



NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL  
**HYBRID MEETING AGENDA**  
December 7, 2023

<p><u>In-Person Attendance Option</u> Eaton Town Board Room 224 First Street Eaton, CO 80615</p>	<p><u>Virtual Attendance Option</u> Call-in Number: (408) 650-3123 Access Code: 814-514-261 Online Meeting: <a href="https://bit.ly/3VGQ52U">https://bit.ly/3VGQ52U</a></p>
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For assistance during the meeting, please contact Alex Gordon – [agordon@nfrmpo.org](mailto:agordon@nfrmpo.org)

***Pledge of Allegiance***

***Public Comment- 2 Minutes Each*** (accepted on items not on the Agenda) Anyone in the audience will be given time to speak to items on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the regular agenda. Members of the public will be given an opportunity to speak to all other items prior to Council action being taken.

- 1) Acceptance of Meeting Agenda
- 2) Approval of Minutes - Lead Planning Agency for Air Quality/MPO – November 2, 2023 (Page 8)

Lead Planning Agency for Air Quality Agenda

REPORTS:

- |  |   |      |
|--|---|------|
| 3) Air Pollution Control Division (APCD) (Handout) | Jessica Ferko – APCD                    | 6:05 |
| 4) Regional Air Quality Council (RAQC) (Handout)   | (Written)                               |      |
| 5) NFRMPO Air Quality Program Updates (Handout)    | Dena Wojtach – Two Rivers Environmental | 6:15 |

Metropolitan Planning Organization Agenda

REPORTS:

- |  |   |      |
|--|---|------|
| 6) Report of the Chair                           | Scott James – Council Chair, Weld County Commissioner | 6:25 |
| • N I-25 Ribbon Cutting                          |   |      |
| 7) Executive Director Report                     | Suzette Mallette - Executive Director                 | 6:30 |
| • 60+ Ride                                       |   |      |
| • January 2024 Meeting                           |   |      |
| 8) TAC (Page 12)                                 | (Written)   |      |
| 9) Mobility (Handouts)                           | (Written)   |      |
| 10) Finance (Page 13)                            | (Written)   |      |
| 11) Community Advisory Committee (CAC) (Page 16) | (Written)   |      |

PRESENTATION:

- |                             |  |      |
|-----------------------------|--|------|
| 12) VanGo™ Update (Page 17) | Shane Armstrong – Operations & Fleet Manager | 6:35 |
|-----------------------------|--|------|

CONSENT ITEM:

- |   |                               |      |
|---|-------------------------------|------|
| 13) 2023 Q1, Q2, and Q3 Unaudited Financials<br>(Page 25) | Rachel Stillwell – Accountant | 6:45 |
|---|-------------------------------|------|



### ACTION ITEMS:

- |  |  |      |
|--|--|------|
| 14) 2024 Officers Election                                   | Scott James                                      | 6:50 |
| 15) November 2023 TIP Amendment Resolution 2023-22 (Page 50) | AnnaRose Cunningham – Transportation Planner III | 7:00 |

### DISCUSSION ITEM:

- |                                      |   |      |
|--------------------------------------|---|------|
| 16) 2023 Call for Projects (Page 55) | AnnaRose Cunningham<br>Project Sponsors/TAC Members | 7:05 |
|--------------------------------------|---|------|

### COUNCIL REPORTS:

- |   |  |      |
|---|--|------|
| Transportation Commission                                       | Jim Kelly - Transportation Commissioner  | 7:50 |
| CDOT R4 Update  | Heather Paddock - CDOT R4 Transportation Director  |      |
| STAC Report (Page 59)   | (Written)  |      |
| Colorado Transportation Investment Office (CTIO) (Page 61)      | Written)   |      |
| I-25 Coalition  | Scott James  |      |
| Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) | Kristin Stephens – Larimer County Commissioner   |      |
| Front Range Passenger Rail District (Page 64)                   | Will Karspeck – Past Chair, Mayor Town of Berthoud<br>Johnny Olson – City of Greeley Councilmember |      |
| Host Council Member Report                                      | Liz Heid – Town of Eaton Mayor Pro Tem   | 8:00 |

### MEETING WRAP UP:

- |                                       |  |      |
|---------------------------------------|--|------|
| Next Month's Agenda Topic Suggestions |  | 8:05 |
|---------------------------------------|--|------|



## ***MPO Planning Council***

### ***Weld County***

**Scott James, Commissioner – Chair**

Alternate- Perry Buck, Commissioner

### ***City of Loveland***

**Jon Mallo, Councilmember - Vice Chair**

Alternate- Steve Olson, Councilmember

### ***Town of Berthoud***

**William Karspeck, Mayor – Past Chair**

Alternate- Mike Grace, Mayor Pro Tem

### ***Town of Eaton***

**Liz Heid, Mayor Pro Tem**

Alternate- Glenn Ledall, Trustee

### ***City of Evans***

**Mark Clark, Mayor**

### ***City of Fort Collins***

**Tricia Canonico, Councilmember**

Alternate- Jeni Arndt, Mayor

### ***Town of Garden City***

**Fil Archuleta, Mayor**

### ***City of Greeley and Greeley Evans Transit (GET)***

**Johnny Olson, Councilmember**

Alternate- Brett Payton, Mayor Pro Tem

### ***Town of Johnstown***

**Troy Mellon, Mayor**

### ***Larimer County***

**Kristin Stephens, Commissioner**

Alternate- Jody Shaddock-McNally, Commissioner

### ***Town of LaSalle***

**Paula Cochran, Trustee**

### ***Town of Milliken***

**Dan Dean, Trustee**

Alternate- Elizabeth Austin, Mayor

### ***Town of Severance***

**Frank Baszler, Councilmember**

Alternate- Matt Fries, Mayor

### ***Town of Timnath***

**Lisa Laake, Mayor Pro Tem**

### ***Town of Windsor***

**Paul Rennemeyer, Mayor**

Alternate- Barry Wilson, Mayor Pro Tem

### ***CDPHE- Air Pollution Control Division***

**Jessica Ferko, Manager, Planning & Policy Program**

### ***Colorado Transportation Commission***

**Jim Kelly, Commissioner**

Alternate- Heather Paddock, Region 4 Director



## **MPO MEETING PROCEDURAL INFORMATION**

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
  - MPO Chair introduces the item; asks if formal presentation will be made by staff
  - Staff presentation (optional)
  - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
  - Planning Council questions of staff on the item
  - Planning Council motion on the item
  - Planning Council discussion
  - Final Planning Council comments
  - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

## GLOSSARY

5303 & 5304	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
5307	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
5309	FTA program funding for capital investments
5310	FTA program funding for enhanced mobility of seniors and individuals with disabilities
5311	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
5326	<b>FTA program funding to define “state of good repair” and set standards</b> for measuring the condition of capital assets
5337	FTA program funding to maintain public transportation in a state of good repair
5339	FTA program funding for buses and bus facilities
3C	Continuing, Comprehensive, and Cooperative
7th Pot	<b>CDOT’s Strategic Investment Program and projects</b> —originally using S.B. 97-01 funds
AASHTO	American Association of State Highway & Transportation Officials
ACP	Access Control Plan
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic (also see AWD)
AIS	Agenda Item Summary
AMPO	Association of Metropolitan Planning Organizations
APCD	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
AQCC	Air Quality Control Commission (of Colorado)
ATP	Active Transportation Plan
AWD	Average Weekday Traffic (also see ADT)
BUILD	Better Utilizing Investments to Leverage Development (the competitive federal grant program that replaced TIGER)
CAAA	Clean Air Act Amendments of 1990 (federal)
CBE	Colorado Bridge Enterprise funds
CDOT	Colorado Department of Transportation
CDPHE	Colorado Department of Public Health and Environment
CMAQ	Congestion Mitigation and Air Quality (an FHWA funding program)
CMP	Congestion Management Process
CNG	Compressed Natural Gas
CO	Carbon Monoxide
COLT	City of Loveland Transit
CPG	Consolidated Planning Grant (combination of FHWA PL & FTA 5303 planning funds)
CFY	Calendar Fiscal Year
DOT	(United States) Department of Transportation
DRCOG	Denver Regional Council of Governments
DTD	CDOT Division of Transportation Development
DTR	CDOT Division of Transit & Rail
EIS	Environmental Impact Statement
EJ	Environmental Justice
EPA	Environmental Protection Agency

## GLOSSARY (cont'd)

FAST ACT	<b>Fixing America's Surface Transportation Act (federal legislation, signed December 2015)</b>
FASTER	Funding Advancements for Surface Transportation and Economic Recovery ( <b>Colorado's S.B. 09-108</b> )
FHWA	Federal Highway Administration
FNC	Freight Northern Colorado Plan
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FY	Fiscal Year (October to September for federal funds; July to June for state funds; January to December for local funds)
FFY	Federal Fiscal Year
GET	Greeley-Evans Transit
GOPMT	Goals, Objectives, Performance Measures, and Targets
HOV	High Occupancy Vehicle
HPTE	High-Performance Transportation Enterprise (Colorado)
HTF	Highway Trust Fund (the primary federal funding source for surface transportation)
HUTF	<b>Highway Users Tax Fund (the State's primary funding source for highways)</b>
INFRA	Infrastructure for Rebuilding America (a competitive federal grant program for freight improvements)
I&M or I/M	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
ITS	Intelligent Transportation Systems
LCMC	Larimer County Mobility Committee
LRP or LRTP	Long Range Plan or Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
MAPG	Mobility and Access Priority Group, formerly known as the Senior Transportation Coalition (STC)
MMOF	Multimodal Options Fund (state funds allocated to MPOs and TPRs in SB18-001)
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MVEB	Motor Vehicle Emissions Budget
NAA	Non-Attainment Area (for certain air pollutants)
NAAQS	National Ambient Air Quality Standards
NARC	National Association of Regional Councils
NEPA	National Environmental Policy Act
NFRT & AQPC	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
NFRMPO	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
NHS	National Highway System
NMP	Non-Motorized Plan
NoCo	Northern Colorado Bicycle and Pedestrian Collaborative
NOx	Nitrogen Oxides
OBD	<b>On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)</b>
O <sub>3</sub>	Ozone

## GLOSSARY (cont'd)

PL	Federal Planning (funds)
PIP	Public Involvement Plan
POP	Program of Projects
PPP (also P3)	Public Private Partnership
R4 or R-4	Region 4 of the Colorado Department of Transportation
RAQC	Regional Air Quality Council
RNMC	Regional Non-Motorized Corridor
RPP	Regional Priority Program (a funding program of the Colorado Transportation Commission)
RSC	Regionally Significant Corridor
RTC	Regional Transit Corridor
RTD	Regional Transportation District in the Denver Region or Regional Transportation Director for CDOT Regions
RTE	Regional Transit Element
RTP	Regional Transportation Plan
SH	State Highway
SIP	State Implementation Plan (air quality)
SOV	Single Occupant Vehicle
SPR	State Planning and Research (federal funds)
SRTS ( <i>see TA</i> )	Safe Routes to School (a pre-MAP-21 FHWA funding program)
STAC	Statewide Transportation Advisory Committee
STIP	Statewide Transportation Improvement Program
STBG ( <i>previously STP-Metro</i> )	Surface Transportation Block Grant (a FAST Act FHWA funding program)
SWC&FRPRC	Southwest Chief & Front Range Passenger Rail Commission
TAC	Technical Advisory Committee (of the NFRMPO)
TA ( <i>previously TAP</i> )	Transportation Alternatives program (an FHWA funding program)
TAZ	Transportation Analysis Zone (used in travel demand forecasting)
TC	Transportation Commission of Colorado
TDM	Transportation Demand Management
TIGER	Transportation Investment Generating Economic Recovery (a competitive federal grant program from 2009-2017 replaced by BUILD)
TIP	Transportation Improvement Program
Title VI	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
TMA	Transportation Management Area (federally-designated place >200,000 population)
TOD	Transit Oriented Development
TPR	Transportation Planning Region (state-designated)
TRAC	Transit & Rail Advisory Committee (for CDOT)
UFR	Upper Front Range TPR
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compound
WCMC	Weld County Mobility Committee

**Meeting Minutes of the  
NORTH FRONT RANGE TRANSPORTATION &  
AIR QUALITY PLANNING COUNCIL**

**November 2, 2023  
Hybrid Meeting in Loveland, CO**

**Voting Members Present:**

Scott James – Chair	-Weld County
Jon Mallo – Vice Chair	-Loveland
Frank Baszler	-Severance
Tricia Canonico	-Fort Collins
Mark Clark	-Evans
Paula Cochran	-LaSalle
Dan Dean	-Milliken
Liz Heid	-Eaton
Jim Kelly	-Transportation Commission
Troy Mellon	-Johnstown
Johnny Olson	-Greeley

**Voting Members Absent:**

Fil Archuleta	-Garden City
Jessica Ferko	-APCD
Lisa Laake	-Timnath
Will Karspeck – Past Chair	-Berthoud
Paul Rennemeyer	-Windsor
Kristen Stephens	-Larimer County

**MPO Staff:**

**Suzette Mallette**, Executive Director; **Becky Karasko**, Transportation Planning Director; **Alex Gordon**, Transportation Planner III; **AnnaRose Cunningham**, Transportation Planner III; **Cory Schmitt**, Mobility Director; and **Brooke Bettolo**, Mobility Planner.

**In Attendance:** Eric Bracke, Kathleen Bracke, Brad Buckman, Rick Casey, Rich Christy, Paul DesRocher, Jim Eussen, Nicole Hahn, Mark Jackson, Katrina Klobberdanz, Dee McIntosh, Mark Oberschmidt, Heather Paddock, Mark Peterson, Evan Pinkham, Elizabeth Relford, Jan Rowe, Mike Silverstein, Sandra Solin, Herman Stockinger, Robin Stoneman, Josie Thomas, Eric Tracy, Paul Trombino, Dena Wojtach

Chair James called the MPO Council meeting to order at 6:00 p.m.

**Public Comment:**

Rick Casey expressed concern that the NFRMPO and local agencies are not doing enough with the ozone pollution program given the downgrade of the non-attainment area from serious to severe. Casey noted he would follow up with NFRMPO staff on how the organization plans for ozone mitigation.

**Move to Approve Agenda and Minutes**

Olson **moved** to *APPROVE THE NOVEMBER 2, 2023, MEETING AGENDA*. The motion was **seconded** by Baszler and **passed** unanimously.

Olson **moved** to *APPROVE THE OCTOBER 5, 2023, MEETING MINUTES*. The motion was **seconded** by Heid and **passed** unanimously.

**Lead Planning Agency for Air Quality Agenda**

Chair James opened the Air Quality portion of the meeting.



## **REPORTS:**

### Air Pollution Control Division (APCD)

A written report was provided.

### Regional Air Quality Council (RAQC)

Mike Silverstein, Executive Director of the RAQC, reviewed lawn and garden equipment electrification incentives programs. Silverstein reviewed the similarities and differences between the lawn and garden equipment regulatory proposals from the RAQC and from the APCD. James asked what the enforcement mechanisms would be and who would be the enforcing authority. Silverstien stated the state would be the implementing agency and it would be up to them to determine enforcement mechanisms.

