14 projects from 7 communities. The total request was \$5,651,417, only \$76,000 short of funding everything.
- Reminder: Scoring Committee meets next week – all applicants must attend.

TAC:

A written report was provided.

MOVE TO APPROVE CONSENT AGENDA:

McLeod **moved** to *approve the Consent Agenda*. The motion was **seconded** and **passed** unanimously.

Items on the Consent Agenda included:

- 2020 Executive Director Goals
- 2016-2020 NFRMPO Targets for Safety Performance Measures
- 10-Year Strategic List of Projects

ACTION ITEMS:

Transfort FY2020 Program of Projects (POP)

Annabelle Phillips, Project Manager at City of Fort Collins Transfort, briefly reviewed the three FTA Section's 5307, 5310 and 5339 apportionments for the Fort Collins Transportation Management Area (TMA), noting no negative comments were received during any of the opportunities for public comment. The City of Fort Collins will meet all federal requirements as the Designated Recipient of these specific FTA funds.

Stephens **moved** to *APPROVE RESOLUTION 2020-08 ADOPTING AN AMENDMENT TO THE FY2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) REGARDING FTA \$5307, \$5310, \$5339 FORT COLLINS/LOVELAND/BERTHOUD TRANSPORTATION MANAGEMENT AREA (TMA) PROGRAM OF PROJECTS FOR FFY20*. The motion was **seconded** and **passed** unanimously.

January 2020 TIP Amendment

AnnaRose Cunningham, Transportation Planner I, informed the Council there had been two requests for the January TIP Amendment cycle from CDOT Region 4 and briefly reviewed the projects with the Council. She noted no public comments had been received during the posted 30-day period.

McLeod **moved** to *APPROVE RESOLUTION 2020-09 APPROVING THE JANUARY 2020 AMENDMENT TO THE FY2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)*. The motion was **seconded** and **passed** unanimously.

Premium Transit Feasibility Study Scope

Alex Gordon, Transportation Planner II/Mobility Coordinator provided the Premium Transit Feasibility Study scope of work to the Council, noting the revisions made as requested at the January 9th meeting; identify corridors to be studied, an expanded focus on regional "transit" versus regional "rail", explanation of the study's potential scope of work, and funding options to combine with the \$125k of Multimodal Options Funds approved contingently for the study at the January Council meeting. Council discussed the scope at length noting the following:

- Premium Transit includes all modes excluding local buses.
- The prime focus needs to be connection from one community to another, preferably to major destination centers in the North Front Range.
- Preservation of Right of Way, identified in the study, will be much more cost effective now than in 20 years.
- The study is expensive and seems unnecessary to some, but in order to identify all the process details, the feasibility of the transit program must be studied.

Kirkmeyer **moved** to *APPROVE THE PREMIUM TRANSIT FEASIBILITY STUDY SCOPE OF WORK AND FUND USING \$125k IN VANGO™ SALES TAX SURPLUS FUNDS*. The motion was **seconded** and **passed** with one vote against.

DISCUSSION ITEM:

NFRMPO Boundary Focus Group

Kirkmeyer stated she had a discussion with CDOT Deputy Director, Herman Stockinger, regarding funding a facilitator to help educate the municipalities on how and why MPO boundaries are set, and possibly creating a guidebook for future boundary changes. The meeting is scheduled for February 19th to include CDOT, County Commissioners from Larimer, Morgan, and Weld Counties, and Director Mallette. Meeting attendees will report back to the Council on the outcome of the meeting. The NFRMPO should consider setting aside funds to assist in the process as the Upper Front Range has already committed to \$5k of grant funds. Council members agreed the goal of considering boundary changes for the two organizations is to make decisions which are positive for the region and the State of Colorado. Kirkmeyer and Donnelly both stated Weld County's desire to no longer be split between three planning regions.

D. Clark reminded the Council that originally the agenda item was a request from the Town of Wellington to move from the UFR to the NFR and the item had been continued to the April 1 meeting. Cody Bird, Wellington Town Manager requested the items be separate from one another, noting the Mayor of Wellington had ardently expressed the commonality his town shared with Fort Collins, Timnath, Windsor and others. Mallette will work with the Council members and CDOT on the best way to move forward with the discussion. D. Clark committed to providing a response to the Town of Wellington at the April meeting as initially promised.

COUNCIL REPORTS:

Transportation Commission Report /CDOT Region 4

Bracke reported on the following:

- Heather Paddock and Region 4 were acknowledged for their work on the 10-Year Strategic Pipeline of Projects List. Director Mallette and MPO were recognized for holding a successful work session to get all MPO communities' input on the projects. The TC will be reviewing the list from all over the State at their March meeting.
- TC workshops and meetings are now live-streamed.
- The third Governor's Round Table on Transportation will be February 10th.

I-25 Update

There was no update.

US 34 Coalition

D. Clark indicated Troy Mellon was the new Chair of the US34 Coalition. Mellon reported the Coalition met earlier on February 6th and received a briefing on the following interchanges: US34/US85, US34/35th Ave & US34/47th, and US34/I-25. Also discussed were ways the Coalition could work even more collaboratively with the MPO and CDOT moving forward. Their next meeting is May 7th in the City of Evans.

STAC Report

A written report was provided. Bracke asked Council members to clarify their RPP preference for her, as noted on page 2, item 9 in the report for her discussion at the TC meeting.

Host Council Member Report- Mayor Pro Tem Isbell welcomed everyone to Eaton, recognizing Eaton High School Culinary Class for the meal provided to Council. She reported the Hometown Revitalization Committee had created a video to enter into HGTV's Home Town Takeover. Eaton will partner with Habitat for Humanity to beautify some area homes for their April Clean-Up days.

Meeting Wrap-Up:

Next Month's Agenda Topic Suggestions:

No suggestions were made.

The meeting was adjourned at approximately 7:37 p.m.
Meeting minutes submitted by: Renae Steffen, MPO Staff



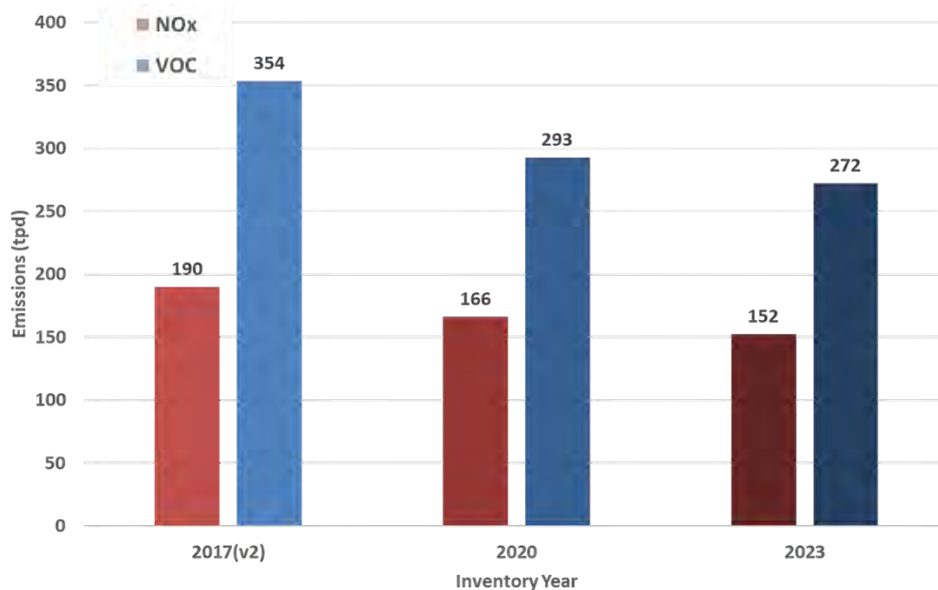
Date: February 25, 2020

From: Mike Silverstein
Executive Director

To: North Front Range Metropolitan Planning Organization

Subject: Monthly Briefing Memorandum

As presented to the NFRMPO in the RAQC’s January monthly briefing memo, ozone-forming emissions from most sources are projected to trend lower. When today’s ozone-forming emissions are projected forward based on population growth, vehicle traffic trends, industrial activity, and the emission control measures already in place, improved ozone levels are anticipated.



This good progress will get the region closer to attaining 70 ppb, but additional measures will most likely be needed.

Until we have updated ozone modeling information that projects 2023 ozone concentrations (to be available by June 2020), we have estimated the emission reductions that will be needed to attain to 70 parts per billion standard and the progress already made towards these goals.

Estimated Emission Reductions Needed by 2023 to Attain the 70 ppb NAAQS*	-130/-155 tpd VOCs	-30/-40 tpd NOx
2017-2023 On-Road Mobile New car standards, fleet turnover, I/M, fuels standards	-16 tpd	-29 tpd
2017-2023 O&G Area Sources Leak detection/repair, storage tank controls	-63 tpd	-2 tpd
2017-2023 O&G Point Sources	+2 tpd	+2 tpd
2019 O&G Rules	At least -4 tpd (at least -12 tpd ROS)	
2017-2023 Point Sources State/federal requirements	+2 tpd	+1 tpd
2017-2023 EGU's Regional haze rules, state/federal requirements		-5 tpd
2017-2023 Area Sources AIM/consumer products rules, federal standards	-9 tpd	
2017-2023 Non-Road Mobile Federal standards	+2 tpd	-6
Total (so far)	-86 tpd	-39 tpd

The RAQC's Controls Strategy Committee is continuing to evaluate VOC and NOx emission reduction strategies to determine additional cost-effective approaches.

The RAQC Board's next monthly meeting is scheduled for March 6. The agenda will include presentation and discussion of vehicle trip reduction programs for large employers, presentation of draft chapters for the upcoming "serious ozone area" State Implementation Plan, and a review of the *Simple Steps. Better Air.* public education and outreach program.

The RAQC will hold its April 3 monthly meeting in the Greeley area. The agenda for the meeting is under development and tours of local oil and gas operations are being arranged.

FINANCE COMMITTEE REPORT

- Finance Committee met on February 19, 2020
- The new audit firm McGee Hearne & Paiz (MHP) LLP was introduced and went over the status of the audit.
 - They will prepare the financial statements for 2019 and staff will take this responsibility back for 2020.
 - They are on target to have a draft audit and financial statements complete in April and final financials to Planning Council in May
- The committee reviewed the 4th Quarter Unaudited Financial Statements.
 - The committee recommends Council accept the 4th Quarter Unaudited Financial Statements.
- The committee reviewed the UPWP Amendments for Expansion of Mobility Program and North Front Range Transit Analysis
 - The committee recommends Council approve the 2020 UPWP amendments for Expansion of Mobility Program and North Front Range Transit Analysis

**EXECUTIVE SUMMARY of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council
February 19, 2020**

APPROVAL OF THE JANUARY 15, 2020 TAC MINUTES

Schneiders moved to approve the January 15, 2020 TAC minutes. Klockeman seconded the motion, which was approved unanimously.

ACTION ITEMS

February 2020 Off-Cycle TIP Amendment – Anderson moved to approve the February 2020 Off-Cycle TIP Amendment. Oberschmidt seconded the motion, which was approved unanimously.

FY2020 UPWP Amendment – Klockeman moved to approve the FY2020 UPWP Amendment. Schneiders seconded the motion, which was approved unanimously.

DISCUSSION ITEMS

10-Year List of Strategic Projects Work Session Follow-Up – Mallette stated CDOT anticipates an additional \$500M in state transportation funding could become available between 2024 and 2030. If this occurs, approximately \$150M would be allocated to the NFRMPO. Each Transportation Planning Region (TPR) created a list of prioritized projects for the STIP. The NFRMPO, DRCOG, Upper Front Range TPR, and Eastern TPR have agreed to contribute a combined \$196.4M of this anticipated funding to I-25 Segment 5, between SH66 and SH56. The Loveland to Greeley Transit Service would receive \$13.2M. The Transportation Commission will take action on the list in March 2020 and the list is subject to change based on regional priorities.

In the Colorado State Legislature, there is currently a proposal called Empower MPOs (E-MPO) to allow MPOs to act as the taxing authority of a Regional Transportation Authority (RTA) for transportation projects. Each Planning Council representative would have the ability to vote on behalf of their community in favor of placing an initiative on the ballot. The legislation would make it easier to propose regional transportation funding mechanisms. Mallette noted if a ballot initiative were to pass in the DRCOG region, it would reduce the likelihood of passing future statewide transportation initiatives.

There is also a four-pronged proposal in the State Legislature to fund transportation through a \$50M general fund transfer, the ability to bond, increasing the state gas tax, and increasing alternative fuel vehicle registration fees.

Multimodal Options Fund (MMOF) Call for Projects – Cunningham stated there were 14 applications submitted, including seven bicycle and pedestrian, three transit, and four multimodal/other projects. Transfort withdrew their Transit Funding Study application. The remaining 13 projects had a total request of \$5,576,917, which was \$1,909 more than the available funding. Transfort offered to reduce their request by \$1,909 to fully fund the remaining projects. The Scoring Committee recommended funding all 13 projects with this change. TAC recommended any additional MMOF funds that become available be used to offset the overmatch of the highest ranked project with an overmatch. Project sponsors are required to give a short presentation about their projects at the March 5, 2020 Planning Council meeting.

DISCUSSION/ACTION ITEMS

Fort Collins Project Swap (CMAQ) – Buckman stated the City of Fort Collins would like to request CMAQ FY2023 funding for the College Ave and Trilby project be exchanged with Transfort FY2022 CMAQ funding for bus replacement in the amount of \$387,371 due to project readiness. Klockeman moved to approve the Fort Collins Project Swap. Oberschmidt seconded the motion, which was approved unanimously.



MEMORANDUM

To: NFRMPO Council

From: Lisa Gagliardi

Date: March 5, 2020

Re: CY 2019 4th Quarter Unaudited Financial Statements

The North Front Range Transportation and Air Quality Planning Council (NFRT&AQPC) Unaudited Financial Statements for the 4th Quarter of Calendar Year 2019 are attached for your review and acceptance. This includes financial statements for the Metropolitan Planning Organization (MPO) and the VanGo™ program (VanGo). (See notes below for basis of accounting and explanation of indirect costs.)

MPO Highlights-4th Quarter

The MPO received funding in March 2019 from the National Aging and Disability Transportation Center to run a proof of concept program for a one call/one click center, as well as a contract for \$5304 funding to complete a business and financial plan for a "One Call/One Click" center. Both of these projects were successfully completed during the fourth quarter.

Costs associated with replacing the Finance Director were not budgeted, resulting in office operating costs being over budget.

The fourth quarter revenues exceeded expenditures resulting in a net annual increase of \$101,469. Most of the excess is from the higher indirect rate that CDOT assigned the MPO beginning in October 2019 to compensate for previous years unrecovered expenses.

Detailed notes regarding budget variances are provided on the North Front Range MPO statements.

VanGo™ Highlights-4th Quarter

FY 2018 and FY 2019 §5307 and §5339 funds were exchanged with the City of Fort Collins for local dollars. This agreement provides the VanGo™ program with 62% of the allocated federal amount in local funds allowing for flexible use of the funds and not being subject to the Buy America waiver when purchasing vehicles. The FY 2018 §5307 funds (\$564,068) and §5339 (\$72,031) were billed in 2018. The §5307 funds were received during the 4th quarter of 2018. The §5339



funds were received in July. The FY 2019 §5307 funds (\$505,792) and §5339 (\$58,097) were billed in August 2019. The §5307 funds were received in August, the §5339 funds have not been collected as of December 31, 2019

Detail notes regarding budget variances are provided on the VanGo™ statements.

Action

The Finance Committee recommends that the North Front Range Transportation & Air Quality Planning Council review and accept the 2019 fourth quarter Unaudited Financial Statements dated December 31, 2019.

Notes

Note 1:

The NFRMPO operates on an accrual basis of accounting for the for reporting financial records. Accrual basis of accounting means that revenues are recognized when earned and expenses when incurred.

Note 2:

The NFRMPO is reimbursed for indirect costs using a CDOT approved indirect cost rate. Indirect costs are those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit to both projects and activities. Indirect costs include costs which are frequently referred to as overhead expenses (for example rent) and general administrative expenses (for example accounting department costs and office supplies). In approving annual indirect cost rates, CDOT uses expenditures based on the last audited financial statements, usually two years in arrears (for example, the 2019 indirect cost rate was calculated using the 2017 audited financial statement information). If the approved rate results in an overage or a shortfall compared to actual expenses, these amounts are added or subtracted from indirect costs the following year. The rate is calculated by dividing the indirect costs by direct payroll which includes salaries and benefits.

