

MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council

Windsor Recreation Center - Pine Room  
250 North 11<sup>th</sup> Street  
Windsor, CO

June 21, 2017  
1:03 p.m. - 2:51 p.m.

**TAC MEMBERS PRESENT:**

Dawn Anderson, Chair - Evans  
Dennis Wagner, Vice-Chair - Windsor  
Jeff Bailey - Loveland  
Janet Bedingfield - Senior Resource Services  
Eric Bracke - Greeley  
Amanda Brimmer - RAQC  
Eric Fuhrman - Timnath  
Janet Lundquist - Weld County  
Suzette Mallette - Larimer County  
Karen Schneiders - CDOT  
Tim Kemp - Fort Collins  
Mitch Nelson - Severance Alternate

**TAC MEMBERS ABSENT:**

Stephanie Brothers - Berthoud  
Aaron Bustow - FHWA  
Gary Carsten - Eaton  
John Franklin - Johnstown  
Jessica McKeown - LaSalle  
Town of Milliken

**IN ATTENDANCE:**

Dave Klockeman - Loveland  
Kathy Seelhoff - CDOT  
Rachel Heumann - CDOT  
Kyle Lambrecht - Fort Collins

**NFRMPO STAFF:**

Terri Blackmore  
Ryan Dusil  
Alex Gordon  
Becky Karasko  
Medora Kealy  
Sarah Martin

**CALL TO ORDER**

Chair Anderson called the meeting to order at 1:03 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE MAY 17, 2017 TAC MINUTES**

Bailey moved to approve the May 17, 2017 TAC meeting minutes. Bracke seconded the motion and it was approved unanimously.

**CONSENT AGENDA**

No items this month.

**ACTION ITEMS**

No items this month.

**OUTSIDE PARTNERS REPORTS (verbal)**

Northern Colorado (NoCo) Bike & Ped Collaborative - Dusil explained in lieu of a June meeting, the group held a Bicycle, Pedestrian, and Transit Assessment workshop in Loveland on June 14 as part of Loveland's Bike Month. Participants heard from various speakers and performed assessments across Loveland. Regularly scheduled meetings will resume in July.

**Regional Transit Agencies** - Bailey stated Loveland will be taking a revised paratransit proposal to the Loveland City Council in August. The proposal will include contracted service to enhance the level of service for the disabled community. Elderly riders who do not meet the current ADA requirements will be grandfathered in. Four different boards and councils have unanimously approved the City's proposal. The City will focus next on creating new fixed routes.

**Senior Transportation**- Bedingfield reported Senior Resource Services (SRS) is focusing on volunteer recruitment to address the 50 to 60 person waitlist. SRS recently received a \$50,000 grant from the Daniels Fund. SRS will host the Ride & Revel! Cycling event Fundraiser on June 24 at the 8<sup>th</sup> Street Plaza in Greeley. All proceeds will go to SRS. Blackmore asked if Bedingfield has any electronically available information on the event. Bedingfield replied she does and will send the information to Gordon.

Gordon reported the *Larimer County Senior Transportation Needs Assessment* was sent to the Senior Transportation Coalition for comment and will be reviewed by the Board of County Commissioners on July 11. Mallette added the Commissioners are interested in the *Assessment* for the County's Strategic Plan. The Needs Assessment included a series of focus groups and an online survey on the needs of seniors in the unincorporated portion of the county, as well as an evaluation of best practices from outside areas to generate recommendations for the Commissioners.

**Regional Air Quality Council** - Brimmer stated peak Ozone season officially kicked off June 1 and runs through September. RAQC held a kickoff event at the Denver Museum of Nature and Science on June 4. RAQC has launched a new ozone education campaign called Simple Steps, Better Air. For the Denver-North Front Range 8-hour Ozone Nonattainment Area to avoid being bumped up to the next highest designation, all monitors must attain the 2008 8-Hour Ozone Standard of 75 parts per billion (ppb) using a rolling three-year average of the fourth (4<sup>th</sup>) highest daily 8-hour ozone concentration. High monitor readings this year have been due to stratospheric intrusions, which are considered exceptional events and will likely be removed from the 2017 tally. So far there has only been one exceedance in 2017. The Colorado Department of Public Health and Environment (CDPHE) has been working closely with the oil and gas industry to identify voluntary measures for implementation this summer. Brimmer stated in early June the EPA Administrator put a one-year delay on Ozone designations for the 2015 standard. This means the revocation of the 2008 Ozone Standard is delayed as well, making 2017 a critical year for Ozone Attainment.