### NFRMPO Air Quality Program Updates

Wojtach reviewed the memo in the packet including the AQCC adoption of rules related to low and zero emission vehicles, clarification on EPA's process for approving and disapproving SIP elements, and the final determination from EPA on rules related to the regulation of reformulated gasoline during the summer months in non-attainment areas. Wojtach reviewed the components of the draft letter to the AQCC related to the Ozone SIP rulemaking and the related Lawn and Garden Equipment rulemaking hearing and noted the comments on the Rulemaking are due November 28. Chair James noted support for signing the letter and the Planning Council concurred.

## **Metropolitan Planning Organization (MPO) Agenda**

Chair James opened the MPO portion of the meeting.

## **REPORTS:**

### Outgoing Transportation Commissioner Recognition

Paddock and Stockinger recognized Kathleen Bracke for her service on the Transportation Commission for the previous four years and recognized her advocacy for Northern Colorado and specifically for the work along on I-25. James noted appreciation for Bracke's service both on the TC and on the NFRMPO Planning Council.

### Report of the Chair

No report this month.

### Executive Director Report

Mallette noted the LinkNoCo Phase II RFP was awarded to HDR, the US34 TMO and TDM RFP has been released and will close on December 2, and the NFRMPO is looking for a community to host the June 2024 Planning Council meeting.

### TAC

A written report was provided.

### Mobility

Schmitt provided an update on RideNoCo, the mobility program at the NFRMPO which serves Larimer and Weld County. Schmitt reviewed the vision, goals, funding, and phases of the program. Schmitt reviewed the work being completed in Phase 3: Trip Scheduling, which includes the integration of Transactional Data Specifications (TDS) across providers which is anticipated to be complete in early 2024. Schmitt provided statistics for the call center to date. Mellon asked if the Via service is integrated in the Trip Discovery tool and described an issue constituents have had using the tool. Schmitt stated there are some glitches being worked through in adding the Via service to the tool. Mallo asked about advertising and Schmitt noted the tool is promoted through RideNoCo, NFRMPO, and partner outreach efforts as opposed to traditional paid

advertising. Canonico noted there is a gap in service for residents requiring wheelchair transportation and Schmitt concurred.

Community Advisory Committee

A written report was provided.

VanGo™ Dashboard

A written report was provided.

Q3 2023 TIP Modifications

A written report was provided.

CDOT Inactives Report

A written report was provided.

**PRESENTATION:**

Paul DesRoshier, Director of the Division of Transit and Rail at CDOT, presented the status of the Bustang program, goals for the upcoming year, program accomplishment, and proposed service expansion. DesRoshier addressed concerns about the cancellation of trips on the North Line, attributing the issue to the driver shortage. Mellon asked why the North Line was being affected disproportionately than the other routes. DesRoshier noted there are different garages which serve each line and there is no specific reason why the North Line has seen greater issues with operators.

DesRoshier stated CDOT will be issuing an RFP for a new service provider to begin in October 2024. Council asked if there would be consideration for including a guaranteed ride home service in the new contract. DesRoshier stated that was not currently under consideration and that similar services are provided through outside organizations such as CDOT. Mallo asked how cancelled trips were communicated to the public. DesRoshier outlined the communication channels including the option for signing up for text alerts and social media monitoring.

**ACTION ITEMS:**

CDOT Boundary letter of Support – Mallette reviewed the components and outcomes of the Boundary Study from HB 23-1101 and the proposed resolution of support from the NFRMPO. Mallette reviewed the proposed boundary changes and noted the resolution states the NFRMPO does not offer an opinion on the proposed boundary changes. James, the NFRMPO STAC representative, noted the STAC voted on the recommendations at their meeting earlier in the day, but he abstained from voting as the Planning Council had not formally taken a position on the recommendations. Baszler asked why the specific boundary change recommendations were made and Mallette stated the law required consideration of specific variables regarding the boundary changes. James recommended revising the statement regarding the NFRMPO not taking a position on the TPR boundary changes to supporting the STAC recommendation and the Planning Council concurred.

Olson **moved** to approve RESOLUTION NO. 2023-19 *SUPPORTING THE RECOMMENDATIONS ON HB23-1101* with the noted amendments. The motion was **seconded** by Heid and **passed** unanimously.

October 2023 Off-Cycle TIP Amendment – Cunningham stated the one revision request for the October 2023 Off-Cycle TIP Amendment was the addition of one new project: *Weld County 60+ Ride Vehicle Purchase*. The 30-day public comment began on October 3, 2023 and concluded on November 2, 2023. TAC discussed the revision and recommended Planning Council approval. Mellon asked about how this project would affect the Via service in Weld County. Relford noted the project was purchasing an ADA accessible vehicle and expanding 60+ Ride's service in addition to the Via service.

Olson **moved** to approve RESOLUTION NO. 2023-20 *APPROVING THE OCTOBER 2023 OFF-CYCLE AMENDMENT TO THE FY2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)*. The motion was **seconded** by Mallo and **passed** unanimously.

FY2023 TIP Delay Review – Cunningham reviewed the FY2023 TIP delay review and stated the TAC approved the 14 first extensions and recommended Planning Council approve the three second extensions.

Olson **moved** to approve RESOLUTION NO. 2023-21 *APPROVING THE FY2023 TIP DELAY REVIEW*. The motion was **seconded** by Canonico and **passed** unanimously.

### **COUNCIL REPORTS:**

Transportation Commission – Jim Kelly introduced himself as the new Transportation Commissioner for the NFRMPO. Kelly reviewed discussions from the Transportation Commission meeting including the PD-1601 requirements for a new interchange in Castle Rock, approved \$5M for a rail study between Union Station and Craig, and reviewed budget adjustments.

CDOT R4 Update – Josie Thomas provided an overview of planning initiatives in Region 4 including the US 34 rail road grade separation study and the HWY 14 safety study between LCR 5 and WCR 43. Thomas noted the resurfacing project on HWY 257 has been completed and a ribbon cutting will be held on Dec 5 at the Centerra Mobility Hub for I-25. Thomas reviewed the discussion at the Four Chair TPR meeting including the Regional Priority Program (RPP) funding allocation process that will continue to rotate between the four TPRs in Region 4. Mellon asked which intersections are being looked at for the US34 railroad grade separation study. Paddock stated it would be LCR3 and WCR13.

STAC Report – A written report was provided.

Colorado Transportation Investment Office (CTIO) – A written report was provided.

I-25 Committee – James stated the coalition is regularly attended by many stakeholders along the corridor which continues to provide energy to the expansion project with the focus currently moving south.

Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) – No report this month.

Front Range Passenger Rail District – Olson stated the FRPR met in October and discussed the potential 2024 ballot initiative, the Service Development Plan (SDP), and the budget which will allow the District to hire two new staff. The minutes from the meeting will be sent out to the Planning Council upon receipt. Mellon asked if there has been a final route determined and Olson stated that will be part of the SDP.

Host Council Member Report – Mallo provided updates on the Northern Colorado Regional Airport new terminal construction and the potential economic impact if the airport can attract a commercial carrier. Mallo noted part of the Heart Improvement Program (HIP Streets) included an infrastructure assessment in 2019 which revealed the need for utility reconstruction around 4<sup>th</sup> Street. Construction for utilities and the reconfiguration of the full street will start in 2024. Widening of US34 will continue between Denver Ave and Boyd Lake Ave will be completed in September, and the intersection of Taft and US34 is underway with construction beginning in the Spring. Connect Loveland was approved by the City Council. The COLT Transit Center construction is underway which will include a parking area for buses with potential for building construction in the future.

### **MEETING WRAP-UP:**

Next Month's Agenda Topic Suggestions – None this Month

The meeting was adjourned at 8:03 p.m.

Meeting minutes submitted by: AnnaRose Cunningham, NFRMPO Staff

**EXECUTIVE SUMMARY of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council  
November 15, 2023**

**APPROVAL OF THE OCTOBER 18, 2023 TAC MINUTES**

Buckman moved to approve the October 18, 2023, TAC minutes. Relford seconded the motion, which was approved unanimously.

**AIR QUALITY AGENDA**

**Regional Air Quality Updates** – Karasko noted the AQCC will be discussing several GHG items at the November meeting. The hearing for the revised SIP will be at the December 12-15, 2023 AQCC meeting.

**PRESENTATION**

**RideNoCo Implementation Update** – Schmitt outlined the history and vision of the RideNoCo program. RideNoCo implementation has three phases: Website and Call Center, the Trip Discovery Tool, and the Trip Scheduling Tool. Phases 1 and 2 are complete, and the Trip Scheduling Tool is projected to be completed in 2024. Schmitt noted the RideNoCo Call Center and the Website have seen significant growth since 2021 in both counties. Schmitt stated that typical comments and feedback received include the mention of transportation between communities, transportation to medical appointments in Metro Denver, transportation availability and affordability in rural areas, and reliable wheelchair accessible transportation.

**ACTION ITEMS**

**November 2023 TIP Amendment**– Cunningham stated the FY2024-2027 TIP is now the active TIP after final approval. She then noted the November TIP Amendment includes one revision that will remove the Weld County *Roundabout at WCR74 and WCR 33 project* from the TIP and return Federal funds to the NFRMPO STBG pool. Hahn recommended Planning Council approve the November 2023 TIP Amendment to the FY2024-2027 TIP. Oberschmidt seconded the motion, which was approved unanimously.

**DISCUSSION ITEMS**

**2025 Active Transportation Plan (ATP) Kick-Off**– Rouser noted outreach for the 2025 ATP will have four phases: Goals and Problem Statement, Existing Condition/Active Transportation Facilities Update, Regional Active Transportation Corridor (RATC) Visioning, and Closing the Feedback Loop. The anticipated adoption of the 2025 ATP is early 2025. TAC discussed stakeholders the NFRMPO should engage with, barriers to safer and more reliable biking and walking, and how the 2025 ATP can be most useful. Rouser requested that TAC members interested in serving on the steering committee contact him.

**2025 Freight Northern Colorado (FNC) Plan Kick-Off**- Saunders noted the 2025 FNC has five phases: Purpose Statement and Vision, Data Collection, Outreach, Plan Drafting, and Review and Submittal. The anticipated adoption of the 2025 FNC is mid-2025. TAC discussed stakeholders the NFRMPO should engage with, communities' concerns regarding freight, and how the 2025 FNC can be most useful to communities.

**2023 Call for Projects Discussion**- Cunningham noted there is \$24,044,594 available for the 2023 Call for Projects, including the STBG funds that were returned to the pool from Weld County. Cunningham outlined the recommendations from the scoring committees. Cunningham reviewed the updates to the CMAQ emissions calculations and how the updates affected CMAQ project ranking. Cunningham proposed changing the lowest scoring CMAQ and CRP projects from waitlisted to unfunded and TAC recommended keeping the projects waitlisted. Cunningham noted Project Sponsors of projects recommended for funding must give a two-minute presentation at the December 7<sup>th</sup> Planning Council meeting.



## FINANCE COMMITTEE | Agenda

**Meeting Date | Time:** Thursday, November 16, 2023 3:00 PM – 4:00 PM (MST)

**Meeting Location:**

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 228 064 535 709

Passcode: wW8EJv

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<b><u>Staff</u></b>	<b><u>Members</u></b>
Suzette Mallette	Jon Mallo - Chair
Rachel Stillwell	Kristin Stephens
Michelle Edgerley, Go Figure	Paul Rennemeyer
Becky Karasko	Mark Clark
	Johnny Olson

### AGENDA TOPICS

<b>1. Approval of Minutes</b>	3:00 – 3:05	Action
Approve August 24, 2023, Finance Committee Minutes		
<b>2. 1<sup>st</sup> – 3<sup>rd</sup> Quarter Unaudited Financials</b>	3:05 – 3:30	Michelle Edgerley & Rachel Stillwell – Action
Recommend approval of the financials		
<b>3. CPG Contract Ammendment</b>	3:30 – 3:45	Rachel Stillwell - Informational
Approximate \$100,000 rollover		
<b>4. Other items</b>	3:45 – 4:00	

Meeting Minutes of the  
Finance Committee of the North Front Range Transportation & Air Quality Planning Council

November 16, 2023

3:00 p.m.

Microsoft Teams

Members	Staff
Jon Mallo	Suzette Mallette
Paul Rennemeyer	Rachel Stillwell
Mark Clark	Michelle Edgerly-Go Figure
	Becky Karasko

The meeting was called to order by Mallo at 3:02 p.m.

**Approval of Minutes:**

Clark made the motion to approve the August 24, 2023, meeting minutes, and Rennemeyer seconded.

**Q 1, 2, and 3 Unaudited Financial Statement:**

Edgerly explained the Unaudited Financial Statement by quarter stating that they fell behind with these reports because of the delay in the 2022 audit. The Financial Statements should reflect the revenue and expense by approximately 25% in Q1, 50% in Q2, and 75% in Q3 exceptions are listed with explanations in footnotes. The footnotes from Q1 are listed below.

1) 1Q Revenue was understated by approximately \$156k. City of Fort Collins 2022 & 1Q 2023 health care benefit invoices were paid in 2023 and added to CDOT billings in 4Q 2023.

Utilizing CPG funds first before using STBG

2) Budgeted \$130,000 for transfer of funds from the sale of VanGo vans. In the past, the funds were deposited into the MPO operating bank account & money transferred to VanGo. For 1Q 2023, van sale proceeds were received but funds were deposited into the VanGo bank account so no transfer was necessary. Due To/From MPO to VanGo will be reconciled in 4Q 2023 & transfers between accounts recorded.

3) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 1Q 2023 activity.

4) Payroll was lower than the quarterly budgeted amount due to an accrual reversal at the beginning of 2023. The final week of December's wages was accrued at year end and reversed in the beginning of the new year. Total accrual reversal was \$21k.

5) Consulting/Professional Fees:

Cambridge for MMOF Planning & Travel Modeling \$71.5k

Urban Sim for annual subscription & tech support of modeling project \$5k

Envision for 1Q23 activity \$21k (amount billed and reimbursed to MPO in May, 2023)

Greystone for computer/IT support \$8k

Go Figure for accounting services \$10k

6) Web Hosting deposit of \$5k to 3 Media for audit & remediation for achieving accessibility on the MPO website. Estimated contract cost = \$17k.

7) Purchased of three computers from Greystone. Since the individual computers were less than \$2.5k, they were expensed instead of capitalized.

The Q1 footnotes on the balance sheet were reviewed with the due to/due from needing to be trued up before the end of the year. Ideally the due to/due from should be reconciled quarterly going forward. Q2 was largely the same with one large expenditure for a review of the MPO website for accessibility. Q3 was also largely the same with the change in APCD funds going up significantly for revenue because they are on a State fiscal year June to July. The footnotes included consultant expenses.

Stillwell reviewed the VanGo™ Financial Statements for the same three quarters. Mallo asked if riders were being turned away because of the inability to purchase vans. This has not been the case so far and MPO is planning to expand VanGo™ outreach in the coming year.

Edgerly asked the Committee if they preferred separate balance sheets for MPO and VanGo™ or if they would like them combined? The preference was to keep them separate.

Clark motioned to approve the Unaudited Financials and Rennemeyer seconded. It was approved unanimously.

**CPG Contract Amendment:**

Stillwell explained that there is approximately \$100,000 remaining in the FY 2023 CPG contract. Once the contract is closed the remaining funds will be rolled into the FY 2024 contract through a contract amendment.

The meeting was adjourned at 3:39 p.m.

