

## NFRMPO Planning Council May 7<sup>th</sup> Meeting

### Remote Attendee Instructions

#### To access the audio for the meeting:

- 1) Call-in Number: **+1 (224) 501-3412**.
- 2) Once prompted, enter the Access Code: **582-463-661**
- 3) Once you have entered the conference call, **please mute your line. PLEASE DO NOT VERBALLY ANNOUNCE YOURSELF**. There will be a rollcall during the meeting and if you come in late you will be asked for your name.
- 4) You **must** call in for the audio portion of the meeting, there is no option to participate via computer audio and microphone online.

#### To access the online portion of the meeting:

- 1) Please mute your computer's sound to avoid feedback.
- 2) Please go to: <https://www.gotomeet.me/NFRMPO/may-2020-planning-council-meeting>
- 3) Enter your name and email then enter.
- 4) PLEASE DO NOT VERBALLY ANNOUNCE YOURSELF.

#### Once the Planning Council Meeting has begun:

- 1) We will do a roll call once the meeting has been called to order.
- 2) **Please keep your line muted unless you are speaking**, this will help to cut down on background noise and make the audio clear for all participants.
- 3) **Please do not place the call on hold**, doing so could cause hold music to play and make participation by all other participants on the call impossible.
- 4) Please use the Chat box function as shown below, to indicate that you wish to speak by typing in your name, for example:

*"I have a question regarding the TIP Amendment"*

and wait to be recognized by the Chair before proceeding with your question or comment, so others do not talk over you and your question can be recorded for the Minutes.

- 5) Each time you speak, **please state your name for the record** before proceeding with your question or comments.

If at any time during the meeting you have any questions or technical difficulties accessing the meeting, please contact Alex Gordon at (970) 289-8279 or [agordon@nfrmpo.org](mailto:agordon@nfrmpo.org).



Dedicated to protecting and improving the health and environment of the people of Colorado

Monthly Report from the Air Pollution Control Division to the  
North Front Range Transportation and Air Quality Planning Council  
May 7, 2020

**Air Pollution Control Division (Division) Updates:**

- May 4-8, 2020 is Air Quality Awareness Week! The Division is posting educational air quality posts at: <https://www.facebook.com/cdphe.apcd>. Additional information is available at: <https://www.airnow.gov/aqaw/>.
- The following page has been created as a resource to help answer inquiries that the Division has received regarding operations: [www.colorado.gov/pacific/cdphe/apcd-covid-19](http://www.colorado.gov/pacific/cdphe/apcd-covid-19).
- A friendly reminder that the Division maintains various Air Quality Alert email lists, including Colorado Air Quality Health Advisory alerts and daily Front Range ozone forecasts. For additional information and to subscribe to an email list, please visit: [https://www.colorado.gov/airquality/request\\_alerts.aspx](https://www.colorado.gov/airquality/request_alerts.aspx).

**April 16, 2020 Air Quality Control Commission (Commission) Meeting:**

- The Division requested that the Commission set a hearing to approve the emissions statement, 2017 baseline year emissions inventory and SIP compliance certifications to be submitted to the EPA, satisfying Marginal Nonattainment Area requirements for the 2015 Ozone National Ambient Air Quality Standard.
- The Colorado Energy Office and Energy and Environmental Economics provided an update to the Commission regarding the Greenhouse Gas Roadmap.
- The Division provided an update to the Commission regarding plans to identify and engage disproportionately impacted communities when carrying out its duties under the directives of House Bill 19-1261.
- Meeting materials for previous and future meetings are available at [www.colorado.gov/pacific/cdphe/aqcc](http://www.colorado.gov/pacific/cdphe/aqcc).

**Upcoming Commission Meeting:**

- In response to the COVID-19 pandemic, all Commission meetings, prehearing conferences, and status conferences will be held as remote meetings only. This will continue until further notice. Additional information and updates will be posted on [www.colorado.gov/pacific/cdphe/aqcc](http://www.colorado.gov/pacific/cdphe/aqcc).

