

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council**

**Windsor Recreation Center - Pine Room
250 North 11th Street
Windsor, CO**

**March 20, 2019
1:00 – 2:20 p.m.**

TAC MEMBERS PRESENT:

Dave Klockeman, Chair – Loveland
Mitch Nelson, Vice Chair – Severance
Dawn Anderson – Weld County
Allison Baxter – Greeley
Amanda Brimmer – RAQC
Aaron Bustow – FHWA
Eric Fuhrman – Timnath
Michael King – CDOT alternate
Rusty McDaniel – Larimer County
Dennis Wagner – Windsor

NFRMPO STAFF:

Medora Bornhoft
Ryan Dusil
Alex Gordon
Becky Karasko
Sarah Martin

TAC MEMBERS ABSENT:

Stephanie Brothers – Berthoud
Gary Carsten – Eaton
Rick Coffin – CDPHE-APCD
Ranae Tunison – FTA
Randy Ready – Evans
Johnstown
Milliken
LaSalle

IN ATTENDANCE:

Katie Guthrie – Loveland
Alana Koenig – CDOT
Leiton Powell – GET
Jan Rowe – CDOT

CALL TO ORDER

Chair Klockeman called the meeting to order at 1:00 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE FEBRUARY 20, 2019 TAC MINUTES

McDaniel moved to approve the February 20, 2019 TAC minutes. The motion was seconded by Nelson and approved unanimously.

ACTION ITEMS

March 2019 TIP Amendment – Bornhoft explained the three requests included in the March 2019 TIP Amendment. Fuhrman moved to approve the Amendment. The motion was seconded by Wagner and approved unanimously.

FY2018 TIP Project Delay Review – Bornhoft identified the projects with a first and second delay, which included all of the projects listed as delayed in the packet with the exception of the US287 (N College) Ped Bridge & Path project, which has gone to ad. Bornhoft explained the policy, including how extensions are granted and that second extensions are intended for projects with delays outside the control of the project sponsor.

Anderson asked how projects with a delay outside of their control can get resolved. Karasko noted this has not been an issue in the past. Anderson explained the second delay for Weld County's CNG Vehicles & Expansion project is outside their control and the project may not be able to move forward within the next year; however, Weld County is working on a solution and requested a second extension. Bornhoft noted if there are changes TAC would like to make to the delay procedure, they may suggest those during the Draft FY2020-2023 TIP Discussion.

Klockeman noted both projects with a second delay are delayed due to factors outside the sponsor's control. In Loveland's case, the US 287 & US 34 VMS Signs project has a second delay because CDOT revised the criteria for implementing the project, resulting in higher costs, but the project funding amount is still the same. The City of Loveland is working with CDOT to find a solution and requested a second extension.

McDaniel moved to provide one-year extensions to the projects with a first delay and recommended Planning Council provide second one-year extensions for the projects with second delays. The motion was seconded by Nelson and approved unanimously.

DISCUSSION

Greeley STBG Project Adjustment Request – Karasko stated Greeley submitted an application for Surface Transportation Block Grant (STBG) funds for the 59th Avenue and O Street Roundabout project in February 2019. As confirmed with FHWA, the proposed project is a reasonable and eligible use of STBG funds and awarding funds to the project would not constitute sub-allocation. The project does not impact air quality conformity.

To answer TAC members' questions from the January 16, 2019 meeting, Baxter provided additional details on the project selection rationale, environmental and historic considerations, schedule, and source of local overmatch. The project was selected because it is the highest volume intersection along the existing O Street corridor and experiences substantial delays. The project limits do not impact the dump site located in the northwest corner, but a survey will be conducted for hazardous materials. The historic properties located on the other three corners will be surveyed with less than one acre of impact expected. Construction is now scheduled in 2022 instead of 2021 to avoid exacerbating closure impacts due to another nearby project. Funding for the project includes \$7M from Greeley and 25 percent of the total local match is from Weld County.

Klockeman asked what would happen to remaining federal funds not being requested for the revised project. Karasko stated the funds would go back to the STBG pot. Klockeman asked why Greeley did not ask for the full amount awarded to the project. Bornhoft noted there was an error in the original award letters of about \$100K that was corrected in revised award letters. Baxter stated they asked for what they were awarded, not their original application request since they received a partial award.

TAC agreed the project was a valid use of funds. Anderson noted the large community projects were not scored in the 2016 Call for Projects. Karasko explained one large community project was fully funded (Larimer County's) because it received Transportation Alternatives (TA) funding, while the other three received a proportion of their request.

