

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**May 16, 2018
1:03 – 3:28 p.m.**

TAC MEMBERS PRESENT:

Dave Klockeman, Chair – Loveland
Will Jones, Vice Chair – Greeley
Dawn Anderson – Weld County
Aaron Bustow – FHWA
Tim Kemp – Fort Collins
Mitch Nelson – Severance
Karen Schneiders – CDOT
Fred Starr – Evans
Dennis Wagner – Windsor

NFRMPO STAFF:

Ryan Dusil
Alex Gordon
Becky Karasko
Medora Kealy
Suzette Mallette
Sarah Martin

TAC MEMBERS ABSENT:

Amanda Brimmer – RAQC
Stephanie Brothers – Berthoud
Gary Carsten – Eaton
Rick Coffin – CDPHE-APCD
John Franklin – Johnstown
Eric Fuhrman – Timnath
Jennifer Gardner – Milliken
Wendy Heywood – LaSalle
Katy Mason – LCOA
Rusty McDaniel – Larimer County
Ranae Tunison – FTA

IN ATTENDANCE:

Mark Andersen – Fort Collins/Transfort
Allison Baxter – Greeley
Marissa Gaughan – CDOT
Alana Koenig – CDOT
Michael Snow – CDOT
Lisa Streisfeld – CDOT
Kaley Zeisel – Fort Collins/Transfort

CALL TO ORDER

Chair Klockeman called the meeting to order at 1:03 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE APRIL 18, 2018 TAC MINUTES

Jones moved to approve the April 18, 2018 TAC minutes. Anderson seconded the motion, and it was approved unanimously.

WORK SESSION

CDOT Transit Development Program - Michael Snow, CDOT, presented the *Transit Development Program* (TDP), which could be used as a capital project list in response to new funding. Each Transportation Planning Region (TPR) and MPO around the State is providing CDOT with an inventory of unfunded capital projects. Higher priority projects will be included in a *Tier 1 Development Program*, which are the unranked, but top priority projects for each Region. CDOT anticipates a *Tier 1 Development Program* worth about \$1.5B across the entire State and about \$109M for the NFRMPO region. The TDP is intended to assist transit agencies across the State with transit asset management, a federal requirement to ensure capital needs are being met. Snow reviewed the new funding

opportunities which could use the TDP, including Senate Bill 267 (SB267) and the statewide sales tax initiatives.

Snow stated the TDP should include projects that can be bonded because SB267 and the proposed statewide sales tax provide a percentage of funds to bondable projects. Because SB267 passed in 2017, CDOT is requesting projects to program up to \$38M for the initial years of the funding package. Mallette asked if the NFRMPO entities should start thinking about projects to include on that list. Snow replied the *Tier 1 Development Program* discussions should enable the State to have a bondable project list by July. Mallette asked how bonding projects will work, including who will be responsible. Snow replied the State enables the bonded funding and then projects will be selected through the CDOT's planning process. Snow added the process is ongoing and evolving. Jones asked how much detail is needed for the TDP. Snow replied the TDP can handle any level of planning maturity, but Tier 1 projects should be further along in the process.

Snow requested TDP projects include as much current information as possible, including scope and cost estimates. Cost estimates should also include ten years of associated net operational expenses. Mallette asked if projects need to be included in an existing plan. Snow replied the TDP should include all relevant potential projects, but projects included in an existing plan may be more likely to receive funds. Mallette asked when CDOT needs this information. Snow replied a final list should be prepared by July if possible. Mallette suggested all TAC members talk to their local elected officials to ensure projects on the list are local priorities. TAC members should submit projects to Karasko prior to the June TAC meeting.

ACTION ITEMS

FY2018 Program of Projects (POP) – Kaley Zeisel, Transfort, provided background on the list of projects in the POP, which was updated from the AIS included in the TAC packet. The list includes projects for Section 5307, 5310, and 5339 funds within the Fort Collins-Loveland-Berthoud Transportation Management Area (TMA). A public meeting was held on April 26th and the project list is published on the Transfort website. No public comment has been received. Schneiders moved to recommend Planning Council approval of the FY2018 POP. Jones seconded the motion, and it was approved unanimously.