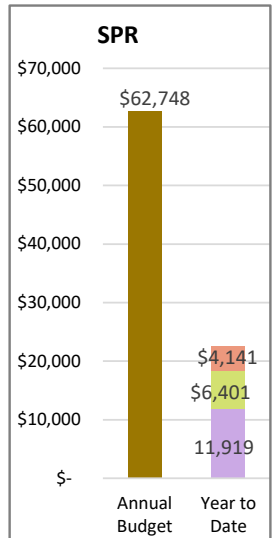
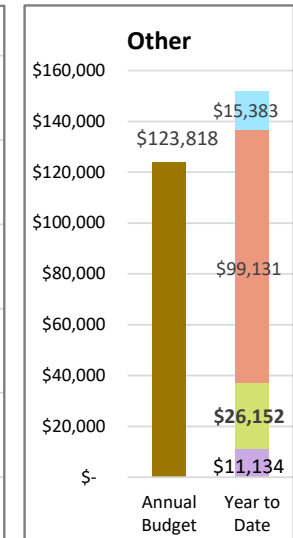
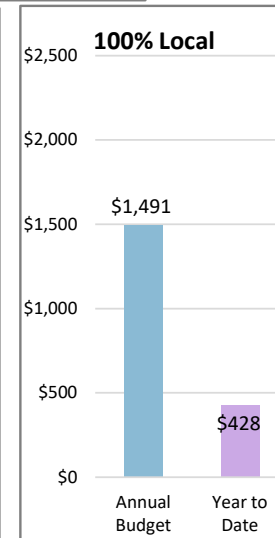
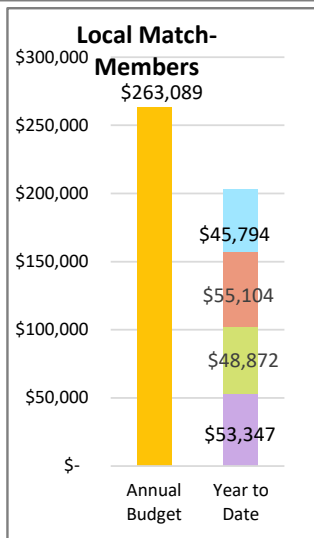
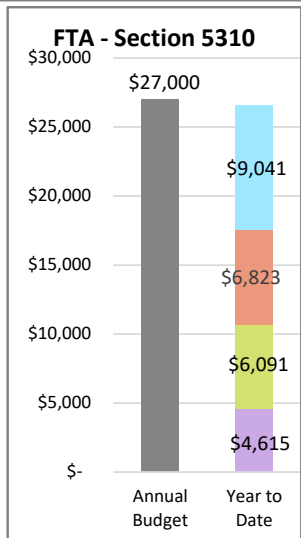
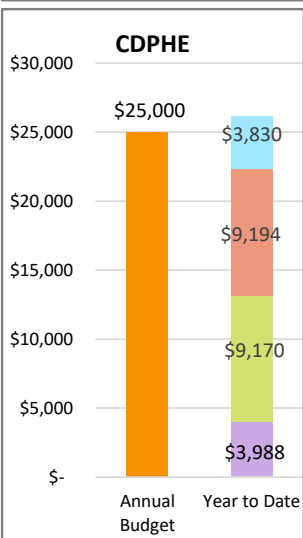
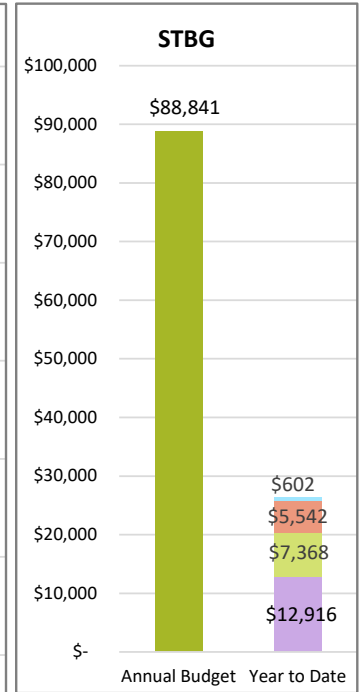
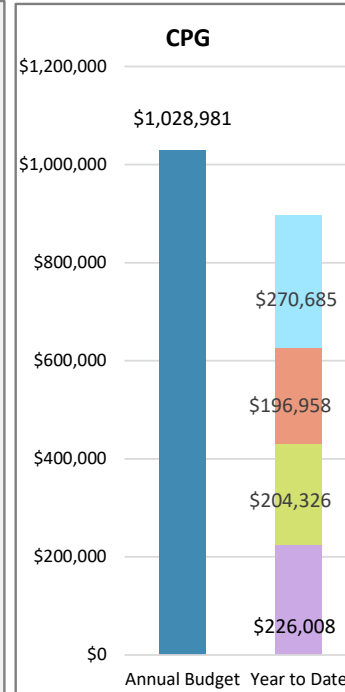
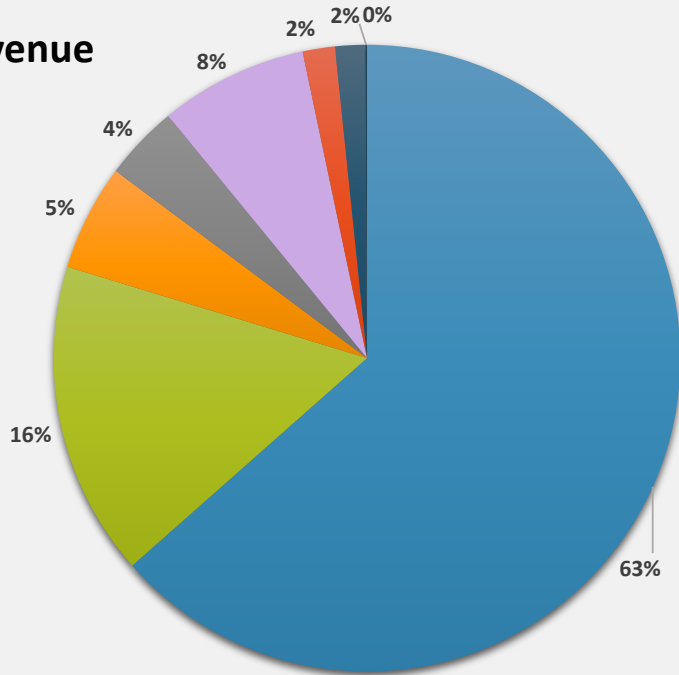
Metropolitan Planning Organization - REVENUE

Annual Budgeted Revenue vs. Revenue - 2019

Q1 Q2 Q3 Q4

Annual Budgeted Revenue

- CPG
- STBG
- CDPHE
- FTA - Section 5310
- State Planning Funds (SPR)
- Local Match - Members
- 100% Local
- Other



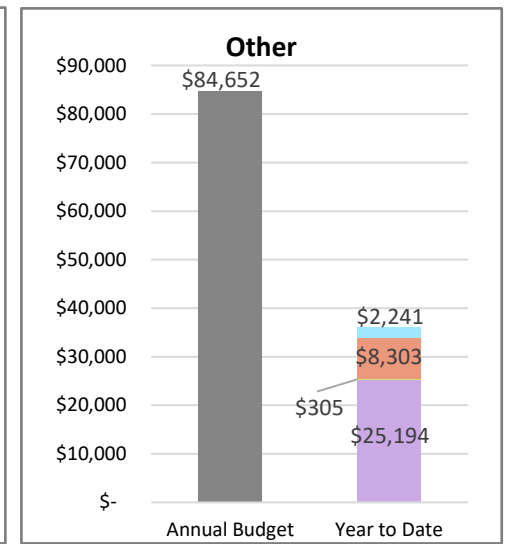
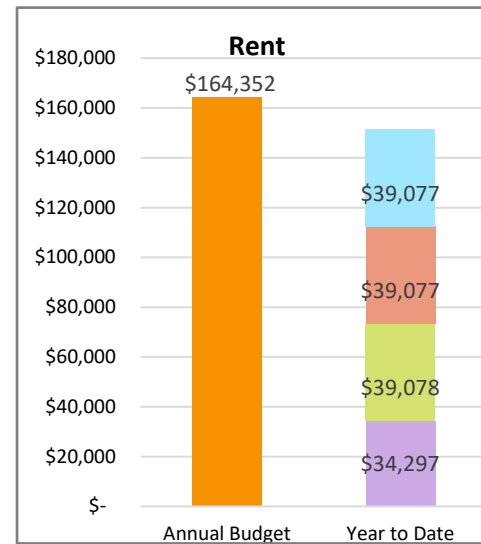
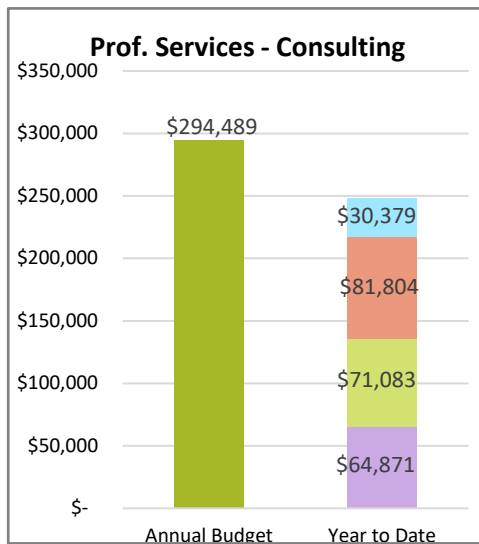
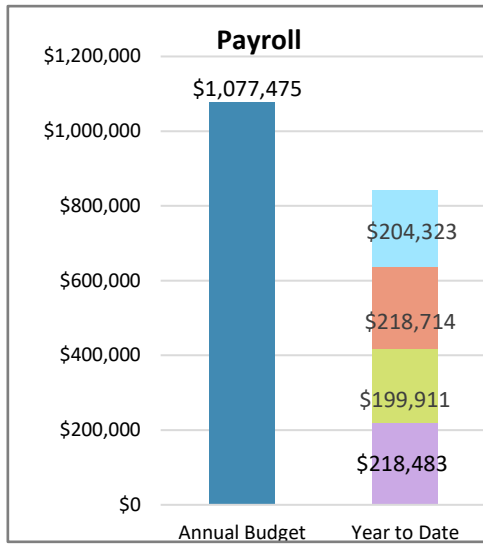
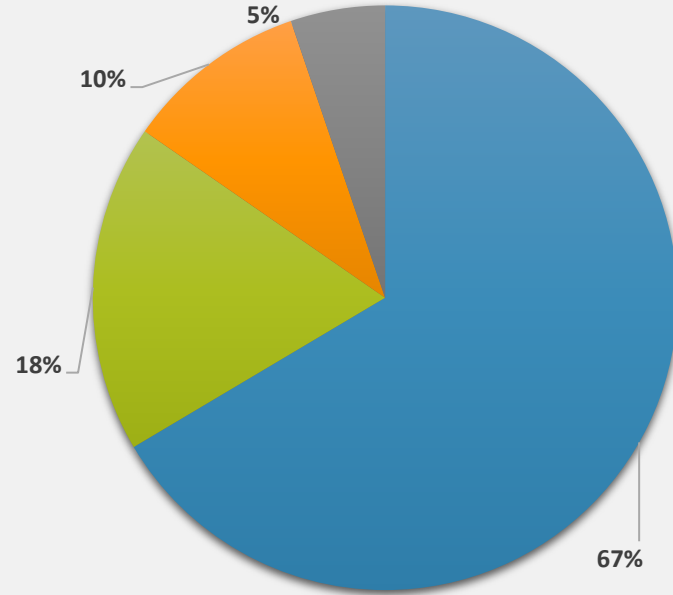
Metropolitan Planning Organization - EXPENSES

Annual Budgeted Expenses vs. Expenses - 2019

Q1 Q2 Q3 Q4

Annual Budgeted Expenses

- Payroll
- Prof. Services - Consulting
- Rent
- Other



METROPOLITAN PLANNING ORGANIZATION
Statement of Net Position
December 31, 2019

ASSETS	
Cash and Cash Equivalents	\$151,678
Cash-Savings	
Investments	383,883
Receivables	314,585
Prepays	4,438
Due From Other Funds	22,919
Capital Assets, net	39,803
Grant Receivables for Long Term Liabilities	
Total Assets	<u>917,305</u>

LIABILITIES AND NET ASSETS

LIABILITIES	
Accounts Payable and Accrued Liabilities	54,865
Deferred Revenue	42,383
Advances From Other Funds	17,092
Long-Term Liabilities	
Capital Leases	
Accumulated Leave	34,461
Total Liabilities	<u>148,800</u>

FUND BALANCE	
Unreserved	667,036
Expenditures	101,469
Total Fund Balance	<u>768,505</u>

Total Liabilities and Fund Balance	<u>917,305</u>
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METROPOLITAN PLANNING ORGANIZATION
Revenues, Expenditures & Fund Balancece
For the Twelve Months Ending December 31, 2019

	4th Qtr Actual	Year to Date Actual	Annual budget	Year to Date Variance	% Complete	
REVENUE						
FHWA-Federal Income-CPG	\$270,685	\$897,977	\$1,028,981	\$131,004	87.27%	
FHWA-Federal Income-STBG	602	26,427	88,841	62,414	29.75%	①
FTA-Federal Income-405C						
FTA-Federal Income-Section 5304	8,375	40,000	32,800	(7,200)	121.95%	②
FTA-Federal Income-5310	9,041	26,569	27,000	431	98.41%	
NADCT Funding	7,254	68,975	67,500	(1,475)	102.18%	③
State Planning Funds		22,461	62,748	40,287	35.80%	
State-CDPHE	3,830	26,181	25,000	(1,181)	104.72%	④
Subtotal Grant Revenue	299,786	1,108,590	1,332,870	224,280	83.17%	
Local Match-Member Entities	45,794	225,061	263,089	38,029	85.55%	
100% Local		428	1,491	1,064	28.68%	
Subtotal Local - All Sources	45,794	225,488	264,581	39,092	85.22%	
Other Funds		6,884		(6,884)	0.00%	⑤
City of Fort Collins Funds	(246)	27,761	23,518	(4,244)	118.04%	⑥
Subtotal Revenue from Other Sources	(246)	34,645	23,518	(11,128)	147.32%	
Miscellaneous Revenue	97	123		(123)	0.00%	⑦
Interest Earned	2,142	10,296		(10,296)	0.00%	⑦
Subtotal Other Revenue Sources	2,238	10,419		(10,419)	0.00%	
Total Revenue- Combined Sources	347,572	1,379,142	1,620,968	241,826	85.08%	
EXPENDITURES/EXPENSES						
Administration	42,692	200,095	277,280	77,185	72.16%	
Transportation Planning	150,879	601,090	761,855	160,765	78.90%	
Mobility Management	10,661	40,163	38,340	(1,822)	104.75%	⑧
Subtotal Payroll Expense	204,232	841,347	1,077,475	236,128	78.09%	
Professional Services & Consulting	30,379	248,136	294,489	46,353	84.26%	
Subtotal professional Services & Consulting	30,379	248,136	294,489	46,353	84.26%	
Fleet Expense		157		(157)	0.00%	
Insurance Expense	615	2,458	4,507	2,049	54.55%	
Office Furniture/Equipment (non-cap)	7,093	15,867	9,319	(6,548)	170.27%	⑨
Office Supplies	1,933	3,086	2,884	(202)	107.00%	
Communications (phone/data/fax)	5,940	18,600	11,462	(7,138)	162.28%	⑩
Postage	241	898	1,447	549	62.07%	
Printing						
Rent	39,077	151,529	164,352	12,823	92.20%	
Credit Card Fees (VanGo)						
Other Office Operating (Facility, Repairs, Recycling, Office Equipment Lease, Backups)	1,462	5,195	3,684	(1,511)	141.01%	⑪
Dues, licensing and Subscriptions	522	5,523	5,786	262	95.47%	
Maintenance Contracts - Copier maintenance/usage	3,158	9,903	20,398	10,495	48.55%	
Software maintenance	908	18,399	18,630	230	98.76%	
Outreach	2,652	7,317	2,591	(4,726)	282.37%	⑫
Other Operating Costs	1,468	2,417	10	(2,407)	23581.66%	⑬
Bad Debt (VanGo)		8		(8)	0.00%	
Event/Meeting Expense	2,020	8,435	9,571	1,136	88.13%	
Indirect Costs	(30,610)	(93,872)	(58,145)	35,727	161.44%	⑭
Travel/Conference/Training Expense	4,838	32,242	32,259	17	99.95%	
Capitalized Equipment /Vehicles			11,250	11,250	0.00%	
Interest Expense		28		(28)	0.00%	
Loan Payments			9,000	9,000	0.00%	
Subtotal Other Expenses	41,318	188,191	249,004	60,813	75.58%	
Total Expenditures/Expenses	275,929	1,277,674	1,620,968	343,294	78.82%	
Excess(Deficiency) of Revenue over Expenditures)	71,643	101,469		(101,469)		⑮

METROPOLITAN PLANNING ORGANIZATION
Revenues, Expenditures & Fund Balance
For the Twelve Months Ending December 2019

Explanation of Variances

- ① New STBG contract delayed while being processed through CDOT procurement/contracting departments
- ② Due to the difference between UPWP budget and MPO calendar Budget less than 100% of this contract appears in the 2019 budget. Contract was for \$40,000 and has been completed at expected cost
- ③ NADTC provided additional funding for trip to Washington DC to present results of the pilot to a Senate Committee after the contract had expired
- ④ CDPHE contracts run July through June, this means that the revenue is not over the current contract
- ⑤ Funds received to attend action institute to increase walking and walkability. Not budgeted in 2019 budget.
- ⑥ Fort Collins exchange funds were higher than anticipated.
- ⑦ Interest and other income is not budgeted in the UPWP.
- ⑧ Additional time was spent in the mobility program due to the pilot program for the one call/one click center and exploring the possibility of expanding the program
- ⑨ Additional equipment was purchased for the new phone system and the server move, these purchases were not budgeted
- ⑩ New phone system was contracted during 1st quarter. Previous service not cancelled due to unforeseen delays.
- ⑪ Cloud Backups for the server was not budgeted, these became necessary with the move of the servers to the MPO.
- ⑫ Due to the new logo and outreach events being approximately twice as successful as previous years additional outreach materials were purchased.
- ⑬ Bank Analysis charges and costs associated with advertising for the Accounting Manager position were not budgeted.
- ⑭ Indirect cost rate approved by CDOT is higher than anticipated.
- ⑮ Higher Indirect Rate has allowed for the recovery of some of the underpayment from previous years.