## DISCUSSION

**Jefferson Street Improvement Project Update** - Lambrecht explained the Jefferson Street Improvement Project's history and plans. The project, focused on Jefferson Street between North College Avenue and the Lincoln/Mountain Avenue intersection, received \$1M in CMAQ funds in the NFRMPO's FY2008-2009 CMAQ Call for Projects. The original proposal involved lane reductions from four to two lanes and a roundabout at the Lincoln/Mountain intersection with Jefferson. CDOT determined a roundabout was not operationally feasible due to the volume of trucks on the route. The City and CDOT entered an Intergovernmental Agreement (IGA) in 2009 to perform an alternatives analysis study, and the project underwent a scope change to remove the roundabout. The preferred alternative from the study consisted of two northbound lanes and one southbound lane on Jefferson from College Avenue to Chestnut Street, two lanes in each direction from Chestnut Street to the Lincoln/Mountain intersection, streetscape improvements, access control, a landscaped median, and a signalized intersection at Lincoln/Mountain. The preferred alternative was formalized through a 2013 IGA between the City and CDOT. Lambrecht stated additional CMAQ roadway improvements included dedicated right turn lanes, reduced pedestrian crossing distance, clearly defined walks, transit improvements, and ADA compliant features. The City and CDOT are working on environmental clearances now and hope to begin property acquisition in March 2018. Of the project's \$1.25M budget, the City has spent \$719,000.

Bracke asked why nearby developments have not contributed to the project via their fee structure and if the project is still eligible for CMAQ funding due to the scope change. Lambrecht responded

nearby development pay Local Frontage Improvement fees at the time of the building permit submittal. Lambrecht added CMAQ benefits are realized by making Jefferson Street safer and easier to cross. Bracke asked if the project has enough CMAQ funding left to be completed. Lambrecht responded the \$530,000 will be used for property acquisition to make the project more shovel-ready. Mallette asked what the City of Fort Collins is asking of TAC. Schneiders responded CDOT and the City felt TAC needed an update because of the age of the project and the scope change. Schneiders explained it is unclear when the funds must be used due to the two IGAs, and will look into it further. Blackmore asked what the remaining \$530,000 would buy. Lambrecht does not know the amount of property to be acquired, but explained the locations he envisions property will be acquired. Bailey asked if CMAQ funds could be used for property acquisition. Mallette replied it can as long as the property is used for construction. Blackmore asked what Planning Council originally approved, because if the scope changed after Planning Council approval, the City of Fort Collins may need to present to the Planning Council as Evans did with their scope change for the *US85 Access Control at 31st Street* project. Schneiders responded CDOT raised concerns about the roundabout prior to Planning Council approval. Lundquist asked if the City can construct anything by 2019, assuming the funds must be used within 10 years of the 2009 IGA. Kemp responded they will not know until a midterm budget cycle in fall 2017. Schneiders stated the timeframe likely leaves the City with the option to return the funds or move forward and begin construction by 2019. Bailey stated FHWA approved the scope changes and the City should not be punished by having to return to Planning Council. Blackmore stated TAC needs to know as soon as possible what the City of Fort Collins plans to do.

**2015 Transportation Profile** - Dusil described the project and asked for feedback on the draft *2015 Transportation Profile* document. Bracke asked how the document will be used. Dusil responded it is an inventory of transportation assets at a point in time for anyone to compare across communities and eventually across time as future profiles are completed. Mallette stated the document is not as useful to the counties because of the land area included within the NFRMPO. Bailey asked if NFRMPO staff received comments from Loveland staff. Dusil confirmed they had. Lundquist stated NFRMPO staff could expect comments from the Weld County staff soon. Klockeman asked if the document will need to be approved by the TAC, then approved by Planning Council. Blackmore stated it does not need to be approved, but NFRMPO staff will present a final document at the July TAC meeting.

