

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**June 15, 2016
1:07 – 2:56 p.m.**

TAC MEMBERS PRESENT:

Dawn Anderson, Chair – Evans
Dennis Wagner, Vice-Chair – Windsor
Eric Bracke – Greeley
Amanda Brimmer – RAQC
Eric Fuhrman – Timnath
Paul Lee – CDPHE
Janet Lundquist – Weld County
Suzette Mallette – Larimer County
Karen Schneiders – CDOT
Gary Thomas – SAINT
Martina Wilkinson – Fort Collins
Christopher Barnes – COLT

NFRMPO STAFF:

Terri Blackmore
Alex Gordon
Becky Karasko
Medora Kealy
Jenna Levin

CALL TO ORDER

Chair Anderson called the meeting to order at 1:07 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MAY 18, 2016 TAC MINUTES

Mallette moved to approve the May 18, 2016 TAC meeting minutes. Wagner seconded the motion, and it was approved unanimously.

CONSENT AGENDA

2016 CMP Annual Report – Bracke requested the 2016 CMP Annual Report be pulled from the Consent Agenda based on discussions of the CMP Annual Report at previous TAC meetings and Council's discussion at the June 2 meeting.

ACTION ITEMS

2016 CMP Annual Report – Bracke stated there are issues with the report and he is not comfortable with it, but he understands the report needs to move forward. Mallette stated since the 2.5 TTI target was established prior to the availability of data, it is clear the analysis of TTI at

TAC MEMBERS ABSENT:

Stephanie Brothers – Berthoud
Aaron Bustow – FHWA
Gary Carsten – Eaton
John Franklin – Johnstown
John Holdren – Severance
Seth Hyberger – Milliken
Jessica McKeown – LaSalle

IN ATTENDANCE:

Will Jones – GET
Dan Mattson – CDOT
Jeff Purdy – FHWA
Wade Willis – Windsor, NoCo Bike & Ped

that target does not work well. TAC members agreed it is important to document there are issues that will be addressed in the 2017 CMP Annual Report. Bracke moved to recommend Planning Council approve the 2016 CMP Annual Report, noting the report is inaccurate, should not be used for project selection, and improvements will be made for the next CMP Annual Report. Wilkinson seconded the motion and it was approved unanimously.

OUTSIDE PARTNERS REPORTS (verbal)

Northern Colorado (NoCo) Bike & Ped Collaborative – Willis reported Karen Schneiders presented on Transportation Alternatives (TA) funding at the June 8 NoCo meeting.

Regional Transit Items – Barnes stated the Loveland City Council transit workshop is on July 26, not June 26. Jones stated CDOT provided additional funding for the GET Transfer Center.

Regional Air Quality Council (RAQC) – Brimmer stated the final draft State Implementation Plan (SIP) will be posted by June 17 and there were no public comments at the June 3 RAQC meeting. Written public comments will be accepted through June 24, and RAQC will take official action on June 30. New motor vehicle emission budgets (MVEB) are being finalized for the SIP. The MVEBs are following the same format as the last SIP, with separate budgets for the Southern Subregion and the Northern Subregion. The 2015 ozone standard designation recommendations are due in October. AQCC will hold a public hearing on designations for the 2015 standard in late August or September. Designations will be finalized in October 2017. Until the EPA revokes the 2008 ozone standard, there will be parallel planning processes for the two standards.

Gordon reported on promotional items for the OzoneAware campaign this summer. Promotional items for public outreach events include tote bags, activity books, temporary tattoos, and balloons. Gordon stated banners on the campaign will be displayed at outreach events, and asked members to notify him if they have recommendations of where banners can be placed for short periods of time. Gordon stated bus advertising has been ordered for all three transit agencies in the region. Ads will run on GET buses in August and September, on COLT buses in July and August, and on Transfort buses (scheduling will be determined by the City of Fort Collins).

DISCUSSION ITEMS

US 34 PEL Studies Partnerships – Dan Mattson, CDOT Project Engineer, stated the draft scope of work for the US 34 PEL was presented to the US 34 Coalition on May 23. Comments on the draft scope are due June 15. Comments are being tabulated and those who submit comments will receive a response. The scope of work will be finalized July 2 and the RFP will be released July 5. After the consultant is selected, communities will have another opportunity to provide input and request additional studies. The planned timeline for the PEL is 18 months. Bracke asked if someone from the Coalition will be on the consultant selection panel. Mattson stated CDOT will try to have at least one representative from the Coalition on the panel. Lundquist suggested having an elected official and a staff person, from separate communities, on the panel. Mattson stated CDOT will consider having two representatives from the Coalition, but the panel should not be too large. Schneiders stated it is a multi-day commitment to serve on the panel due to training requirements. Mattson presented estimated costs for additional studies that communities may choose to request. Communities would fund the additional studies on their own.