- The May 21-22, 2020 Commission meeting includes the following agenda items:
  - The Commission will consider establishing a new Regulation Number 22 regarding greenhouse gas emissions reporting in response to SB19-096 and emissions limits in response to HB19-1261 and SB19-236. The Commission will also consider proposed provisions in the new Regulation Number 22 for the reduction of hydrofluorocarbons (HFCs) by prohibiting the manufacture and use of HFCs in specific end-uses on a statewide basis.
  - The Commission will consider revisions to Regulation Number 9 regarding Open Burning, Prescribed Fire, and Permitting to clarify language and definitions in a number of sections, & to move actual 3-year percentage results for user fees out of the regulation.
  - The Commission will consider approving the emissions statement, 2017 baseline year emissions inventory and SIP compliance certifications to be submitted to the EPA, satisfying Marginal Nonattainment Area requirements for the 2015 Ozone National Ambient Air Quality Standard.
  - The Commission will consider revisions Regulation Number 8, Parts A and E (MACT Standards) to incorporate by reference changes the EPA made to its National Emission Standards for Hazardous Air Pollutants rules.
  - The Commission will consider a proposal to revise Regulation Number 6, Part A (NSPS) to incorporate by reference changes the EPA made to its New Source Performance Standards and/or Emission Guidelines.



Date: May 6, 2020

From: Mike Silverstein  
Executive Director

To: North Front Range Metropolitan Planning Organization

Subject: Monthly Briefing Memorandum

### **COVID-19 Response**

Staff, Board Members, partners and stakeholders have managed to conduct business this past month working remotely via technology. As we transition from “safer at home” and gradually return to more traditional work practices, we will continue to offer remote participation in meetings and telework accommodations.

### **Legislative Update**

With the legislature out of session, it is likely that many of the bills we have been tracking will be moved to the 2021 session. The legislature will reconvene to narrowly focus on the budget, educational bills, and the sunsets. Several health related bills may surface as well.

### **Ozone Planning**

The RAQC staff continues to develop the serious area ozone State Implementation Plan. At the May 1 Board meeting, staff provided an overview of “reasonably available control technology (RACT)” requirements. RACT requirements apply to major stationary sources which emit 50 tons or more of ozone-forming pollutants. The emission control and permitting requirements were described.

We have posted each completed SIP chapter (draft) on the RAQC’s website for Board Member and public review - we encourage comments and suggestions. Notifications will be provided when additional materials are posted.

## Ozone Status and Trends

The Board was briefed on ozone concentrations measured through last summer’s ozone season and where we stand on complying with federal ozone standards. As this coming ozone season is critical for demonstrating compliance with the 2008 standard of 75 parts per billion, key monitoring locations were identified and the maximum concentrations needed to be able to demonstrate attainment were described.

Monitor	2018	2019*
Chatfield State Park	83	78
Rocky Flats	81	72
Fort Collins - West	81	71
NREL	80	75
Highland	77	73
Welch	66	72
Boulder Reservoir	77	69
Rocky Mtn. Nat'l Park	74	65
Greeley - Weld Tower	73	65
Aurora East	72	66
CAMP	71	67
La Casa	72	65
Fort Collins - CSU	72	64
Aspen Park	71	63
Welby	69	60

Highest Allowable 4th Maximum in 2020	
(75 ppb)	(70 ppb)
66	51
74	59
75	60
72	57
77	62
89	74
81	66
88	73
89	74
89	74
89	74
90	75
91	76
93	78
98	83

## Control Strategy Committee

The Committee met on April 15 and discussed the formation of the following Work Groups: Employer-Based Trip Reduction Programs, Vehicle I/M and Fuels Formulations, and Clean Air Fund. The Work Groups are being led by two Board Member “Executive Sponsors”, and Board Member “Champions” and staff are working to develop detailed emission reduction proposals and outreach strategies. The three Work Groups have convened their first meetings and will report on progress to the Control Strategies Committee.

Stakeholders and the public are invited to participate in Work Group activities, and all materials can be found at: <https://raqc.org/control-strategy-committee-information/>

### **Xcel CO EV Supply Infrastructure Program**

Xcel Energy briefed the Board on its latest efforts for incentivizing the development of electric vehicle charging infrastructure in its service territory. This program compliments the RAQC's "Charge Ahead Colorado" Program. Excel is presently entertaining project applications.