FY2019-2022 Transportation Improvement Program (TIP) – Kealy stated the FY2019-2022 TIP is the first TIP to be on the new annual cycle. Key changes to the TIP narrative stem from recommendations made at the NFRMPO's Federal Certification meeting in March, including adding more detail for operations and maintenance, performance management, and adding four years of transit projects to the TIP. Kealy stated the FY2019-2022 TIP is currently open for public comment, and no comments have been received. Schneiders moved to recommend Planning Council approval of the FY2019-2022 TIP. Kemp seconded the motion, and it was approved unanimously.

May 2018 TIP Amendment – Kealy identified the seven requests received to amend the FY2018-2021 TIP. Jones moved to recommend Planning Council approval of the May 2018 TIP Amendment. Schneiders seconded the motion, and it was approved unanimously.

CDOT FY2018 Additional Allocations to Projects Selected in 2014 Call for Projects – Kealy reviewed the projects which would receive additional allocations as shown in the TAC packet. The item was scheduled for the April TAC meeting, but was tabled. Kealy noted the State Fiscal Year is ending soon, so projects will be programmed as FY2019. Schneiders asked if the *CNG Fast Fill Stations* project would be municipal or public. Klockeman stated it would be municipal. Kemp stated Fort Collins and Greeley staff had discussed the additional STP-Metro allocation and decided Greeley's project was further along and should receive Fort Collins' project's proposed funding with the understanding Fort Collins would receive the Greeley project's share at the next funding allocation. Jones moved to recommend Planning Council approval of the Proposed Additional Allocations to Projects Selected in 2014 Call for Projects as presented with the Fort Collins-Greeley project change. Anderson seconded the motion, and it was approved unanimously.

PRESENTATION

CDOT Travel Demand Management (TDM) Plan – Lisa Streisfeld, CDOT, presented information about CDOT's *TDM Plan*. CDOT has completed Phase 1 and is currently collecting information for Phase 2. Phase 1 focused on what TDM is, identified causes of delay and congestion, inventoried TDM programs around the State, estimated the costs to implement programs, and estimated vehicle miles traveled (VMT) reduction based on these programs. CDOT plans to use this information to identify where TDM investments should go. Streisfeld noted vanpooling is one of the most effective TDM strategies for reducing VMT. Phase 2 will include a gap analysis, will match strategies to areas with high congestion and gaps, provide for more meetings with internal and external stakeholders, and prioritize strategies. Mallette asked why interstate VMT is the focus of the TDM Plan, and Streisfeld replied CDOT is focused on state highways but can add a disclaimer to the data in the Plan. Jones noted Greeley is looking at parking management strategies and Streisfeld noted CDOT's Advanced Mobility team is looking into ways to use technology to provide efficiencies. Streisfeld requested all feedback be sent to her for inclusion in Phase 2.

DISCUSSION

2045 Regionally Significant Corridor (RSCs) Criteria – Dusil and Kealy presented changes to the RSC criteria based on TAC's feedback at the April TAC meeting. Dusil stated the proposed criteria for 2045 RSCs include all Interstates, US highways, and State highways; federal-aid eligible roadways; projects that will be built and paved and go through more than one governmental jurisdiction by 2045; and roadways serving regional traffic. Mallette asked if corridors need to meet all criteria to be included. Kealy stated they must either be an Interstate, US, or State highway or meet all other criteria. Mallette asked to clarify whether roads need to be federal-aid eligible currently or by 2045. Medora stated the criteria would be for current federal-aid eligible roadways. Dusil noted there are 21 proposed activity centers, which include higher education main campuses, major medical centers, regional airports, business and industrial parks, and commercial centers and corridors. Jones noted the new Greeley UC Health Hospital should be included.

Kealy discussed federal aid eligibility's relation to the State Functional Classification, which may differ from local classifications. Kealy noted using State Functional Classification will be consistent across the region. Mallette asked how to handle roads that are not built yet. Kealy responded these corridors may be eligible if they connect two eligible roadway segments. Jones asked if regional destinations need to be in the MPO region and Karasko stated they should be. Baxter asked what the process is for changing the State Functional Classification. Schneiders stated CDOT will reach out to FHWA and Karasko added she requested this be an item at the June Statewide MPO (SWMPO) meeting. Mallette asked if changing State Functional Classification impacts local classification. Karasko stated in many cases, State classification is lower than the local classification.

Karasko suggested RSCs return as a Discussion Item at the July meeting following the June SWMPO discussion. TAC members approved tabling the item until after the SWMPO discussion. Jones requested the RSC presentation be sent electronically and Karasko stated she will send it after the meeting.

