

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
of the
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**June 17, 2015
1:07 – 3:29 p.m.**

TAC MEMBERS PRESENT:

Eric Bracke, Chair – Greeley
Suzette Mallette, Vice Chair – Larimer County
Stephanie Brothers – Berthoud
Marissa Gaughan – CDOT Alternate
Dawn Anderson – Evans
Aaron Bustow – FHWA
Martina Wilkinson – Fort Collins
Will Jones – GET
Martha Perkins – Milliken Alternate
Amanda Brimmer – RAQC
Gary Thomas – SAINT
Janet Lundquist – Weld County

TAC MEMBERS ABSENT:

Ingrid Hewitson – CDPHE
Christopher Barnes – COLT
Gary Carsten – Eaton
John Franklin – Johnstown
Jessica McKeown – LaSalle
David Klockeman – Loveland
John Holdren – Severance
Eric Fuhrman – Timnath
Kurt Ravenschlag – Transfort
Dennis Wagner – Windsor

NFRMPO STAFF:

Terri Blackmore
Becky Karasko
Aaron Buckley
Alex Gordon
Angela Horn
Josh Johnson

IN ATTENDANCE:

Cathy Cole – CDOT
Rashid Dolor – FHWA
Jake Schuch – CDOT
Kathy Seelhoff – CDOT

CALL TO ORDER:

Chair Bracke called the meeting to order at 1:07 p.m.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF THE MAY 20, 2015 TAC MINUTES AND THE MAY 27, 2015 TAC WORK SESSION MEETING NOTES:

Mallette requested the 2040 Regional Transit Element (RTE) recommendations be written out in the first paragraph of page 5. Lundquist made a motion to approve the May 20, 2015 TAC Minutes and the May 27, 2015 TAC Work Session Meeting Notes as presented with the minor correction. Mallette seconded the motion and it was approved unanimously.

CONSENT AGENDA:

No Items this Month.

ACTION ITEMS:

FY2016 UPWP Tasks Recommendation to Council

Blackmore

Blackmore introduced the FY2016 Unified Planning Work Program (UPWP) and informed TAC of Council's request for a recommendation on the tasks portion. She explained the Finance Committee recommended approval of the UPWP Budget and asked TAC to recommend approval of the tasks. Blackmore explained the separation of VanGO™ from the MPO portion of the UPWP based on audit recommendations and requested any additional activities to be listed for 2014. Mallette requested the title on page 13 be changed to FY2014-2015 Activities. Mallette made a motion to recommend the FY2016 UPWP to Council as presented with the minor correction. Bracke seconded the motion; however, it failed due to a lack of votes from those present.

OUTSIDE PARTNERS REPORTS (verbal):

NoCo Bike/Ped Collaborative

Johnson reported on highlights from the June 10th meeting, including a presentation from Fort Collins and Alta Planning on wayfinding; a discussion about additional bike counters to be added throughout the region; and the continued planning for the November 5, 2015 Bike & Walk Conference at the University of Northern Colorado (UNC). Johnson reported registration for the Conference will begin in July. Blackmore stated the keynote speaker, Mark Fenton, will give a presentation prior to the November 5, 2015 Council meeting on the economic impacts of non-motorized travel on communities in the region.

Regional Transit Items

Jones discussed the Hill-N-Park Study, a partnership between GET and Weld County. He also reported year-end results of the GET *Ride Free with ID* program, an increase of 313 percent, from 15,000 to over 63,000, in student-age riders from the previous academic year.

Senior Transportation

Thomas shared Fort Collins recently held a senior summit, which highlighted transportation. He noted the Riders Guide website is live and requested Mary Warring give a presentation about it to TAC at a future meeting. Mallette noted Bustang should be added to the Riders Guide.

Lundquist reported the June 15th Transportation Summit hosted by Weld County was a success with over 350 in attendance. She informed TAC pictures, videos, and presentations will be posted on the Weld County website when available.

PRESENTATIONS:

CDOT NAVIGATE Presentation

Cole

Schuch introduced Cathy Cole and the CDOT NAVIGATE tool. Cole explained the purpose of the tool is to provide increased transparency between local agencies and CDOT on projects. The interactive tool allows project information to be available, current, and archived. Cole explained the history of the tool from its beginning in 2012 to present. The tool currently has 130 projects and runs a risk assessment using the project information. This allows agencies to gauge project impact. Bracke questioned the 10th Street project in Greeley as a huge risk factor. Cole assured Bracke it is used for tracking and does not affect funding. Schuch further explained most agencies are used to the risk factors and there should not be too much concern even if it is high risk, there will be the same amount of oversight. Cole also explained the tool uses the risk factors to identify tracking points throughout the life of the project. Schuch reported not every project will be included the tool, but will be identified on a case-by-case basis.