### **Impact on Air Quality from COVID-19**

The Air Pollution Control Division briefed the Board on air pollution levels recorded during these past few months of the CODID-19 pandemic. Even though we experience our best air quality this time of year, a noticeable reduction in air pollutants was measured, as should expected for a period of extreme economic downturn.

## 2020 Conflict of Interest Statement

As a General Policy, the NFRMPO seeks to prevent and avoid any conflicts of interest in the conduct of its business operations and to avoid any appearance of such conflicts to the public it services. Each Council member or committee member has the duty to place the interests of the NFRMPO foremost in any dealings on behalf of the organization and has a continuing responsibility to comply with this Policy.

In order to comply with this Policy, it is expected that:

If a Council member has an interest in a proposed transaction with the NFRMPO in the form of a significant personal or organizational financial interest in the transaction or holds a position as trustee, director, officer or staff member in such organization or business, he or she must make full disclosure of such interest before any discussion or negotiation of such transaction. The disclosure shall be recorded in the minutes of the meeting.

Any Council or committee member who has a potential conflict of interest with respect to any matter coming before the Council or a committee shall not participate in any discussion of or vote in connection with the matter. The disclosure shall be recorded in the minutes of the meeting.

Any Council or committee member who gains privileged information by virtue of his or her role as a Council, committee or staff member shall not use that privileged information for personal or professional gain.

This Policy shall be distributed annually to Council members. A signature in the designated space at the bottom of this Policy will indicate that Council members' agreement to abide by this Policy to the best of his or her ability. Noncompliance with the intent and spirit of this Conflict of Interest Policy may result in action deemed appropriate by the North Front Range Transportation & Air Quality Planning Council (NFRT&AQPC) of the NFRMPO.

This Policy may be revised or amended as determined appropriate by the NFRT&AQPC.

I have read the above statement of policy regarding conflict of interest and agree to abide by the policy to the best of my ability in my role as a Council member.

Community: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Weld County Mobility Committee (WCMC)—MINUTES**  
**April 28, 2020**  
**1:33 p.m. – 2:32 p.m.**

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**1. Call Meeting to Order, Welcome and Introductions**

- Abdul Barzak, Town of Severance
- Dori Baker, Frontier House
- Janet Bedingfield, 60+ Ride
- Celeste Ewert, Envision
- Julie Glover, Greeley Center for Independence
- Andrew Jones, Arc of Weld County
- Margie Martinez, United Way of Weld County
- Larry McDermott, Arc of Weld County
- Moira Moon, CDOT DTR
- Leiton Powell, Greeley Evans Transit

NFRMPO staff: Alex Gordon, Ryan Dusil

**2. Review of Agenda**

**3. Public Comment (2 minutes each)**

**4. Approval of February 25, 2020 Meeting Minutes**

Julie motioned to approve the minutes. Dori seconded the motion, and it was approved unanimously.

**ACTION ITEMS**

No items this month.

**PRESENTATIONS**

- 1. Active Transportation Plan** – Ryan Dusil, Transportation Planner II, introduced himself and explained he is early in the planning process for the Active Transportation Plan (ATP). Ryan defined active transportation as human-powered and human-scaled transportation, which includes things like bicycles, scooters, walking, and wheeling. He explained the history of the ATP, including the work done for the 2013 Regional Bicycle Plan and the 2016 Non-Motorized Plan. Ryan acknowledged the changing terminology and mobility landscape. In recent years, micromobility options have emerged, and local communities have different regulations and priorities. The ATP will consider local connections (roadway, sidewalks, transit, grocery and other destinations) and critical gaps, and what barriers opportunities exist. Ryan gave an example of the I-25 and Poudre Trail bridge example where communities and agencies came together to improve a project. Ryan showed the Community Remarks page and gave a quick tutorial to use it.

Moira asked about micromobility. Ryan explained Fort Collins is an incubator because of the college campus, where students use electric skateboards, longboards, and OneWheels.