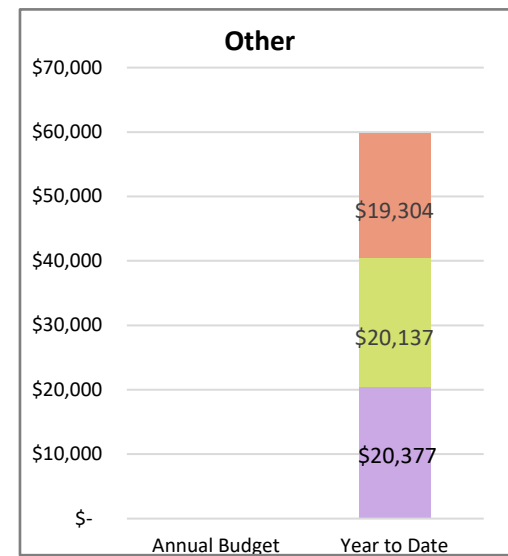
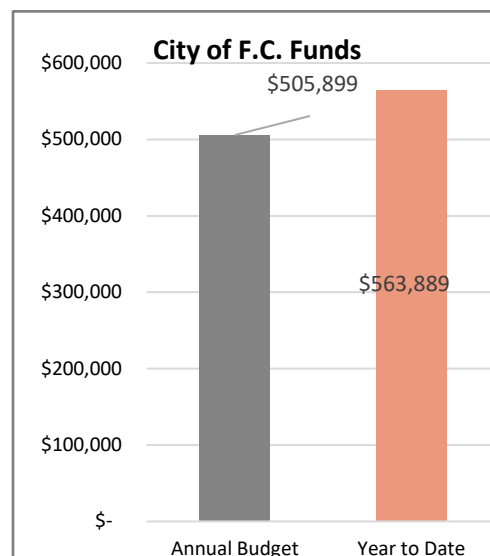
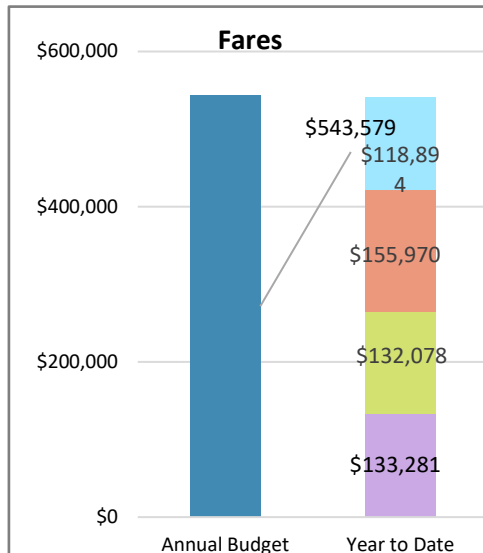
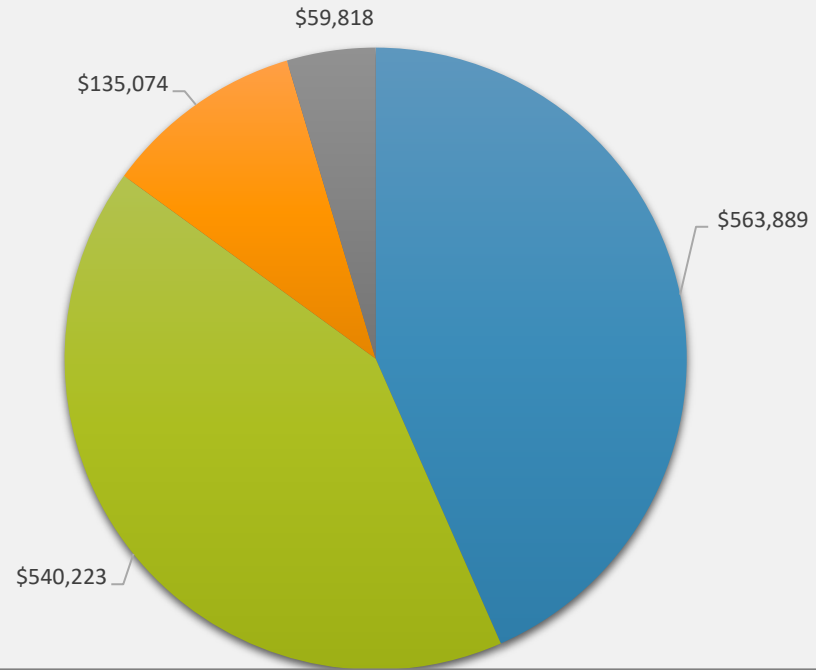
VanGo™ - REVENUE

Annual Budgeted Revenue vs. Revenue - 2019

Q1 Q2 Q3 Q4

Annual Budgeted Revenue

- City of FC Funds
- Fares
- Vehicle Sales
- Other



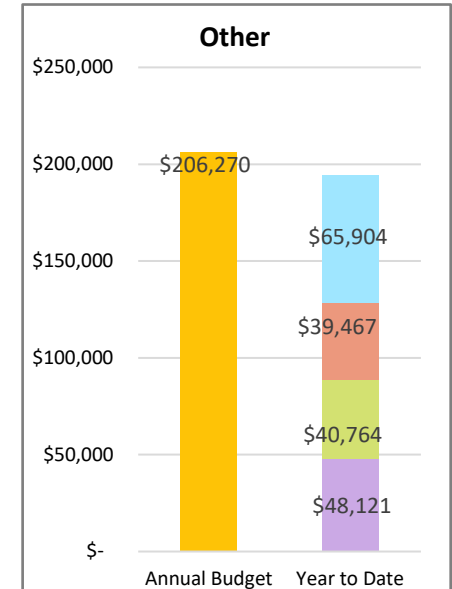
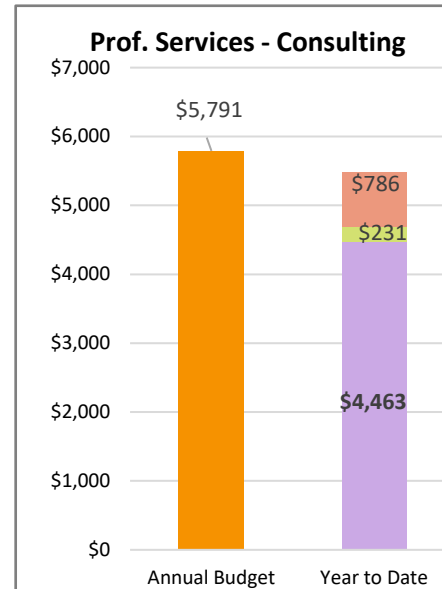
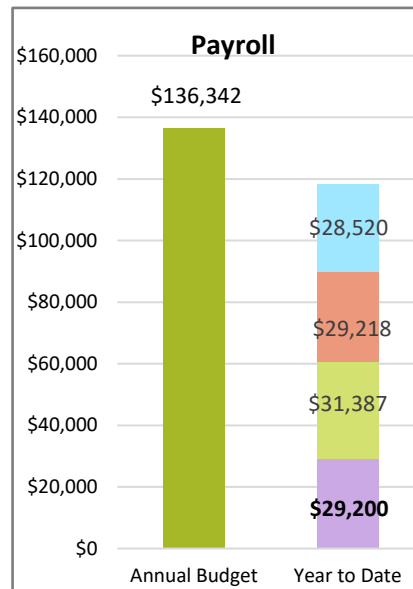
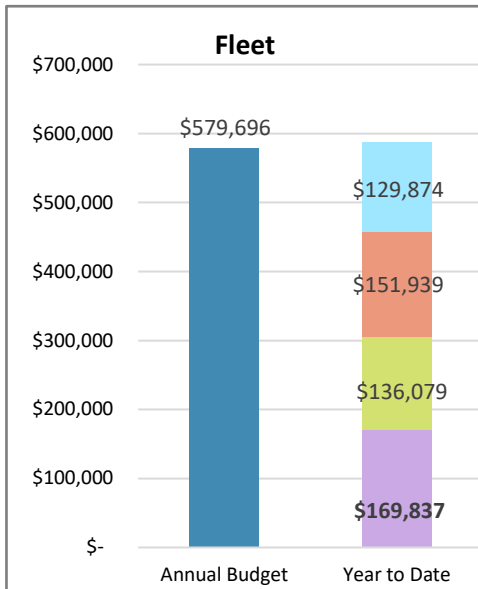
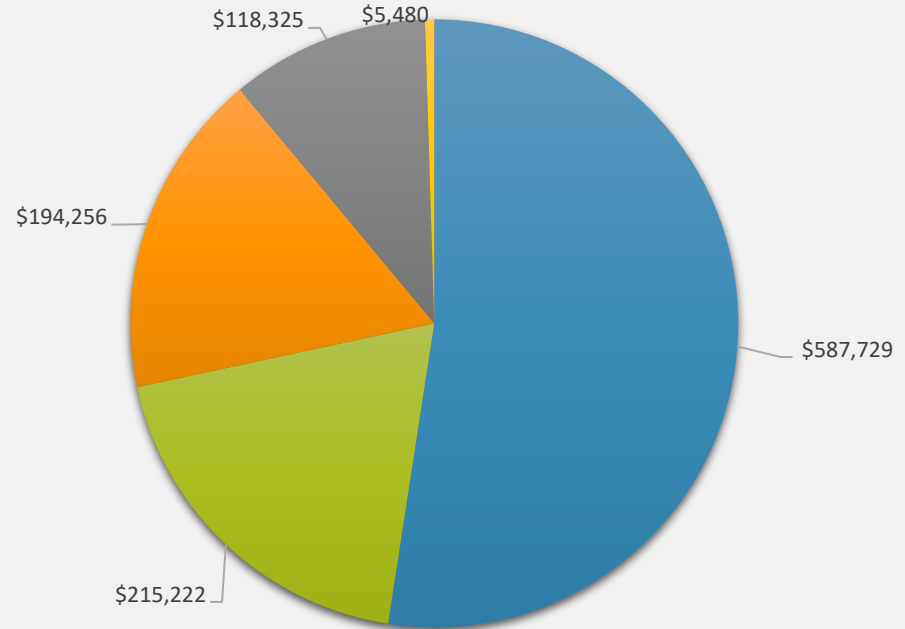
VanGo™ - EXPENSES

Annual Budgeted Expenses vs. Expenses - 2019

Q1 Q2 Q3 Q4

Annual Budgeted Expenses

- Fleet
- Capitalized Equipment/ Vehicles
- Other
- Payroll
- Prof. Services - Consulting



VanGo
Statement of Net Assets
For the Twelve Months Ending Tuesday, December 31, 2019

VanGo
Statement of Net Assets
December 31, 2019

ASSETS

Cash and Cash Equivalents	\$68,225
Investments	3,722,609
Receivables	59,843
Advances to Other Funds	289
Loan Receivable	16,803
Capital Assets, net	<u>628,207</u>
Total Assets	<u><u>4,495,976</u></u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	21,660
Deferred Revenue	11,921
Due to Other Funds	22,919
Accumulated Leave - Due in less than one year	3,335
Long-Term Liabilities	
Accumulated Leave - Due in more than one year	<u>1,839</u>
Total Liabilities	<u><u>61,674</u></u>

FUND BALANCE

Unreserved	4,237,335
Current Year Revenue over (under) Expenditures	<u>196,967</u>
Total Fund Balance	<u><u>4,434,302</u></u>

Total Liabilities and Fund Balance	<u><u><u>4,495,976</u></u></u>
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VanGo
Revenue, Expenditures & Changes in Fund Balance
For the Twelve Months Ending December 31, 2019

	4th Qtr Actual	Year to Date Actual	Annual Budget	Year to Date Variance	% Complete	
REVENUE						
Program Revenue - Fares	118,894	540,842	543,579	2,738	99.50%	
Sale of Vehicles		135,074	119,369	(15,705)	113.16%	(a)
RTD Funds						
City of Fort Collins Funds		563,889	505,899	(57,991)	111.46%	(b)
Subtotal VanGo Revenue	118,894	1,239,805	1,168,847	(70,958)	106.07%	
Interest Earned	18,348	78,166		(78,166)	0.00%	(c)
Subtotal Other Revenue	18,348	78,166		(78,166)	0.00%	
Total Revenue- Combined Sources	137,242	1,317,971	1,168,847	(149,124)	112.76%	
EXPENDITURES/EXPENSES						
Fleet Expense						
Fleet Insurance	29,041	118,772	123,901	5,128	95.86%	
Fleet Lease Payments						
Fleet Motor Fuel & Oil	32,969	109,192	137,902	28,710	79.18%	
Fleet Repairs & Maintenance	63,938	222,405	200,087	(22,318)	111.15%	
Deductible	1,500	4,018	4,000	(18)	100.44%	
Guaranteed Ride Home	111	290	1,549	1,259	18.73%	
Fleet Other	2,315	6,945	7,107	163	97.71%	
FTA Repayments		126,107	105,150	(20,957)	119.93%	(d)
Subtotal Fleet Expense	129,874	587,728	579,695	(8,033)	101.39%	
VanGo Payroll	28,520	118,325	136,342	18,017	86.79%	
Professional Services and Consulting		5,480	5,791	311	94.64%	
Communications (phone/data/fax)	4	4		(4)	0.00%	(e)
Postage		6	37	31	15.65%	
Credit Card Fees	3,249	12,677	15,395	2,719	82.34%	
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)	58	113	83	(30)	136.66%	(f)
Dues, Licensing and Subscriptions	575	802	1,603	801	50.01%	
Maintenance Contracts - Copier maintenance/usage	24,465	24,825	25,010	185	99.26%	
Bad Debt		(83)	3,125	3,208	-2.67%	(g)
Rideshare Promotion	5,792	55,497	95,137	39,640	58.33%	(h)
Event/Meeting Expense	250	2,395	3,240	845	73.93%	
Indirect Costs	30,610	93,872	58,145	(35,727)	161.44%	(i)
Travel/Conference/ Training	901	4,150	4,496	346	92.31%	
Interest Expense						
Capitalized Equipment/Vehicles	29,852	215,222	240,750	25,528	89.40%	
Subtotal Other Expenses	95,756	409,478	447,020	37,542	91.60%	
Total Expenditures/Expenses	254,150	1,121,012	1,168,847	47,835	95.91%	
Excess(Deficiency of Revenue over Expenditures)	(116,908)	196,959		(196,959)		(j)

Explanation of Variances

- (a) Vans sold at a higher value than anticipated.
 (b) Fort Collins exchange funds were higher than anticipated.
 (c) Interest is not budgeted in the UPWP Budget.
 (d) Since more was received from van sales than anticipated, FTA share for repayment was also higher
 (e) Once the transition of phone service away from Fort Collins was completed VanGo's 1-800 number is being billed directly to VanGo. Previously, this cost was passed through Fort Collins and was not identifiable as a VanGo expense so it was not in the budget.
 (f) Purchase and installation of logo decal on office door was not budgeted
 (g) Recovery of prior year bad debt
 (h) Wrapping of the entire fleet was expected by year end. Due to scheduling difficulties with the vendor, this was not accomplished
 (i) Indirect cost rate approved by CDOT is higher than anticipated
 (j) Higher than anticipated Fort Collins exchange and vehicle sales contributed to the current excess.