**Executive Summary of the  
North Front Range Metropolitan Planning Organization  
Community Advisory Committee**

November 9, 2023

**Attendees:** Courtney Wallace, Bruce Henderson, Reid Maynard, Pauline Miglore, Mike Moses, Brad Ragazzo, York

**Staff:** Alex Gordon, Brooke Bettolo, Jerome Rouser

**RideNoCo Updates**

Brooke introduced the RideNoCo program at the NFRMPO, including the One Call/One Click Center, Mobility Committees, planning efforts, and subrecipient programming and technical assistance. York asked if the Trip Discovery tool also supports individuals who need temporary assistance. Brooke responded that the Trip Discovery tool focuses on coordinating trips between existing services, it does not provide additional service. The RideNoCo program has been able to track where specific transportation issues may exist. York suggested the RideNoCo voicemail tell people the number calling back may differ than the official RideNoCo number. Brooke stated language justice is a priority, so the website is translated and being updated. Brooke suggested reaching out to insurance companies to see if there is assistance for transportation. Henderson asked how people learn about RideNoCo. Brooke stated staff is working on marketing and outreach, which is expected to grow over time. Pauline stated Johnstown has been promoting the Via service. Brad suggested reaching out to healthcare providers to promote the service. York recommended the Orthopedic Center of the Rockies as well.

**Active Transportation Plan Kickoff**

Jerome explained the purpose and history of the Active Transportation Plan and the outreach strategy. Reid supported reaching out to youth and university students as part of the outreach strategy. Jerome reviewed ideas for the 2025 ATP, including creating a regional low stress network, identifying sidewalk gaps, e-bikes, and the relationship between active transportation and transit among other topics. Courtney suggested reaching out to bike shops with a QR code, including the Spoke at Colorado State University. Rouser asked about largest barriers to safer and more reliable biking or walking. York stated routes need to be as fast and straight as possible. Bruce recommended coordinating with Vision Zero efforts. Jerome stated vision zero will be part of planning process. York suggested rating infrastructure to help people think about safety. Courtney recommended family messaging for routes to make it easier for families. Jerome stated that could line up with the Safe Routes to School efforts that he is leading. Jerome stated he will be convening a Steering Committee that is representative of the region. Jerome reviewed next steps.

**NFRMPO Call for Projects**

Alex reviewed the projects recommended for funding through the NFRMPO's Call for Projects. The projects will be reviewed by Planning Council at their meeting on December 7. York recommended a report on project statuses from previously funded projects.

The meeting was adjourned at 7:26 p.m.





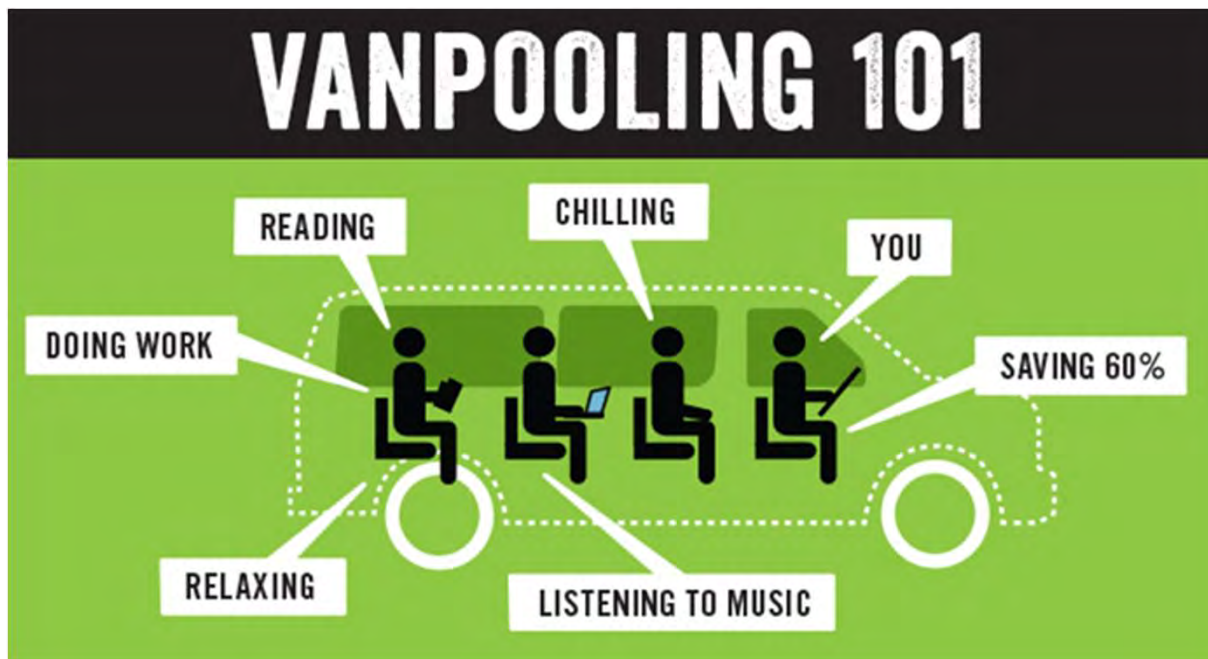
# 2023 Council Meeting

An update



December 7, 2023

# What is vanpooling?



## Why is the MPO the home of VanGo™?



- Reduces Ozone
- Reduces GHG
- Reduces SOV
- Plus...

# Why is the MPO the home of VanGo™?



## March 2020

- 45 Active Routes
- 216 Participants
- 4.9 Occupancy Rate
- 11 New Participants  
1/1/2020-12/31/2020
- No Routes added



## December 2023

- 20 Active Routes
- 76 Participants
- 3.7 Occupancy Rate
- 14 New (still active)  
Participants (2023)
- 1 New Route added



- Active fleet 29 (20 Routes/9 Reserves)
  - 14/20 Routes running Hybrids
- **CAFM** Certified Automotive Fleet Manager
- City of Ft. Collins and Greeley Maintenance
- Supply Chain



# VanGo™ Participant Annual Survey



- Customer Satisfaction
- How most people heard about VanGo™
- Reason why people chose to vanpool
- Likely to recommend VanGo Vanpools to a friend or colleague



# Questions?





## MEMORANDUM

To: NFRMPO Council

From: Michelle Edgerley & Rachel Stillwell

Date: December 7, 2023

Re: CY 2023 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarters Unaudited Financial Statements

The North Front Range Transportation and Air Quality Planning Council (NFRT&AQPC) Unaudited Financial Statements for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Quarter of Calendar Year 2023 are attached for your review and acceptance. This includes financial statements for the Metropolitan Planning Organization (MPO) and the VanGo™ program (VanGo). (See notes below for basis of accounting and explanation of indirect costs.)

### **MPO Highlights-1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarters**

The Unaudited Financial Statements for 2023 were delayed due to the 2022 Audit timeline extending in September. All three quarters for 2023 are presented together for efficiency and to bring the Financial Statements up to date.

Items will be reconciled with the calendar year end in preparation for Audit. Items included in this reconciliation are payroll accruals and inter-company payables/receivables.

Detailed notes regarding budget variances are provided on the North Front Range MPO statements.

### **VanGo™ Highlights-1<sup>st</sup>-3rd Quarters**

Revenue from fares is significantly reduced due to continuing impacts for COVID-19 but slowly beginning to return.

Sale prices for fleet vehicles increased due to demand but there were fewer vehicles sold so far in 2023.

Detailed notes regarding budget variances are provided on the VanGo™ statements.

### **Action**

The Finance Committee recommends that the North Front Range Transportation & Air Quality Planning Council review and accept the 2023 first through third quarters Unaudited Financial Statements.



## **Notes**

### **Note 1:**

The NFRMPO operates on an accrual basis of accounting for the for reporting financial records. Accrual basis of accounting means that revenues are recognized when earned and expenses when incurred.

### **Note 2:**

The NFRMPO is reimbursed for indirect costs using a CDOT approved indirect cost rate. Indirect costs are those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit to both projects and activities. Indirect costs include costs which are frequently referred to as overhead expenses (for example rent) and general administrative expenses (for example accounting department costs and office supplies). In approving annual indirect cost rates, CDOT uses expenditures based on the last audited financial statements, usually two years in arrears (for example, the 2022 indirect cost rate was calculated using the 2020 audited financial statement information). If the approved rate results in an overage or a shortfall compared to actual expenses, these amounts are added or subtracted from indirect costs the following year. The rate is calculated by dividing the indirect costs by direct payroll which includes salaries and benefits.

Metropolitan Planning Organization  
Statement of Net Position  
For the Three Months Ending March 31, 2023

ASSETS

Cash and Cash Equivalents	798,976
Investments	1,282,326
Receivables	299,617
Prepays	13,946
Due From Other Funds	336,417
Capital Assets, net	19,800
Total Assets	<u>2,751,082</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	145,028
Deferred Revenue	166,275
Advances From Other Funds	708,081
Long-Term Liabilities	
Accumulated Leave	50,352
Total Liabilities	<u>1,069,736</u>

FUND BALANCE

Unreserved	1,696,784
Current Year Revenue over (under) Expenditures	<u>(15,438)</u>
Total Fund Balance	1,681,346

Total Liabilities and Fund Balance	<u>2,751,082</u>
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METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balance  
For the Three Months Ending March 31, 2022

	2023 1st Quarter	2023 Year to Date	2023 Budget	Variance	% Complete	
<b>REVENUE</b>						
FHWA-Federal Income-CPG	225,748	225,748	1,032,632	806,884	21.86%	(1)
FHWA-Federal Income-STBG	6,259	6,259	314,146	307,887	1.99%	(1)
FTA-Federal Income-5310	10,578	10,578	379,280	368,702	2.79%	
State Funds_MMOF	38,412	38,412	693,057	654,645	5.54%	
State Planning Funds	2,761	2,761	60,000	57,239	4.60%	
State-CDPHE	988	988	25,000	24,012	3.95%	
State-SB 228	0	0	58,066	58,066	0.00%	
<i>Subtotal Grant Revenue</i>	<i>284,745</i>	<i>284,745</i>	<i>2,562,181</i>	<i>2,277,436</i>	<i>11.11%</i>	
Local Match-Member Entities	106,757	106,757	833,420	726,663	12.81%	
100% Local	0	0	2,057	2,057	0.00%	
Transfer from VanGo	0	0	(310,000)	(310,000)	0.00%	(2)
<i>Subtotal Local - All Sources</i>	<i>106,757</i>	<i>106,757</i>	<i>525,477</i>	<i>418,721</i>	<i>20.32%</i>	
Other Funds						
City of Fort Collins Exchange Funds	0	0	29,029	29,029	0.00%	(3)
<i>Subtotal Revenue from Other Sources</i>			<i>29,029</i>	<i>29,029</i>	<i>0.00%</i>	
Miscellaneous Revenue						
Interest Earned	26,342	26,342	0	(26,342)	0.00%	
Use of Reserves	0	0	(125,275)	(125,275)	0.00%	
<i>Subtotal Other Revenue Sources</i>	<i>26,342</i>	<i>26,342</i>	<i>(125,275)</i>	<i>(151,617)</i>	<i>-21.03%</i>	
<b>Total Revenue- Combined Sources</b>	<b>417,844</b>	<b>417,844</b>	<b>2,991,412</b>	<b>2,573,568</b>	<b>13.97%</b>	
<b>EXPENDITURES/EXPENSES</b>						
Administration	40,844	40,844	167,110	126,266	24.44%	
Mobility Management	17,239	17,239	156,966	139,727	10.98%	
Transportation Planning	174,074	174,074	890,805	716,731	19.54%	
<i>Subtotal Payroll Expense</i>	<i>232,157</i>	<i>232,157</i>	<i>1,214,881</i>	<i>982,724</i>	<i>19.11%</i>	(4)
Professional Services & Consulting	126,354	126,354	1,224,464	1,098,110	10.32%	
<i>Subtotal Professional Services &amp; Consulting</i>	<i>126,354</i>	<i>126,354</i>	<i>1,224,464</i>	<i>1,098,110</i>	<i>10.32%</i>	(5)
Capitalized Equipment /Vehicles	0	0	25,000	25,000	0.00%	
Communications (phone/data/fax)	3,793	3,793	16,643	12,850	22.79%	
Dues, Licensing, Subscriptions and IT Backups	1,744	1,744	17,114	15,370	10.19%	
Event/Meeting Expense	336	336	4,099	3,763	8.21%	
Indirect Costs	(19,012)	(19,012)	(123,640)	(104,628)	15.38%	
Insurance Expense	1,794	1,794	7,531	5,737	23.82%	
Maintenance Contracts & Website Hosting	8,324	8,324	24,038	15,714	34.63%	(6)

METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balance  
For the Three Months Ending March 31, 2022

	2023	2023	2023		%	
	1st Quarter	Year to Date	Budget	Variance	Complete	
Office Furniture/Equipment (non-cap)	6,856	6,856	11,150	4,294	61.49%	(7)
Office Supplies	65	65	1,586	1,521	4.10%	
Other Office Operating (Facility, Repairs, Furniture)	150	150	6,569	6,419	2.28%	
Other Operating Costs	0	0	1,154	1,154	0.00%	
Outreach	1,755	1,755	20,772	19,016	8.45%	
Postage	224	224	587	363	38.14%	
Rent	45,152	45,152	178,176	133,024	25.34%	
Software maintenance	21,250	21,250	324,186	302,936	6.55%	
Travel/Conference/Training Expense	2,341	2,341	37,103	34,762	6.31%	
<i>Subtotal Other Expenses</i>	<i>74,771</i>	<i>74,771</i>	<i>552,068</i>	<i>477,296</i>	<i>13.54%</i>	
<b>Total Expenditures/Expenses</b>	<b>433,283</b>	<b>433,283</b>	<b>2,991,413</b>	<b>2,558,130</b>	<b>14.48%</b>	
Excess(Deficiency of Revenue over Expenditures)	(15,438)	(15,438)	0	15,438	-0.52%	

1) 1Q Revenue was understated by approximately \$156k. City of Fort Collins 2022 & 1Q 2023 health care benefit invoices were paid in 2023 and added to CDOT billings in 4Q 2023.

Utilizing CPG funds first before using STBG

2) Budgeted \$130,000 for transfer of funds from the sale of VanGo vans. In the past, the funds were deposited into the MPO operating bank account & money transferred to VanGo. For 1Q 2023, van sale proceeds were received but funds were deposited into the VanGo bank account so no transfer was necessary.

Due To/From MPO to VanGo will be reconciled in 4Q 2023 & transfers between accounts recorded.

3) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 1Q 2023 activity.

4) Payroll was lower than the quarterly budgeted amount due to an accrual reversal at the beginning of 2023. The final week of December's wages was accrued at year end and reversed in the beginning of the new year. Total accrual reversal was \$21k.

5) Consulting/Professional Fees:

Cambridge for MMOF Planning & Travel Modeling \$71.5k

Urban Sim for annual subscription & tech support of modeling project \$5k

Envision for 1Q23 activity \$21k (amount billed and reimbursed to MPO in May, 2023)

Greystone for computer/IT support \$8k

Go Figure for accounting services \$10k

6) Web Hosting deposit of \$5k to 3 Media for audit & remediation for achieving accessibility on the MPO website. Estimated contract cost = \$17k.

7) Purchased of three computers from Greystone. Since the individual computers were less than \$2.5k, they were expensed instead of capitalized.

