

**MEETING MINUTES of the  
TECHNICAL ADVISORY COMMITTEE (TAC)  
North Front Range Transportation and Air Quality Planning Council  
Hybrid Meeting  
January 17, 2024  
1:01 – 2:23 p.m.**

**TAC MEMBERS PRESENT:**

Mark Oberschmidt, Chair - Evans  
Brad Buckman – Fort Collins  
Aaron Bustow – FHWA  
Jason Elkins – Johnstown  
Nicole Hahn – Loveland  
Omar Herrera – Windsor  
Bhooshan Karnik – Greeley  
Tom Moore – RAQC  
Shani Porter – Severance  
Elizabeth Relford – Weld County  
Josie Thomas – CDOT  
Eric Tracy – Larimer County

**NFRMPO STAFF:**

Brooke Bettolo  
AnnaRose Cunningham  
Alex Gordon  
Becky Karasko  
Suzette Mallette  
Jerome Rouser  
Michael Saunders  
Cory Schmitt

**CALL TO ORDER**

Oberschmidt called the meeting to order at 1:01 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE DECEMBER 20, 2023 TAC MINUTES**

Herrera moved to approve the December 20, 2023 TAC Minutes. Porter seconded the motion, which was approved unanimously.

**AIR QUALITY AGENDA**

**Regional Air Quality Updates** – No report this month.

**TAC MEMBERS ABSENT:**

Emma Belmont – FTA  
Rick Coffin – CDPHE-APCD  
Eric Fuhrman – Timnath  
Tawn Hillenbrand – Berthoud  
Wesley LeVanchy – Eaton  
Pepper McClenahan – Milliken  
Town of Garden City  
Town of LaSalle

**IN ATTENDANCE:**

Cassie Archuleta – Fort Collins  
Alex Donaldson – Loveland  
Candice Folkers – COLT  
Phil von Hake – CDOT  
Joshua Ma – Fort Collins  
Deanna McIntosh – CDOT Region 4  
Evan Pinkham – Weld County  
Justin Stone – Timnath  
Adriana Torres – Via Mobility  
Liz Young Winne - CDPHE

## **METROPOLITAN PLANNING ORGANIZATION AGENDA**

### **Consent Agenda**

No items this month.

### **ACTION ITEMS**

**FFY2024 Program of Projects (POP)** – Ma stated Transfort held a public meeting advertised on their website, which received no public comment. Tracy moved to recommend the Planning Council approve the FFY2024 Program of Projects (POP). Herrera seconded the motion, which was approved unanimously.

**January 2024 TIP Amendment** – Cunningham stated there were 10 revisions to the *FY2024-2027 TIP* in the January 2024 TIP Amendment, including projects funded through the 2023 Call for Projects. Planning Council approved the Call for Projects at their meeting on January 11, 2024. The public comment period opened on January 16, 2024 and closes February 15, 2024. Pinkham moved to recommend Planning Council approve the January 2024 TIP Amendment. Tracy seconded the motion, which was approved unanimously.

**2020-2024 NFRMPO Targets for Safety Performance Measures** – Cunningham reviewed the discussion about setting regional or adopting statewide targets for the five federally required Safety Performance Measures. Planning Council was in favor of setting regionally specific targets. Cunningham stated targets must be submitted by the end of February 2024. Oberschmidt asked to clarify the difference between the state and regional targets, and Cunningham explained the statewide targets include the regional target. Tracy moved to recommend Planning Council adopt the regionally specific 2020-2024 NFRMPO Targets for Safety Performance Measures. Hahn seconded the motion, which was approved unanimously.

### **PRESENTATIONS**

**Via Mobility Weld County Service** – Adriana Torres, Via Mobility Services, explained the paratransit service they provide in Weld County. The service is available to Weld County residents in the service area, providing door-through-door service for adults 60 and over, anyone living with mobility limitations, and people in short-term recovery. Registration is done by calling Via and signing up. Torres explained the pilot project that led to the current service, which operated for seven months. Between August 1 and December 31, 2023, there were 555 trips, 95 registered riders, and two buses in use. New communities can join by paying for a portion of services by contacting Weld County.

Oberschmidt stated Evans may be interested in joining. Oberschmidt asked if two buses are enough, and Torres stated it is enough for now. Porter asked how the service is funded. Pinkham stated the program is funded by MMOF in the NFRMPO region, and MMOF and FTA Section 5311 funds in Upper Front Range (UFR), and local match determined by population. Gordon asked to clarify pick-up and drop-offs within the service area, and Torres explained Via recommends booking a roundtrip. Via will work to make sure nobody is stranded. Porter asked what the operating budget was, and Pinkham stated he will review the budget and share it with TAC. Hahn asked if there was a fare to ride, and Torres said there was not a fare. Pinkham stated the service is geared more toward older adults and people with disabilities, but the UFR TPR service is available to the public in line with FTA Section 5311 requirements.

