

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**December 19, 2018
1:01 – 2:11 p.m.**

TAC MEMBERS PRESENT:

Dave Klockeman, Chair – Loveland
Will Jones, Vice Chair – Greeley
Dawn Anderson – Weld County
Amanda Brimmer – RAQC
Aaron Bustow – FHWA
Tim Kemp – Fort Collins
Rusty McDaniel – Larimer County
Mitch Nelson – Severance
Randy Ready – Evans
Karen Schneiders – CDOT
Dennis Wagner – Windsor

NFRMPO STAFF:

Alex Gordon
Becky Karasko
Medora Kealy
Suzette Mallette
Sarah Martin

TAC MEMBERS ABSENT:

Stephanie Brothers – Berthoud
Gary Carsten – Eaton
Rick Coffin – CDPHE-APCD
John Franklin – Johnstown
Eric Fuhrman – Timnath
Ranae Tunison – FTA
LaSalle
Milliken

IN ATTENDANCE:

Allison Baxter – Greeley
Candice Folkers – COLT
Marissa Gaughan – CDOT
Alana Koenig – CDOT
Jake Schuch – CDOT
Joseph Flanigan

CALL TO ORDER

Chair Klockeman called the meeting to order at 1:01 p.m.

PUBLIC COMMENT

Joseph Flanigan is a resident of unincorporated Larimer County. He stated there are issues with ADA compliance in the region and encouraged the region work on creating a quality assessment tool but questioned who has the authority or responsibility to authorize construction projects as ADA compliant. He noted communities are liable for any infractions if the project is not ADA compliant. Flanigan recommended the NFRMPO work to improve ADA compliance in the region, specifically by creating a certification program in partnership with CSU, CDOT, or the State. He suggested the program could be funded through a tax on new projects and/or other grants.

APPROVAL OF THE OCTOBER 17, 2018 TAC MINUTES

Anderson moved to approve the October 17, 2018 TAC minutes. The motion was seconded by Jones and approved unanimously.

ACTION ITEMS

Election of 2019 TAC Officers – Karasko stated Jones would step down as Vice-Chair. Jones nominated Klockeman to serve as TAC Chair for a second year. The motion was seconded by Nelson and approved unanimously. Klockeman nominated Nelson to serve as TAC Vice-Chair. The motion was

seconded by Jones and approved unanimously. Klockeman thanked Jones for his service as Vice-Chair.

December TIP Amendment – Kealy stated there were six TIP Amendment requests: three from CDOT, two from Greeley, and one from Fort Collins. No public comment has been received. Kemp moved to recommend Planning Council approve the TIP Amendments. The motion was seconded by McDaniel and was approved unanimously.

DISCUSSION

2045 Regional Transportation Plan (RTP) Strategies – Martin presented an updated version of proposed *2045 RTP* Strategies. The *2045 RTP* Strategies build on the 2045 Goals, Objectives, Performance Measures, and Targets (GOPMT) adopted by the Planning Council at the October 4, 2018 meeting and include recommendations from NoCo Bike & Ped Collaborative.

Flanigan reiterated there is no organization which can make a claim about ADA compliance, which should be taken into consideration for Strategy 16. Baxter recommended the Complete Streets strategy would benefit transit. For the first strategy, Brimmer suggested changing “modeling” to “analyzing” to note the expanded work RAQC does. She also noted mode choice strategies will benefit air quality and requested they be marked as “indirectly related” to the air quality objective. Nelson noted Strategies 16 and 17 relate to system maintenance. Schneiders noted not all projects need to be “shovel-ready” to receive federal funding and will discuss with Martin how to reword the Strategy.

Klockeman asked if the strategies will come back to TAC for Action next month. Martin responded it is up to TAC if they want to have another discussion first. Nelson stated he supported the strategies being brought back as an Action item, with time to review. Martin noted she could bring an amended version to Planning Council based on comments received from TAC members. Karasko noted TAC members should review the strategies and send comments to Martin by January 2, 2019.

2015-2019 NFRMPO Targets for Safety Performance – Kealy reviewed the NFRMPO Targets for Safety Performance, which need to be updated annually as required by federal regulations. For the 2014-2018 Targets, the NFRMPO elected to set targets by supporting CDOT’s statewide targets. Kealy asked if TAC would like to again support CDOT’s targets. TAC agreed to support them. Klockeman suggested the targets should be presented as a table to Planning Council in January.

OUTSIDE PARTNERS REPORTS (verbal)

Regional Transit Agencies – Folkers reported COLT updated its route system in November 2018, leading to a 14 percent increase in ridership from November 2017. COLT has an RFP out for a new website, app, and installation of Automatic Passenger Counters (APCs) on their buses.

