

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council  
Hybrid Meeting  
March 15, 2023  
1:00 – 3:19 p.m.**

**TAC MEMBERS PRESENT:**

Eric Tracy, Chair – Larimer County  
Troy White, Vice Chair – Johnstown  
Abdul Barzak – Severance  
Aaron Bustow – FHWA  
Brian DuBois – Berthoud  
Nicole Hahn- Loveland  
Omar Herrera – Windsor  
Dana Hornkohl – Fort Collins  
Bhooshan Karnik – Greeley  
Pepper McClenahan – Milliken  
Tom Moore – RAQC  
Mark Oberschmidt – Evans  
Elizabeth Relford – Weld County

**NFRMPO STAFF:**

Medora Bornhoft  
AnnaRose Cunningham  
Alex Gordon  
Becky Karasko  
Suzette Mallette  
Jerome Rouser  
Cory Schmitt

**TAC MEMBERS ABSENT:**

Emma Belmont – FTA  
Rick Coffin – CDPHE-APCD  
Eric Fuhrman – Timnath  
Wesley LeVanchy – Eaton  
Josie Thomas – CDOT  
Town of Garden City

**IN ATTENDANCE:**

Alex Donaldson – Loveland  
Candice Folkers – COLT  
Phil von Hake – CDOT  
Myron Hora – WSP  
Katrina Kloberdanz – CDOT  
Kyle Lambrecht – Fox Tuttle  
Joshua Ma – Transfort  
Deanna McIntosh – CDOT  
Desiree Moore – Northern Colorado Clean Cities  
Annabelle Phillips – Transfort  
Evan Pinkham – Weld County  
Bryan Harding – Loveland

**CALL TO ORDER**

Vice-Chair White called the meeting to order at 1:00 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE FEBRUARY 15, 2023 TAC MINUTES**

Hornkohl moved to approve the February 15, 2023 TAC minutes. Barzak seconded the motion, which was approved unanimously.

**AIR QUALITY AGENDA**

**Regional Air Quality Updates** – Moore noted the RAQC is halfway through the emission inventory improvement process for oil and gas and is continuing to hold control strategy committee meetings.

Bornhoft stated the Greenhouse Gas (GHG) Transportation report for the 2050 RTP is in development, with Planning Council adoption expected in July.

### **CONSENT AGENDA**

No items this month.

### **ACTION ITEMS**

**March 2023 TIP Amendment-** Cunningham described the March 2023 TIP Amendment, which includes four revision requests from CDOT and the City of Fort Collins.

Hornkohl recommended Planning Council approve the March 2023 TIP Amendment. Herrera seconded the motion, which was approved unanimously.

**2050 RTP Goals, Objectives, Performance Measures, and Targets (GOPMT)-** Rouser outlined the NFRMPO's proposed GOPMT for the 2050 RTP and updates to Regional Targets based on Planning Council feedback at their March meeting. Rouser noted the changes to non-motorized facilities, fixed-route transit service per capita, and non-single occupant vehicle (SOV) commute trips targets. Hahn asked if there is a measure regarding safety. Rouser noted safety is covered under the Federal safety performance measure.

Hahn recommended Planning Council approve the 2050 RTP GOPMT. Relford seconded the motion, which was approved unanimously.

### **PRESENTATION**

No items this month.

### **DISCUSSION ITEMS**

**Willow Bend Trail Scope Change** – Bryan Harding, Loveland, explained the background of the *Willow Bend* project, including the five grants being used to complete the project. The City's request is to isolate the funding received through previous NFRMPO Calls for Projects to a one-mile section of the project to simplify the funding process. Harding stressed the project will still be completed in full. Karnik asked if there are any criteria on what qualifies as a major and a minor scope change. Cunningham noted the TIP defines a major scope change as any sponsor-directed alteration that requires a modification in a project's activity, location, or schedule which triggers a review of the National Environmental Policy Act (NEPA) process or air quality analysis. A minor scope change does not meet the criteria of a major scope change and does not change the project type. TAC agreed this qualifies as a minor scope change and does not require Planning Council approval.

**10<sup>th</sup> Street Access Control Implementation Project Funding Exchange** – Karnik outlined the history of the *10<sup>th</sup> Street Access Control Implementation* Project and noted the project was completed, but the awarded funding could not be used due to the contractor not being able to provide the required Buy America documentation. The City of Greeley is requesting the STBG funds be reallocated to the *83<sup>rd</sup> Avenue Roadway Improvement Project*. Relford asked for the project location to see if it encroaches on Weld County jurisdiction. Karnik clarified the location and that it does not encroach on Weld County jurisdiction. Cunningham clarified the process if TAC agrees that this constitutes a major scope change Planning Council would have to approve the exchange. If Council does not approve the exchange, the funding will be returned to the STBG pool to be awarded in a future Call for Projects. Herrera asked if this

funding exchange would change the projects local match. Cunningham noted the local match would be affected, but the project already had local overmatch. TAC agreed this qualifies as a major scope change and will require Planning Council approval.