<u>4th Quarter Professional Services & Consulting</u>	Year-to-Date			
	2019	2019		%
Professional Services & Consulting Administration	Budget	Actual	Variance Under (over)	
Information Technology Services				
Greystone	\$ 33,000.00	\$ 32,469.85	\$ 530.15	98.39% (1)
Njevity	\$ 773.00	\$ 878.75	\$ (105.75)	113.68% (2)
Audit Services				
Eidi Bailly	\$ 16,500.00	\$ 17,500.00	\$ (1,000.00)	106.06% (3)
Legal Services				
Hoffmann, Parker, Wilson & Carberry PC	\$ 10,275.00	\$ 4,251.49	\$ 6,023.51	41.38%
Human Services				
Turning the Corner/Employers Council-HR Services	\$ 10,800.00	\$ 6,440.60	\$ 4,359.40	59.64% (4)
Other Admin				
Total Administration	\$ 71,348.00	\$ 61,540.69	\$ 9,807.31	86.25%
Planning				
Travel Demand/Land Use Model	\$ 56,500.00	\$ 58,339.96	\$ (1,839.96)	103.26%
Household Survey	\$ 50,000.00	\$ -	\$ -	0.00%
Larimer County Senior Transportation Implementation Plan-PAFC-NADTC	\$ 36,850.00	\$ 44,000.00	\$ (7,150.00)	119.40% (5)
Larimer County Senior Transportation Implementation Plan-VIA-NADTC	\$ 17,169.00	\$ 20,500.00	\$ (3,331.00)	119.40% (5)
Larimer County Senior Transportation Implementation Plan-\$5304	\$ 47,040.00	\$ 56,000.00	\$ (8,960.00)	119.05% (5)
UrbanSims	\$ 4,250.00	\$ 2,000.00	\$ 2,250.00	47.06%
Total Planning	\$ 211,809.00	\$ 180,839.96	\$ (19,030.96)	85.38%
Mobility				
Translation Services	\$ 150.00	\$ 364.50	\$ (214.50)	243.00% (6)
Volunteer Drivers Program	\$ 4,991.00	\$ 5,391.28	\$ (400.28)	108.02% (7)
Total Mobility	\$ 5,141.00	\$ 5,755.78	\$ (614.78)	111.96%
MPO Year-to-Date Professional Services & Consulting Total	\$ 288,298.00	\$ 248,136.43	\$ (9,838.43)	86.07%
VanGo™ Program				
Njevity	\$ 1,173.00	\$ 1,479.00	\$ (306.00)	126.09% (2)
Hoffmann, Parker, Wilson & Carberry PC	\$ 868.00	\$ -	\$ 868.00	0.00%
Eide Bailly	\$ 3,750.00	\$ 4,000.00	\$ (250.00)	106.67% (8)
VanGo™ Year-to-Date Professional Services & Consulting VanGo Total	\$ 5,791.00	\$ 5,479.00	\$ 312.00	94.61%
Year-to-Date Professional Services & Consulting VanGo Total	\$ 294,089.00	\$ 253,615.43	\$ (9,526.43)	86.24%

Explanation of Variances

- (1) Additional costs associated with the server move
- (2) Additional work had to be done with Great Plains due to the server move
- (3) Audit is paid during the first quarter of the year. Additional amount for auditors preparing revised document
- (4) Contract with original HR Consultant canceled. New HR firm only bills as services are used.
- (5) Work completed within contract, discrepancy is caused by the use of split UPWP budgets in creating the CY budget.
- (6) Translation Services were under budgeted.
- (7) Due to the increase in minimum wage Payments were increased, this was not accounted for when creating the budget
- (8) Cost for agreed upon procedures required by the National Transit Database was budgeted at \$3750 for the calendar year. Costs came in at \$4,000

North Front Range Transportation & Air Quality Planning Council
Schedule of Expenditures of Federal Awards
2nd Quarter 2019

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Total Federal Expenditures
<u>U.S. Department of Transportation</u>			
Passed through Colorado Department of Transportation			
<i>Highway Planning and Construction Cluster:</i>			
Highway Planning and Construction	20.205	18-HTD-ZL-00053	\$ 897,977
Highway Planning and Construction	20.205	18-HTD-SL-00054	26,427
Highway Planning and Construction	20.205	18-HTD-ZL-00139	<u>22,461</u>
Total Highway Planning and Construction Cluster			946,865
 <i>Transit Services Programs Cluster:</i>			
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	18-HTR-ZL-00139	<u>26,569</u>
Total Transit Services Programs Cluster			26,569
 <i>Other Planning Cluster:</i>			
Metropolitan Planning	20.505	19-HTR-ZL-00188	40,000
Total Other Planning Cluster			<u>40,000</u>
Total U.S. Department of Transportation			<u>1,013,434</u>
Total Federal Financial Assistance			<u>\$ 1,013,434</u>

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Technical Advisory Committee (TAC)



Meeting Date	Agenda Item	Submitted By																								
March 5, 2020 Fort Collins	February 2020 Off-Cycle TIP Amendment	AnnaRose Cunningham																								
Objective/Request Action																										
To recommend Planning Council approval the February 2020 Off-Cycle TIP Amendment to the FY2020-FY2023 TIP.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action																								
Key Points																										
<p>NFRMPO Staff received two Amendment requests for the February 2020 Off-Cycle TIP Amendment.</p> <p>NFRMPO Staff is requesting the addition of two projects:</p> <ul style="list-style-type: none"> Adding the <i>Expansion of Mobility Program</i> project with \$600K Multimodal Options Fund (MMOF) State Funding in FY2020. <table border="1" data-bbox="272 758 802 936"> <thead> <tr> <th>Funding Source</th> <th>Requested Additions</th> <th>Request Total</th> </tr> </thead> <tbody> <tr> <td>State</td> <td>\$600K</td> <td>\$600</td> </tr> <tr> <td>Local</td> <td>\$600K</td> <td>\$600</td> </tr> <tr> <td>Total</td> <td>\$1,200K</td> <td>\$1,200K</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Adding the <i>North Front Range Premium Transit Analysis</i> project with \$125K Multimodal Options Fund (MMOF) State Funding in FY2020. <table border="1" data-bbox="272 1031 802 1209"> <thead> <tr> <th>Funding Source</th> <th>Requested Additions</th> <th>Request Total</th> </tr> </thead> <tbody> <tr> <td>State</td> <td>\$125K</td> <td>\$125K</td> </tr> <tr> <td>Local</td> <td>\$125K</td> <td>\$125K</td> </tr> <tr> <td>Total</td> <td>\$250K</td> <td>\$250K</td> </tr> </tbody> </table>			Funding Source	Requested Additions	Request Total	State	\$600K	\$600	Local	\$600K	\$600	Total	\$1,200K	\$1,200K	Funding Source	Requested Additions	Request Total	State	\$125K	\$125K	Local	\$125K	\$125K	Total	\$250K	\$250K
Funding Source	Requested Additions	Request Total																								
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Local	\$125K	\$125K																								
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Committee Discussion																										
This is the first and only time Planning Council is scheduled to see the February 2020 Off-Cycle TIP Amendment.																										
Supporting Information																										
<p>The 30-day Public Comment period for the February 2020 Off-Cycle TIP Amendment began on February 12, 2020 and concludes on March 12, 2020.</p> <p>An environmental justice analysis is not required as the Amendment does not revise the scope of either project.</p> <p><u>Funding Types and Uses</u></p> <p>Multimodal Options Fund (MMOF) is a funding source established by the State through Senate Bill (SB)18-001 to complete an integrated multimodal system. Projects eligible for MMOF include operating and capital cost for fixed-route or on-demand transit, Transportation Demand Management (TDM) programs, multimodal mobility projects enabled by new technology, multimodal transportation studies, and bicycle and pedestrian projects.</p>																										
Advantages																										
Approval by the NFRMPO Planning Council will ensure available funds are assigned to projects in a timely manner and the FY2020-2023 TIP remains fiscally constrained.																										

Disadvantages

None noted.

Analysis/Recommendation

TAC recommended Planning Council approve the February 2020 Off-Cycle TIP Amendment to the FY2020-2023 TIP at the February 19, 2020 meeting.

Attachments

- February 2020 Policy Amendment Form
- ***Resolution 2020-10***

Rev. 11/28/2018

**NFRMPO FY 2020 - FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
Policy Amendment #2020-A2**

Submitted to: Planning Council

Prepared by: AnnaRose Cunningham

DATE: 2/24/2020

Multimodal Options Fund

NEW ENTRY

Title:	Expansion of Mobility Program	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	NFRMPO	State	MMOF	-	-	600	-	-	-	600
STIP ID:	New Entry	Local	Local	-	-	600	-	-	-	600
TIP ID:	2020-019		Total	-	-	1,200	-	-	-	1,200
Type:	Mobility									
Air Quality:	Exempt from conformity analysis									
Description:	Expansion of NFRMPO Mobility Program, including creation and operation of a One Call/One Click Center and staff support. Local funds are VanGo Exchange Sales Tax.									
Reason:	New project addition									

NEW ENTRY

Title:	North Front Range Premium Transit Analysis	Funding Source	Funding Program	Previous Funding	Rolled Funding	FY 20	FY 21	FY 22	FY 23	FY 20-23 TOTAL
Sponsor:	NFRMPO	State	MMOF	-	-	125	-	-	-	125
STIP ID:	New Entry	Local	Local	-	-	125	-	-	-	125
TIP ID:	2020-020		Total	-	-	250	-	-	-	250
Type:	Transit Study									
Air Quality:	Exempt from Conformity Analysis.									
Description:	Study of premium transit along corridors identified in the 2045 Regional Transit Element. Local match is provided by VanGo Exchange Sales Tax									
Reason:	New project addition									



**RESOLUTION NO. 2020-10
OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL
APPROVING THE FEBRUARY 2020 OFF-CYCLE AMENDMENT TO THE FY2020-2023
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, 23 CFR §450.326 requires the development of a fiscally constrained Transportation Improvement Program (TIP) for Metropolitan Planning Organizations through the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process; and

WHEREAS, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing the TIP in accordance with the above stated regulation; and

WHEREAS, transportation projects programmed in the current TIP for FY2020-2023 are consistent with the previously adopted 2045 Regional Transportation Plan (RTP), adopted September 5, 2019; and

WHEREAS, the Air Quality Conformity Findings conducted on the FY2020-2023 TIP were positive and this TIP Amendment does not change the positive conformity findings on the FY2020-2023 TIP;

WHEREAS, the FY2020-2023 TIP remains fiscally constrained;

WHEREAS, this action is contingent on no public comment being submitted by March 12, 2020;

NOW, THEREFORE, BE IT RESOLVED, the North Front Range Transportation & Air Quality Planning Council hereby amends the FY2020-2023 TIP by adding the following projects and funding:

- Multimodal Option Fund (MMOF) and Local Funding:
 - Adding the *Expansion of Mobility Program* project with \$600K MMOF State Funding and \$600K Local Funding.
 - Adding the *North Front Range Premium Transit Analysis* project with \$125K MMOF State Funding and \$125K Local Funding.

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 5th day of March 2020.

Dave Clark, Chair

ATTEST:

Suzette Mallette, Executive Director

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
March 5, 2020 Fort Collins	FY2020 UPWP Amendment	Becky Karasko
Objective/Request Action		
To approve the amended tasks for the FY2020 UPWP.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
Key Points		
<p>At the January 9, 2020 and February 6, 2020 meetings, the NFRMPO Planning Council approved funding two NFRMPO-led projects using Multimodal Options Funds (MMOF) and for Transfort's FY2020 Program of Projects (POP). For the NFRMPO and Transfort to access and use these funds, the projects must be added into the NFRMPO's <u>FY2020-2021 Unified Planning Work Program (UPWP)</u>.</p> <p>One of the NFRMPO projects amends an existing task, Task 4.4 Expansion of the Mobility Program, while the other adds in a new task, Task 2.10 North Front Range Premium Transit Analysis. Additionally, Transfort submitted Task 3.3 Onboard Ridership Survey to be included in the UPWP. The Finance Committee will recommend approval at the March Planning Council meeting.</p>		
Committee Discussion		
This is the first and only time Planning Council is scheduled to see the FY2020 UPWP Amendment.		
Supporting Information		
<ul style="list-style-type: none"> • Planning Council approved using an MMOF set-aside matched with VanGo™ Sales Tax Exchange funds for the Task 4.4 Expansion of the Mobility Program on January 9, 2020 and Task 2.10 North Front Range Premium Transit Analysis on February 6, 2020. • Projects managed by the NFRMPO must be included in the NFRMPO's UPWP. The current UPWP covers FY2020 and FY2021. TAC reviews and recommends Tasks for approval by Planning Council, while the budget is discussed and recommended for approval by the Finance Committee. • Task 4.4 Expansion of the Mobility Program is an update to the existing Task 4.4 Mobility Management, adding in the purchase of software using a CDOT grant and MMOF funds. Other products represent what Planning Council approved for the program expansion. • Task 2.10 North Front Range Premium Transit Analysis is a new task and is based on the Scope of Work approved by Planning Council at their February 6, 2020 meeting. • The UPWP Amendment will be submitted to FHWA, FTA, and CDOT for their review and approval. 		
Advantages		
Approval of the UPWP Amendment by Planning Council will the NFRMPO and Transfort to proceed with contracting with CDOT and to begin project implementation.		
Disadvantages		
None noted.		
Analysis/Recommendation		
TAC supports approving the UPWP Amendment.		
Attachments		
<ul style="list-style-type: none"> • Task 2.10: North Front Range Premium Transit Analysis • Task 3.3: Transfort Onboard Ridership Survey • Task 4.4: Mobility Management 		

Rev. 11/28/2018

2.10 NORTH FRONT RANGE PREMIUM TRANSIT ANALYSIS

OBJECTIVE

This Work Task makes funds available to the NFRMPO to develop an analysis of upgraded/premium transit connecting major origin and destinations in addition to corridors identified in the *2045 Regional Transit Element* (RTE). The North Front Range region is growing quickly with new jobs and households, and transit can help address commuter and mobility needs. The three largest cities in the region have local transit, but there are limited options between communities and within smaller communities. In addition, the NFRMPO wants to be prepared to connect local communities to the investments in Bustang and other statewide transit initiatives.

METHOD

The NFRMPO will hire a consultant to work with local governments, stakeholders, and other interested parties to analyze premium transit within the North Front Range region. As part of this analysis, the consultant will identify corridors, and determine, in detail, the benefits, costs, and impacts of implementing transit improvements along these corridors. As part of the corridor identification, the consultant will identify potential rights-of-way, which mode is most effective, and a financial and governance plan to implement and prioritize projects.

OVERALL IMPACT/INTENT

The expected impact and intent of the project is to prepare the region to seek and/or make investments in transit corridors; increase transit ridership between growing communities; improve air quality within the Northern Subarea; and increase mobility for residents living in areas not currently served by transit services.

2020 PRODUCTS

1. Draft and issue RFP for consultant (*4th Quarter 2020*)
2. Create Steering Committee (*4th Quarter 2020*)

2021 PRODUCTS

1. Draft report (*3rd Quarter 2021*)
2. Final report (*4th Quarter 2021*)

3.3 TRANSFORT – ONBOARD RIDERSHIP SURVEY

OBJECTIVE:

Complete ridership survey of Transfort’s fixed route and Dial A Ride (complementary paratransit) services.