Jones reported GET has hired a new Transit Manager who will start January 10, 2019. GET is working with Transfort and COLT on a fare reciprocity agreement. Buses which will operate the Poudre Express have been ordered.

Kemp stated Transfort is working with the Engineering Department to implement a \$1.5M grant to upgrade bus stops to be ADA compliant.

Klockeman stated there has been much discussion regarding the Kendall Parkway Park-n-Ride project, which is part of the overall *I-25 Expansion Project*. A major consideration is passenger experience as they wait for Bustang.

Senior Transportation – Gordon reported the NADTC Expert Panel continues to meet. The group received a presentation from Cambridge Systematics regarding the 1-Click and RidePilot software. There will be a presentation from RouteMatch on December 21. Gordon also reported the FTA \$5304 project is waiting for a contract from CDOT.

RAQC – Brimmer stated EPA supports granting a one-year extension to meet the 2008 Ozone Standard. There was a public comment period, where some organizations requested a public hearing.

AQCC adopted the Low Emission Vehicle (LEV) standards in November and have postponed passing Zero Emission Vehicle (ZEV) regulations until spring 2019.

REPORTS

Bike/Ped Counters Updates – A written report was provided.

2045 Regional Transportation Plan (RTP) Projects – Kealy stated there is a memo in the TAC packet related to projects to include as part of the *2045 RTP* and to be modeled in the NFRMPO's Regional Travel Demand Model. Kealy reported most communities had submitted projects and the results are shown in the memo. Kealy will send out an email to solicit any missing capacity projects, which are defined as any project adding more than one mile of pavement. Mallette asked if the one mile of pavement is for lane miles or centerline miles, and Kealy stated it has been centerline miles. Intersection improvements cannot be modeled and therefore do not need to be submitted.

2019 TAC Meeting Schedule – Karasko stated proposed 2019 TAC meetings are listed in the TAC packet. The August 2019 meeting will need to be held somewhere other than the Windsor Recreation Center due to maintenance.

ROUNDTABLE

Bustow stated a preliminary Continuing Resolution might have been signed, keeping the Federal Government funded through February.

Ready announced he is the new Public Works and Community Development Director for the City of Evans.

Martin stated she is working on the *2018 Annual Report*, which will be brought to the January Planning Council and TAC meetings.

Kemp stated Fort Collins hired Dean Klinger as their new Deputy Director for Planning, Development, and Transportation. He has already started in the position.

Gordon stated the *2019 Public Involvement Plan (PIP)* was released for public comment through February 2, 2019.

Kealy stated the Call for Projects closes on December 21, 2018. She noted Resolutions of Support can be letters. The Scoring Meeting will be held on January 8, 2019. Call for Projects Applications will be distributed to Scoring Committee members after Christmas. Schneiders noted CDOT does not need to approve the budget or scopes of projects if the project does not touch a CDOT roadway. Kealy noted she distributed a *2045 RTP Scenarios* survey to TAC and is currently analyzing results. Kealy stated requests for Functional Classification changes be sent to her and she will send them to CDOT.

Gaughan noted there has been restructuring in her unit at CDOT, so she will be taking on additional responsibilities for the *2045 Statewide Transportation Plan*. Michael King may attend TAC meetings on her behalf due to scheduling conflicts.

Schneiders distributed an informational sheet regarding the *Windsor Area Network Study*, which is considering roadway changes for SH392 and SH257 in the Windsor area. Schneiders noted CDOT is looking for a technical advisory group for this study and asked if the full TAC was interested. TAC noted they would like a presentation and to potentially meet on the mornings of TAC meetings, similar to the US34 PEL meetings. Schneiders stated there will be a presentation to the full TAC at the January meeting. McDaniel asked if there could be a presentation on the potential US287 devolution at a future meeting and Schneiders stated she will look into it.

Karasko distributed the 2019 Local Match charts, which she noted will be distributed to local communities. Karasko also noted local match for bike counters and travel time collectors will be invoiced separately but will be sent with the local match request.

MEETING WRAP-UP

Final Public Comment – Flanigan stated he has a standing offer for anyone to use his power scooter to experience what it is like to navigate in the region. He also noted he will continue to raise ADA-compliance issues.

Next Month's Agenda Topic Suggestions – Discussion: Call for Projects, 2019 Public Involvement Plan; CDOT presentation on the *Windsor Area Network Study*; Action: January TIP Amendment, 2015-2019 Safety Targets, and *2045 RTP* Strategies.

Meeting adjourned at 2:11 p.m.

Meeting minutes submitted by:

Alex Gordon, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, January 16, 2019 at the Windsor Recreation Center, Pine Room.