Klockeman and Anderson supported the request to shift funds to the new location. Klockeman suggested the item go to Planning Council for Discussion with some clarifications.

FY2020-2023 Transportation Improvement Program (TIP) – Bornhoft reviewed the Draft FY2020-2023 TIP, which carries forward projects and policies from the FY2019-2022 TIP with several minor updates. One of the updates is revising the definition of delay in the Project Delay Procedure to refer to the milestone dates identified in the application instead of the first year of programming listed in the TIP. Another update is clarifying which projects require air quality conformity determinations based on lane miles instead of length of the travel lane.

Klockeman proposed adding a policy on swapping funds between projects in the same funding categories, based on project readiness. Staff will research policy options.

2019 Congestion Management Process (CMP) Elements – Martin presented key elements from the 2019 CMP, including the definition of congestion, direct and indirect measures of congestion, congestion management strategies, and the congested corridor profiles.

Klockeman asked about the definition of Travel Time Reliability (TTR). Martin explained TTR measures non-recurring delay and is separate from whether or not a corridor is congested.

Baxter asked if Tier 4 includes installing a signal to reduce delay. Staff will look into how to incorporate that strategy. Dusil suggested incorporating that strategy into signal retiming.

Klockeman stated the congestion identified on I-25 near US34 in the handout aligns with real world experience.

Brimmer noted non-motorized might not be the right word for the Tier 2 category due to the emergence of e-bikes and e-scooters. Brimmer suggested splitting Parking Management/Parking Pricing into two strategies and including them in both Tier 1 and Tier 2 due to the difference in impact between residential parking and downtown parking.

Martin stated the CMP Strategies Inventory chart in the TAC packet reflects strategies submitted by communities and is color-coded based on if the strategy is implemented currently or could be implemented in the future. Martin requested communities that have not yet submitted their strategies to submit them by March 29.

The Draft 2019 CMP will be a Discussion item at the April TAC meeting.

2045 Regional Transportation Plan (RTP) Draft Socio-Economic Profile and Performance Based Planning Sections – Karasko stated the 2045 RTP is scheduled for adoption in September 2019 by Planning Council and asked for high-level feedback to incorporate each agency's point of view. The Socio-Economic Profile includes population trends, economic trends, and environmental justice. The Performance-Based Planning section includes the 2045 GOPMT adopted by Planning Council, progress on the 2040 GOPMT, the Call for Projects process, and the draft system performance report. Karasko asked for feedback on these sections by April 5 and will send a meeting reminder for the deadline.

Klockeman asked if the revised sections will come back to TAC. Karasko stated minor changes will be incorporated and will be released in the Draft RTP in June. If any substantive comments are submitted, staff will bring those back to TAC.

OUTSIDE PARTNERS REPORTS (verbal)

Regional Transit Agencies – Guthrie stated an RFP was released for a contract to manage transit amenities such as shelters and included an arts and culture component. Klockeman stated COLT is examining waiving fares for school-aged children and reviewing potential transit routes in cooperation with the Thompson School District.

Senior Transit Items – Gordon stated the NFRMPO was awarded a second NADTC grant for the One Call/One Click Center. The RFP for the \$5304 grant to create the Senior Transportation Implementation Plan was released and three proposals were submitted.

Regional Air Quality Council – Brimmer stated the RAQC will hold a board meeting in Loveland on April 5.

ROUNDTABLE

Karasko handed out draft local match estimates for FY2019 based on 2015 population estimates from DOLA.

Fuhrman stated the Harmony Road construction is ramping up this week with a full closure Thursday, Friday, and Saturday from Club Drive to Latham Parkway.

King stated Executive Director Lew is defining the priorities for CDOT and it is expected more detail will be available on changes in the next week.

Anderson asked if CDOT had provided an update on the functional classification change requests. Dusil stated staff is following up with CDOT but they have not provided a timeline.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month’s Agenda Topic Suggestions – TIP for approval, Draft CMP for discussion, UPWP Tasks for 2020 and 2021, plan scenarios for land use, plan projects, multimodal vision plan sections, the Greeley STBG project for approval, and possibly RSCs for Discussion.

Meeting adjourned at 2:20 p.m.

Meeting minutes submitted by:

Medora Bornhoft, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, April 17, 2019 at the Windsor Recreation Center, Pine Room.