Additional STP Metro and CMAQ Funding Allocation – Karasko reported on updates to the reconciliation adjustments. As of April 30, 2016, \$265,751 is available for STP Metro and \$243,926 is available for CMAQ. Karasko presented options for allocation of the additional funds. Discussion on STP Metro funding included the importance of allocating funding to projects ready to use the funding, and selecting projects with the highest rank. Mallette suggested using the large community portion for large community projects, and the small community portion for small community projects.

Regarding CMAQ funding, Karasko explained funds could be allocated to the CNG Bus Replacement pool or the CNG Equipment pool. Jones stated the allocation is not sufficient for purchasing a bus, but could be used to offset the higher-than-expected costs of recently-ordered vehicles.

Schneiders stated the next reconciliation adjustment will occur before the July TAC meeting. TAC members requested the allocation discussion return as an action item in July and include the next reconciliation adjustment for allocation. Karasko confirmed with TAC the \$7,060 in TA funding would be rolled into the next Call for Projects.

Calibration of TTI Performance Measure Target – Kealy stated Planning Council requested TAC identify locations of congestion to revise the target for the Travel Time Index (TTI). TAC members worked in groups to identify congested locations on Regionally Significant Corridor (RSC) maps with INRIX data. Kealy stated staff will consolidate feedback, compare identified locations to 2015 INRIX TTI data, and bring the item back for discussion in July.

FY2020-20121 Call for Projects—CMAQ – Gordon stated four project categories will be used for the CMAQ Call for Projects and funding targets will be based on the previous Call. A map of the project location will be required for all funding pools. As with the previous Call, project sponsors' applications will be limited to 50 percent of total available CMAQ funds. Blackmore asked if it is feasible for applications to be released in July and due in October, so Conformity can be determined by May 2017. TAC members agreed the schedule is adequate. Mallette asked how much STP Metro funding is available in each funding source. Karasko stated she will email the funding estimates by year and by program. She noted FAST Act allocations will end in FY2020, the first year of the Call, which is why the funding amount in the second year will be lower than the first year.

REPORTS

NFRMPO Counter Program Update – Karasko stated the MOU for the bicycle and pedestrian counter program is available as a handout and will be emailed to TAC. Communities that want to check out a mobile counter must submit a signed MOU and an employee must have attended the training session. Completed MOUs should be sent to Buckley. Karasko reported 7,700 trail users were counted as of May 31 at River Bluffs, and 6,900 users were counted at Rover Run.

Mobility Committee Updates – Gordon stated the May 24 Weld County Mobility Committee meeting included presentations from Jones on the GET Strategic Plan and Buckley on the Non-Motorized Plan. The Larimer County Mobility Committee meeting on June 16 will include a discussion led by Barnes on the transit study session with the City of Loveland Council, a presentation from Timothy Wilder on the Transfort Route Improvement Project, and a presentation from Gordon on the Non-Motorized Plan.

ROUNDTABLE

Karasko stated the Region 4 Intersection Prioritization list is available as a meeting handout. The Telephone Town Hall for the North Front Range region is on Tuesday, June 28. Anyone interested in receiving a call for the Town Hall can send a text to sign up. Flyers for the new OzoneAware campaign are available upon request. Karasko stated anyone interested in representing TAC at NoCo Bike & Ped meetings should notify Buckley. Mallette stated TAC members used to rotate attendance at NoCo Bike & Ped meetings and suggested TAC members sign up for meetings for which they are available. Anderson stated the calendar of NoCo Bike & Ped meeting dates will be sent out for that purpose. Karasko stated the effective date of the new Planning Rule from FHWA and FTA is June 27 and someone from FHWA will present on the Rule at a future TAC meeting.

Levin stated staff is in the process of updating the Regional Travel Demand Model with posted speed limits and will be requesting data from member communities. A map and spreadsheet of roads represented in the model for each community will be sent out to TAC members in mid- to late-July. The spreadsheet can be used to submit posted speed limit data for modeled roadways. Bracke stated Greeley has a map of posted speed limits he would email. Schneiders stated CDOT has posted speed limit data for state roads on the Online Transportation Information System (OTIS).

Purdy stated he is moving to USDOT Headquarters in Washington, DC to work in the FHWA Office of Freight Management and Operations.

Schneiders stated the June 9 TA Application Workshop was well attended. Agencies on the Federal Inactives List as of August 1 will not be eligible for to apply for CDOT's TA funding. Schneiders will bring the Federal Inactives List to the July TAC meeting as a reminder. The Telephone Town Halls are focusing on the Transportation Commission districts not planning regions. The Telephone Town Hall for this region encompasses Morgan, Weld, and Larimer counties. A training class for local agencies on CDOT's OTIS may be available if there is enough interest. Schneiders requested those who are interested in OTIS training to contact her.

Blackmore stated the FHWA Smarter Work Zones training is available for local communities. If interested in the training, notify the NFRMPO by June 20.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions – None specified.

Meeting adjourned at 2:56 p.m.

Meeting minutes submitted by:
Medora Kealy, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, July 20, 2016 at Windsor Recreation Center, Pine Room.