VanGo  
Statement of Net Position  
For the Three Months Ending Friday, March 31, 2023

ASSETS

Cash and Cash Equivalents	\$609,289	
Investments	4,257,935	
Receivables	(4,819)	(1)
Advances to Other Funds	708,081	
Capital Assets, net	306,361	
Total Assets	<u>5,876,846</u>	

LIABILITIES AND NET  
ASSETS

LIABILITIES

Accounts Payable and		
Accrued Liabilities	7,795	
Due to Other Funds	336,417	
Accumulated Leave - Due in		
less than one year	9,767	
Long-Term Liabilities		
Accumulated Leave - Due in		
more than one year	3,921	
Total Liabilities	<u>357,899</u>	

FUND BALANCE

Unreserved	5,443,764	
Current Year Revenue over		
(under) Expenditures	75,183	
Total Fund Balance	<u>5,518,947</u>	

Total Liabilities and Fund		
Balance	<u>5,876,846</u>	

(1) Credit balance is due to numerous rider credits older than 1 year. Researching whether to refund riders or write off outstanding credits.

VANGO  
Revenue, Expenditures Changes in Fund Balance  
For the Three Months Ending Friday, March 31, 2023

	2023 March	2023 Year to Date	2023 Budget	Variance	% Complete
REVENUE					
State - FASTER Funds					0.00%
<i>Subtotal Grant Revenue</i>					<i>0.00%</i>
Program Revenue - Fares	27,021	27,021	200,000	172,979	13.51%
Sale of Vehicles	93,045	93,045	130,000	36,955	71.57%
City of Fort Collins Exchange Funds			528,483	528,483	0.00%
<i>Subtotal VanGo Revenue-All Sources</i>	<i>120,066</i>	<i>120,066</i>	<i>858,483</i>	<i>738,417</i>	<i>13.99%</i>
Miscellaneous Revenue					
Interest Earned	48,654	48,654		(48,654)	0.00%
Gain on Sale of Fixed Assets					
<i>Subtotal Other Revenue Sources</i>	<i>48,654</i>	<i>48,654</i>		<i>(48,654)</i>	<i>0.00%</i>
<b>Total Revenue- Combined Sources</b>	<b>168,719</b>	<b>168,719</b>	<b>858,483</b>	<b>689,764</b>	<b>19.65%</b>
EXPENDITURES/EXPENSES					
Fleet Expense					
Fleet Insurance	9,507	9,507	97,092	87,585	9.79%
Fleet Motor Fuel & Oil	12,140	12,140	58,280	46,140	20.83%
Fleet Repairs & Maintenance	20,234	20,234	76,973	56,739	26.29%
Fleet Repairs & Maintenance-Insurance Deductible	185	185	6,360	6,175	2.91%
Guaranteed Ride Home			114	114	0.00%
Fleet Other	920	920	1,904	984	48.33%
Depreciation					
<i>Subtotal Fleet Expense</i>	<i>42,987</i>	<i>42,987</i>	<i>240,723</i>	<i>197,736</i>	<i>17.86%</i>
VanGo Payroll	26,534	26,534	117,237	90,703	22.63%
Professional Services and Consulting			1,000	1,000	0.00%
Office Furniture/Equipment (non-cap)					
Office Supplies	44	44		(44)	0.00%
Communications (phone/data/fax)					
Postage			327	327	0.00%
Credit Card Fees	3,346	3,346	8,908	5,562	37.56%

VANGO  
Revenue, Expenditures Changes in Fund Balance  
For the Three Months Ending Friday, March 31, 2023

	2023	2023	2023		%
	March	Year to Date	Budget	Variance	Complete
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)			1,070	1,070	0.00%
Dues, Licensing, Subscriptions & IT Backups	620	620	1,499	879	41.36%
Maintenance Contracts & Website Hosting	23	23	29,090	29,067	0.08%
Bad Debt			1,000	1,000	0.00%
Rideshare Promotion	178	178	50,530	50,352	0.35%
Data Acquisitions (Non- Capital), Guaranteed Ride Home					
Event/Meeting Expense					
Indirect Costs	19,012	19,012	123,641	104,629	15.38%
Travel/Conference/ Training	793	793	6,500	5,707	12.21%
Interest Expense					
Capitalized Equipment/Vehicles			400,000	400,000	0.00%
Transfer to MPO					
Budget Only - Use of Rserve			(123,044)	(123,044)	0.00%
<i>Subtotal Other Expenses</i>	<i>24,016</i>	<i>24,016</i>	<i>499,521</i>	<i>475,505</i>	<i>4.81%</i>
<b>Total</b>					
<b>Expenditures/Expenses</b>	<b>93,536</b>	<b>93,536</b>	<b>858,481</b>	<b>764,944</b>	<b>10.90%</b>
Excess(Deficiency of Revenue over Expenditures)	75,183	75,183	2	(75,181)	3297492.54%



North Front Range Transportation & Air Quality Planning Council  
Schedule of Expenditures of Federal Awards  
As of March 31, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Grant Total	Total Federal Expenditures	Remaining Funds	
<u>U.S. Department of Transportation</u>						
Passed through Colorado Department of Transportation						
<i>Highway Planning and Construction Cluster:</i>						
Highway Planning and Construction	20.205	22-HTD-ZL-00119	1,776,979	1,208,279	568,700	CPG
Highway Planning and Construction	20.205	20-HTD-ZL-03170-M0002	667,026	453,872	213,153	STP
Total Highway Planning and Construction Cluster			2,444,005	1,662,151	781,854	
 <i>Transit Services Programs Cluster:</i>						
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00139	117,300	12,312	104,988	5310 Urban
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00095	28,968	3,850	25,118	5310 Rural
Total Transit Services Programs Cluster			146,268	16,162	130,106	
 Total U.S. Department of Transportation			2,590,273	1,678,313	911,960	
 <b>Total Federal Financial Assistance</b>			<u>\$ 2,590,273</u>	<u>\$ 1,678,313</u>	<u>\$ 911,960</u>	

North Front Range Transportation and Air Quality Planning Council  
Cash and Investment Institution Listing  
As of March 31, 2023

Institution	Account Number	Balance as of March 31, 2023		
		MPO	VanGo	Total
Cash				
1st National Bank	8629	798,901		798,901
1st National Bank	7343		609,289	609,289
Petty Cash		75		75
Total Cash		798,976	609,289	1,408,265
Investments				
COLOTRUST	8001	1,282,326	4,257,935	5,540,261
Total Investments		1,282,326	4,257,935	5,540,261
Total Savings and Investments		2,081,302	4,867,224	6,948,526

<i>Operating Reserves</i>	<i>Capital</i>	<i>Reserved for</i>	<i>Other</i>	<i>Other</i>	<i>Total</i>
<i>MPO</i>	<i>VanGo</i>	<i>Specific Use</i>	<i>MPO</i>	<i>VanGo **</i>	
<i>VanGo</i>	<i>VanGo</i>	<i>VanGo</i>			
			798,901		798,901
				609,289	609,289
			75		75
<b>0</b>	<b>0</b>	<b>0</b>	<b>798,976</b>	<b>609,289</b>	<b>1,408,265</b>
1,047,469	161,972	467,959	234,856	2,974,273	5,540,261
<b>1,047,469</b>	<b>161,972</b>	<b>467,959</b>	<b>234,856</b>	<b>2,974,273</b>	<b>5,540,261</b>
1,047,469	161,972	467,959	1,033,833	3,583,562	6,948,526

\*\* Funds in excess of required reserves, the majority of which are capital funds exchanged for local sales tax.

Metropolitan Planning Organization  
Statement of Net Position  
For the Six Months Ending June 30, 2023

ASSETS

Cash and Cash Equivalents	132,871
Investments	1,299,039
Receivables	567,716
Prepays	13,946
Due From Other Funds	336,417
Capital Assets, net	19,800
Total Assets	<u>2,369,789</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	232,009
Deferred Revenue	86,194
Advances From Other Funds	708,081
Long-Term Liabilities	
Accumulated Leave	50,352
Total Liabilities	<u>1,076,637</u>

FUND BALANCE

Unreserved	1,411,598
Current Year Revenue over (under) Expenditures	(118,446)
Total Fund Balance	<u>1,293,152</u>

Total Liabilities and Fund Balance	<u>2,369,789</u>
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METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balance  
For the Six Months Ending June 30, 2023

	2023 2nd Quarter	2023 Year to Date	2023 Budget	Variance	% Complete	
<b>REVENUE</b>						
FHWA-Federal Income-CPG	208,450	434,198	1,032,632	598,434	42.05%	
FHWA-Federal Income-STBG	56	6,315	314,146	307,831	2.01%	(1)
FTA-Federal Income-5310	11,300	21,878	379,280	357,402	5.77%	
State Funds_MMOF	72,715	111,126	693,057	581,931	16.03%	
State Planning Funds	2,393	5,154	60,000	54,846	8.59%	
State-CDPHE	7,620	8,608	25,000	16,392	34.43%	
State-SB 228	0	0	58,066	58,066	0.00%	
<i>Subtotal Grant Revenue</i>	<i>302,534</i>	<i>587,279</i>	<i>2,562,181</i>	<i>1,974,902</i>	<i>22.92%</i>	
Local Match-Member Entities	87,199	193,956	833,420	639,464	23.27%	
100% Local	0	0	2,057	2,057	0.00%	
Transfer from VanGo	0	0	(310,000)	(310,000)	0.00%	(2)
<i>Subtotal Local - All Sources</i>	<i>87,199</i>	<i>193,956</i>	<i>525,477</i>	<i>331,521</i>	<i>36.91%</i>	
Other Funds						
City of Fort Collins Exchange Funds	0	0	29,029	29,029	0.00%	(3)
<i>Subtotal Revenue from Other Sources</i>			<i>29,029</i>	<i>29,029</i>	<i>0.00%</i>	
Miscellaneous Revenue	3	3	0	(3)	0.00%	
Interest Earned	10,830	37,172	0	(37,172)	0.00%	
Use of Reserves	0	0	(125,275)	(125,275)	0.00%	
<i>Subtotal Other Revenue Sources</i>	<i>10,833</i>	<i>37,175</i>	<i>(125,275)</i>	<i>(162,450)</i>	<i>-29.67%</i>	
<b>Total Revenue- Combined Sources</b>	<b>400,566</b>	<b>818,410</b>	<b>2,991,412</b>	<b>2,173,002</b>	<b>27.36%</b>	
<b>EXPENDITURES/EXPENSES</b>						
Administration	50,922	91,766	167,110	75,344	54.91%	
Mobility Management	4,333	21,572	156,966	135,394	13.74%	
Transportation Planning	217,303	391,378	890,805	499,427	43.94%	
<i>Subtotal Payroll Expense</i>	<i>272,559</i>	<i>504,716</i>	<i>1,214,881</i>	<i>710,165</i>	<i>41.54%</i>	
Professional Services & Consulting	171,555	297,909	1,224,464	926,555	24.33%	
<i>Subtotal professional Services &amp; Consulting</i>	<i>171,555</i>	<i>297,909</i>	<i>1,224,464</i>	<i>926,555</i>	<i>24.33%</i>	(4)
Capitalized Equipment /Vehicles	0	0	25,000	25,000	0.00%	
Communications (phone/data/fax)	2,565	6,358	16,643	10,285	38.20%	
Dues, Licensing, Subscriptions and IT Backups	8,193	9,937	17,114	7,177	58.06%	(5)
Event/Meeting Expense	1,129	1,465	4,099	2,634	35.74%	
Indirect Costs	(20,175)	(39,187)	(123,640)	(84,453)	31.69%	
Insurance Expense	2,235	4,029	7,531	3,502	53.49%	
Maintenance Contracts & Website Hosting	10,061	18,384	24,038	5,654	76.48%	(6)
Office Furniture/Equipment (non-cap)	79	6,935	11,150	4,215	62.20%	
Office Supplies	283	348	1,586	1,238	21.93%	
Other Office Operating (Facility, Repairs, Furniture)	370	520	6,569	6,049	7.92%	
Other Operating Costs	0	0	1,154	1,154	0.00%	
Outreach	1,097	2,852	20,772	17,919	13.73%	

METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balance  
For the Six Months Ending June 30, 2023

	2023	2023	2023		%
	2nd Quarter	Year to Date	Budget	Variance	Complete
Postage	120	344	587	243	58.56%
Rent	43,202	88,354	178,176	89,822	49.59%
Software maintenance	5,413	26,663	324,186	297,524	-8.22%
Travel/Conference/Training Expense	4,888	7,228	37,103	29,875	19.48%
<i>Subtotal Other Expenses</i>	<i>59,459</i>	<i>134,230</i>	<i>552,068</i>	<i>417,838</i>	<i>24.31%</i>
<b>Total Expenditures/Expenses</b>	<b>503,573</b>	<b>936,856</b>	<b>2,991,413</b>	<b>2,054,557</b>	<b>31.32%</b>
Excess(Deficiency of Revenue over Expenditures)	(103,007)	(118,446)	0	118,445	-3.96%

1) Utilizing CPG funds first before using STBG

2) Budgeted \$130,000 for transfer of funds from the sale of VanGo vans. In the past, the funds were deposited into the MPO operating bank account & money transferred to VanGo. In 2023, van sale proceeds were received but funds were deposited into the VanGo bank account so no transfer was necessary.

Due To/From MPO to VanGo will be reconciled in 4Q 2023 & transfers between accounts recorded.

3) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 2Q 2023 activity.

4) Consulting/Professional Fees:

Cambridge for MMOF Planning & Travel Modeling \$110.6k

Transit Plus for Ride Share/Spedsta/Ride Scheduler Implementation \$5k

Full Path Transit for Ride NoCo Software Modifications \$3k

Envision for 2Q23 activity \$22k (amount billed and reimbursed to MPO in July, 2023)

Greystone for computer/IT support \$6k

Go Figure for accounting services \$17k

5) Paid two annual membership invoices - Employers Council for \$3.6k and Assoc. Metro Planning Org. for \$2.8k. Also includes monthly payment to Greystone for IT backups.

6) Paid balance of contract (\$7k) to 3 Media for website accessibility and \$1.2k to Dakota Group for website design/iFrame integration.

VanGo  
Statement of Net Assets  
For the Six Months Ending Friday, June 30, 2023

ASSETS

Cash and Cash Equivalents	\$331,191	
Investments	4,815,584	
Receivables	(4,344)	(1)
Advances to Other Funds	708,081	
Capital Assets, net	306,361	
Total Assets	<u>6,156,873</u>	

LIABILITIES AND NET  
ASSETS

LIABILITIES

Accounts Payable and		
Accrued Liabilities	4,882	
Due to Other Funds	336,417	
Accumulated Leave - Due in		
less than one year	9,767	
Long-Term Liabilities		
Accumulated Leave - Due in		
more than one year	3,921	
Total Liabilities	<u>354,986</u>	

FUND BALANCE

Unreserved	5,728,950	
Current Year Revenue over		
(under) Expenditures	72,937	
Total Fund Balance	<u>5,801,887</u>	

Total Liabilities and Fund		
Balance	<u>6,156,873</u>	

(1) Credit balance is due to numerous rider credits older than 1 year. Researching whether to refund riders or write off outstanding credits.

