

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room  
250 North 11<sup>th</sup> Street  
Windsor, CO**

**October 21, 2015  
1:02 – 1:48 p.m.**

**TAC MEMBERS PRESENT:**

Eric Bracke, Chair - Greeley  
Suzette Mallette, Vice-Chair – Larimer County  
Dawn Anderson – Evans  
Jeff Bailey – Loveland  
Christopher Barnes – COLT  
Aaron Bustow – FHWA  
Eric Fuhrman – Timnath  
John Holdren – Severance  
Seth Hyberger - Milliken  
Janet Lundquist – Weld County  
Kurt Ravenschlag – Fort Collins Alternate  
Gary Thomas – SAINT  
Dennis Wagner – Windsor

**NFRMPO STAFF:**

Terri Blackmore  
Aaron Buckley

**CALL TO ORDER:**

Chair Bracke called the meeting to order at 1:02 p.m.

**PUBLIC COMMENT:**

There was no public comment.

**APPROVAL OF THE AUGUST 19, 2015 TAC MEETING MINUTES:**

Lundquist moved to approve the August 19, 2015 TAC Meeting Minutes. Mallette supported the motion and it was approved unanimously.

**CONSENT AGENDA:**

**2015 Public Involvement Plan (PIP)**

**Blackmore**

Mallette moved to recommend the 2015 Public Involvement Plan (PIP) for NFRMPO Council approval. Wagner supported the motion and it was approved unanimously.

## **ACTION ITEM:**

### **FY2015 Transportation Management Areas (TMA) Program of Projects (POP) Blackmore**

Blackmore stated the FY2015 TMA POP needs to be recommended for NFRMPO Council approval. Ravenschlag explained the POP includes three federal grants. Transfort will use \$3.9 M in FTA §5307 TMA funds for operations, personnel, fuel, vehicle preventative maintenance, and paratransit; \$443,000 of FTA §5309 TMA capital funding for a new roof at the maintenance facility, shop equipment, and information technology costs; and \$179,000 of FTA §5310 TMA funds will be used for Larimer County mobility operating costs and the Fort Collins Dial-A-Ride taxi voucher program.

Ravenschlag moved to approve recommendation of the FY2015 TMA POP to the NFRMPO Council. Bailey supported the motion and it was approved unanimously.

## **OUTSIDE PARTNER REPORTS:**

### **NoCo Bike/Ped Collaborative**

Boyd stated registration is open for the November 5<sup>th</sup> NoCo Bike and Ped Conference. Registration is currently estimated to be 50 attendees. Speakers include Mark Fenton, a national active transportation advocate; Dr. Mark Wallace, Weld County Department of Public Health & Environment; Shailen Bhatt, CDOT Executive Director; and Governor John Hickenlooper. The afternoon will include sessions and a walking audit with Fenton. Blackmore stated Fenton will give a presentation on the economic benefits of bicycle and pedestrian facilities to the NFRMPO council at 5:00 p.m. over dinner prior to the regular Council meeting at UNC. RSVPs are required for attendees.

### **Regional Transit Items**

Barnes introduced Jeff Bailey, Interim City Engineer, who has replaced Dave Klockeman as the TAC representative for Loveland. Transfort was awarded a CASTA award for providing service to Foothills Gateway. Blackmore stated GET won CASTA's Large Transit Agency of the Year award.

### **Senior Transportation**

Thomas stated travel training for RAFT was successful. Loveland will have travel training soon.

### **Regional Air Quality Council**

Blackmore stated the EPA released the new air quality standard which is 70 ppb. EPA modeling shows Larimer and Jefferson counties are not expected to reach attainment by 2025.

## **DISCUSSION ITEMS:**

### **2015 Q4 TIP Amendment**

Blackmore stated the FTA 5304 and FTA 5310 funds used by Transfort and the NFRMPO for mobility and statewide planning need to be amended into the FY2016-2019 TIP.

