

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council
Hybrid Meeting
February 15, 2023
1:00 – 2:24 p.m.**

TAC MEMBERS PRESENT:

Eric Tracy, Chair – Larimer County
Troy White, Vice Chair – Johnstown
Abdul Barzak – Severance
Emma Belmont – FTA
Aaron Bustow – FHWA
Alex Donaldson – Loveland Alternate
Omar Herrera – Windsor
Dana Hornkohl – Fort Collins
Bhooshan Karnik – Greeley
Tom Moore – RAQC
Mark Oberschmidt – Evans
Elizabeth Relford – Weld County
Josie Thomas – CDOT

NFRMPO STAFF:

Medora Bornhoft
AnnaRose Cunningham
Becky Karasko
Suzette Mallette
Jerome Rouser
Cory Schmitt

TAC MEMBERS ABSENT:

Brian DuBois – Berthoud
Rick Coffin – CDPHE-APCD
Eric Fuhrman – Timnath
Wesley LeVanchy – Eaton
Pepper McClenahan – Milliken
Town of Garden City

IN ATTENDANCE:

Candice Folkers – COLT
Aaron Fodge – Colorado State University
Katie Guthrie – Loveland
Phil von Hake – CDOT
Lindsay Jones – CP&Y
Tamara Keefe – FHU
Katlyn Kelly – Transfort
Joshua Ma – Transfort
Annabelle Phillips – Transfort
Evan Pinkham – Weld County
Steve Stamey – LaSalle

CALL TO ORDER

Chair Tracy called the meeting to order at 1:00 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE JANUARY 18, 2023 TAC MINUTES

Relford moved to approve the January 18, 2023 TAC minutes. Donaldson seconded the motion, which was approved unanimously.

AIR QUALITY AGENDA

Regional Air Quality Updates – Bornhoft stated the IGA for GHG modeling is in its final stages of approval. Karasko reported the RAQC has a new TAC representative, Tom Moore.

CONSENT AGENDA

No items this month.

ACTION ITEMS

No items this month.

PRESENTATION

CSU 2023 Transportation Demand Management Master Plan Update – Aaron Fodge, CSU, gave an overview of the TDM Master Plan, previously called the Parking and Transportation Plan, outlining the purpose and components of the plan, outreach strategies, and timeline. Relford asked what how much the TDM Plan grant from CDOT was, and Fodge stated the grant was for \$60K plus the required local match. Mallette asked about the coordination between the City of Fort Collins and CSU. Fodge stated there is a great amount of coordination between the two entities to complete projects which benefit the greater community.

DISCUSSION ITEMS

Regional Performance Measures – Rouser explained the background of how the Regional Performance Measures are related to the Goals, Objectives, Performance Measures, and Targets (GOPMT). Rouser outlined the eight Regional Performance Measures, proposed updates, and Staff's recommendation for targets. Relford requested clarification if the 2045 and 2050 targets were cumulative, Rouser explained the targets are over the lifetime of the plan and the 2050 target is measured from the baseline, not an increase from the 2045 target. Relford stated including current status would be helpful for future discussions. Rouser asked TAC if including percentage increase for the non-motorized facility miles or raw numbers are clearer in target setting. TAC requested inclusion of both.

Rouser requested TAC feedback on the Percent Non-SOV Commuter trips. Relford asked if the NFRMPO modeling would help in setting the target, particularly concerning the work from home assumptions. Bornhoft responded she would look into that. White stated setting a more conservative target would be better, as many employers are requiring returning to workplaces as opposed to continuing to work from home.

Rouser outlined the new performance measure to track project delivery which is projects requiring more than one extension. Relford asked if this measure was only tracking projects which were funded by the NFRMPO. Cunningham confirmed this was correct, as the TIP Delay Procedure is only for NFRMPO funded projects.

Rouser noted the baseline for the second new performance measure, Percent of Devices Connected by Fiber on RSCs, uses 2023 as a base year as opposed to all other baselines which were 2019 as it is based on the recent data request to TAC members. Rouser stated the proposed target for ITS devices might change as further data comes in from the local communities.

2050 Regional Transportation Plan (RTP) – Cunningham gave an overview of the 2050 RTP including the purpose and Federal requirements for the Plan and Staff's proposed outline. Bornhoft provided an update on the two models and stated more information will be presented to the Model Steering Team on February 23 and a future presentation on modeling will be given to the Planning Council due to their interest during the discussion at their February meeting. Cunningham reviewed the outreach Staff is doing for the Corridor Visioning portion of the RTP during the first quarter of 2023, which includes an online mapping activity, presentations to local agencies, and tabling events at libraries throughout the region. Relford and Tracy recommended Staff present at the upcoming I-25, US85, and US34 Coalition meetings.

2023 Congestion Management Process (CMP) – Bornhoft reviewed the Federal requirements for a CMP to address strategies for reducing congestion. Bornhoft outlined the components of the CMP including strategies, performance measures, and an analysis of congested corridors. Bornhoft noted MPOs within nonattainment areas must analyze travel demand reduction and operational management strategies prior to Federal funds being programmed to a capacity expansion project. Bornhoft outlined the similarities and differences between the performance measures in the 2050 RTP and the 2023 CMP. Relford asked for clarification on what revenue hours are. Bornhoft explained revenue hours are the number of hours provided on fixed-route service in the region. Bornhoft reviewed the timeline for CMP development including anticipated adoption in late summer 2023.

OUTSIDE PARTNERS REPORTS

NoCo Bike & Ped Collaborative – Written report was provided.

Regional Transit Agencies – Phillips introduced Joshua Ma, Transfort’s new Grant Administrator, and noted the City of Fort Collins will be hosting a Transportation Projects Fair on February 23 at the Fort Collins Senior Center.

Mobility Updates – Schmitt stated RAFT, a volunteer transportation service provider for Berthoud and the surrounding areas, is in the process of adopting a new policy which would allow them to expand their service area to include portions of Loveland which are outside the COLT paratransit service area.

REPORTS

February Planning Council Meeting Summary Draft – A written report was provided.

Community Advisory Committee (CAC) Summary – A written report was provided.

Mobility Committee Updates – A written report was provided.

ROUNDTABLE

Rouser asked for any project spotlights and 2023 construction updates to be included in the second quarter NFRMPO newsletter.

Cunningham stated she has flyers for the Corridor Visioning for any TAC members to take and post throughout their community. Cunningham also asked for local agency photos to be posted in the Google Drive to be used in upcoming plans and social media posts.

Bornhoft stated the Model Steering Team meeting will be held on February 23.

Tom Moore, the new RAQC TAC representative, introduced himself and outlined his background in transportation and air quality planning.

Pinkham noted work is being finalized for the roundabout at WCR33 and WCR74 and stated work will begin on an access control plan for WCR66.

Karasko stated she is updating the tasks for the FY2024-2025 UPWP which is scheduled to be adopted in May and which will be in effect on October 1. Karasko noted planning studies using Federal or MPO funds must be included in the UPWP, and she will send out the task template following the meeting. Staff is also working on updating the 10-Year List of Projects which will be a discussion at the March Planning Council meeting.

Thomas stated the CDOT TAP Call for Projects for FY2024-2026 is open and applications are due on March 14, emphasizing the requirement for a meeting with CDOT Local Agency staff prior to submitting an application.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month’s Agenda Topic Suggestions – No suggestions.

Meeting adjourned at 2:24 PM.

Meeting minutes submitted by: AnnaRose Cunningham, NFRMPO Staff

The next meeting will be held at 1:00 p.m. on Wednesday, March 15, 2023, as a hybrid meeting.