	2023 June	2023 Year to Date	2023 Budget	Variance	% Complete	
<b>REVENUE</b>						
Program Revenue - Fares	25,979	53,000	200,000	147,000	26.50%	(1)
Sale of Vehicles		93,045	130,000	36,955	71.57%	(2)
City of Fort Collins Exchange Funds			528,483	528,483	0.00%	(3)
<i>Subtotal VanGo Revenue-All Sources</i>	<i>25,979</i>	<i>146,045</i>	<i>858,483</i>	<i>712,438</i>	<i>17.01%</i>	
Interest Earned	63,533	112,187		(112,187)	0.00%	
<i>Subtotal Other Revenue Sources</i>	<i>63,533</i>	<i>112,187</i>		<i>(112,187)</i>	<i>0.00%</i>	
<b>Total Revenue- Combined Sources</b>	<b>89,513</b>	<b>258,232</b>	<b>858,483</b>	<b>600,251</b>	<b>30.08%</b>	
<b>EXPENDITURES/EXPENSES</b>						
Fleet Expense						
Fleet Insurance	13,928	23,435	97,092	73,657	24.14%	(4)
Fleet Motor Fuel & Oil	13,896	26,036	58,280	32,244	44.67%	
Fleet Repairs & Maintenance	10,222	30,456	76,973	46,517	39.57%	
Fleet Repairs & Maintenance-Insurance Deductible	500	685	6,360	5,675	10.77%	(4)
Fleet Other	235	1,156	1,904	748	60.70%	
<i>Subtotal Fleet Expense</i>	<i>38,780</i>	<i>81,767</i>	<i>240,723</i>	<i>158,956</i>	<i>33.97%</i>	
VanGo Payroll	30,329	56,863	117,237	60,374	48.50%	
Professional Services and Consulting			1,000	1,000	0.00%	
Office Furniture/Equipment (non-cap)						
Office Supplies	81	124		(124)	0.00%	
Postage			327	327	0.00%	
Credit Card Fees	1,786	5,131	8,908	3,777	57.60%	
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)			1,070	1,070	0.00%	
Dues, Licensing, Subscriptions & IT Backups	241	861	1,499	638	57.43%	
Maintenance Contracts & Website Hosting	64	87	29,090	29,003	0.30%	
Bad Debt			1,000	1,000	0.00%	
Rideshare Promotion	303	481	50,530	50,049	0.95%	
Data Acquisitions (Non-Capital), Guaranteed Ride Home						
Event/Meeting Expense						
Indirect Costs	20,175	39,187	123,641	84,454	31.69%	
Travel/Conference/ Training		793	6,500	5,707	12.21%	
Interest Expense						
Capitalized Equipment/Vehicles			400,000	400,000	0.00%	
Transfer to MPO						
Budget Only - Use of Rservees			(123,044)	(123,044)	0.00%	
<i>Subtotal Other Expenses</i>	<i>22,649</i>	<i>46,665</i>	<i>499,521</i>	<i>452,856</i>	<i>9.34%</i>	
<b>Total Expenditures/Expenses</b>	<b>91,759</b>	<b>185,295</b>	<b>858,481</b>	<b>673,186</b>	<b>21.58%</b>	
Excess(Deficiency of Revenue over Expenditures)	(2,246)	72,937	2	(72,934)	3198981.14%	

1) Fares have not bounced back to expectations. Vehicles are unavailable for purchase and many people are still working from home full- and part-time.

van sale proceeds were received but funds were deposited into the VanGo bank account so no transfer was necessary. Due To/From MPO to VanGo will be reconciled

3) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 2Q 2023 activity.

4) Vehicle inventory is low due to lack of availability for purchase.

North Front Range Transportation & Air Quality Planning Council  
Schedule of Expenditures of Federal Awards  
As of June 30, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Grant Total	Total Federal Expenditures	Remaining Funds	
<u>U.S. Department of Transportation</u>						
Passed through Colorado Department of Transportation						
<i>Highway Planning and Construction Cluster:</i>						
Highway Planning and Construction	20.205	22-HTD-ZL-00119	1,776,979	1,426,280	350,699	CPG
Highway Planning and Construction	20.205	20-HTD-ZL-03170-M0002	667,026	454,164	212,862	STP
Total Highway Planning and Construction Cluster			2,444,005	1,880,444	563,560	
<i>Transit Services Programs Cluster:</i>						
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00139	117,300	36,857	80,443	5310 Urban
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00095	28,968	6,008	22,960	5310 Rural
Total Transit Services Programs Cluster			146,268	42,866	103,402	
Total U.S. Department of Transportation			2,590,273	1,923,310	666,963	
<b>Total Federal Financial Assistance</b>			<u>\$ 2,590,273</u>	<u>\$ 1,923,310</u>	<u>\$ 666,963</u>	



North Front Range Transportation and Air Quality Planning Council  
Cash and Investment Institution Listing  
As of June 30, 2023

Institution	Account Number	Balance as of June 30, 2023		
		MPO	VanGo	Total
Cash				
1st National Bank	8629	132,796		132,796
1st National Bank	7343		331,191	331,191
Petty Cash		75		75
Total Cash		132,871	331,191	464,062
Investments				
COLOTRUST	8001	1,299,039	4,815,584	6,114,624
Total Investments		1,299,039	4,815,584	6,114,624
Total Savings and Investments		1,431,910	5,146,775	6,578,685

<i>Operating Reserves</i>	<i>Capital</i>	<i>Reserved for</i>	<i>Other</i>	<i>Other</i>	<i>Total</i>
<i>MPO</i>	<i>VanGo</i>	<i>Specific Use</i>	<i>MPO</i>	<i>VanGo **</i>	
<i>VanGo</i>	<i>VanGo</i>	<i>VanGo</i>			
			132,796		132,796
				331,191	331,191
			75		75
<b>0</b>	<b>0</b>	<b>0</b>	<b>132,871</b>	<b>331,191</b>	<b>464,062</b>
1,061,122	161,972	467,959	237,918	3,531,922	6,114,624
<b>1,061,122</b>	<b>161,972</b>	<b>467,959</b>	<b>237,918</b>	<b>3,531,922</b>	<b>6,114,624</b>
1,061,122	161,972	467,959	370,788	3,863,113	6,578,685

\*\* Funds in excess of required reserves, the majority of which are capital funds exchanged for local sales tax.

Metropolitan Planning Organization  
Statement of Net Position  
For the Nine Months Ending September 30, 2023

ASSETS

Cash and Cash Equivalents	449,037
Cash-Savings	
Investments	1,316,755
Receivables	398,378
Prepays	17,594
Due From Other Funds	336,417
Capital Assets, net	19,800
Grant Receivables for Long Term Liabilities	
Total Assets	<u><u>2,537,982</u></u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	84,483
Deferred Revenue	(17,585)
Advances From Other Funds	708,081
Long-Term Liabilities	
Capital Leases	
Accumulated Leave	50,352
Total Liabilities	<u><u>825,331</u></u>

FUND BALANCE

Unreserved	1,562,706
Current Year Revenue over (under) Expenditures	149,945
Total Fund Balance	<u><u>1,712,651</u></u>
 Total Liabilities and Fund Balance	 <u><u>2,537,982</u></u>

METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Nine Months Ending September 30, 2023

	2023	2023	2023		%	
	3rd Quarter	Year to Date	Budget	Variance	Complete	
<b>REVENUE</b>						
FHWA-Federal Income-CPG	\$336,002	\$770,200	\$1,032,632	\$262,432	74.59%	
FHWA-Federal Income-STBG	1,389	7,704	314,146	306,442	2.45%	(1)
FTA-Federal Income-5310	66,168	88,046	379,280	291,234	23.21%	
State Funds_MMOF	120,751	231,877	693,057	461,180	33.46%	
State Planning Funds	54,281	59,435	60,000	565	99.06%	
State-CDPHE	28,633	37,242	25,000	(12,242)	148.97%	(2)
State-SB 228	0	0	58,066	58,066	0.00%	
<i>Subtotal Grant Revenue</i>	<i>607,224</i>	<i>1,194,503</i>	<i>2,562,181</i>	<i>1,367,678</i>	<i>46.62%</i>	
Local Match-Member Entities	115,427	309,383	833,420	524,037	37.12%	
100% Local	0	0	2,057	2,057	0.00%	
Transfer from VanGo	0	0	(310,000)	(310,000)	0.00%	(3)
<i>Subtotal Local - All Sources</i>	<i>115,427</i>	<i>309,383</i>	<i>525,477</i>	<i>216,094</i>	<i>58.88%</i>	
Other Funds						
City of Fort Collins Exchange Funds	0	0	29,029	29,029	0.00%	(4)
<i>Subtotal Revenue from Other Sources</i>			<i>29,029</i>	<i>29,029</i>	<i>0.00%</i>	
Miscellaneous Revenue	0	3	0	(3)	0.00%	
Interest Earned	0	37,172	0	(37,172)	0.00%	
Use of Reserves	0	0	(125,275)	(125,275)	0.00%	
<i>Subtotal Other Revenue Sources</i>		<i>37,175</i>	<i>(125,275)</i>	<i>(162,450)</i>	<i>-29.67%</i>	
<b>Total Revenue- Combined Sources</b>	<b>722,651</b>	<b>1,541,061</b>	<b>2,991,412</b>	<b>1,450,351</b>	<b>51.52%</b>	
<b>EXPENDITURES/EXPENSES</b>						
Administration	43,811	135,577	167,110	31,532	81.13%	
Transportation Planning	197,507	588,885	890,805	301,920	66.11%	
Mobility Management	20,013	41,585	156,966	115,381	26.49%	
<i>Subtotal Payroll Expense</i>	<i>261,331</i>	<i>766,047</i>	<i>1,214,881</i>	<i>448,834</i>	<i>63.06%</i>	
Professional Services & Consulting	122,066	419,976	1,224,464	804,488	34.30%	
<i>Subtotal professional Services &amp; Consulting</i>	<i>122,066</i>	<i>419,976</i>	<i>1,224,464</i>	<i>804,488</i>	<i>34.30%</i>	(5)
Insurance Expense	2,235	6,264	7,531	1,267	83.17%	(6)
Office Furniture/Equipment (non-cap)	558	7,494	11,150	3,656	67.21%	
Office Supplies	348	696	1,586	890	43.88%	
Communications (phone/data/fax)	2,563	8,921	16,643	7,722	53.60%	
Postage	191	534	587	53	91.03%	
Rent	46,014	134,368	178,176	43,808	75.41%	
Other Office Operating (Facility, Repairs, Furniture)	489	1,009	6,569	5,560	15.36%	
Dues, Licensing, Subscriptions and IT Backups	1,789	11,726	17,114	5,388	68.52%	
Maintenance Contracts & Website Hosting	1,682	20,067	24,038	3,971	83.48%	
Software maintenance	25,857	52,520	324,186	271,666	16.20%	

METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Nine Months Ending September 30, 2023

	2023	2023	2023		%
	3rd Quarter	Year to Date	Budget	Variance	Complete
Outreach	655	3,508	20,772	17,264	16.89%
Other Operating Costs	222	222	1,154	932	19.21%
Event/Meeting Expense	677	2,143	4,099	1,957	52.27%
Indirect Costs	(17,637)	(56,824)	(123,640)	(66,816)	45.96%
Travel/Conference/Training Expense	5,220	12,448	37,103	24,655	33.55%
Capitalized Equipment /Vehicles	0	0	25,000	25,000	0.00%
<i>Subtotal Other Expenses</i>	<i>70,863</i>	<i>205,094</i>	<i>552,068</i>	<i>346,974</i>	<i>37.15%</i>
<b>Total Expenditures/Expenses</b>	<b>454,261</b>	<b>1,391,116</b>	<b>2,991,413</b>	<b>1,600,296</b>	<b>46.50%</b>
Excess(Deficiency of Revenue over Expenditures)	268,391	149,945	0	(149,945)	5.01%

- 1) Utilizing CPG funds first before using STBG.
- 2) The income spans two grant cycles (\$25k awarded for July 2022 - June 2023 and \$35k for July 23 - June 2024).
- 3) Due To/From MPO to VanGo will be reconciled in 4Q 2023 & transfers between accounts recorded.
- 4) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 3Q 2023 activity.
- 5) Consulting/Professional Fees:
  - Cambridge for MMOF Planning & Travel Modeling \$20k
  - Transit Plus for Ride Share/Spedsta/Ride Scheduler Implementation \$5k
  - Full Path Transit for Ride NoCo Software Modifications \$7.5k
  - Two Roads Environmental for Air Quality Services \$5k
  - Envision for 3Q23 activity \$21k (reimbursement not yet received)
  - Greystone for computer/IT support \$5.6k
  - Go Figure for accounting services \$13k
  - MHP for audit \$33.5k
- 6) General Liability, Property Damage & E&O Liability increased \$440/quarter (1Q = \$1.3k, 2Q & 3Q = \$1.7k/each)

VanGo  
Statement of Net Assets  
For the Nine Months Ending Saturday, September 30, 2023

ASSETS

Cash and Cash Equivalents	\$247,410	
Investments	4,679,888	
Receivables	(4,065)	(1)
Advances to Other Funds	708,081	
Capital Assets, net	306,361	
Total Assets	<u>5,937,674</u>	

LIABILITIES AND NET  
ASSETS

LIABILITIES

Accounts Payable and		
Accrued Liabilities	43,058	
Due to Other Funds	336,417	
Accumulated Leave - Due in		
less than one year	9,767	
Long-Term Liabilities		
Accumulated Leave - Due in		
more than one year	3,921	
Total Liabilities	<u>393,162</u>	

FUND BALANCE

Unreserved	5,577,843	
Current Year Revenue over		
(under) Expenditures	(33,331)	
Total Fund Balance	<u>5,544,512</u>	

Total Liabilities and Fund		
Balance	<u>5,937,674</u>	

(1) Credit balance is due to numerous rider credits older than 1 year. Researching whether to refund riders or write off outstanding credits.