Micromobility implementation needs to be careful of state regulations and local communities need to know what guidance is needed.

Margie suggested mile markers and exact positions on trails to help with calls for assistance, namely if emergency personnel need to react to the scene. Ryan acknowledged wayfinding and





signage was highlighted in the old plan, but emergency responses and further discussion of wayfinding and signage could come to the forefront.

Alex asked about gaps in sidewalks. Margie suggested the area near Bella Romero Academy, where there are no sidewalks to get to the school. Ryan suggested knowing where these gaps are could be tied into funding programs.

Ryan described the walking audits the NFRMPO has done, starting with the one in October in Berthoud. A group walked around a neighborhood in the town, identifying gaps, incomplete infrastructure, and other issues. Recommendations were vetted by community stakeholders. Ryan said the NFRMPO wants to expand that program. Walk audits could help local communities apply for grants and focus on where issues exist. There were plans for one in Severance in April, but it was delayed due to COVID.

Leiton said there is a chance to partner on communicating the availability of bike racks on buses. Leiton stated there has been feedback about the Poudre Express, specifically too many bicycles. Bicycles are not allowed inside buses currently, but GET is looking at adding racks within the bus. Education and infrastructure like this could help address first mile/last mile concerns.

## DISCUSSION ITEMS

### **1. COVID-19 –**

- **Town of Severance** – Abdul stated this is his first WCMC meeting and is interested in getting involved. Severance town staff are working from home, but Public Works and Police are splitting shifts. Staff will be transitioning back in over time.
- **Arc of Weld County** – Andrew stated Arc of Weld County staff are working from home. There is no current return plan yet, but it is under consideration. Staff will gradually return.
- **Envision** – Celeste said 95 percent of staff are working remotely, but there are some essential staff working in person. The Day Program is closed through the end of May. Envision’s priority is to make sure staff and clients are safe and healthy. Envision applied for a PPP loan and received it, which allowed them to retain staff and offer incentive pay to keep people working. Residential homes need employees but have a higher risk. Envision will be slow to go back to the office and expects more staff to work remotely.
- **60+ Ride** – Janet stated 60+ Ride canceled rides on March 16 to keep riders and drivers safe and is not in a hurry to reopen. June 15 is probably earliest to reopen. Ride&Revel has been canceled. Janet said 60+ Ride also received a PPP grant and a \$25k operations grant from NextFifty Initiative. 60+ Ride has shifted to delivering groceries and prescriptions. The program works by having a person call the 60+ Ride cell phone, and the staff places an order at King Soopers, Walmart, or the Weld Food Bank (emergency boxes, commodities). Volunteer pick the groceries up and deliver them to the house. Volunteers wait to make sure the groceries get brought inside. Janet expects this program to continue into the near future.
- **Greeley Evans Transit** – GET canceled fixed route service on March 25, shifting to demand response only. Riders can call the day before to get on the manifest. GET can take same day calls,



but the rides are based on availability. GET had to reduce staffing but has been able to keep the majority of staff. Leiton said GET is not sure if and when program will open, but GET staff is paying attention to state and local guidance.

- **United Way of Weld County** – Margie explained United Way staff is working remotely. United Way is raising money to give grants to nonprofits providing services. Margie said the 2-1-1 is trying to stay current. Someone called to ask whether the Poudre Express was running. Margie has been working at the Emergency Operations Center until someone tested positive at the site. United Way is working with city managers and United Way of Larimer County, paying attention to alternative care facilities/the Ranch. Margie highlighted there has been minimal impact east of Greeley.
- **CDOT DTR** – Moira explained staff is working from home, with the priority being the CARES Act funds, specifically the \$5311 rural funds (\$39.7M) from January 20, 2020. Funding is being distributed in two phases, with the first phase being administrative and operating expenses. DTR staff are trying to keep in contact with subrecipients and grant partners and are working with CASTA to provide technical assistance.
- **Frontier House** – Dori explained Frontier House staff are working with members to help them with what is needed. The offices are closed, but Dori has been working in the office. Staff serve lunch for \$1 three days a week, with the food provided by local nonprofits or UNC. Staff are holding Zoom meetings to stay connected to members and each other. Dori said members are not allowed in yet, but maybe by the end of May.
- **NFRMPO** – Ryan introduced himself. NFRMPO staff are working virtually, slowly ramping up office operations. Ryan said he and Alex are trying to build the agency’s outreach presence, because it is unknown how long existing outreach will be limited. He acknowledged there is data and trends emerging in terms of freight, transportation, and bike and ped.
- **Greeley Center for Independence** – Julie said Greeley Center for Independence is slowly opening up services. GCI has increased physical therapy hours from 9 to 3, and also has aqua therapy and wellness gym appointments with personal trainers. Administrative staff are working from home, but Julie has been in the office.