METHOD:

The City of Fort Collins-Transfort/Parking Services will contract with a third-party to conduct statistically valid surveys in Summer/Fall 2020.

OVERALL impact/intent:

The intent of the onboard fixed route ridership survey is to enable the City to identify Transfort’s strengths and weaknesses regarding fixed route service and to help develop strategies to enhance service and mobility within the service area. The survey will capture information about fixed route riders such as:

- Travel patterns and behavior, including where people are traveling to, where they come from, how they access transit services, how they travel to their final destination, how frequently they use transit services, trip purpose, trip length, and other travel modes they use.
- Rider demographics, including race, gender, ethnicity, English proficiency, income, vehicle availability, and other information, which will provide the City with an objective “snapshot” of who is using fixed route service.

The intent of the Dial A Ride client survey is to determine how the program is performing and where Dial A Ride staff can focus their efforts to maintain and improve the service. The survey will capture information about paratransit riders such as:

- Level of satisfaction among various Dial A Ride service characteristics;
- Customer travel patterns and behaviors;
- Dial A Taxi program including service satisfaction and ease of reservation process; and
- Rider demographics

Products:

1. Onboard Fixed Route Ridership Survey
2. Dial A Ride Client Survey

FY 2020

PERSON/WEEKS: 9

2020 BUDGET:

Personnel	\$0
Other Direct (consultant)	\$50,000
Training	\$0
Indirect	<u>\$ 0</u>
Total	\$50,000

2020 DISTRIBUTION:

Federal	
5307 (80.0%)	\$40,000
LOCAL (20.0%)	<u>\$10,000</u>
Total	\$50,000

2020 OTHER DIRECT:

Out of State Travel	0
Consultant	\$50,000
Other	<u>0</u>
Total	\$50,000

4.4 MOBILITY MANAGEMENT

OBJECTIVE:

This task ensures a consistent and integrated approach to regional mobility management programs, projects, and strategies outlined in the federally mandated NFRMPO Coordinated Public Transit/Human Services Transportation Plan (Coordinated Plan).

METHOD:

Staff implements the approved Coordinated Plan projects and programs through the Larimer County and Weld County Mobility Committees. The NFRMPO will seek opportunities for additional collaboration between the two committees to improve regional mobility. Staff developed the Coordinated Public Transit/Human Services Transportation Plan, adopted in December 2017 and amended in January 2020. Staff conducts outreach in each county through presentations and individual meetings with the goal of providing information regarding Coordinated Plan programs and transit services in the North Front Range area. This includes the implementation of a One Call/One Click Center in Larimer and Weld counties.

Staff participates in committees, conferences, studies, and meetings that relate to mobility management or regional and/or state transit issues. Examples include the Colorado Mobility and Action Coalition (CMAC), CASTA conferences, Larimer County Senior Transportation Coalition (STC), and others.

Staff also supports Mobility Committee member agencies through production and distribution of outreach materials and responds to information requests from member governments, other agencies and individuals regarding transit information.

OVERALL impact/intent:

The intent of the Mobility Management Program is improvement of transportation services in the North Front Range region for medical, employment, and other destinations particularly for seniors, people with disabilities, veterans, and low-income individuals. This task also helps to coordinate human service-related transportation programs and services between agencies to enhance service and maximize available resources.

FY2020 AND FY2021 PRODUCTS

1. Online Resource Guide Maintenance, as necessary
2. Travel Training Program with local agency partners, as requested
3. Larimer County and Weld County Mobility Committees (*Bi-Monthly*)
4. Quarterly Milestone Reports to CDOT
5. Outreach materials, including Riders Guides and MM program brochure (*on-going*)
6. Quarterly Mobility Management Newsletter
7. Draft 2021 Coordinated Human Services Plan (*3rd Quarter 2021*)
8. Public Outreach Events (*on-going*)
9. 60+ Ride Volunteer Driver Program support (*on-going*)
10. Bustang Travel Trainings (*3rd Quarter 2020 and 2021*)

- 11.** Trip Discovery Software and maintenance (*4th Quarter 2020 and ongoing*)
- 12.** Trip Dispatch Software and maintenance (*1st Quarter 2021 and ongoing*)

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
March 5, 2020	Fort Collins CMAQ Funding Swap	Tracy Dyer Fort Collins
Objective/Request Action		
Request to exchange FY2023 funding directed towards College Ave & Trilby with Transfort FY2022 funding. Total College and Trilby award is \$387,371.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
Key Points		
<ul style="list-style-type: none"> • College Avenue / Trilby Road intersection improvements are identified to occur in Spring of 2022. The CMAQ award for FY 2023 would be available July 2022, after the anticipated bidding / award and construction commencement. • The City of Fort Collins Transfort group has been awarded CMAQ funding for FY2022. These monies were intended to be utilized for the anticipated replacement of buses that have reached their end of service. • The “exchange” of award monies does not delay any of Transfort’s timelines, whereas, the College Ave. / Trilby Rd. project potentially may not receive State and Federal concurrence, if all available funding is not in place at the time of Final Office Review (FOR) or project advertisement. 		
Committee Discussion		
Approved at the February 19th TAC Meeting.		
Supporting Information		
CMAQ – US287 and Trilby Award Document (see attachments)		
Disadvantages		
None noted.		
Analysis/Recommendation		
Recommend that current CMAQ FY2023 funding for College Ave and Trilby be exchanged with current Transfort FY2022 funding in the amount of \$387,371.		
Attachments		
CMAQ – US287 and Trilby Award Document		

Rev. 11/28/2018



March 8, 2019

Tim Kemp
 Interim Capital Projects Manager
 City of Fort Collins
 281 North College Avenue
 Fort Collins, CO 80522

Dear Mr. Kemp:

The North Front Range Metropolitan Planning Organization (NFRMPO) is pleased to notify you of the Congestion Mitigation & Air Quality (CMAQ) award to the City of Fort Collins for the *US 287 and Trilby Intersection Improvements* project.

The Scoring Committee reviewed and scored CMAQ and STBG applications for the NFRMPO FY2022-2023 Call for Projects on January 8, 2019. The NFRMPO Planning Council approved the recommended projects on March 7, 2019. Recommended projects will be programmed in the FY2020-2023 Transportation Improvement Program (TIP). The NFRMPO Planning Council has approved your project as follows:

Funding	Prior to FY 2022	FY 2022	FY 2023	Total
CMAQ	\$0	\$0	\$387,371	\$387,371
HSIP	\$2,250,000	\$0	\$0	\$2,250,000
Local	\$80,525	\$0	\$0	\$80,525
Local Overmatch	\$1,319,475	\$0	\$0	\$1,319,475
Total	\$3,650,000	\$0	\$387,371	\$4,037,371

Project funds should be moved to obligation during the years programmed. As a recipient of funding through the NFRMPO Call for Projects, the project is subject to the NFRMPO TIP Project Delay Procedure as defined in the TIP Narrative.

The next step is to contact the appropriate CDOT Project Manager to set up the initial project meeting. At the initial meeting your agency's Project Manager will need to provide their contact information, a copy of the project application, and Project Conceptual Plans (if applicable and available).

The federal project funding process requires a significant amount of time to implement and complete; you are encouraged to engage with CDOT as soon as possible. Please remember the expenditure of any

419 Canyon Avenue, Suite 300
 Fort Collins, Colorado 80521
 (970) 221.6243 FAX: (970) 416.2406
nfrmpo.org



funds prior to fully executing the Intergovernmental Agreement (IGA) with CDOT may not be reimbursed and those funds are not eligible for inclusion in the IGA project budget.

Please contact Medora Bornhoft at (970) 416-2293 or mbornhoft@nfrmpo.org if you have any questions or concerns.

Cordially,

Suzette Mallette
Executive Director

Encl: Project Application
Planning Council **Resolution 2019-05**

CC: Karen Schneiders, CDOT Region 4
Alana Koenig, CDOT Region 4
Jake Schuch, CDOT Region 4
Becky Karasko, NFRMPO
Medora Bornhoft, NFRMPO

AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Technical Advisory Committee (TAC)



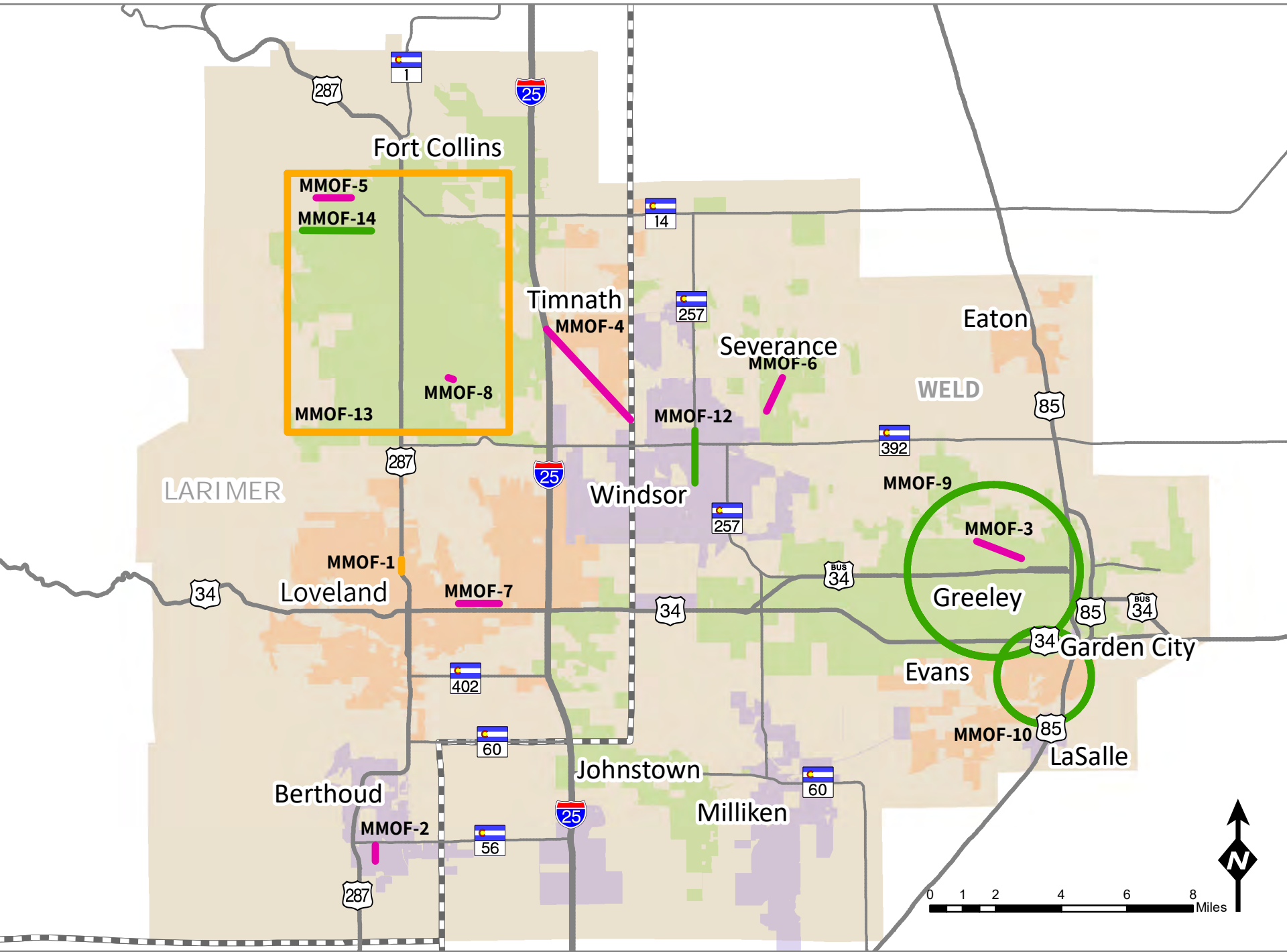
Meeting Date	Agenda Item	Submitted By
March 5, 2020 Fort Collins	2019 MMOF Call for Projects Recommendations	AnnaRose Cunningham
Objective/Request Action		
To discuss the project scoring for NFRMPO's FY2019 Multimodal Options Fund (MMOF) Call for Projects for bike and pedestrian, transit, and multimodal or mobility projects.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action
Key Points		
<ul style="list-style-type: none"> • A total of 13 project applications were submitted: seven Bike/Ped, four Mobility/Multimodal/Other, and two Transit. • Requests for funding exceeded the funds available by \$1,909. • The MMOF Scoring Committee met on February 11, 2020 to score the applications. The Scoring Committee recommended partially funding the Transfort Bus Procurement project and fulling funding the remaining 12 projects. Funding recommendations are listed in the MMOF Call for Projects Summary Table (attached). 		
Committee Discussion		
<ul style="list-style-type: none"> • This is the first time the Planning Council is discussing the FY2019 MMOF Call for Projects recommendations. 		
Supporting Information		
<ul style="list-style-type: none"> • Each community applying for funding was required to have one representative at the Scoring Committee meeting as a voting member. • The Scoring Committee included voting representatives from the communities of Berthoud, Evans, Fort Collins, Greeley, Larimer County, Loveland, Severance, and Windsor and non-voting representatives from CDOT, additional representatives from project communities, and NFRMPO staff. • The projects were ranked highest to lowest based on the scoring criteria and point system identified in the 2019 NFRMPO Multimodal Options Fund (MMOF) Call for Projects Guidelines. 		
Advantages		
<ul style="list-style-type: none"> • The projects recommended by the Scoring Committee will provide the greatest benefit the region based on the approved scoring criteria. • The projects were recommended using the scoring process identified in the 2019 NFRMPO Multimodal Options Fund (MMOF) Call for Projects Guidelines. 		
Disadvantages		
<ul style="list-style-type: none"> • None. 		
Analysis/Recommendation		
<p>TAC discussed the Call for Projects recommendations for MMOF funding through the NFRMPO at the meeting on February 19, 2020 Meeting. Discussion included verifying that if any funding became available in the future, it would be allocated to the projects with Local Overmatch as they have been ranked by the Scoring Committee. The Call for Projects Recommendation will return as an Action item at the April Planning Council Meeting.</p>		
Attachments		
<ul style="list-style-type: none"> • MMOF Call for Projects Recommendations Summary Table • Multimodal Options Fund Candidates Map • MMOF Call for Projects Recommendations Presentation 		

Table 1. MMOF Call for Projects Recommendation Summary Table

Rank	Project Sponsor	Project ID	Project Name	Pool	Funding Request	Funding Recommendation
1	Greeley	MMOF-3	Greeley #3 Canal Trail	Bike/Ped	\$ 350,000	\$ 350,000
2	Larimer County	MMOF-4	Poudre River Regional Trail Windsor to Timnath Connection	Bike/Ped	\$ 399,417	\$ 399,417
3	Loveland	MMOF-7	South Boyd Lake Trail	Bike/Ped	\$ 500,000	\$ 500,000
4	Evans	MMOF-10	Evans Transportation Master Plan	Mobility	\$ 150,000	\$ 150,000
5	Fort Collins	MMOF-14	West Elizabeth Corridor - Preliminary Design	Mobility	\$ 750,000	\$ 750,000
6	Fort Collins	MMOF-5	Laporte Ave Improvements - Fishback to Sunset	Bike/Ped	\$ 250,000	\$ 250,000
7	Greeley	MMOF-9	Comprehensive Transportation Plan	Mobility	\$ 325,000	\$ 325,000
8	Berthoud	MMOF-2	Berthoud Parkway Trail Gap Elimination	Bike/Ped	\$ 200,000	\$ 200,000
9	Severance	MMOF-6	WCR23/Great Western Trail Pedestrian Connection	Bike/Ped	\$ 75,000	\$ 75,000
10	Windsor	MMOF-12	7th Street Multimodal Study & Early Action	Mobility	\$ 150,000	\$ 150,000
11	Fort Collins	MMOF-8	Siphon Overpass-UPRR Power Trail Grade Separated Crossing	Bike/Ped	\$ 500,000	\$ 500,000
12	Loveland	MMOF-1	SH 287 West Sidewalk Gap	Transit	\$ 292,500	\$ 292,500
13	Fort Collins	MMOF-13	Transfort Bus Procurement	Transit	\$ 910,000	\$ 908,091
TOTAL FUNDING AVAILABLE*						\$ 5,575,008
TOTAL FUNDING RECOMMENDED						\$ 5,575,008