DISCUSSION ITEMS:

2015 Congestion Management Process

Buckley

Buckley presented the 2015 Congestion Management Process (CMP), highlighting various updates including travel time index, vehicle miles traveled, and transit performance measures. Wilkinson asked if this is a resource member agencies can use. Karasko explained the CMP reviews how the data on congestion will be measured and reported. Wilkinson was concerned how the CMP chapter from the Regional Transportation Plan (RTP) is related to the 2015 CMP. Buckley explained the chapter is a summary of the full CMP document. Wilkinson stated the document answers how congestion will be measured, but not what is going to be done about it. She suggested adding more detail on travel demand management (TDM) and intelligent transportation systems (ITS) improvements. Buckley explained the CMP is a baseline for the future. Wilkinson suggested adding in next steps and local agency responsibilities.

2040 Regional Transit Element

Karasko

Karasko presented the complete 2040 RTE document and informed TAC of Council's request for a recommendation on the 2040 RTE from TAC. TAC discussed who would provide the recommendation. Mallette agreed, as Vice Chair, to work with NFRMPO staff on a presentation and Jones agreed to be at the July Council meeting as support. Karasko explained the complete 2040 RTE document will be an action item at the July TAC meeting to recommend approval to Council at their August 6 meeting.

2040 Regional Transportation Plan: Chapters 1 and 12

Karasko

Karasko presented Chapter 1 highlighting changes from the previous plan. Wilkinson suggested adding where the planning factors originated. Mallette requested a summary of the responses and an analysis from the Transit Survey. Wilkinson felt the Public Outreach Section should be in the Planning Process Section as a step in creating the plan. Wilkinson asked where the respondents were from to see the percentage from each area. Mallette suggested noting the survey is random. Wilkinson asked about the order of priority for the themes, what they should do with them, and how are they supposed to apply them. Gordon explained the themes were developed from other planning documents and can be changed to be more regional. TAC agreed to consolidate the public outreach section and to have the Transit Survey summarized in an appendix. Bustow said the plan lacks a statement of purpose in the introduction. Wilkinson asked to what degree local input versus regional input is being used throughout the chapter. Karasko explained the regional perspective should be taken.

Karasko presented Chapter 12 highlighting changes from the previous plan. Karasko explained the Environmental Mitigation (EM) analysis portion is new to the chapter. The analysis covers all projects on the 2040 Regionally Significant Corridors (RSC) and identifies the various resources impacted. Bustow asked what the EM information would be used for. Mallette responded it depends on the funding source. Blackmore assured TAC it is an overview and a requirement for the plan. Bustow requested the Transportation Improvement Program (TIP) projects be added to the legend and for all the projects and impacts to be on one map.

Karasko explained all projects being modeled for the plan need to be included in the Environmental Justice (EJ) analysis. Lundquist wondered if it will hinder the ability to receive grant funds. Mallette suggested local projects should be removed due to them skewing the data. Wilkinson stated projects receiving local funds do not need to have an EJ analysis. Blackmore reminded TAC is it a requirement for the plan and the analysis result was positive. Bustow questioned if the document is actually MAP-21 compliant. Wilkinson requested an introduction to the Implementation Plan Chapter.

Additional CMAQ Funding Allocation

Johnson

Johnson informed TAC there was additional FY2014 Congestion Mitigation and Air Quality Improvement (CMAQ) Program funds available and they would need to be spent in 2016. He presented the approved funding allocation process that TAC approved at the time the Call for Projects was approved. TAC agreed to work offline with impacted parties to make a recommendation for additional CMAQ allocation prior to July 1st. Johnson reported the additional TAP funds went to Larimer County as it was the only project receiving TAP funds in 2016.

REPORTS:

Public Outreach Updates

Gordon reviewed events NFRMPO staff has attended. The NFRMPO has partnered with RAQC to circulate an ozone awareness banner around the region. He reported on the upcoming events NFRMPO staff will be attending for 2040 RTP and air quality public outreach.

TIP Administrative Modification Updates

Johnson reported on administrative modifications received for the month of June. The Sheep Draw Trail project swapped funds with the Front Range Trail project. Additionally, the US 85 at 31st Street project swapped funds with the 65th Avenue project. Johnson reminded TAC all TIP amendments and modifications are due July 1st for the FY2016-2019 TIP.

Roundtable

Karasko announced the September TAC meeting will be cancelled.

Bracke announced the Greeley Stampede is coming up at the end of June.

Wilkinson reported the City of Fort Collins has completed the separated bike facility on Laurel including vertical delineators, the road diet on Taft Hill is wrapping up, and construction on the roundabout at Vine and Shields starts this week. Bracke requested Wilkinson provide a presentation on this at a future meeting.

MEETING WRAP-UP:

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions – There were no additional agenda topic suggestions.

Meeting adjourned at 3:29 p.m.

Meeting minutes submitted by:

Angela Horn, NFRMPO staff.

The next meeting will be held at 1:00 p.m. on Wednesday, July 15, 2015 at the Windsor Recreation Center, Pine Room.