

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room  
250 North 11<sup>th</sup> Street  
Windsor, CO**

**August 19, 2015  
1:07 – 2:31 p.m.**

**TAC MEMBERS PRESENT:**

Eric Bracke, Chair - Greeley  
Suzette Mallette, Vice-Chair – Larimer County  
Amanda Brimmer – RAQC  
Stephanie Brothers - Berthoud  
Aaron Bustow – FHWA  
John Holdren – Severance  
Seth Hyberger - Milliken  
David Klockeman – Loveland  
Karen Schneiders – CDOT  
Dennis Wagner – Windsor  
Bill Welborn – Evans Alternate  
Martina Wilkinson – Fort Collins

**NFRMPO STAFF:**

Terri Blackmore  
Becky Karasko  
Aaron Buckley  
Alex Gordon  
Angela Horn  
Josh Johnson

**TAC MEMBERS ABSENT:**

Gary Carsten – Eaton  
John Franklin – Johnstown  
Eric Fuhrman – Timnath  
Ingrid Hewitson – CDPHE  
Janet Lundquist – Weld County  
Jessica McKeown – LaSalle  
Gary Thomas – SAINT

**IN ATTENDANCE:**

Jeffrey Boring – NoCo Bike & Ped Collaborative  
Marissa Gaughan – CDOT  
Jeff Purdy – FHWA  
Jake Schuch - CDOT  
Kathy Seelhoff – CDOT

**CALL TO ORDER:**

Chair Bracke called the meeting to order at 1:07 pm.

**PUBLIC COMMENT:**

There was no public comment.

**APPROVAL OF THE JULY 15, 2015 TAC MEETING MINUTES:**

Brimmer clarified only the Fort Collins West station is above the 75 PPM standard for ozone. Mallette moved to approve the July 15, 2015 TAC Meeting Minutes with the changes from Brimmer. Wilkinson supported the motion and it was approved unanimously.

**CONSENT AGENDA:**

Both items were pulled from the Consent Agenda.

**2015 Congestion Management Process (CMP)**

Bracke requested clarification on what data would be provided by local communities. Buckley stated staff will work with communities to gather data related to performance measures included in the 2015 CMP. Wilkinson asked if the MPO has found a better way to estimate Vehicle Miles Traveled (VMT). Buckley stated the travel model currently estimates VMT. Klockeman moved TAC recommend Council

**Buckley**

adopt the 2015 CMP at their September 3<sup>rd</sup> meeting. Holdren supported the motion and it was approved unanimously.

**2040 Regional Transportation Plan (RTP)**

**Karasko**

TAC briefly discussed the 2040 RTP Presentation at the August 6<sup>th</sup> Council meeting. Holdren moved to recommend Council adopt the 2040 RTP at their September 3<sup>rd</sup> meeting. Klockeman supported the motion and it was approved unanimously.

**ACTION ITEMS:**

**FY2016-2019 Transportation Improvement Program (TIP)**

**Johnson**

Johnson presented the FY2016-2019 TIP project tables and stated the TIP must be readopted to be fiscally constrained under the 2040 RTP. Bracke and Mallette mentioned the I-25 projects under STP-Metro should reference additional funds listed in the Strategic section. Johnson clarified no changes have been made to the FY2016-2019 TIP Narrative policies. Mallette moved to recommend Council adopt the FY2016-2019 TIP at their September 3<sup>rd</sup> meeting. Wilkinson supported the motion and it was approved unanimously.

**FY2016 Unified Planning Work Program (UPWP)**

**Blackmore**

Blackmore stated the scope of work under the FY2016 UPWP has been submitted to CDOT. Mallette requested clarification on local match numbers provided. Blackmore stated Council will be taking action on the Reserve Policy and the local match at their September 3<sup>rd</sup> meeting. Finance Committee is also looking into adopting a Policy of three months of financial reserves, generated from accumulated local match dollars. TAC discussed various edits to the document. Klockeman moved to approve the FY2016 UPWP with the discussed modifications. Wagner supported the motion and it was approved unanimously.