** Total Funding Available equals \$5,575,008 available from the State minus the set asides approved by Planning Council of \$600,000 for the Expansion of the Mobility Program and the \$125,000 for the Premium Transit Analysis.*

Multimodal Options Fund Candidates



Legend		Project Pool	Project Type	
	Transit		Study	
	Mobility		Corridor/Infrastructure	
	Bike/Ped		Bus Procurement	County Boundary
				NFRMPO Boundary

February 2020
Sources: CDOT, NFRMPO

North Front Range Metropolitan Planning Organization

Page 44 of 67




Multimodal Options Fund Call for Projects Recommendations

NFRMPO Planning Council




March 5, 2020

1



Agenda




- **Call for Projects Overview**
- **2-minute summary from project sponsors for each project recommended for MMOF State Funding**

2

MMOF Call for Projects Recommendations


2

Applications Summary			
			
Pool	Funds Available	Funds Requested	Number of Applications
Bike/Ped	\$1.86M	\$2.27M	7
Transit	\$1.86M	\$1.20M	2
Mobility	\$1.13M*	\$1.38M	4
Total	\$4.85M	\$4.85M	13

3

MMOF Call for Projects Recommendations

3


Application Summary	
	
Pool	Funds Available
	\$5,575,008
Bike/Ped	\$2,274,417
Transit	1,202,500
Mobility	\$1,375,000
Set Aside	\$725,000
Total	\$5,576,917
Remaining	\$1,909

4

MMOF Call for Projects Recommendations

4

Scoring Committee Members



Voting Members

- Berthoud
- Evans
- Fort Collins
- Greeley
- Larimer County
- Loveland
- Severance
- Windsor

Non-Voting Members

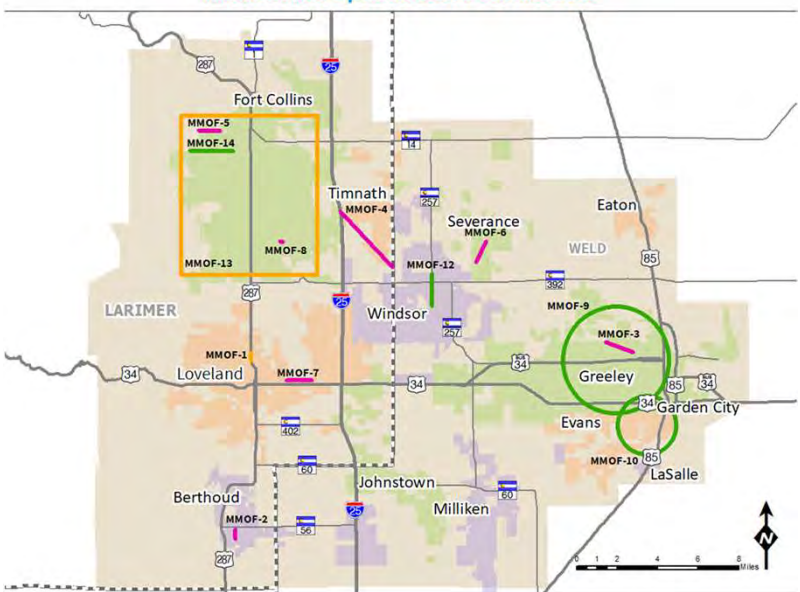
- CDOT
- Additional Community Staff
- NFRMPO Staff

5
MMOF Call for Projects Recommendations

5

Recommended Projects

Multimodal Options Fund Candidates



Legend


	Project Pool		Transit
	Mobility		Study
	Bike/Ped		Corridor/Infrastructure
			Bus Procurement

County Boundary

NFRMPO Boundary

February 2020

Sources: CDOT, NFRMPO



6

Page 47 of 67

3


Project Recommendations	Rank	Project Sponsor	Project Name	Pool	Funding Request	Funding Recommendation
	1	Greeley	Greeley #3 Canal Trail	Bike/Ped	\$ 350,000	\$ 350,000
	2	Larimer County	Poudre River Regional Trail Windsor to Timnath Connection	Bike/Ped	\$ 399,417	\$ 399,417
	3	Loveland	South Boyd Lake Trail	Bike/Ped	\$ 500,000	\$ 500,000
	4	Evans	Evans Transportation Master Plan	Mobility	\$ 150,000	\$ 150,000
	5	Fort Collins	West Elizabeth Corridor - Preliminary Design	Mobility	\$ 750,000	\$ 750,000
	6	Fort Collins	Laporte Ave Improvements - Fishback to Sunset	Bike/Ped	\$ 250,000	\$ 250,000
	7	Greeley	Comprehensive Transportation Plan	Mobility	\$ 325,000	\$ 325,000
	8	Berthoud	Berthoud Parkway Trail Gap Elimination	Bike/Ped	\$ 200,000	\$ 200,000
	9	Severance	WCR23/Great Western Trail Pedestrian Connection	Bike/Ped	\$ 75,000	\$ 75,000
	10	Windsor	7th Street Multimodal Study & Early Action	Mobility	\$ 150,000	\$ 150,000
	11	Collins	Siphon Overpass-UPRR Power Trail Grade Separated Crossing	Bike/Ped	\$ 500,000	\$ 500,000
	12	Loveland	SH 287 West Sidewalk Gap	Transit	\$ 292,500	\$ 292,500
13	Fort Collins	Transfort Bus Procurement	Transit	\$ 910,000	\$ 908,091	
TOTAL FUNDING AVAILABLE*					\$ 5,575,008	
TOTAL FUNDING RECOMMENDED					\$ 5,575,008	

7

* Total Funding Available equals \$5,575,008 available from the State minus the set asides approved by Planning Council of \$600,000 for the Expansion of the Mobility Program and the \$125,000 for the Premium Transit Analysis.

7

Performance Measures: Bike Ped Projects

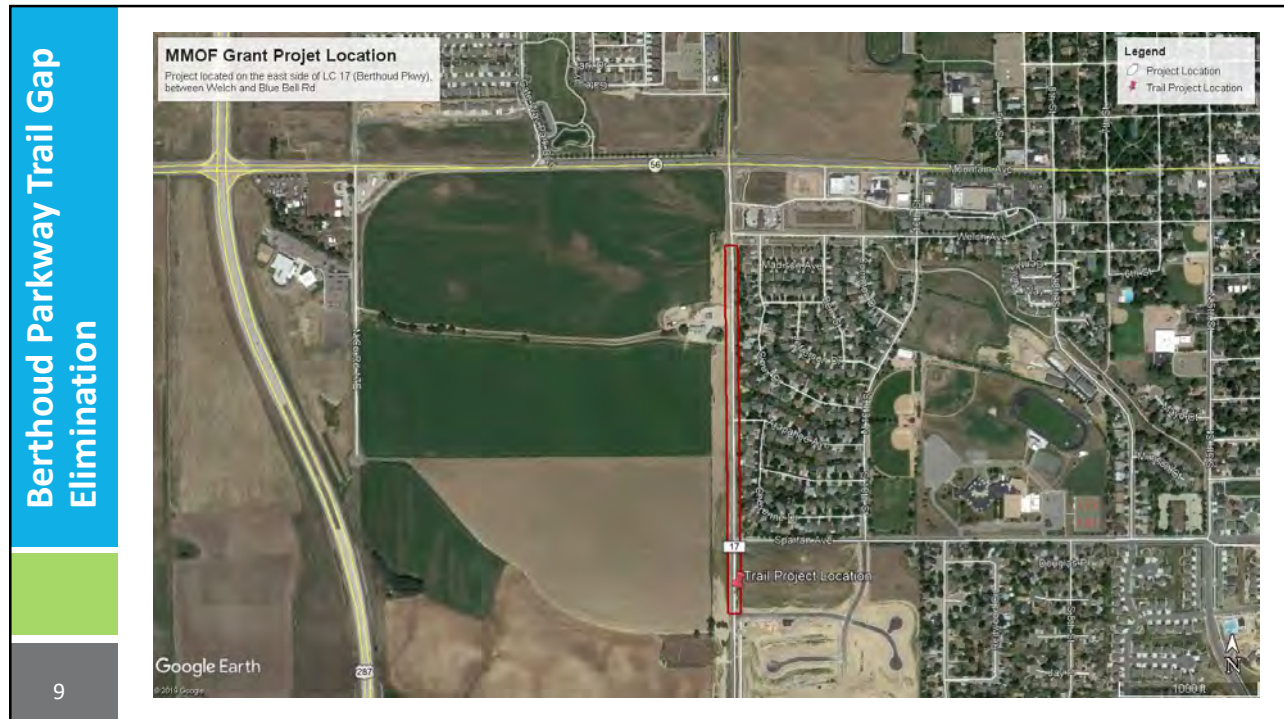


- Number of Fatalities
- Fatality Rate per 100M VMT
- Number of Serious Injuries
- Serious Injury Rate per 100M VMT
- Number of Non-Motorized Fatalities and Serious Injuries
- VOC Reduction
- CO Reduction
- NOX Reduction
- Non-Motorized Facility Miles
- Percent Non-Single Occupant Vehicle Commute Trips
- Daily VMT Per Capita

8


MMOF Call for Projects Recommendations

8



9

Berthoud Parkway Trail Gap Elimination



Project Sponsor: Town of Berthoud

Project Pool: Bike/Ped

Project Description: The project will provide half a miles of new trail and will close a gap in an otherwise continuous 3.5-mile loop of trail connecting neighborhoods, parks, and commercial areas.

Regionally Significant Corridor(s): RSC #17

Total Project Cost: \$456,000

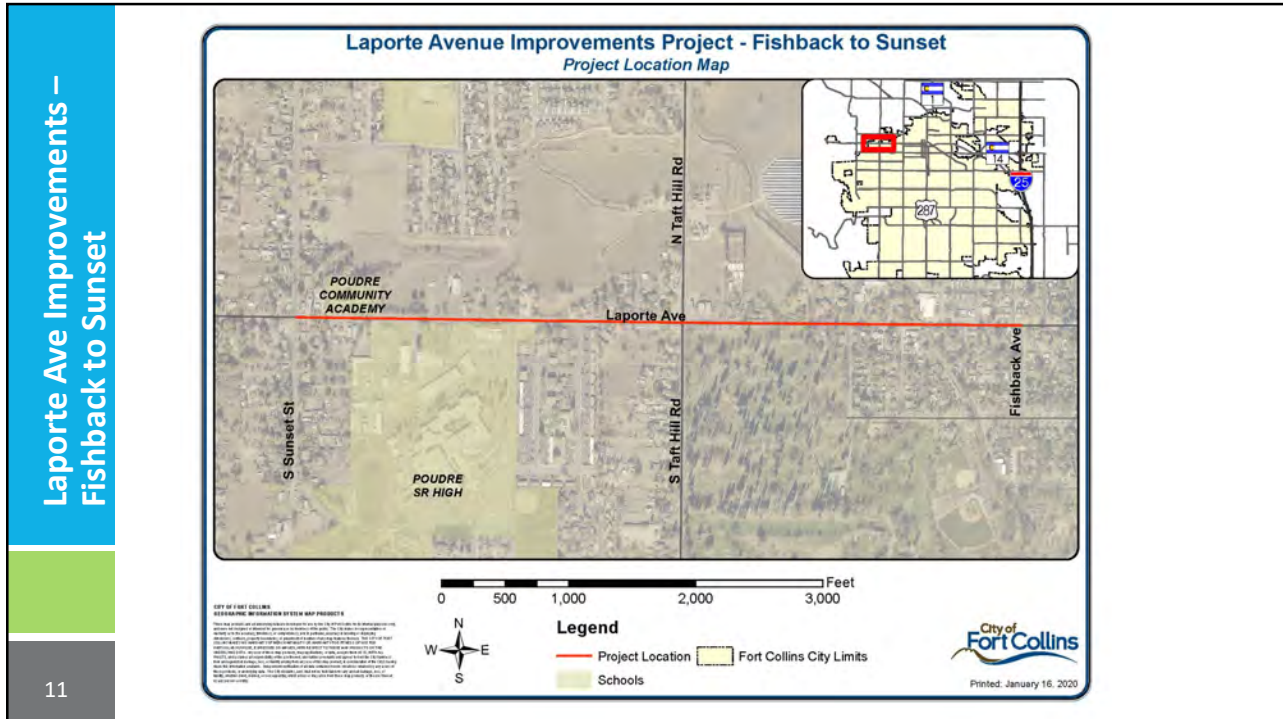
Funding Request: \$200,000

TAC Funding Recommendation: \$200,000

10

MMOF Call for Projects Recommendations

10



Laporte Ave Improvements –
Fishback to Sunset

11

11

Laporte Ave Improvements – Fishback to Sunset

Project Sponsor: City of Fort Collins

Project Pool: Bike/Ped

Project Description: The project will construct multi-modal improvements along Laporte Avenue from Fishback Avenue to Sunset Street.

Regionally Significant Corridor(s): None

Total Project Cost: \$1,891,291

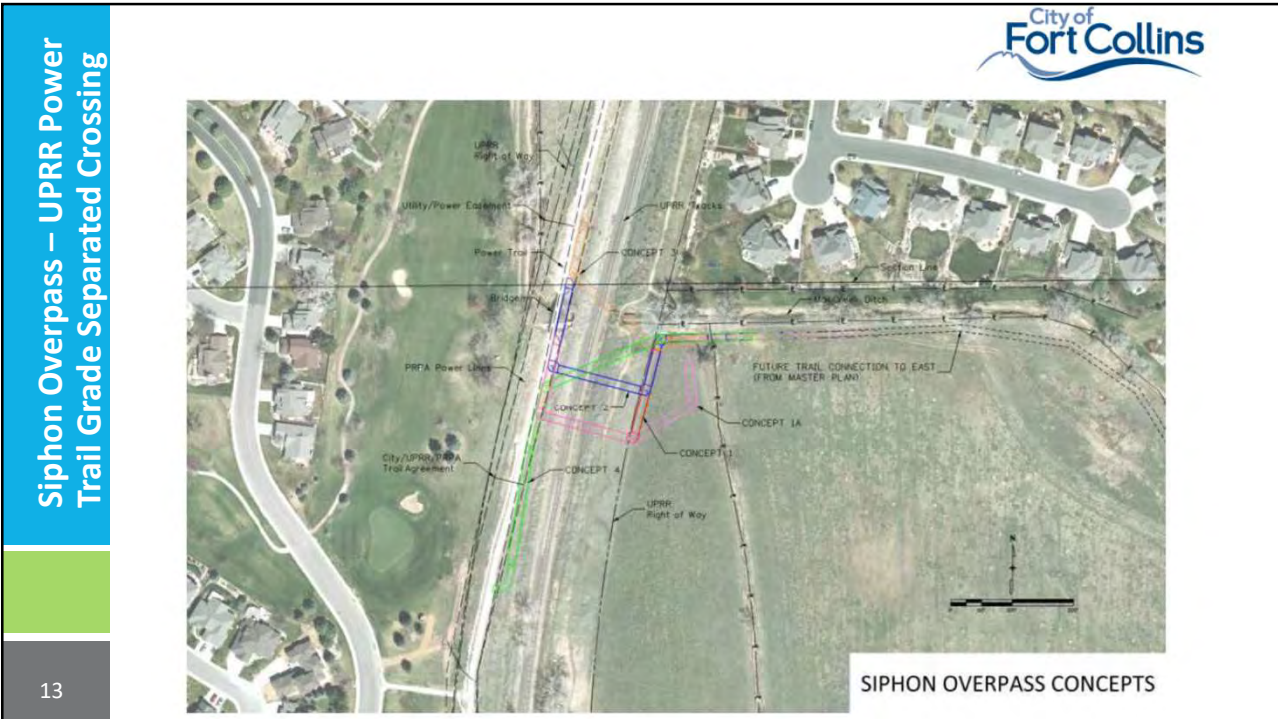
Funding Request: \$250,000

TAC Funding Recommendation: \$250,000

12

MMOF Call for Projects Recommendations

12



Siphon Overpass – UPRR Power Trail Grade Separated Crossing

13

13

Siphon Overpass – UPRR Power Trail Grade Separated Crossing

Project Sponsor: City of Fort Collins

Project Pool: Bike/Ped

Project Description: The project would construct a grade separated crossing of the Union Pacific Railroad tracks as well as .75 miles of multi-use trail connecting the overpass and Power Trail to Timberline Road.