**Blackmore**

### **Equipment Purchases Update**

**Buckley**

Buckley explained the purchase of vehicle travel time collection devices for placement in Fort Collins (Carpenter Road), Greeley (47<sup>th</sup> Avenue), and Loveland (Larimer County Road 17). The devices are used to quantify regional congestion for reporting purposes. Five bicycle and pedestrian counting devices were purchased for placement in the region. Two permanent counters will be placed in Larimer and Weld counties on the Poudre Trail. Three mobile counters will be available for communities to check-out. Buckley requested interested TAC member communities attend a winter training session on proper mobile counter placement.

### **ADA Transition Plans**

### **Blackmore**

Blackmore stated ADA Transition Plans will become a certification issue in the near future. The NFRMPO is required to integrate community ADA Transition Plans in the project selection process. The NFRMPO will reach out to communities to collect the plans from each community. Purdy stated any entity receiving federal funds and/or housing 50 employees must have an ADA Transition Plan with a complete inventory of ADA facilities for the public right-of-way. FHWA is currently working to ensure each state has an ADA Transition Plan, and will consider MPOs and communities next. Bustow stated there is no direct fiscal penalty or stopping of projects in the MPO, but a community is open to lawsuits if they lack an ADA Transition Plan. FHWA headquarters will approve the ADA Transition Plan. Communities with plan questions should contact Megan Jenson, FHWA Civil Rights and Right-of-Way Program Manager. Blackmore stated a transit entity's ADA Transition Plan should be the same as the community's.

Purdy stated required components of the plan includes a public right-of-way inventory, a program to address deficiencies, identification of who is responsible for implementation, and where you can file a complaint. Bailey stated Loveland would be willing to share their ADA Transition Plan with TAC members. Ravenschlag added the City of Fort Collins created an ADA Transition Plan in the early 1990's, but it may need updating. Purdy specified it should be a living document and reasonable progress should be made. Blackmore stated improving a road needs to also upgrade ADA portions of the facility. The NFRMPO will forward the Loveland ADA Transition Plan.

### **REPORTS:**

#### **Roundtable**

Blackmore stated Angela Horn left employment with the NFRMPO and moved to Arizona. The position will remain vacant during the holiday season.

Lundquist stated Weld County will open the Parkway Project on November 10<sup>th</sup>. Ribbon cutting will take place south of 8<sup>th</sup> Street.

Blackmore stated the NFRMPO will host a Regional Issues Summit on December 11<sup>th</sup>, at Embassy Suites in Loveland. The purpose of the summit is to help state legislators understand the need for additional state transportation funding. There will be a Beyond Traffic Forum on October 27<sup>th</sup> and a CDOT Transportation Summit on October 28<sup>th</sup>. US Secretary of Transportation Anthony Foxx will attend both October events.

Wagner stated Windsor started construction on their 13 railroad quiet zone locations.

Hyberger stated the Milliken to Johnstown bicycle and pedestrian trail has been funded and construction should begin in 2016.

Bracke stated the City of Greeley has started a comprehensive signal timing program. Greeley's first buffered bike lanes were installed on the week of October 12<sup>th</sup> on 1<sup>st</sup> Avenue and 20<sup>th</sup> Street.

Mallette stated Marc Engemon, the Larimer County Public Works Director, retired on October 7<sup>th</sup> after 18 years of service. Mark Peterson will be the interim Public Works Director.

### **MEETING WRAP-UP:**

**Final Public Comment** – There was no final public comment.

### **Next Month's Agenda Topic Suggestions**

Blackmore stated the TIP Amendment will be up for action, the freight plan schedule will be presented, and the non-motorized schedule and the Fix I-25 funding options may be available. The quarterly VanGo metrics have been provided.

**Meeting adjourned at 1:48 pm.**

**Meeting minutes submitted by:**

Aaron Buckley, NFMRPO staff.

**The next meeting will be held at 1:00 p.m. on Wednesday, November 18, 2015 at the Windsor Recreation Center, Pine Room.**