

**Meeting Minutes of the  
NORTH FRONT RANGE TRANSPORTATION &  
AIR QUALITY PLANNING COUNCIL  
SPECIAL MEETING  
March 15, 2018  
Weld County Administration Building  
Event Center Room  
1150 O Street  
Greeley, CO**

**Voting Members Present:**

**Tom Donnelly - Chair** -Larimer County  
Jennifer Baker -Berthoud  
Kevin Ross -Eaton  
Mark Clark -Evans  
Gerry Horak -Fort Collins  
Dave Clark -Loveland  
Linda Measner -Milliken  
Don Brookshire -Severance  
Kathy Gilliland -Transportation Comm.  
Julie Cozad -Weld County  
Kristie Melendez -Windsor

**Voting Members Absent:**

Chris Colclasure -CDPHE  
Robb Casseday -Greeley  
Troy Mellon -Johnstown  
Paula Cochran -LaSalle  
Aaron Pearson -Timnath  
\*No Member -Garden City

**MPO Staff:**

Suzette Mallette, Interim Executive Director and Renae Steffen, Administrative Director.

**In Attendance:**

Butch Hause, Jed Scott

Chair Donnelly called the MPO Council meeting to order at 6:00 p.m.

**PUBLIC COMMENT:**

There was no public comment.

**APPROVAL OF THE MEETING AGENDA:**

*ROSS **MOVED** TO ACCEPT THE MARCH 15, 2018 SPECIAL MEETING AGENDA. The motion was **seconded** and **passed** unanimously.*

**EXECUTIVE SESSION:**

Chair Donnelly announced the Council would be going into an Executive Session.

**BROOKSHIRE *MOVED* TO GO INTO AN EXECUTIVE SESSION FOR THE FOLLOWING MATTERS: (1) (a) C.R.S. § 24-6-402(4)(e)(I) TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING A STRATEGY FOR NEGOTIATIONS, AND**

*INSTRUCTING NEGOTIATORS, AND (b) C.R.S. § 24-6-402(4)(b) TO SEEK THE ADVICE OF THE COUNCIL'S ATTORNEY REGARDING THE SAME. (2) C.R.S. § 24-6-402(4)(b) TO SEEK THE*

*ADVICE OF THE COUNCIL'S ATTORNEY REGARDING THE PRIOR EXECUTIVE DIRECTOR'S CLAIM FOR UNEMPLOYMENT WAGES. The motion was **seconded** and **passed** unanimously.*

*Council entered Executive Session at 6:03 p.m. The session lasted approximately forty-four minutes.*

*Chair Donnelly reopened the regular meeting at 6:47 p.m.*

**ACTION ITEMS:**

**Executive Session Action**

Donnelly stated the Council would be taking action on two items and asked MPO Attorney, Jed Scott, to read the language for the first motion. Scott stated regarding the former Executive Director's claim for unemployment benefits, the Council adopt the recommendation by the MPO's HR Consultant, Ginger Robitaille, to include a reference that all future questions regarding the claim connected with the termination be directed to attorneys Jed Scott and Marni Kloster.

*BROOKSHIRE **MOVED** TO ADOPT THE RECOMMENDATION BY THE MPO'S HR CONSULTANT, GINGER ROBITAILLE, TO INCLUDE A REFERENCE THAT ALL FUTURE QUESTIONS REGARDING THE CLAIM CONNECTED WITH THE TERMINATION BE DIRECTED TO ATTORNEYS JED SCOTT AND MARNI KLOSTER. The motion was **seconded** and **passed** unanimously.*

Scott declared a second motion be made that a negotiation team be appointed with Dave Clark and Kristie Melendez to serve as the negotiators with Suzette Mallette, Interim Executive Director, to negotiate a base of employment, if possible, and work with the Council attorney in preparing a contract which would be presented to the Council for review and approval.

*COZAD **MOVED** THAT A NEGOTIATION TEAM BE APPOINTED WITH DAVE CLARK AND KRISTIE MELENDEZ TO SERVE AS THE NEGOTIATORS WITH SUZETTE MALLETTE, INTERIM EXECUTIVE DIRECTOR, TO NEGOTIATE A BASE OF EMPLOYMENT, IF POSSIBLE, AND WORK WITH THE COUNCIL ATTORNEY IN PREPARING A CONTRACT WHICH WOULD BE PRESENTED TO THE COUNCIL FOR REVIEW AND APPROVAL. The motion was **seconded** and **passed** unanimously.*

**MEETING WRAP-UP:**

There were no suggestions.

The meeting was adjourned at 6:49 p.m.

Meeting minutes submitted by: Renae Steffen, MPO Staff