Regionally Significant Corridor(s): RSC# 16 (LCR 7/ LCR 9/ Timberline Road)

Total Project Cost: \$3,135,000

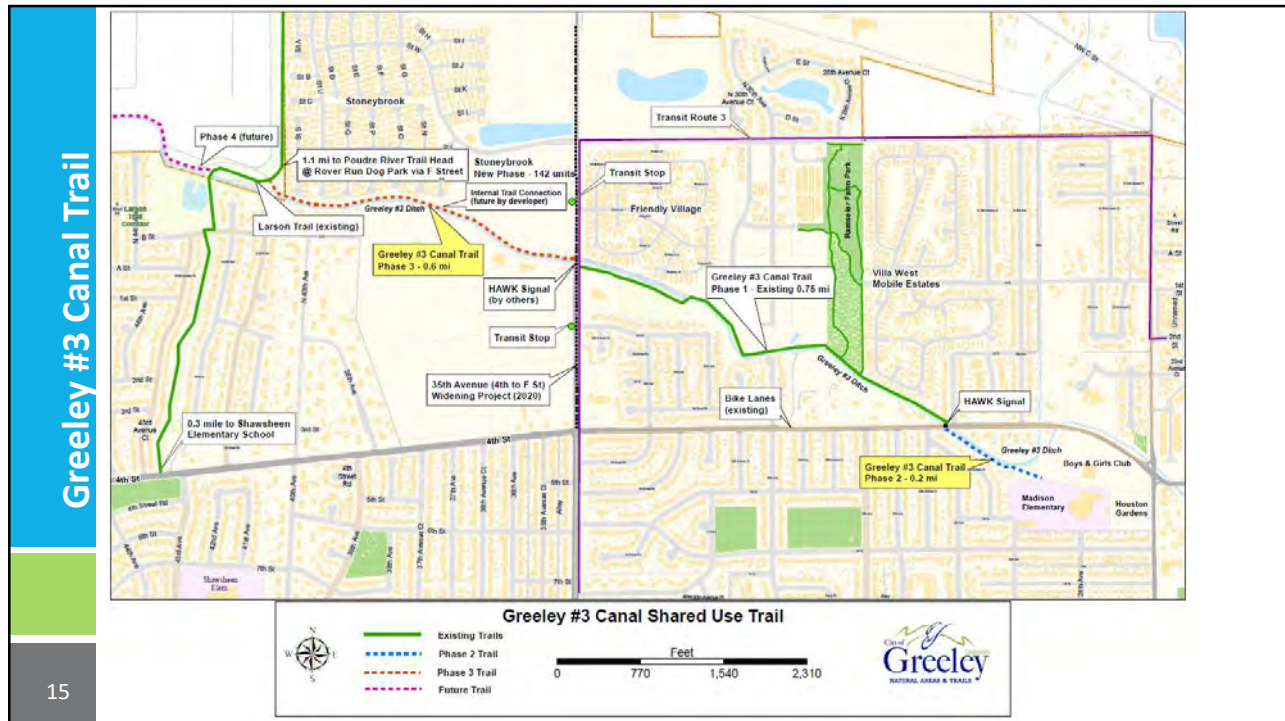
Funding Request: \$500,000

Funding Recommendation: \$500,000

MMOF Call for Projects Recommendations

14


14



15

15

Greeley #3 Canal Trail



Project Sponsor: City of Greeley

Project Pool: Bike/Ped

Project Description: The project will extend an existing off-street shared use path in North Central Greeley.

Regionally Significant Corridor(s): RSC #22 (WCR 35/35th Avenue); RNM #6 (Poudre River)

Total Project Cost: \$700,000

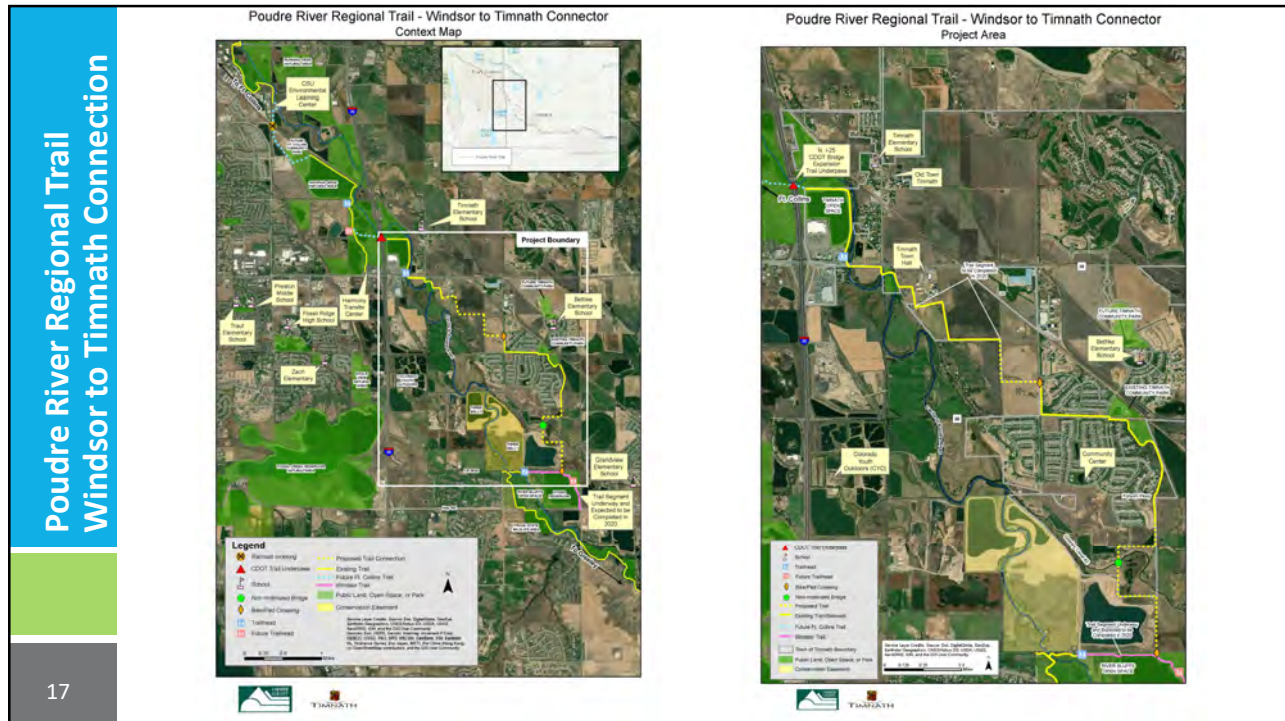
Funding Request: \$350,000

Funding Recommendation: \$350,000

16

MMOF Call for Projects Recommendations

16



17

17

Poudre River Regional Trail Windsor to Timnath Connection

Project Sponsor: Larimer County Department of Natural Resources

Project Pool: Bike/Ped

Project Description: The project will provide the remaining funding needed to fully construct 1.9 miles of the Poudre River Regional Trail between Windsor and Timnath.

Regionally Significant Corridor(s): RSC #15 (LCR 5), RNMC #5 (North Loveland/Windsor)

Total Project Cost: \$2,221,368

Funding Request: \$399,417

Funding Recommendation: \$ 399,417

18
MMOF Call for Projects Recommendations

18




South Boyd Lake Trail

19

19

South Boyd Lake Trail



Project Sponsor: City of Loveland

Project Pool: Bike/Ped

Project Description: Construct a ten-foot-wide, 1.77-mile-long, ADA compliant, concrete trail between N Denver Ave and N Boyd Lake Ave, along the GLIC canal, parallel to US34, connecting two grade-separated crossings.

Regionally Significant Corridor(s): RSC # 11 (US34 Eisenhower Boulevard)

Total Project Cost: \$4,075,000 including N Boyd Lake Ave underpass (\$1,325,000 for trail alone)

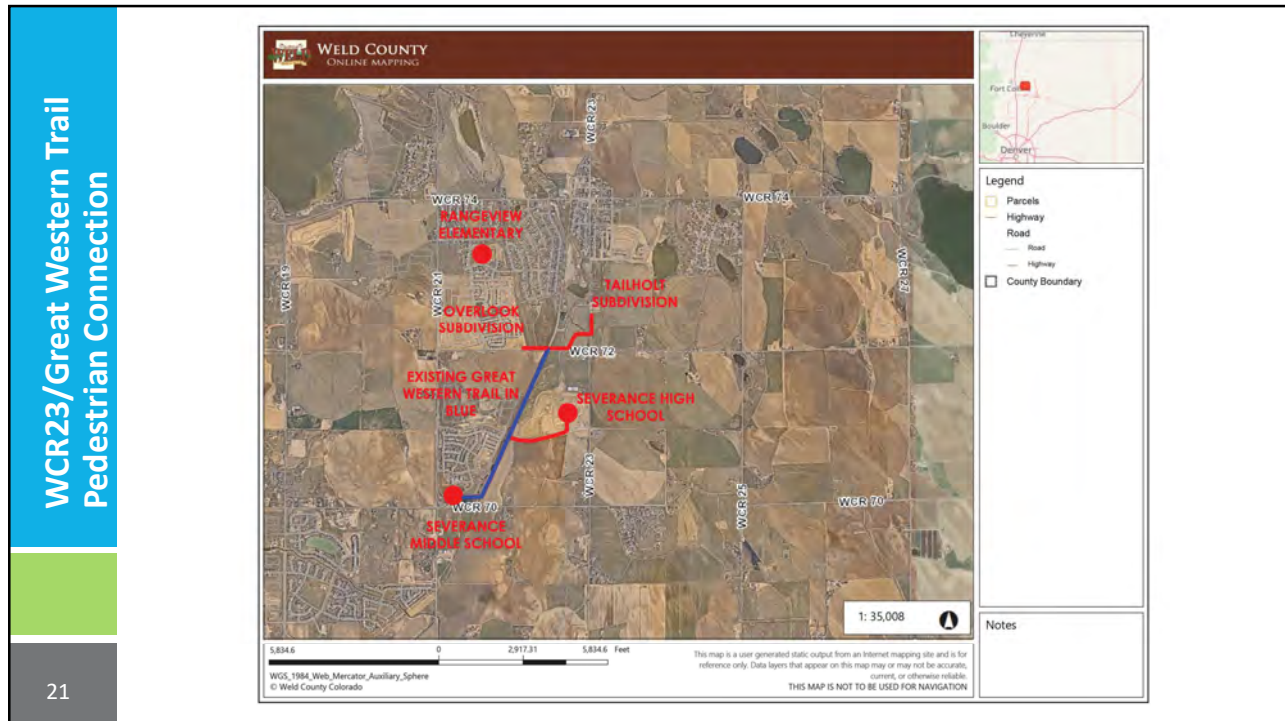
Funding Request: \$500,000

Funding Recommendation: \$ 500,000

20

MMOF Call for Projects Recommendations


20



21

21

WCR23/Great Western Trail Pedestrian Connection



Project Sponsor: Town of Severance

Project Pool: Bike/Ped

Project Description: The project is a concrete trail connecting neighborhoods to the Great Western Trail including portions of arterial sidewalk, safe pedestrian crossings, and an off-street trail connection.

Regionally Significant Corridor(s): The Great Western Trail

Total Project Cost: \$750,000

Funding Request: \$75,000

TAC Funding Recommendation: \$75,000

22

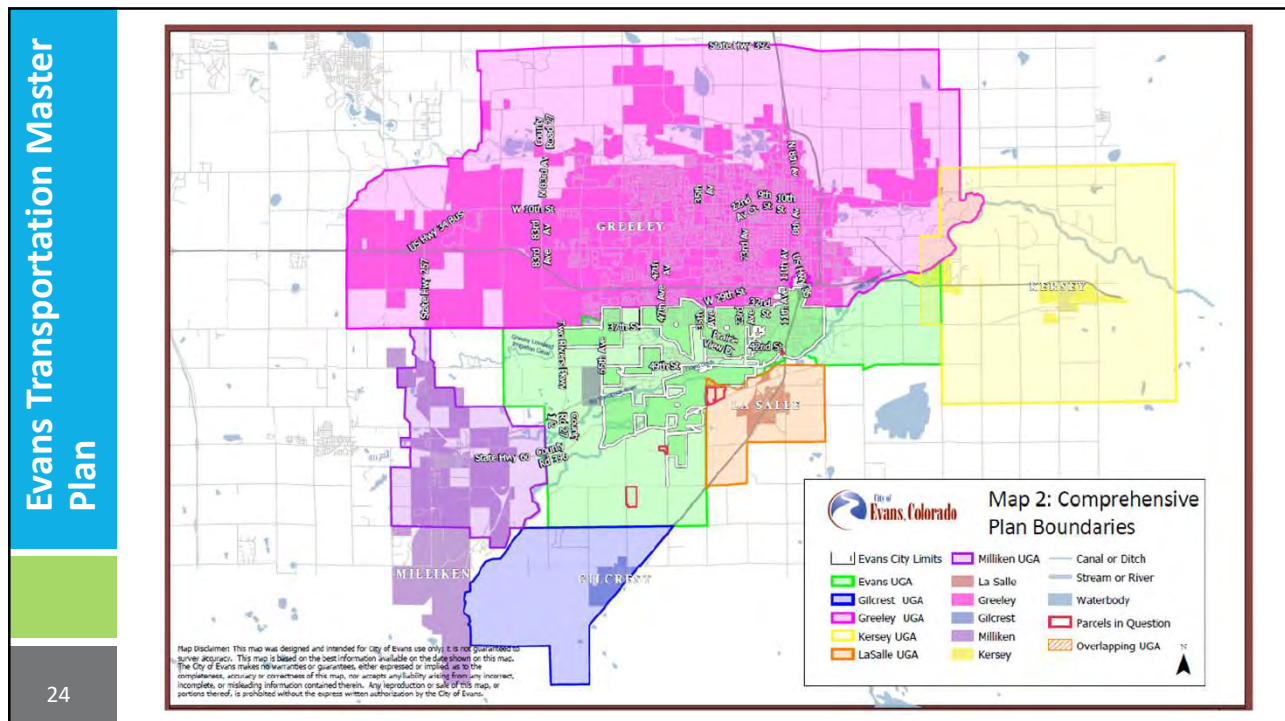
MMOF Call for Projects Recommendations

22

Performance Measures: Mobility/Multimodal Projects		North Front Range Metropolitan Planning Organization												
	# Fatalities	Fatality Rate/100 M VMT	# Serious Injuries	Serious Injury Rate/100M VMT	# Non-Motorized Fatalities & Serious Injuries	VOC Decrease	CO Decrease	NOX Decrease	Pop & Destinations of Paratransit/ Demand Response Service Area	Non-Motorized Facility Miles	% Non-Single Occupant Vehicle Commute Trips	Fixed Route Revenue Hours per Capita	Daily VMT Per Capita	Travel Time Index on RSCs
Evans Transportation Master Plan	X		X		X	X	X	X	X	X			X	
West Elizabeth Corridor - Preliminary Design	X	X	X	X	X	X	X	X		X	X	X	X	X
Comprehensive Transportation Plan					X				X	X	X	X	X	X
7th Street Multimodal Study & Early Action	X	X	X	X	X					X				

23 MMOF Call for Projects Recommendations

23



24

Evans Transportation Master Plan



Project Sponsor: City of Evans

Project Pool: Mobility/Multimodal/Other

Project Description: The project will include an update to the City's 2004 Transportation Master Plan and will enable the City to prioritize transit, multimodal, and trail planning activities.

Regionally Significant Corridor(s): RSC #2, 3, 4, 5, 13, 21, 22, 25

RNMC #1, 3, 10, 11 , RTC #8, 11

Total Project Cost: \$168,000

Funding Request: \$150,000

TAC Funding Recommendation: \$150,000

25

MMOF Call for Projects Recommendations

25

West Elizabeth Corridor – Preliminary Design


STUDY AREA



26

26

West Elizabeth Corridor – Preliminary Design



Project Sponsor: City of Fort Collins

Project Pool: Mobility/Multimodal/Other

Project Description: The project will include preliminary engineering design, drainage, utility and environmental studies and a refined cost estimate in order to apply for a Small Starts award with the Federal Transit Administration for the West Elizabeth Corridor.