Land Use Model Update Development Pipeline – Martin stated she is working to have preliminary scenarios by the end of May if possible. Martin presented a draft map of developments in the region through 2035, which were provided by the local entities within the NFRMPO region and the Air Quality Modeling boundary. Some communities are still submitting data. Martin is working to collect information on projects between 2011 and 2017, and will distribute the updated map for comments when this data is received. The map will be presented at the July 9th Steering Committee meeting. Martin is also working on regional constraints, which is the maximum dwelling and employment density per zone to be combined to the Census Block level. Mallette asked if Estes Park had any projects and Martin replied they did not have any projects that met the criteria. Baxter asked if oil and gas developments were considered. Martin stated employment developments with at least 10 jobs within a block were included.

OUTSIDE PARTNERS REPORTS (verbal)

NoCo Bike & Ped Collaborative – Dusil noted Gordon and Martin presented at the May NoCo meeting on the 2045 RTE. Items from the NoCo Executive Summary in the TAC packet were discussed as part of the I-25 proposal, but it has been tabled until the June TAC meeting to give NoCo time to discuss at their June meeting.

Regional Transit Agencies – Jones noted GET ridership increased 26 percent between April 2017 and April 2018. Jones also stated the Colorado Association of Transit Agencies (CASTA) Spring Conference is currently underway in Greeley.

Klockeman noted the new COLT Transit Manager started in early May and will start attending TAC next month.

Senior Transit Items – Gordon stated the Larimer County Senior Transportation Work group is working on a National Aging and Disability Transportation Center (NADTC) Innovation Grant due at the end of the month. The Senior Transportation Coalition is applying for an AARP grant for a regional travel training bringing together Transfort, COLT, Bustang, and RTD.

REPORTS

Transportation Ballot Initiatives Update – Klockeman noted Loveland has postponed pursuing a sales tax this year due to Thompson School District proposing a bond issue. Mallette stated Larimer County had the first meeting of the Larimer County Funding Strategies TAC. The group discussed the criteria for selecting regional projects and will have another meeting in June. The Task Force Committee is meeting quarterly.

ROUNDTABLE

Klockeman stated Mark Jackson started as the Loveland Public Works Director at the beginning of May.

Karasko noted the NFRMPO and CDOT will apply for a BUILD grant for North I-25 Segments 5 and 6. Karasko noted SB1 passed with a multimodal component so TAC should begin thinking of regional projects.

Gaughan noted CDOT's Policy office will be providing an update about SB1 at STAC and asked if Karasko can forward information to TAC.

Wagner noted the new Windsor Town Manager starts June 4. SH257 south of SH392 is currently closed as a new roundabout is built.

Kemp stated interviews are ongoing for the Transfort Transit Manager position.

Kealy stated she sent out a data request for constrained and unconstrained projects to be included in the *2045 RTP*. Kealy also stated she will send out a data request for construction projects to be included in the summer 2018 *On the Move* newsletter.

Starr stated 65th Avenue in Evans should be opening this week, with paving and striping underway. Evans has a Task Force about infrastructure which will make recommendations to the City Council for funding alternatives for street improvements.

Anderson stated the Highway 85 Coalition met last week. CDOT is taking notes for the first round of the *Highway 85 Access Control Plan* amendments. The Freedom Parkway Coalition meeting is May 17. A neighborhood meeting will be held May 21 at 6 p.m. at the Aims Public Safety Institute Building in Windsor, specifically for residents between WCR 13 and SH257, to discuss the Capital Improvement Plan (CIP) and safety improvements. There will be two *Access Control Plan* meetings in June.

Jones stated Greeley is moving forward on the Quality of Life sales tax renewal. There are changes at 35th and 47th due to partnerships.

Schneiders stated CDOT will have a ribbon cutting on May 31st at 11 a.m. for the US34 Big Thompson Canyon project.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions – Karasko reported the June 20 TAC meeting agenda will include the NoCo item, CDOT TDP, *2045 RTE* update, *2045 GOPMT*, and the Call for Projects CMAQ formulas.

Meeting adjourned at 3:28 p.m.

Meeting minutes submitted by:

Alex Gordon, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, June 20, 2018 at the Windsor Recreation Center, Pine Room.