2. **CDOT Call for Projects** – Alex explained the CDOT Call for Operating, Administrative, and Mobility Projects is open. He is available for any questions, letters of support, etc. if agencies are interested in applying.

### GREELEY EVANS TRANSIT NEWS AND UPDATES

Leiton clarified fixed route services will probably be brought back online first. Reopening the Poudre Express will depend on conversations with other communities. GET staff are trying to get back online soon but are being cautious.

Celeste asked for clarification about people sitting at the GET bus stops. Leiton explained the current service is a mix of fixed route and demand response. People call ahead and get on a manifest. If they are not paratransit eligible, GET is providing curb-to-curb service instead.

### WCMC MEMBER REPORTS

Alex stated the NFRMPO received the official award letters for the Trip Discovery software project and the new 60+ Ride vehicle.



**5. Final Public Comment (*2 minutes each*)**

**6. Next Month's Agenda Topic Suggestions**

- Emergency situations and client impact – feedback/discussion

**7. Next WCMC Meeting: June 23, 2020**



# NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL

## SINGLE AUDIT OF THE DECEMBER 31, 2019 FINANCIAL STATEMENTS

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**PRESENTED BY**

**WAYNE R. HERR, CPA, CGMA, CFE**  
**PARTNER**

**MCGEE, HEARNE & PAIZ, LLP (MHP)**



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# OVERVIEW

- Scope of Audit
- Audit Results
- Financial Statements
- Conclusion
- Questions



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# SCOPE OF AUDIT

- Generally Accepted Auditing Standards (US)
- Government Auditing Standards (Yellow Book)
- Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)



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# AUDIT RESULTS

- Generally Accepted Auditing Standards
  - Financial statement pages 1 and 2
  - PDF pages 4 and 5
  - Unmodified or clean opinion
  - Financial statements are fairly presented in material respects



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# AUDIT RESULTS, CONTINUED

- Government Auditing Standards
  - Report on financial statements pages 35 and 36
  - PDF pages 39 and 40
  - Internal Control over Financial Reporting – no findings
  - Compliance and Other Matters – no findings



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# AUDIT RESULTS, CONTINUED

- Uniform Guidance
  - Report on financial report pages 37 and 38
  - PDF pages 41 and 42
  - No findings on internal control
  - No findings related to compliance



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# AUDIT RESULTS, COTINUED

- Uniform Guidance Summary on pages 39-41
- PDF pages 43-45
- Highway Planning and Construction Cluster (20.205) was the major program
- Other general information related to the audit results



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# FINANCIAL STATEMENTS

- Entity-wide balance sheet on full accrual on page 11 shows strong unrestricted net position for both activities
- Statement of Activities on page 12 shows that both activities had revenues exceeding expenses



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# FINANCIAL STATEMENTS

- General Fund statements on pages 13 and 15
- VanGo Financial Statements on pages 17 – 19
- Corona virus potential affect disclosed on p. 21



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# RESULTS, CONTINUED

- Management Discussion and Analysis include more detail information on financial results
- VanGo fleet had significant turnover in replacement of vehicles



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# CONCLUSION

- No disagreements over accounting treatment
- Staff were prepared
- No restrictions on the scope of our audit
- The Audit Committee Letter contains more detail



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# QUESTIONS AND DISCUSSION



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