VANGO  
Revenue, Expenditures Changes in Fund Balance  
For the Nine Months Ending Saturday, September 30, 2023

	2023 September	2023 Year to Date	2023 Budget	Variance	% Complete	
REVENUE						
State - FASTER Funds					0.00%	
<i>Subtotal Grant Revenue</i>					0.00%	
Program Revenue - Fares	25,326	78,326	200,000	121,674	39.16%	(1)
Sale of Vehicles		93,045	130,000	36,955	71.57%	
City of Fort Collins Funds			528,483	528,483	0.00%	(2)
<i>Subtotal VanGo Revenue-All Sources</i>	<i>25,326</i>	<i>171,371</i>	<i>858,483</i>	<i>687,112</i>	<i>19.96%</i>	
Miscellaneous Revenue						
Interest Earned	82,019	194,206		(194,206)	0.00%	
Gain on Sale of Fixed Assets						
<i>Subtotal Other Revenue Sources</i>	<i>82,019</i>	<i>194,206</i>		<i>(194,206)</i>	<i>0.00%</i>	
<b>Total Revenue- Combined Sources</b>	<b>107,345</b>	<b>365,577</b>	<b>858,483</b>	<b>492,906</b>	<b>42.58%</b>	
EXPENDITURES/EXPENSES						
Fleet Expense						
Fleet Insurance	16,689	40,124	97,092	56,968	41.33%	(3)
Fleet Motor Fuel & Oil	9,732	35,768	58,280	22,513	61.37%	
Fleet Repairs & Maintenance	22,886	53,342	76,973	23,631	69.30%	
Fleet Repairs & Maintenance-Insurance Deductible	1,000	1,685	6,360	4,675	26.50%	(3)
Guaranteed Ride Home			114	114	0.00%	
Fleet Other	270	1,426	1,904	478	74.88%	
Depreciation						
<i>Subtotal Fleet Expense</i>	<i>50,577</i>	<i>132,344</i>	<i>240,723</i>	<i>108,379</i>	<i>54.98%</i>	
VanGo Payroll	26,514	83,377	117,237	33,860	71.12%	
Professional Services and Consulting			1,000	1,000	0.00%	
Office Furniture/Equipment (non-cap)						
Office Supplies		124		(124)	0.00%	
Communications (phone/data/fax)						
Postage			327	327	0.00%	
Credit Card Fees	1,816	6,947	8,908	1,960	77.99%	
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)			1,070	1,070	0.00%	
Dues, Licensing, Subscriptions & IT Backups	609	1,470	1,499	29	98.06%	
Maintenance Contracts & Website Hosting	92	179	29,090	28,911	0.62%	

VANGO  
Revenue, Expenditures Changes in Fund Balance  
For the Nine Months Ending Saturday, September 30, 2023

	2023	2023	2023		%
	September	Year to Date	Budget	Variance	Complete
Bad Debt			1,000	1,000	0.00%
Rideshare Promotion	3,547	4,028	50,530	46,502	7.97%
Data Acquisitions (Non-Capital), Guaranteed Ride Home					
Event/Meeting Expense					
Indirect Costs	17,637	56,824	123,641	66,817	45.96%
Travel/Conference/ Training	2,076	2,869	6,500	3,631	44.14%
Interest Expense					
Capitalized Equipment/Vehicles	110,745	110,745	400,000	289,255	27.69%
Transfer to MPO					
Budget Only - Use of Rservees			(123,044)	(123,044)	0.00%
<i>Subtotal Other Expenses</i>	<i>136,522</i>	<i>183,187</i>	<i>499,521</i>	<i>316,334</i>	<i>36.67%</i>
<b>Total Expenditures/Expenses</b>	<b>213,613</b>	<b>398,908</b>	<b>858,481</b>	<b>459,573</b>	<b>46.47%</b>
Excess(Deficiency of Revenue over Expenditures)	(106,268)	(33,331)	2	33,334	-1461898.25%

- 1) Fares have not bounced back to expectations. Vehicles are unavailable for purchase and many people are still working from home full- .
- 2) Exchange funds invoices to City of Fort Collins billed in 4Q 2023. No 3Q 2023 activity.
- 3) Vehicle inventory is low due to lack of availability for purchase.

North Front Range Transportation & Air Quality Planning Council  
Schedule of Expenditures of Federal Awards  
As of September 30, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Grant Total	Total Federal Expenditures	Remaining Funds	
<u>U.S. Department of Transportation</u>						
Passed through Colorado Department of Transportation						
<i>Highway Planning and Construction Cluster:</i>						
Highway Planning and Construction	20.205	22-HTD-ZL-00119	1,776,979	1,685,854	91,125	CPG
Highway Planning and Construction	20.205	20-HTD-ZL-03170-M0002	667,026	455,306	211,720	STP
Total Highway Planning and Construction Cluster			2,444,005	2,141,160	302,845	
<i>Transit Services Programs Cluster:</i>						
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00139	117,300	74,095	43,205	5310 Urban
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	23-HTR-ZL-00095	28,968	13,950	15,018	5310 Rural
Total Transit Services Programs Cluster			146,268	88,044	58,224	
Total U.S. Department of Transportation			2,590,273	2,229,204	361,068	
<b>Total Federal Financial Assistance</b>			<u>\$ 2,590,273</u>	<u>\$ 2,229,204</u>	<u>\$ 361,068</u>	



North Front Range Transportation and Air Quality Planning Council  
Cash and Investment Institution Listing  
As of September 30, 2023

Institution	Account Number	Balance as of September 30, 2023		
		MPO	VanGo	Total
Cash				
1st National Bank	8629	448,962		448,962
1st National Bank	7343		247,410	247,410
Petty Cash		75		75
Total Cash		449,037	247,410	696,447
Investments				
COLOTRUST	8001	1,316,755	4,679,888	5,996,642
Total Investments		1,316,755	4,679,888	5,996,642
Total Savings and Investments		1,765,792	4,927,298	6,693,090

<i>Operating Reserves</i>	<i>Capital</i>	<i>Reserved for</i>	<i>Other</i>	<i>Other</i>	<i>Total</i>
<i>MPO</i>	<i>VanGo</i>	<i>Specific Use</i>	<i>MPO</i>	<i>VanGo **</i>	
<i>VanGo</i>	<i>VanGo</i>	<i>VanGo</i>			
			448,962		448,962
				247,410	247,410
			75		75
<b>0</b>	<b>0</b>	<b>0</b>	<b>449,037</b>	<b>247,410</b>	<b>696,447</b>
1,075,593	161,972	467,959	241,162	3,396,226	5,996,642
<b>1,075,593</b>	<b>161,972</b>	<b>467,959</b>	<b>241,162</b>	<b>3,396,226</b>	<b>5,996,642</b>
1,075,593	161,972	467,959	690,199	3,643,636	6,693,090

\*\* Funds in excess of required reserves, the majority of which are capital funds exchanged for local sales tax.

# AGENDA ITEM SUMMARY (AIS)

North Front Range Transportation & Air Quality Planning Council



Meeting Date	Agenda Item	Submitted By
December 7, 2023 Eaton	November 2023 TIP Amendment	AnnaRose Cunningham
<b>Objective/Request Action</b>		
To approve the November 2023 Transportation Improvement Program (TIP) Amendment to the FY2024-FY2027 TIP.		<input type="checkbox"/> Report <input type="checkbox"/> Work Session <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Key Points</b>		
<p>The November 2023 TIP Amendment includes one revision:</p> <ul style="list-style-type: none"> <li>Removing the Weld County <i>Roundabout at WCR 74 and WCR 33</i> from TIP and returning Federal funds to NFRMPO STBG pool.</li> </ul> <p>The attached November 2023 Policy Amendment Form provides additional information on this request.</p>		
<b>Committee Discussion</b>		
This is the first and only time Planning Council is scheduled to see the November 2023 TIP Amendment.		
<b>Supporting Information</b>		
<p>The 30-day Public Comment period for the November 2023 TIP Amendment began on November 8, 2023 and concludes on December 7, 2023.</p> <p><u>Funding Types and Uses</u></p> <p><b>Surface Treatment Block Grant (STBG)</b> is a flexible funding program with many eligible project types, including roadway preservation, roadway improvement, bridge and tunnel projects, pedestrian and bicycle infrastructure, transit capital projects, and transportation planning studies. These funds may be used for any roads functionally classified as collector or above including National Highway System (NHS) roads.</p>		
<b>Advantages</b>		
<ul style="list-style-type: none"> <li>Approval by the NFRMPO Planning Council will ensure available funds are assigned to projects in a timely manner and the FY2024-2027 TIP remains fiscally constrained.</li> </ul>		
<b>Disadvantages</b>		
<ul style="list-style-type: none"> <li>None noted.</li> </ul>		
<b>Analysis/Recommendation</b>		
<ul style="list-style-type: none"> <li>TAC supports adding the November 2023 TIP Amendment to the FY2024-2027 TIP.</li> </ul>		
<b>Attachments</b>		
<ul style="list-style-type: none"> <li>November 2023 Policy Amendment Form</li> <li>Weld Board of County Commissioners Resolution 2023-3074</li> <li><b>Resolution 2023-22</b></li> </ul>		

NFRMPO FY 2024 - FY 2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)  
Policy Amendment #2023-A11

Submitted to: TAC and Planning Council

Prepared by: AnnaRose Cunningham    DATE: 11/8/2023

Surface Transportation Block Grant (STBG)

PREVIOUS ENTRY

Title:	Roundabout at WCR 74 and WCR 33	Funding Source	Funding Program	Previous Funding	FY24 Rolled	FY 24	FY 25	FY 26	FY 27	FY 24-27 TOTAL	Future Funding
Sponsor:	Weld County, Eaton	Federal	STBG	1,092	-	-	-	-	-	0	-
STIP ID:	SNF5788.049	Local	L	227	-	-	-	-	-	0	-
TIP ID:	2023-003	Local	LOM	6,294	-	-	-	-	-	0	-
Type:	Intersection Improvements		Total	7,613	-	-	-	-	-	0	-
Air Quality:	Exempt from conformity analysis										
Description:	Single lane roundabout.										
Revision:	Removing project from TIP, returning FY2023 STBG funds (Previous funding) to NFRMPO pool based on Weld Board of County Commissioners resolution.										

## RESOLUTION

**RE: RETURN FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS FROM COUNTY ROADS 74 AND 33 INTERSECTION ROUNDABOUT PROJECT BACK TO NORTH FRONT RANGE METROPOLITAN PLANNING ORGANIZATION (NFRMPO), AND AUTHORIZE CLERK TO THE BOARD TO SUBMIT ELECTRONICALLY**

**WHEREAS**, the Board of County Commissioners of Weld County, Colorado, pursuant to Colorado statute and the Weld County Home Rule Charter, is vested with the authority of administering the affairs of Weld County, Colorado, and

**WHEREAS**, by letter dated March 8, 2019, the North Front Range Metropolitan Planning Organization (NFRMPO) awarded Federal Surface Transportation Block Grant (STBG) Funds for Fiscal Year 2023 for the County Roads 74 and 33 Intersection Roundabout Project, to the County of Weld, State of Colorado, by and through the Board of County Commissioners of Weld County, on behalf of the Department of Public Works, in the amount of \$1,091,818.00, and

**WHEREAS**, the Colorado Department of Transportation (CDOT) vetted said Surface Transportation Block Grant (STBG) Funds and contracted as STIP ID Number: SNF5788.049, and

**WHEREAS**, on June 15, 2022, by Resolution #2022-1668, the Board of Weld County Commissioners approved an Intergovernmental Agreement for Contribution for Roadway Improvements for the County Roads 74 and 33 Intersection Roundabout Project between County of Weld, State of Colorado, by and through the Board of County Commissioners of Weld County, on behalf of the Department of Public Works, and the Town of Eaton, for the North Front Range Metropolitan Planning Organization (NFRMPO) local match funds in the amount of \$22,696.00 towards the completion of the project, and

**WHEREAS**, the Town of Eaton agrees to satisfy terms of said Intergovernmental Agreement by contributing their local match funds towards the Project regardless of the return of said Surface Transportation Block Grant (STBG) Funds, and

**WHEREAS**, on December 21, 2022, the Board of Weld County Commissioners approved Bid #B2200139, for Construction Services of the County Roads 74 and 33 Intersection Roundabout Project, and awarded funds to Lawson Construction Company, in the amount of \$9,210,800.00, and

**WHEREAS**, on January 11, 2023, the Board of Weld County Commissioners approved an Agreement for Construction Services for the County Roads 74 and 33 Intersection Roundabout Project between the County of Weld, State of Colorado, by and through the Board of County Commissioners of Weld County, on behalf of the Department of Public Works, and Lawson Construction Company, and

**WHEREAS**, on September 19, 2023, the Department of Public Works deemed it necessary to provide Written Notice of Termination of the Agreement for Construction Services for the County Roads 74 and 33 Intersection Roundabout Project, due to material breaches of various terms and conditions of said contract by Lawson Construction Company, and

2023-3074  
EG0081

RETURN FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS FROM  
COUNTY ROADS 74 AND 33 INTERSECTION ROUNDABOUT PROJECT BACK TO NORTH  
FRONT RANGE METROPOLITAN PLANNING ORGANIZATION (NFRMPO)  
PAGE 2

**WHEREAS**, the Board has been presented with the request for Return of Federal Surface Transportation Block Grant (STBG) Funds for the County Roads 74 and 33 Intersection Roundabout Project from the County of Weld, State of Colorado, by and through the Board of County Commissioners of Weld County, on behalf of the Department of Public Works, to the North Front Range Metropolitan Planning Organization (NFRMPO), and

**WHEREAS**, after review, the Board deems it advisable to return said funds in the amount of \$1,091,818.00, to the North Front Range Metropolitan Planning Organization (NFRMPO), and

**WHEREAS**, the Clerk to the Board shall send a copy of this Resolution to the North Front Range Metropolitan Planning Organization (NFRMPO).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Weld County, Colorado, that the Return Federal Surface Transportation Block Grant (STBG) Funds, in the amount of \$1,091,818.00, from the County Roads 74 and 33 Intersection Roundabout Project Back to the North Front Range Metropolitan Planning Organization (NFRMPO), be, and hereby is, approved.

**BE IT FURTHER RESOLVED** by the Board that Esther Gesick, Clerk to the Board, be, and hereby is, authorized to electronically submit said Resolution.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by the following vote on the 16th day of October, A.D., 2023.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST: Esther G. Gesick  
Weld County Clerk to the Board

Mike Freeman  
Mike Freeman, Chair

BY: Janet M. Warwick  
Deputy Clerk to the Board

Perry L. Buck  
Perry L. Buck, Pro-Tem

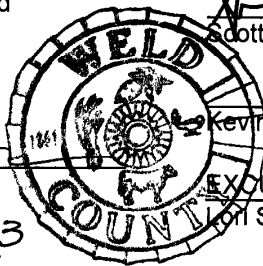
Scott K. James

APPROVED AS TO FORM:

[Signature]  
County Attorney

Kevin D. Ross

Date of signature: 10/17/23



EXCUSED  
[Signature] Saine

2023-3074  
EG0081

**RESOLUTION NO. 2023-22**  
**OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL**  
**APPROVING THE NOVEMBER 2023 AMENDMENT TO THE**  
**FY2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**WHEREAS**, 23 CFR §450.326 requires the development of a fiscally constrained Transportation Improvement Program (TIP) for Metropolitan Planning Organizations through the continuing, cooperative, and comprehensive (“3C”) multimodal transportation planning process; and

**WHEREAS**, the North Front Range Transportation & Air Quality Planning Council as the Metropolitan Planning Organization (MPO) is the agency responsible for developing the TIP in accordance with the above stated regulation; and

**WHEREAS**, transportation projects programmed in the current TIP for FY2024-2027 are consistent with the 2050 Regional Transportation Plan (RTP), adopted September 7, 2023; and

**WHEREAS**, the Air Quality Conformity Findings conducted on the FY2024-2027 were positive and this TIP Amendment does not change the positive conformity findings on the FY2024-2027 TIP; and

**WHEREAS**, the November 2023 TIP Amendment increases the amount of emissions benefits and either improves or does not substantially reduce the cost effectiveness of those emissions benefits; and

**WHEREAS**, the FY2024-2027 TIP remains fiscally constrained.

**NOW, THEREFORE, BE IT RESOLVED**, the North Front Range Transportation & Air Quality Planning Council hereby amends the FY2024-2027 TIP by removing the following project:

- Removing the Weld County *Roundabout at WCR 74 and WCR 33* from TIP and returning Federal funds to NFRMPO STBG pool

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 7<sup>th</sup> day of December 2023.

\_\_\_\_\_  
Scott James, Chair

ATTEST:

\_\_\_\_\_  
Suzette Mallette, Executive Director

## MEMORANDUM

**To: Planning Council**

**From: AnnaRose Cunningham**

**Date: December 7, 2023**

**Re: 2023 Call for Projects - Scoring Committee Recommendations**

### Background

The 2023 Call for Projects closed on October 6, 2023. The NFRMPO received applications for 26 projects from nine local agencies. A summary of the total federal funding requested and federal funding available (per the most recent federal funding estimates per program) is provided in **Table 1**.

