

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)**

North Front Range Transportation and Air Quality Planning Council

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**February 18, 2015
1:09 – 3:30 p.m.**

TAC MEMBERS PRESENT:

Dawn Anderson – Evans
Eric Bracke, Chair – Greeley
Aaron Bustow – FHWA
John Holdren - Severance
Seth Hyberger – Milliken
David Klockeman – Loveland
Janet Lundquist – Weld County
Suzette Mallette, Vice-Chair – Larimer County
Karen Schneiders – CDOT
Gary Thomas – SAINT
Dennis Wagner – Windsor
Martina Wilkinson – Fort Collins

NFRMPO Staff:

Terri Blackmore
Aaron Buckley
Alex Gordon
Angela Horn
Josh Johnson
Becky Karasko

TAC MEMBERS ABSENT:

Stephanie Brothers – Berthoud
Gary Carsten – Eaton
Jim DiLeo – APCD
John Franklin – Johnstown
Eric Fuhrman – Timnath
Jessica McKeown – LaSalle

IN ATTENDANCE:

Emma Belmont, Transfort
Marissa Gaughan, CDOT Alternate
Will Jones, Greeley-Evans Transit
Jeff Purdy, FHWA
Kathy Seelhoff, CDOT
Nick Wharton, Severance Alternate
Wade Willis, NoCo Bike Ped Collaborative

CALL TO ORDER:

Chair Bracke called the meeting to order at 1:09 p.m.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF THE JANUARY 21, 2015 TAC MINUTES:

Mallette made a motion to approve the minutes of the January 21, 2015 meeting. Klockeman supported the motion and it was approved unanimously.

DISCUSSION ITEMS:

Proposed Unified Planning Work Program Tasks

Blackmore explained items to be included in the 2015 Unified Planning Work Program (UPWP) including: 2016 NFR Transportation Profile, Freight Plan, updating the Bike Plan to a Non-Motorized Plan including pedestrian systems, US 287 inventory, upgrading the NFRMPO website, and

Blackmore

development reviews and model runs. Mallette stated upgrading the website should be a priority and asked for clarification on the US 287 inventory. Klockeman stated communities wish to create a single document outlining land use inventory on the corridor to be used for future development plans.

Wilkinson asked for clarification on the updated non-motorized plan. Blackmore stated the Bike Plan was originally completed in 2012 and includes regionally significant bicycle corridors, but does not focus on existing or planned pedestrian systems. The plan will also include an updated inventory of completed bicycle corridors.

Bracke asked for clarification on the freight plan. Karasko stated the plan will include an inventory of existing freight routes and facilities, as well as an implementation plan for future freight corridors and facilities.

TAC agreed the highest priorities are the Freight Plan, US 287 inventory, and upgrading the NFRMPO website. Remaining items should be included in the UPWP with lower priority.

ACTION ITEMS:

Draft FY 2016 – 2019 TIP

Johnson

The TIP was placed on the NFRMPO website for public comment on February 6, 2015. Johnson requested TAC approve a process for allocating additional future funding. TAC discussed options for additional CMAQ allocation and agreed any additional funding will be split between signal timing, bus replacement, and CNG vehicle purchases according to percentages determined during the call for projects.

Johnson explained the environmental justice procedure to TAC. The TIP narrative will be updated with minor changes provided by TAC members and will be sent to Council for action in March.

Wilkinson made a motion to recommend Council approve the Draft FY 2016 – 2019 TIP. Wagner supported the motion and it was approved unanimously.

Klockeman requested all future information be provided prior to TAC meetings and requested clarification on expectations for TAC approval on action items.

OUTSIDE PARTNERS REPORTS (verbal):

NoCo Bike/Ped Collaborative – Willis reported on presentations given to the Collaborative at their February meeting by Karen Schneiders and Leslie Beckstrom regarding funding opportunities for bike/ped infrastructure. Willis reported guest speakers have been selected for the conference to be held at UNC in Greeley on November 5, 2015.

Regional Transit Items – Jones reported GET is gathering public input on proposed route changes. Schneiders reported the Transportation Commission will be reviewing projects selected during the consolidated call for transit projects. Bustang service is scheduled to begin this spring.

PRESENTATIONS:

Update on 2014 5317 Funds – Transfort Bus Stop Improvements – Emma Belmont presented on FY 2014 Federal Transit 5317 funds Transfort used to update bus stop accessibility throughout the City of Fort Collins. A copy of the power point presentation is available at the NFRMPO office.

TAP Call for Projects Lessons Learned – Schneiders presented on CDOT’s experiences with the recent call for projects and requested TAC feedback. TAC members discussed options to improve the process including setting project ceilings, separating the process from respective MPO calls, streamlining application information, and having sponsoring agencies prioritize project applications.

DISCUSSION ITEMS

2040 Regional Transit Element Schedule

Karasko

Karasko presented a draft schedule for the RTE. Chapters will be presented for TAC review starting in March. Council action for the RTE is scheduled for July.

2040 Regional Transportation Plan Schedule

Karasko

Karasko presented a draft schedule for the RTP. Chapters will be presented for TAC review starting in March. Council action for the RTP is scheduled for August.

Bracke stated the schedule for TAC reviews of the RTE and RTP is aggressive. Wilkinson suggested revising the schedule so TAC can adequately prepare comments on the various chapters. Klockeman proposed revising the schedule for the RTP to begin in May and end in October. Mallette added the final possible date for council adoption of the RTP is December 2015 due to conformity determination lapse on the previous RTP. TAC agreed chapters should be sent to members as they are completed and reviewed by staff.

Karasko agreed to revise the RTP schedule and to confirm the final possible date for council approval.

REPORTS:

Public Outreach Updates – Gordon reported staff has been attending public outreach events throughout January and February to gather input on the RTP. He stated 220 surveys have been completed to date. Staff is continuing to reach out to various entities to hold future events.

TIP Administrative Modification Updates – Johnson reported a TIP modification report is included in the packet for information. TIP modification requests are due to staff the first working day of each month.

Roundtable – Schneiders reported CDOT Region 4 will be hosting local agency training on March 25, 2015 at the Southwest Weld County Service Center.

Mallette asked for clarification on the process for submitting Buy America waivers for vehicle purchases. Bustow stated one waiver will cover one project for a period of up to four fiscal years.

Karasko reported there will be a presentation on the FHWA Super Circular in the future. She also requested TAC members submit images of their respective communities to be included in the RTP.

Horn stated the reports for conformity determinations are provided on the NFRMPO website for public comment.

Gaughan reported Shailen Bhatt began duty as the CDOT director on February 17.

MEETING WRAP-UP:

Final Public Comment - There was no final public comment.

Next Month's Agenda Topic Suggestions – There were no agenda topic suggestions.

Meeting adjourned at 3:30 p.m.

Meeting minutes submitted by:

Josh Johnson, NFRMPO staff.

The next meeting will be held at 1:00 p.m. on Wednesday, March 18, 2015 at the Windsor Recreation Center, Pine Room.