**Speed Limits Project** - Dusil stated NFRMPO staff will reach out to TAC members to request posted speed limits from each community for modeled roadways to be incorporated in the 2045 Regional Travel Demand Model. NFRMPO has the posted speed limits for Greeley, Larimer County, and Weld County. Bracke asked if the posted speed limits are in the current model. Blackmore replied they are not. Dusil added the model contains free flow speeds, which are determined through lookup tables based on area type and facility type speeds from the *2005 North Front Range Regional Speed Study*.

**2045 Regional Travel Demand Model (RTDM) Update** - Karasko stated the 2045 RTDM Request for Proposals (RFP) will be released later this summer. A consultant will be selected by December 2017 and the RTDM update will occur throughout 2018. The project currently consists of 16 tasks and 60 deliverables. Karasko requested TAC members interested in serving on the Consultant Selection Committee contact her. TAC members, or a representative from each community, will also be asked to serve on the Model Steering Team (MST) to confirm accurate input data, as well as review of the calibrated and validated model completed by the consultant. Mallette asked if CDOT has completed their Statewide Freight Model. Blackmore and Karasko responded they have not, but are working on a statewide activity-based model with a freight component. Blackmore added 2045 RTDM external station volumes will be compared to the statewide and DRCOG models. The State and Front Range MPOs plan to undertake a new travel survey in 2020, to be used in the 2050 RTDM.

**2045 Regional Transportation Plan (RTP) Components** - Karasko described the components of the 2045 RTP update, the timeline, and the role of TAC. In the short-term, TAC will be asked to confirm the accuracy of 2045 regional socioeconomic forecast data. Mallette asked if TAC's responsibilities will be incorporated into regularly scheduled meetings. Karasko replied they will unless TAC would

like to form an RTP Steering Subcommittee. Anderson asked if Karasko has estimated start dates for each RTP component. Karasko responded she has estimates for some components, but others will depend on the 2045 RTDM Update. Bracke asked when work will begin on the RTP components. Karasko responded preliminary work will begin fall 2017. Bracke asked if the 2045 RTP will be a minimal update or if it will be developed from the ground up, including an in-depth visioning process. Karasko responded it will be more in-depth. Blackmore added there was a very short timeframe for the last RTP update and staff is starting the process earlier for this update.

## **REPORTS**

**ROUNDTABLE** - Kemp stated construction at College Avenue and Prospect Road wraps up next week. The City just submitted their first work order for the College Avenue and Horsetooth Road intersection improvements.

Kealy stated the FY2018-2021 TIP will go back to Council in July to advance the effective date, aligning it with the STIP. The TIP Delay Procedure will start soon to make sure projects for 2015, 2016, and 2017 are on track. There has not been a TIP Delay Procedure since fall 2014. Emails will go to the project sponsors soon.

Bailey stated a new traffic signal at Crossroads Boulevard and the Walmart Distribution Center was energized today.

Furhman updated the Harmony Road project is going well and Harmony Road through Timnath will be closed for a week beginning Friday, June 23 for a railroad crossing rehabilitation.

Schneiders introduced Rachel Heumann, a new Project Management Office Representative with CDOT. She will working between the business, planning, and engineering offices to ensure project scopes are being met on CDOT's projects. Heumann will eventually work more closely on local agency projects.

Anderson stated the US85 and 31<sup>st</sup> Street project is moving forward on a revised right-of-way plan. The contractor for the 65<sup>th</sup> Avenue project mobilizes Monday.

## **MEETING WRAP-UP**

**Final Public Comment** - There was no final public comment.

**Next Month's Agenda Topic Suggestions** - Karasko stated the 2015 Transportation Profile will be back in July.

Kemp will follow up with Karasko on the Jefferson Street Improvement project prior to the July meeting.

**Meeting adjourned at 2:51 p.m.**

**Meeting minutes submitted by:**

Ryan Dusil, NFRMPO Staff

**The next meeting will be held at 1:00 p.m. on Wednesday, July 19, 2017 at the Windsor Recreation Center, Pine Room.**