The Scoring Committee for the Congestion Mitigation and Air Quality (CMAQ), Surface Transportation Block Grant (STBG), and Carbon Reduction Program (CRP) programs was held on November 1, 2023. The scoring committee recommended fully funding 11 requests, partially funding one request, and waitlisting 12 requests.

The scoring committee for the Transportation Alternatives (TA) program was held on November 8, 2023 during the NoCo Bike and Ped Collaborative Meeting and recommended fully funding one project and waitlisting the second project.

All recommendations from scoring committees are presented in **Table 2**. Projects above the red line are being recommended for funding. Projects below the red line are being recommended to remain on the waitlist.

Project sponsors of projects selected for full or partial funding will present their project at the meeting. The presentations will be sent to Planning Council in the Handouts packet on December 6, 2023.

### Action

Staff requests Planning Council review the recommendations from the scoring committee meetings.

### Attachments

**Table 1:** Federal Funding Availability and Requests

**Table 2:** Scoring Committee Recommendations



**Table 1: Federal Funding Availability and Requests**

Program	Rolled	FY2026	FY2027	Total Available	Total Requests	Difference
CMAQ	\$0	\$5,419,439	\$5,538,667	<b>\$10,958,106</b>	\$24,607,502	-\$13,649,396
STBG	\$1,581,247	\$4,503,210	\$4,652,924	<b>\$10,737,381</b>	\$17,203,535	-\$6,466,154
TA	\$0	\$497,753	\$468,377	<b>\$966,130</b>	\$1,722,104	-\$755,974
CRP	\$800,597	\$721,802	\$739,882	<b>\$2,262,282</b>	\$6,248,460	-\$3,986,178
				<b>\$24,923,899</b>	<b>\$49,781,601</b>	-\$24,857,702





**Table 2: Scoring Committee Recommendations**

<b>Carbon Reduction Program (CRP)</b>				
<b>Project Name</b>	<b>Rank</b>	<b>Score</b>	<b>Funding Request</b>	<b>Scoring Committee Recommendation</b>
Taft/US34 Adaptive Signals	<b>1</b>	75.68	\$620,925	\$620,925
Bus Stop Upgrades	<b>2</b>	65.39	\$538,447	\$538,447
Wilson Ave Multiuse Path and Crossing	<b>3</b>	63.89	\$1,080,000	\$1,080,000
9th & 10th St Mobility Improvements	<b>4</b>	61	\$2,552,675	Waitlisted
Taft Hill Crossing	<b>5</b>	32.68	\$1,456,413	Waitlisted
<b>Congestion Mitigation and Air Quality (CMAQ)</b>				
<b>Project Name</b>	<b>Rank</b>	<b>Score</b>	<b>Funding Request</b>	<b>Scoring Committee Recommendation</b>
US34 Transit	<b>1</b>	86.5	\$1,394,184	\$1,394,184
Power Trail Grade Separated Crossing	<b>2</b>	78.39	\$3,239,300	\$3,239,300
WCR37 & SH392 Aux Lane Improvements	<b>3</b>	77.79	\$2,000,000	\$2,000,000
9th & 10th St Mobility Improvements	<b>4</b>	71.61	\$4,279,053	\$ 4,279,053
Purchase of 2 Battery Electric Buses	<b>5</b>	64.07	\$2,239,751	Waitlisted
US34 & US287 Intersection Improvements	<b>6</b>	50.32	\$2,000,000	Waitlisted
Crossroads and Colorado Intersection Improvements	<b>7</b>	50.29	\$2,000,000	Waitlisted
Intersection of Colorado Blvd & Roosevelt Blvd	<b>8</b>	41.43	\$2,000,000	Waitlisted
COLT Bus Expansion	<b>9</b>	39.93	\$1,834,289	Waitlisted
Intersection Improvements HWY60 & Colorado Blvd	<b>10</b>	33.68	\$3,000,000	Waitlisted
Taft/US34 Adaptive Signals	<b>-</b>		\$ -	Withdrawn



Surface Transportation Block Grant (STBG)				
Project Name	Rank	Score	Funding Request	Scoring Committee Recommendation
College & Trilby Intersection Improvements	1	82.11	\$1,655,800	\$1,655,800
US34 & US287 Intersection Improvements	2	69.57	\$3,168,000	\$3,168,000
9th & 10th St Mobility Improvements	3	65.29	\$3,168,343	\$3,168,343
WCR13 & WCR 50 Intersection Realignment	4	58.21	\$1,632,177	\$1,632,177
Crossroads & Colorado Intersection Improvements	5	49.64	\$1,632,177	\$1,113,061
35th Ave Intersection	6	49.14	\$1,303,943	Waitlisted
CR19 (Taft Hill Rd) Improvements - Horsetooth to Harmony	7	48.42	\$3,143,095	Waitlisted
HWY 60 & WCR 19 Signal Installation	8	30.07	\$1,500,000	Waitlisted
Transportation Alternatives (TA)				
Project Name	Rank	Score	Funding Request	Scoring Committee Recommendation
Garfield Bike Route	1	89.67	\$900,000	\$900,000
Mason Trail Crossings	2	71.00	\$822,104	Waitlisted

# Statewide Transportation Advisory Committee (STAC) Meeting Summary

Date/Time: Thursday, November 2, 2023; 8:30 a.m. - 12:30 p.m.

[STAC Meeting November 2, 2023 Recording](#)

## Highlights and Action Items

### Legislative Report - Emily Haddaway and Jamie Grim CDOT Office of Policy and Government Relations (OPGR)

- Update on State Legislature
  - There are no substantial updates to report from the State legislature this month. A more indepth report is planned for the next STAC meeting scheduled for January 4, 2023.
- Update on Federal Legislature
  - Congress elected a new Speaker of the House, Mike Johnson, who is comparatively new to Congress. Waiting to see what agreement can be reached by November 16 in order to extend the current November 17 federal government shutdown deadline. Congress either needs to put together an Appropriations Bill to keep the government funded or agree on another continuing resolution.
  - Congressman Ken Buck announced yesterday that he is not running for re-election.
  - Jack Lew, father of Shoshanna Lew, was confirmed on Tuesday as the U.S. Ambassador for Israel.

### HB23-1101 TPR Boundary Review Study Update - Herman Stockinger, CDOT Deputy Director

- The STAC members took action to support or not support various CDOT Staff Recommendations from the study. See the STAC packet for more details on those recommendations:
  1. Recommendations for improvements in CDOT's planning support
    - a. An improved TPR-related website hosted by CDOT to better enable the public to find information about all TPRs in the state.
    - b. Increased outreach to elected officials, especially newly elected, to make sure they have the background and understanding of CDOT as an organization, transportation planning and the role of TPRs and MPOs.
    - c. Organize annual or biannual meetings for all of the TPR administrators to discuss processes and share best practices for TPR and planning management.
    - d. Consider whether current Rural Planning Assistance grant funding to TPRs is adequate and make necessary funding or eligibility adjustments if needed.
      - **STAC Action:** The STAC unanimously supported these recommendations.
  2. Recommendations for STAC and TRAC
    - Recommend establishing term limits for STAC Chair, limiting it to no more than two consecutive two-year terms.
    - **STAC Action:** A STAC motion was narrowly approved to recommend, instead, for term limits of up to three consecutive terms with 7 yes, 6 no, 2 abstentions, 1 did not vote and 1 absent.
  3. Other Recommendations
    - Other recommendations included STAC Chair and Vice-Chair to rotate between urban and rural region representatives, and to add a Transit and Rail Advisory (TRAC) non-voting membership.

- Ensure all TPRs are following statutory requirements and best practices for public bodies, including maintaining records of required governing documents.
  - **STAC Action:** STAC approved these CDOT staff recommendations to the TC.
4. TPR Boundaries: Staff recommends South Central and Southeast TPRs combine into one, and split Intermountain TPR into two (IMTPR approving the split, if it occurs, along the RFTA Boundary in Eagle County.
- The two recommendations are dependent on one another, as the study may not recommend a change in the number of rural TPRs, so both changes would have to occur to maintain the existing 10 TPRs.
  - **STAC Action:** A roll call vote of the STAC resulted in 15 STAC members opposing the recommended TPR boundary changes, with NFRMPO abstaining.

**Program Distribution Formulas for Approval: FASTER Safety, CMAQ, Metro Planning, STBG-Urban, and Carbon Reduction Program - Marissa Gaughan , CDOT Multimodal Planning Branch Manager, and Sheryl Trent, Facilitator**

- **STAC Action:**
  - STAC approved all the remaining program distribution formulas to recommend to the TC: The existing Current Distribution FASTER Safety formula, the existing Congestion Mitigation Air Quality (CMAQ) formula, the new Modified Status Quo Metro Planning formula (Consolidated Planning Grant) (see the STAC packet for more details).
  - STAC noted that the Surface Transportation Block Grant (STBG)-Urban and the Carbon Reduction Program (CRP) formulas are distributed by federal formula.

## **Region 1 Update - Jessical Myklebust, CDOT Region 1 Regional Transportation Director**

- Jessica Myklebust, CDOT Region 1 Transportation Director, provided an overview of Region 1 ongoing projects and accomplishments. See the STAC packet for more details.
- Major ongoing projects noted include: I-70 West: Floyd Hill (Veterans Memorial Tunnel to Floyd Hill); Eisenhower Johnson Tunnel Repairs; I-270 Improvements (I-25 to I-70); US 6 and Wadsworth Blvd Interchange; and the Region Wide Arterial Bus Rapid Transit for five new corridors. Key Region 1 Ten-Year Plan projects were also described.

## **STAC Work Plan - Darius Pakbaz, CDOT Division of Transportation Development Director**

- A memo on a proposed list of STAC topics to cover in 2024 was included in the STAC packet. Darius asked STAC members to forward to him any other desired topics that come to mind.
- John Liosatos of PPACG requested having a check-in with the STAC before or after the first TPR administration meeting, when it occurs.

## **Safe Routes to School Advisory Committee Representative**

- Stephanie Gonzales of SETPR volunteered to fill the seat occupied by Heather Sloop on the Safe Routes to School (SRTS) Advisory Committee.

The next STAC meeting is scheduled for **Thursday, January 4, 2024, at 8:30 am** and will be held virtually. Staff will be working to get the STAC packet out earlier than usual.

	<p>MINUTES OF THE INFORMAL DISCUSSION AND REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  <b>COLORADO TRANSPORTATION INVESTMENT OFFICE (CTIO)<sup>1</sup></b></p> <p>Held: Wednesday, October 18, 2023, 10:00 am</p> <p>Broadcast on YouTube Live. A recording of the CTIO meeting can be found <a href="#">here</a> for six months after the meeting was held. After that time, it will be archived.</p> <p>The regular meeting of the CTIO Board of Directors was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:</p> <p>Margaret Bowes, Chair (remote)      Karen Stuart, Vice-Chair (in person)  Travis Easton (remote)                  Eula Adams (in person)  Joel Noble (remote)</p>
<b>Roll Call Regular Meeting</b>	All board members, except Director Guterrez, were present. The meeting began at 8:30 a.m.
<b>Informal Discussion</b>	<p>CTIO Staff and the CTIO Board discussed the following:</p> <ul style="list-style-type: none"> <li>• New Board Member Introduction (Vice-Chair Stuart)</li> <li>• Dynamic Pricing Policy Introduction (Kelly)</li> <li>• I-25 South Gap Toll Rate Introduction (Kelly)</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Board members and CTIO staff welcomed Commissioner Shelly Cook to the meeting before her anticipated appointment to the CTIO Board.</li> </ul>
<b>Roll Call Regular Meeting</b>	All board members were present - except Director Guterrez. The meeting continued at 8:34 a.m.
<b>Public Comment</b>	There was no public comment requested in person, but it was noted that a written comment was included in the informational-only section of the board's packet, along with the response from CTIO staff.

<sup>1</sup> The High Performance Transportation Enterprise (HPTE) is now doing business as the Colorado Transportation Investment Office (CTIO). CTIO is how the enterprise will refer to itself now and in the future, however, the HPTE name is retained for legislative and legal documents.

<b>Director's Report</b>	<p>Piper Darlington, CTIO Director, provided the Director's Report, which included information on the following:</p> <ul style="list-style-type: none"> <li>• Safety Enforcement Program Presentations by CTIO staff at the Northern Area Transportation Alliance (NATA), I-70 Coalition Quarterly Meeting, and Transportation Legislative Review Committee (TLRC).</li> <li>• CTIO hosted the Japanese Nippon Expressway, presented an overview of how CTIO works, and provided a tour of one of CTIO's equipment sites as well as Blissway's facility.</li> <li>• Northwest Parkway has put up 30% of the shares for sale. CTIO has a statutory obligation to evaluate any toll facility in Colorado for sale. CTIO staff will update the board when more information is available.</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Board members thanked Director Darlington for joining the various stakeholder events in the past month to update them on the Express Lanes Safety Enforcement Program.</li> </ul>
<b>Construction/Operations/Maintenance Questions</b>	<p>There were no questions related to construction, operations, or maintenance. Kelly Brown provided an update on the Express Lanes Safety Enforcement Program, highlighting that all corridors where the program is active see significant reductions in violations (29% on average in the metro area corridors).</p> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Board members welcomed the news of the program's impact on violations and highlighted that it will improve safety for all road users.</li> </ul>
<b>Consent Agenda</b>	<p><b>ACTION:</b> Upon a motion by Director Easton and second by Director Adams, a vote was conducted, and Resolution #428, September 20, 2023 minutes, was unanimously approved.</p>
<b>Dashboards and reports</b>	<p>Kelly Brown (Chief Tolling Operations Officer), Joshua Gerace (Tolling Maintenance Supervisor), and Anup Bhutada (CTIO Data Science intern) provided a brief presentation on the contributions made by CTIO's Data Science Intern, Anup Bhutada, focused on his work to manage the large amount of data available due to the Next Generation Lane Tolling System (NGLTS) going into operations.</p> <p>A dashboard of the data was presented by Mr. Bhutada that showed the amount of time the operations and maintenance team spent on corrective and preventative maintenance by corridor.</p> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Board members and staff discussed various data points in the dashboard, including the preventive/corrective tracking.</li> <li>• Board members thanked Mr. Bhutada for his work at CTIO and wished him well for the future.</li> <li>• CTIO staff discussed a possible tour of one of CTIO's equipment facilities and</li> </ul>

	Blissway during the December meeting.
<b>Dynamic Pricing Policy Introduction (Kelly Brown)</b>	<p>Kelly Brown, Chief Toll Operations Officer, provided a presentation on the proposed Dynamic Pricing Policy. Key points covered include:</p> <ul style="list-style-type: none"> <li>• What is dynamic pricing?</li> <li>• Pricing strategies.</li> <li>• Pricing strategy on existing Express Lanes.</li> <li>• Dynamic pricing goals.</li> <li>• Dynamic pricing recommendations.</li> <li>• Evaluation of the policy change process.</li> <li>• Next steps and timeline.</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• CTIO Board members expressed their support for regular monitoring and evaluation of the algorithm and bringing any required changes to the board periodically.</li> <li>• CTIO Staff and Board members discussed how shadow mode works, minimum change language, and the various guardrails of the policy.</li> </ul>
<b>I-25 South Gap Toll Rate Introduction (Kelly Brown and Tim Hoover)</b>	<p>Kelly Brown (Chief Toll Operations Officer) introduced the draft I-25 South Gap Toll Rates to the Board. Ms. Brown noted that the toll rates were among the lowest in the nation.</p> <p>Tim Hoover (CDOT Communications Integration Lead) also provided an overview of the extensive outreach efforts that CTIO and CDOT will undertake in advance of tolling commencement.</p> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Board members and CTIO staff discussed the rationale for the proposed rates, timing of when they will be brought back to the board, leakage rates, and the timeline of when dynamic pricing would likely be implemented on the corridor.</li> </ul>
<b>Adjourn</b>	The CTIO Board adjourned at 9:42 a.m.