Regionally Significant Corridor(s): RSC # 17 (Shields), #18 (Taft Hill)

Total Project Cost: \$1,500,000


Funding Request: \$750,000

TAC Funding Recommendation: \$750,000

27
[MMOF Call for Projects Recommendations](#)

27

Comprehensive Transportation Plan



Comprehensive Transportation Plan

28

28

Comprehensive Transportation Plan



Project Sponsor: City of Greeley

Project Pool: Mobility/Multimodal/Other

Project Description: The project would produce a multi-modal transportation plan that would include bike and pedestrian and transit master plans.

Regionally Significant Corridor(s): RSC# 2, 3, 4, 5, 21, 22, 24, 25, 26

Total Project Cost: \$650,000

Funding Request: \$325,000

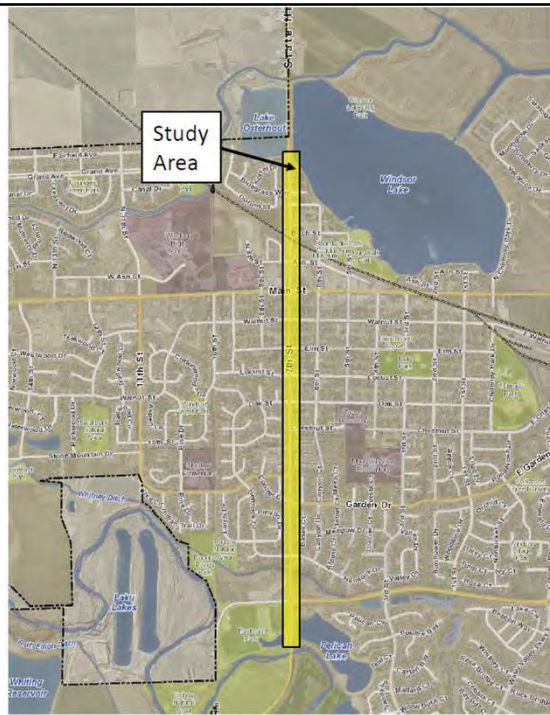
TAC Funding Recommendation: \$325,000

29

MMOF Call for Projects Recommendations

29


7th Street Multimodal Study & Early Action



30

30

7th Street Multimodal Study & Early Action



Project Sponsor: Town of Windsor

Project Pool: Bike/Ped

Project Description: The project would include a multimodal transportation study to determine the appropriate investment for improving mobility and safety along the 7th Street Corridor.

Regionally Significant Corridor(s): RSC #11 (SH257), 12 (SH392), 20 (WCR 17)

Total Project Cost: \$300,000


Funding Request: \$150,000

TAC Funding Recommendation: \$150,000

31
MMOF Call for Projects Recommendations

31

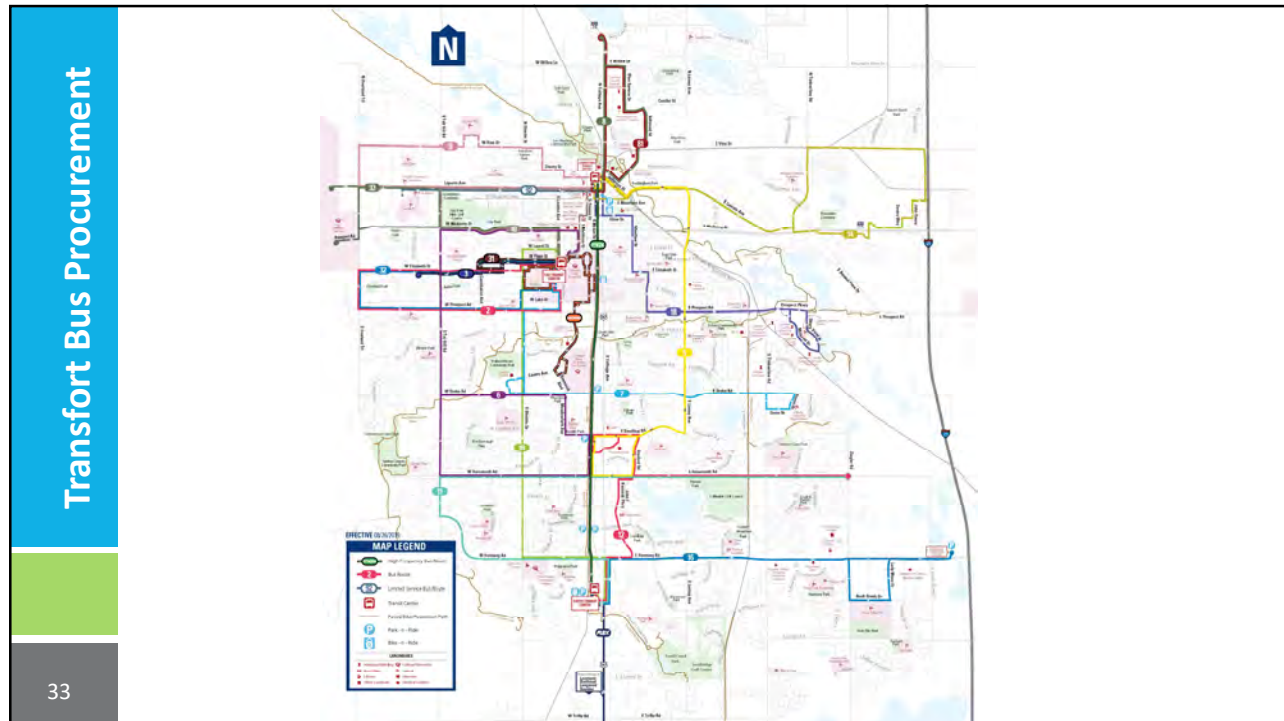
Performance Measures: Transit Projects



	# Fatalities	Fatality Rate/100M VMT	# Serious Injuries	Serious Injury Rate/100M VMT	# Non-Motorized Fatalities & Serious Injuries	VOC Decrease	CO Decrease	NOX Decrease	% Revenue Vehicles Meeting/ Exceeding ULB	Non-Motorized Facility Miles	% Non-Single Occupant Vehicle Commute Trips	Daily VMT Per Capita
Transfort Bus Procurement						X	X	X	X			
SH 287 West Sidewalk Gap	X	X	X	X	X	X	X	X		X	X	X

32
MMOF Call for Projects Recommendations

32



33

33

Transfort Bus Procurement



Project Sponsor: City of Fort Collins

Project Pool: Transit

Project Description: The project would allow Transfort to leverage previously awarded CMAQ funds in order to purchase an additional Compressed Natural Gas (CNG) bus for a total of three (3) buses.

Regionally Significant Corridor(s): RSC # 6 (US 287), 8 (SH 14), 16 (Timberline), 17 (Shields) 18 (Taft Hill) 23 (harmony), 27 (Mulberry), 28 (Prospect)

Total Project Cost: \$1,860,000

Funding Request: \$910,000

Funding Recommendation: \$908,091

34


MMOF Call for Projects Recommendations

34



35

SH 287 West Sidewalk Gap



Project Sponsor: City of Loveland

Project Pool: Transit

Project Description: The project consists of constructing a 6-foot concrete sidewalk along the west side of US 287 at a location where there currently exists a gap in sidewalk connectivity.

Regional Non-Motorized Corridor(s): RSC # 6 (US 287), RTC # 9

Total Project Cost: \$585,000


Funding Request: \$292,500

Funding Recommendation: \$292,500

36
MMOF Call for Projects Recommendations

36

Excess Funding Solutions




North Front Range
Metropolitan
Planning
Organization

The MMOF Scoring Committee and TAC recommend that if excess funding becomes available it will be allocated to project applicants that have committed to Local Overmatch in the rank determined by the Scoring Committee.

37MMOF Call for Projects Recommendations

37

Next Steps



North Front Range
Metropolitan
Planning
Organization

- **March 18, 2020: TAC Recommendation to Planning Council**
- **April 2, 2020: Planning Council Action**

38MMOF Call for Projects Recommendations

38

Questions?

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Transportation Planning Director
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Notes from 2/19/2020 conference call to discuss a potential study to look at NFRMPO and UFR Boundaries.

Weld County: Barbara Kirkmeyer, Don Warden, Scott James, Elizabeth Relford, Kevin Ross, Dawn Anderson, Evan Pinkham, Jay McDonald and Don Warden

Morgan County: John Becker

Larimer County: Tom Donnelly

CDOT: Jamie Grimm

NFRMPO: Suzette Mallette

The Town of Wellington had requested leaving the UFR and joining the NFRMPO and was on the January 2020 NFRMPO agenda to ask for MPO approval. Concurrently, the UFR is working through their 2045 RTP, the question came up about what the growth to the boundaries would look like in 20 years and how that could affect the other MPO boundaries during a Census update. A request was made by Commissioner Kirkmeyer at the January NFRMPO Council meeting to discuss boundary changes more comprehensively and delay a decision for the Town of Wellington, which was agreed. UFR went to CDOT and asked for a boundary evaluation as part of their transportation plan update.

As a result, CDOT is willing to put in funding to create a Guidebook for the State that will assist with identifying the process for boundary changes. Boundary changes are anticipated with the 2020 Census and it will be a benefit to have the process ready. CDOT is willing to fund this work and they have started on a draft scope of work. UFR has \$5,000 in planning funds that they are willing to contribute. The NFRMPO portion is yet to be determined.

- Weld County is currently in 3 different planning regions (NFRMPO, UFR, DRCOG) and would like to get down to two at the most as this will make regional planning more efficient.
- Morgan County supports the study but is happy where they are in the UFR.
- There was a discussion about the criteria for determining boundaries. These include: State and Federal regulations, travel sheds and financial implications.
- CDOT is willing to project manage this work through a consulting firm they have under contract. It was agreed to reach out to WSP.
- It was agreed to have one more call/meeting with the Counties, CDOT and NFRMPO before rolling out the project.



STAC Summary – February 14, 2020

- 1) **Welcome & Introductions – Vince Rogalski, STAC Chair**
 - a) January STAC minutes approved without amendment or correction.
- 2) **CDOT Update and Current Events- Herman Stockinger, CDOT Deputy Director**
 - a) Presentation:
 - i) Requesting more funding for snow and ice removal based on record snowfall.
 - ii) RPP and FASTER Safety were discussed and we have prepared resolutions for TC consideration
 - iii) CMAQ will be discussed today and TC will consider this next week.
 - b) STAC Discussion: Staff clarified that STAC’s RPP distribution recommendation would be presented as staff’s recommendation.
- 3) **Transportation Commission Report – Vince Rogalski, STAC Chair**
 - a) Transportation Commission: In addition to funding discussions (see above), there was a wildlife discussion, and mobility discussion in the context of commuter rail.
- 4) **Federal and State Legislative Report- Herman Stockinger & Andy Karsian, CDOT, OPGR**
 - a) Federal:
 - (1) House Democrats released a framework for infrastructure spending that the Ways and Means Committee considered in a 6 witness hearing. The proposal increases the budget by 45% from the FAST Act with 23% more for transit. It includes a pilot for VMT and equity, it prioritizes improvements to existing infrastructure, modifying HSIP, improving pedestrian and work zone safety, giving more control to the locals to administer funds, tackles congestion and toll pricing, and increases facilities charge indexed to inflation. It also has an energy commerce piece to build out infrastructure.
 - (2) State of the Union: President Trump presented a bill that would allocate 27% more than the FAST Act to transportation, but this conflicts with his proposed budget cuts. He endorsed authorization with a 12% increase. He focused on modernizing infrastructure whereas the Democrat’s proposal focuses more on maintenance.
 - b) State: This week stakeholders met to discuss various fee based funding ideas that could apply to EV registration, TNCs, or a potential road user charge. Other bills discussed included:
 - i) A hands free mandate bill passed unanimously in the Senate, but has more barriers to passing in the House.
 - ii) A biodiesel bill was discussed and identified issues related to winter temperatures.
 - iii) An EV funding bill that had potential died in committee based on concerns about where the funds were going.
 - iv) A P3 bill passed which will allow CDOT more transparency with local government partnerships.
- 5) STAC Discussion: A STAC Representative voiced support for the proposed changes to the CEQ NEPA process based on potential for cost savings and improved efficiency. A STAC representative also pointed out a push at the national level to amend the restriction on P3 projects at rest areas. In response to a regarding the surprising failure of SB-44 (proposing a 10% surcharge for transportation) in the Public Affairs Committee, staff pointed out that even committee democrats raised concerns around the potential diversion from other programs and the rhetoric framing the bill.
- 6) **PD-14 Scorecard (Informational Update)-Rebecca White, Division of Transportation Development**
 - a) **Bridges & Pavement:** Although we are currently meeting both our bridge and DL targets (in part, due to the lagging nature of this metric), forecasts show that we will have an increasingly hard time meeting those targets if future funding and strategies don’t change given the disproportionate number of bridges in the “fair” category and roads in the “low” to “medium” DL category. There is a need to change philosophy away from worse first and start applying preventative maintenance towards fair bridges.
 - b) **Safety:** Developed new objectives based on TC feedback, the updated STSP, and new standards from the 2015 FAST Act. Changes include a 0 deaths goal, an employee safety program, and a



broader definition of vulnerable populations to include first responders, cyclists, motorcycles and pedestrians. We are asking for your feedback about whether we should be separating out urban and rural crash data as performance measures.

- c) STAC Discussion: There was consensus among STAC representatives that urban and rural crash data should be considered separately due to the differing patterns and sets of concerns in rural and urban contexts. STAC representatives debated the merits and pitfalls of a zero deaths goal given the inherent challenges of achieving zero deaths. While many members reiterated the importance of eliminating fatalities, others questioned whether it may be counterproductive to have funding and resources tied to an unachievable goal. Acknowledgement that a 0 deaths strategy needs to involve organizations that can address the behavioral and social sources of fatalities as well.
- 7) **Statewide CMAQ Program (Discussion/Action Item)- Sophie Shulman, Office of Innovative Mobility.**
 - a) Presentation: Requesting that STAC recommend approval of our proposal for the Statewide CMAQ funds to go to EV charging. In response to STAC requests staff amended the map of charging stations to include existing and proposed charging throughout the state and presented emissions estimates that the statewide program would entail.
 - b) STAC Discussion: A motion to recommend approval of the use of Statewide CMAQ funds for EV charging carried with one STAC representative objecting based on concerns surrounding the ongoing nature of the proposal.
 - 8) **Statewide Plan Update (Informational Update/Discussion Item)- Rebecca White, DTD**
 - a) Presentation: TC will consider the draft 10 year pipeline, which meets our targets for 50% of investment going to asset condition, 75% to a capital mix, and 25% to rural road condition. 58 projects address congestion in the urban areas, 96 increase mobility options, 75 projects address safety needs (Loss 3 or 4), 35 bridge projects, 30 projects address issues of statewide significance along our interstates, and 64 address rural paving needs.
 - b) STAC Discussion: STAC representative indicated that all interstates should be considered corridors of statewide significant. In response to questions about how will the projects that aren't chosen be addressed, staff indicated the local TPR and MPOs would be responsible for making such decisions. STAC representative recommended one change to the Region 4 list, which RTD agreed with indicating the suggestions would be accommodated.
 - 9) **Strategic Safety and Urban Arterial Initiative (Informational Update)- San Lee (DMO)**
 - a) Presentation: STSP advances safety goals with various treatments including rumble strips, MASH compliance, higher guardrails, variable speed limits and cable rail. Proposal is to continue existing program, add an employee safety program, and integrate urban arterials:
 - ii) Accomplishments: Delivered 20% of 6" striping goal, 100 miles of rumble strips added, contractor streamlined MASH compliance, variable speed limits implemented in Glenwood Canyon, 16,000 lf of cable rail.
 - iii) Existing program funding snapshot: \$11.3M/ budgeted. Regions requested \$47M of which we have funded \$22.6M, leaving a \$24.4M gap. With the constrained request we can deliver 40% of our striping needs, 500 targeted MASH end treatments, and 200 miles of rumble strips.
 - iv) Employee safety component: In addition to the existing program we are proposing \$27M additional to pursue employee safety strategies through a one time ask.
 - v) Integrating urban arterials: Existing program strategies largely benefit rural highways, but there is a growing fatality rate among along urban arterials mostly among pedestrians and cyclists, with a 78% increase in fatality rates. Devoting \$51M to improve safety on urban arterials by increasing access to transit and bike lanes, and focusing on high crash/injury locations.
 - 10) **Other Business-Vince Rogalksi, STAC Chair**
 - c) Next STAC meeting will be March 14, 2020. STAC Bylaw discussion added to next agenda.
 - 11) **Adjourn**