**2023 Call for Projects Overview** – Cunningham noted the next Call for Projects will likely open August 4<sup>th</sup>, with the applications due October 6<sup>th</sup>. This call will award FY2026 and FY2027 funding. Cunningham outlined the five funding programs included in this call and the projected dollar amounts for each. There are an estimated \$25M available across all five funding programs for this Call. Hahn asked if there has been a decision regarding what entities are eligible to apply for these funds. Cunningham noted there has not been a discussion. Hahn suggested there should be a continuous conversation on this topic. Relford asked if staff is recommending the same set asides from the last Call for Projects. Cunningham stated only the \$50,000 for RAQC air quality modeling is the only proposed set aside at this time. TAC recommended retaining program-specific maximum project award limits instead of creating additional limits. TAC provided feedback on Staff’s recommended changes to the scoring committee and equity considerations.

**FY2024-2025 Unified Planning Work Program (UPWP) Tasks-** Karasko discussed the two new tasks for the FY2024-FY2025 UPWP, which are Complete Streets and Safe Routes to School. Karasko noted the LinkNoCo and Safety tasks have been expanded. Karasko requested TAC review the FY2024-FY2025 UPWP and provide comments April 14<sup>th</sup>.

**NFRMPO 10 Year List of Projects Discussion-** Karasko noted the NFRMPO is in the process of updating the 10-Year List of Projects that will be included in CDOT’s 10-Year List. Karasko provided an overview of how Planning Council developed the 10-Year Project list in 2019. TAC requested to have a workshop the week of March 27<sup>th</sup> to further discuss this prior to the April Planning Council meeting.

### **OUTSIDE PARTNERS REPORTS**

**NoCo Bike & Ped Collaborative** – Written report was provided.

**Regional Transit Agencies** – No comments.

**Mobility Updates** – Schmitt noted Hanna Johnson left the NFRMPO to work for the City of Greeley. The Mobility Program is hiring two positions: Mobility Planner and Mobility Specialist. Both of those job descriptions are on the NFRMPO website. Via Mobility is launching a pilot program between Loveland and Estes Park that will run until June 30<sup>th</sup>.

### **REPORTS**

**March Planning Council Meeting Summary Draft** – A written report was provided.

**Mobility Committee Updates** – A written report was provided.

**NFRMPO Information and Data Requests-** Karasko stated there has been a request to provide a list of regularly occurring data requests, so NFRMPO staff compiled a list that outlines each regularly occurring data request, how frequently this request happens, and which quarter will it generally be requested. Karasko requested TAC members let Staff know if there are any other requests that they would like to be included in this list.

### **ROUNDTABLE**

Bornhoft set a deadline for Land Use review for the Land Use Model for Friday, March 17<sup>th</sup>. If TAC members have questions, TAC members should reach out to Bornhoft prior to the 17<sup>th</sup>.

Herrera noted the Town of Windsor received two bids for the *SH257 and Eastman Park Drive Intersection* project. Herrera stated asphalt, concrete, and paving prices are 10-13 percent higher than anticipated, and traffic signal materials were around 30 percent higher. Windsor is reallocating funding from another project to assist with the additional costs.

Rouser reminded TAC members to complete the construction update data request and requested TAC members reach out if they have any projects they would like to include in the NFRMPO's newsletter.

Gordon noted the NFRMPO is wanting to do outreach for the 2050 RTP with elected officials, including City and Town Council members who are not on the NFRMPO Planning Council. Gordon requested TAC members reach out with recommendations .

Cunningham stated the NFRMPO will be reaching out for operations and maintenance costs for the financial plan for the 2050 RTP.

White noted Johnstown is moving forward with traffic signal at Carslon Boulevard and SH60 with bids being 30 percent higher than anticipated. Johnstown is moving into design for improvements on Colorado Blvd and SH60. White is retiring on April 14<sup>th</sup>.

Karnik noted the City of Greeley received a SS4A grant for a Target Zero Action Plan, and the City Council has approved a new Transportation Master Plan (TMP).

Oberschmidt stated the City of Evans will be starting construction on the 37<sup>th</sup> Street project in mid-March and to help spread the word that the intersection of 47<sup>th</sup> Avenue and 37<sup>th</sup> Street will be closed for 60 working days.

Barzak noted the Town of Severance received four bids for the CO392/WCR23 Traffic Signal Project and is evaluating the bids and working with CDOT to award. Construction is on pace to begin in April.

### **MEETING WRAP-UP**

**Final Public Comment** – There was no final public comment.

**Next Month's Agenda Topic Suggestions** – No suggestions.

**Meeting adjourned at 3:19 PM.**

**Meeting minutes submitted by:** Jerome Rouser, NFRMPO Staff

**The next meeting will be held at 1:00 p.m. on Wednesday, April 19, 2023, as a hybrid meeting.**