**OUTSIDE PARTNERS REPORTS (verbal):**

**NoCo Bike/Ped Collaborative**

Jeffrey Boring discussed a bicycle fatality due to safety issues on the Kechter Road crossing over I-25. Larimer County is working on a long term solution to make the crossing safer. Boring also mentioned the NFRMPO is purchasing three mobile bicycle counters for use around the region and two permanent bicycle counters to be placed along the Poudre River Trail in both Larimer and Weld counties. He also announced that registration is now open for the 2015 Bike and Walk Conference on November 5<sup>th</sup> at the University of Northern Colorado (UNC). Registration is \$30 per individual.

**Regional Transit Items**

Blackmore mentioned GET has a new YouTube marketing video for their Ride Free with ID program, and Transfort has started all CSU routes in preparation for the 2015 Fall Semester.

**Regional Air Quality Council**

Brimmer stated there are four monitors exceeding the 8-hour ozone test of attainment for air quality in the state. At the Mow Down event in Fort Collins, 71 electric lawn mowers were distributed with a 94% recycle rate. EPA has signed a proposal for the Denver Metropolitan Area and North Front Range 8-Hour Ozone Nonattainment Area to be bumped up to a moderate ozone nonattainment area. August 25<sup>th</sup> is the next Transportation and Land Use Subcommittee meeting in Denver. EPA has also finalized their clean power plan with lower targets than their original proposal.

**DISCUSSION ITEMS:**

**2015 Public Involvement Plan (PIP)**

**Gordon**

Gordon presented the 2015 PIP and mentioned updates in conjunction with the 2040 RTP and 2040 RTE, including updated Environmental Justice (EJ) and Title VI information, enhanced public involvement strategies, and updated goals. The 2015 PIP 45-day public comment period will open after the September 3<sup>rd</sup> Council meeting. Bracke asked what the MPO has been doing to increase public involvement in areas with high EJ populations. Gordon stated staff has reached out to specific communities and has attended events free to the public in high EJ areas. Gordon stated that the MPO will also be putting together and sharing fact sheets with comments collected from each community. Schneiders mentioned partnerships, such as large transportation forums or open houses, should be better documented in the Partnership section.

### **USDOT Fiscal Management Information System (FMIS) Shutdown**

**Schneiders**

Schneiders discussed implications of the FMIS shutdown occurring from September 25<sup>th</sup> to October 25<sup>th</sup>. September 4<sup>th</sup> is the last day projects needing federal authorization may be submitted to CDOT Region 4 local project managers to be submitted to the Office of Financial Management and Budget (OFMB) by September 11<sup>th</sup>. CDOT will not be submitting any forms from September 11<sup>th</sup> through October 25<sup>th</sup> due to the FMIS shutdown. Schneiders also reminded TAC that CDOT Region 4 will be moving offices beginning November 9<sup>th</sup>. Region 4 staff will be on administrative leave on November 5<sup>th</sup> and 6<sup>th</sup>. CDOT Region 4 intends to be fully operational again by mid-November.

### **REPORTS:**

#### **Public Outreach Updates**

Gordon stated the MPO will have their last public outreach event for the 2040 RTP at the Loveland Old Fashioned Corn Roast Festival on Friday, August 21<sup>st</sup> and Saturday, August 22<sup>nd</sup>.

#### **Roundtable**

Blackmore stated there is a possibility TAC will need to meet in October to discuss a TIP Amendment for Transfort FTA §5304 funds.

Horn mentioned the air quality conformity determinations for the 2040 RTP and the FY2016-2019 TIP will go to AQCC for approval on the consent agenda at their August 20<sup>th</sup> meeting.

Bracke stated Greeley went to advertisement for their second signal timing project.

Blackmore discussed the presentation and dinner that will be held prior to the November Council meeting about the economic impacts of bicycle and pedestrian facilities by Mark Fenton. The presentation will be given as a follow-up to the 2015 Bike and Walk Conference on the same day. The Town of Windsor will host the dinner and the meeting will be held at UNC, the location of the Conference.

### **MEETING WRAP-UP:**

**Final Public Comment** – There was no final public comment.

**Next Month's Agenda Topic Suggestions** – There were no additional agenda topic suggestions.

**Meeting adjourned at 2:31 p.m.**

**Meeting minutes submitted by:**

Josh Johnson, NFRMPO staff.

**The next meeting will be held at 1:00 p.m. on Wednesday, September 16, 2015 at the Windsor Recreation Center, Pine Room.**