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**FRONT RANGE PASSENGER RAIL DISTRICT (THE “FRPRD”)**

Held: Friday, October 27, 2023; 9:40 am

MxV Rail: Pueblo Plex, 45825 CO-96, Pueblo, CO 81006

The regular meeting of the Board of Directors of the FRPRD was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:

Attendance: Jim Souby, Jill Gaebler, Chris Nevitt, Julie Duran Mullica, Nathan Anderson, Daneya Esgar, Dennis Flores, Will Karspeck, Dennis Newman, Josh Laipply, Claire Levy, Luis Lopez, Deborah Mulvey, Johnny Olson, Sal Pace, Joan Peck, John Putnam, Jose Soto, and Jim Tylick.

Not Present: John Graham, David Harris, Debra Johnson, Dale Steenbergen, and Randy Wheelock.

MxV Rail Welcome: Niki Toussaint welcomed FRPRD Directors to MxV Rail, a subsidiary of the American Association of American Railroads. MxV Rail provides railroad equipment testing, training, and certification.

Chair Souby called the meeting to order to order @ 9:40 am: Chair Souby welcomed meeting attendees and took the roll. Due to site-specific delays, the meeting started late. A quorum of voting Directors was established.

Welcoming New Board Member: Amtrak has appointed Dennis Newman to represent the organization on the FRPRD Board. Director Newman is Amtrak’s Executive Vice President for Planning & Strategy.

Public Comment: No public comments were received in advance of the meeting. Chair Souby opened the floor to public comments. Two public comments were received during the meeting. James Flattum with Greater Denver Transit (GDT), a rail advocacy organization for the greater Denver region, voiced the need for a robust initial FRPR service that attracts strong ridership. In response to FRPR’s plan to start with a modest initial service operating mostly on existing freight rail infrastructure, GDT is developing a set of presentation materials making the case that this level of initial service will not result in a successful rail project. Mr. Flattum expressed GDT’s desire to work with the FRPRD to develop a robust rail service with connections to Cheyenne and Trinidad.

Echoing the sentiments of Mr. Flattum, Stavros Roditis provided public comment expressing his desire for the initial phase of FRPR to be a robust service built on day one with future expansion in mind.

Approval of Minutes September 23, 2023, Regular Meeting: Director Nevitt motioned to accept the September 23, 2023 minutes and Director Gaebler seconded. Chair Souby raised a correction: the minutes inaccurately used the term “direct service” when “direct access” was the intended term. Director Souby moved to make the correction and Director Karspeck seconded. Directors voted unanimously to approve the amended minutes.





General Manager's Report:

AASHTO Council on Rail Transportation Conference

General Manager Andy Karsian and Program Coordinator Chrissy Breit attended AASHTO's Council on Rail Transportation Conference from October 10 through 13 in San Diego. During the conference, FRPRD staff connected with FRA, Amtrak, and peer intercity passenger rail agencies from across the country. FRA presented on the Corridor Identification and Development Program (CIDP) during the conference. Colorado hopes to hear of our acceptance into the CIDP within the next month. FRPRD is working with CDOT and the Governor's Office to develop a strong press event to showcase the acceptance.

TLRC Update

On October 3, 2023, FRPRD provided its annual update to the Transportation Legislation Review Committee (TLRC) of Colorado's General Assembly. In the same meeting, the TLRC voted to advance 5 bills to run as "TLRC bills" in the General Session. There was no opposition to the FRPRD's Administrative Clean-Up bill, but it was not chosen to be advanced as a TLRC bill. Going into the vote, TLRC members were aware that the FRPRD bill had a sponsor and would make it to General Session even if TLRC did not run it as one of their bills. Many TLRC members expressed their support for the bill but noted that other bills felt more urgent. Representative Tisha Mauro (HD-46) looks forward to sponsoring FRPRD's Administrative Clean-Up bill in the General Session.

Federal Grant Strategy

FRPRD staff are working with CDOT, Governor's Office, RTD, and rail partners to develop a clear strategy for pursuing federal grant opportunities. Noting there are two to three grant cycles of advance IIJA appropriations remaining, Director Putnam expressed his support for working with the FRPRD and key stakeholders to secure federal funding.

Annual Retreat

The FRPRD Board of Directors' Annual Retreat will be held November 30 through December 1 at the Oxford Hotel in Downtown Denver. During today's Visioning Workshop (to follow the Board Meeting), Directors will set the higher-level vision to be actualized on as policy discussion and work planning during the Annual Retreat. In advance of the Retreat, General Manager Karsian will provide Directors with memos detailing capital project needs as well as access, capital, operations, and maintenance costs.

Recaps of Recent Lunch-n-Learns

At the September lunch-n-learn, RTD General Manager Debra Johnson and RTD Government Relations Officer Michael Davies presented lessons learned from LA Metro's Measure M. Los Angeles County voters approved Measure M with 71.15% support in 2016. The no sunset half-cent sales tax measure funds projects to ease traffic, repair local streets and sidewalks, expand public transportation, retrofit bridges and subsidize transit fares for students, seniors and persons with disabilities. Following Mr. Davies' presentation, Douglas County Clerk Sheri Davis presented the steps and timeframes associated with getting on a county ballot in Colorado.

In October, HNTB lead a lunch-n-learn focused on operator procurement, providing Directors with a foundational understanding of service provider contracting.

Board Action Items:  
Discussion and Consideration of Resolution #23-12 Regarding District Policy Direction for 2024

General Manager Karsian provided an overview of *Resolution #23-12 Regarding District Policy Direction for 2024*. The Resolution sets the policy direction for 2024. Components include: 1) Soliciting funding and technical support for a FRPRD-led Service Development Plan from Pueblo Trinidad, 2) Negotiating an intergovernmental agreement (IGA) between CDOT and the FRPRD, 3) Seeking grant funding to advance projects that benefit FRPR (prior to the ballot initiative), 4) Working collaboratively to gather information needed for a FRPRD ballot measure in November 2024, 5) Preparing the form and substance of a ballot issue for the November 2024 General Election, and 6) Developing a General Manager's Work Plan with measurable objectives for the Board to review by January 31, 2024. Chair Souby noted



that the FRPRD anticipates being accepted into FRA's Corridor ID Program by early December. The FRPRD, CDOT, and Governor's Office are working on a press event to announce FRPR's acceptance into CIDP. This press event is intended to signal FRPRD's transition from administrative start-up to a public-facing organization.

Director Levy asked about the necessity of the resolution as General Manager Karsian already has the authority to advance steps 1 through 6 and in many cases is already doing this work. General Manager Karsian noted this is intended to be the first step in the FRPRD signaling to the public and stakeholders FRPRD's policy priorities.

Director Putnam added that the resolution helps with priority-setting and beginning the technical steps necessary for going to the ballot in November 2024.

Director Mullica asked when the financial plan will be available. General Manager Karsian shared that consultants will begin working on this at the beginning of January 2024. The consultant will work with CDOT, the Governor's Office, and the State Legislature to finalize a financial ask at the ballot.

Director Mulvey asked what "other projects" refers to in item number three. Chair Souby expressed there are tremendous rail safety grant opportunities. The FRPRD and partners could go after grant funding for projects with independent utility that benefit passenger rail, like Positive Train Control and grade separations.

Director Mulvey likewise noted that the resolution does not include corridor alignment. While the Southwest Chief & Front Range Passenger Rail Commission voted on an alignment, the FRPRD Board has not yet done so and this should be addressed. Mr. Butzin, FRPRD legal counsel, noted that the FRPRD is working through the terms of an IGA with CDOT to clarify how decisions are made in the federal Service Development Plan (SDP) and to provide the FRPRD Board with interim opportunities for feedback and decision-making.

Director Putnam expressed that CDOT is overseeing technical analysis for the federal SDP and plans to come to the Board for policy steering through that process. Formal adoption of a route is one such example of a Board policy decision. Mr. Putnam looks forward to beginning policy discussions in earnest at the Annual Retreat.

Director Laipply expressed his desire for an Executive Session at the next Board meeting to receive legal counsel on fulfilling the requirements of FRPRD statute before going to the ballot in November 2024.

Director Putnam shared that the SDP's technical analysis and outreach is expected to be carried forth into the formal NEPA process. The desire is to flesh out planning details and decision-making in the SDP stage to facilitate a simpler NEPA process. He voiced the need to advance the project in a timely fashion to secure federal IJA funding.

Director Pace affirmed the importance of this resolution and introduced two proposed amendments. The first amendment clarifies that station locations is a policy decision of the FRPRD, subject to NEPA and host railroad negotiations, that shall be publicly identified prior to referring a ballot measure. The second amendment directs the FRPRD to submit a formal letter to the FRA Long-Distance Service Study in support of rerouting the Southwest Chief through Pueblo, Colorado. Director Pace explained that re-routing the Southwest Chief benefits FRPR as doing so establishes passenger rail service from Pueblo to Trinidad, thus



connecting the southern portion of the FRPRD to the southern terminus of the Service Development Plan/initial Front Range Passenger Rail project corridor.

Chair Souby called for a motion to adopt *Resolution #23-12 Regarding District Policy Direction for 2024*. Director Nevitt moved and Director Esgar seconded. Citing the need for voter support up and down the entire district, Director Lopez asked if by way of an amended resolution the FRPRD needs to take action to address connectivity beyond Fort Collins to Cheyenne. General Manager Karsian and Director Souby noted they have had recent conversations with Cheyenne about connecting FRPR to Wyoming and that Fort Collins (the terminus of the SDP) is far closer to the northern FRPRD border than Pueblo (the southern terminus of the SDP) is to the southern FRPRD border.

Director Newman expressed that Amtrak does not currently have a formal position on rerouting the Southwest Chief. Amtrak is awaiting recommendations from FRA's Long-Distance Service Study and ensuing direction from Congress. Factors like ridership, connectivity, cost, and revenue will determine the feasibility of rerouting the Southwest Chief. Director Putnam noted that CDOT provided comments to the Long-Distance Service Study in support of rerouting the Southwest Chief through Pueblo.

Director Putnam continued that CDOT has concerns with item #1 regarding working with CDOT to solicit funding and technical support for a SDP from Pueblo to Trinidad. Specifically, Director Putnam has concerns with "No later than June 2024." He expressed that it will be more effective to expand service to the north and south once the initial service is up and running than through a separate service planning process. FRA is not expected to open up another call for CIDP until 2025, so the deadline of preparing a SDP from Pueblo to Trinidad by June 2024 feels challenging. Director Putnam added that the current Southwest Chief Thru Car Study has been paused to allow the FRPR SDP to catch up to it, enabling better integration of the planning work. Directors voiced support for removing "No later than June 2024."

Director Levy expressed concern with adding both amendments to the resolution as it dilutes the tightness and focus of the resolution, which at its core is working toward running a ballot initiative in November 2024.

Director Karspeck expressed his preference for including the first amendment but noted that he can support the resolution with or without amendments. As a mayor from a smaller community, he is in an advantageous position compared to his peers in that he serves on the FRPRD Board. He shared that many smaller communities across the corridor want to understand the possibilities of getting a station and how the service benefits them if it does not stop in their communities.

Directors raised concern with the amendment text: "the exact placement of stops is a policy decision of the District subject to NEPA...and shall publicly be identified prior to referring a ballot measure" as the FRPR project is not likely to have made it through the NEPA process before the FRPRD refers a ballot measure. Per this discussion, the proposed amendment text was revised.

Director Olson noted that planning staff, in coordination with FRA, are the ones identifying station locations, and that the Board has the role of approving these recommendations, not necessarily the role of choosing station locations. He further expressed the need for clear public communications that define the project and its benefit.



Director Nevitt motioned to make an amendment to the *Resolution #23-12 Regarding District Policy Direction for 2024*. The amendment is to insert the following text: “Whereas this resolution does not identify or determine any specific Front Range Passenger Rail station locations; the placement of station locations will be identified by the District Board before referral to the ballot.” Director Pace seconded. Directors voted unanimously to approve the amendment.

Director Nevitt motioned to make a second amendment to the *Resolution #23-12 Regarding District Policy Direction for 2024*. The amendment is to remove “No later than June 2024” from the paragraph “No later than June 2024, in continued partnership with CDOT, seek to solicit funding and technical support for the preparation of a District-led service development plan for the Southern Extension of passenger rail service from Pueblo to Trinidad.” Director Pace seconded. Directors voted unanimously to approve the amended minutes.

Fiscal Year 2024  
Budget:  
Public Hearing on  
the Proposed 2024  
Budget

Mr. Butzin shared that the Proposed 2024 Budget was noticed in the *Denver Post*. The intent is to have the public hearing today in order to introduce the proposed budget, hear public comment, and to have Board discussion, so the 2024 Budget can then be updated and adopted at the December 2023 Board Meeting.

Chair Souby opened the public hearing on the Proposed 2024 Budget. No public comments were received. Chair Souby then closed the public comment hearing and asked FRPRD Directors to comment on the Proposed 2024 Budget. Director Levy asked if the proposed budget reflects the costs associated with putting an item on county ballots for the November 2024 General Election. General Manager Karsian clarified that the budget includes not only ballot costs, but also the communications, staff, and consultant costs associated with supporting a ballot initiative. Director Levy also expressed her desire to see an operating reserve in the 2024 Budget, beyond the TABOR requirement. She directed the FRPRD to develop an operating reserve policy and update the 2024 Budget accordingly.

Committee Reports:  
Executive

Director John Putnam has been appointed to the Executive Committee. Executive Committee’s October meeting focused on development of *Resolution #23-12 Regarding District Policy Direction for 2024*.

Finance

Finance Committee reviewed the Proposed 2024 Budget and discussed the letter from Directors Esgar and Pace to establish funding for a SDP from Trinidad to Pueblo. Director Lopez voiced support for the process whereby any funding items – be it requests for funding, funding opportunities, or budgetary considerations – be directed to Finance Committee.

Planning

The Planning Committee did not meet in October 2023.

Government Affairs/  
Communications

The Government Affairs/Communications Committee did not meet in October 2023.

Director  
Updates/Other  
Business:

Chair Souby noted that his action item from the meeting is to draft a letter to FRA’s Long-Distance Planning Study in support of rerouting the Southwest Chief through Pueblo. The letter will come from the FRPRD Board of Directors.



Director Laipply requested an Executive Session to get legal advice regarding the ballot measure at the next Board Meeting. He also requested an update on the FRPR Service Development Plan schedule at the next Board Meeting.

General Manager Karsian shared he will provide a holistic timeline encompassing the many schedule components the FRPRD is working within.

Adjourn:

Director Nevitt moved to adjourn the meeting and Director Putnam seconded. The Board adjourned at 11:40 a.m.