## **DISCUSSION ITEMS**

**2023 Call for Projects Follow-Up** – Cunningham stated the 2023 Call for Projects survey received six responses from four communities in the month it was open. Cunningham stated TAC discussions regarding scoring criteria will continue, but the discretionary points will not continue in future Calls. For applications, survey respondents supported having one application for all funding sources as opposed to multiple applications. Data will continue to be reviewed, including how to use local data in the application process and being able to better utilize CDOT crash data. For Transportation Alternatives (TA) funding, the feedback was to better define if presenting projects to NoCo Bike & Ped was optional or required, clarifying wayfinding requirement, funding projects off RATCs, and NoCo reviewing its structure and voting. Hahn asked for clarification about NoCo concerns, and Cunningham explained there was feedback about limited scores and voting members present. Cunningham stated NFRMPO staff would like to see more time for TAC review of CMAQ emissions calculations, the Performance Measure Analysis worksheet, and the possibility of applying for the federal Prioritization Process Pilot Program grant. TAC discussed the positives of the Call for Projects, including using spreadsheets instead of PDFs, providing a better budget context, and giving enough time for the process to work its way through local processes.

**FHWA Adjusted Urban Area (UA) Boundaries Discussions** – Gordon reviewed CDOT’s proposed map of FHWA’s Adjusted Urban Area boundaries, clarifying that these adjusted boundaries do not impact funding or population. Gordon requested feedback by early February to ensure adequate time for staff to combine comments into one submittal to CDOT. Herrera asked if the adjusted boundaries impact access control, and Gordon stated he would follow up with Michael Snow.

**2024 Outreach** – Cunningham reviewed potential events NFRMPO staff could attend in 2024. Hahn stated Loveland plans to host a Transportation Fair in the spring, and Oberschmidt stated Evans plans to have open houses in 2024. Pinkham asked if the NFRMPO attends the County Fairs. Porter recommended reaching out to communities prior to events to coordinate outreach efforts and to raise awareness about local concerns.

## **OUTSIDE PARTNER REPORTS**

**NoCo Bike and Ped Collaborative** – Written report provided.

**Regional Transit Agencies** – There were no Regional Transit Agency updates.

**Mobility Updates** – Bettolo reported the 60+ Ride van has been delivered and is in operation. Bettolo stated the first phase of the Transactional Data Specifications project has been completed, including RideNoCo shifting to using RideSheet.

## **REPORTS**

**January Planning Council Meeting Summary Draft** – Written report provided.

**Q4 2023 TIP Modifications** – Written report provided.

**CDOT Inactives Report** – Written report provided.

**Annual Report** – Written report provided.

## **ROUNDTABLE**

Herrera stated Windsor will host an open house for their WCR19 and SH257 project.

Rouser stated the Great Western Trail Authority will host an event to officially open the Great Western Trail between Windsor and Eaton on April 20, 2024.

Cunningham stated she will reach out to communities to discuss shifting project funding years to balance the regional funding correctly based on the most recent federal reconciliation. Cunningham added award letters will be sent out soon.

Thomas reported CDOT has categorized the 331 comments received from their 2023 4P meetings with the 13 counties in Region 4. The results will be discussed at the 4 Chair TPR meeting at the end of January 2024. Thomas offered to present to TAC. Hahn asked about the 10-Year Plan process. Thomas explained the process is done in collaboration with the Transportation Planning Regions (TPRs), starting with internal proposals and getting feedback from local communities.

Pinkham reported the WCR74 and WCR33 roundabout will open February 21, 2024. Pinkham stated Relford is now the Interim Director of Planning, and both she and Pinkham will be moving to the Planning Department. With this change Pinkham will be the new TAC representative for Weld County, with Elizabeth Relford serving as the Alternate.

Oberschmidt stated Evans has a traffic signal on 23<sup>rd</sup> Avenue in design. Oberschmidt stated Evans will advertise the next phase of the 37<sup>th</sup> Street expansion project and will continue discussions with adjacent development. Evans is focusing on road maintenance and other projects are in design.

Karnik stated Greeley has awarded a contract to WSP for their SS4A grant. Greeley continues to work on other RFQs, including one for the Poudre River Restoration Initiative and design for the 9<sup>th</sup> and 10<sup>th</sup> Streets project. Greeley is awaiting a decision on its recent MERGE application for federal funding.

Stone stated Timnath is continuing its transition to in-house engineering, including hiring a new Civil Engineer with plans to hire another.

### **MEETING WRAP-UP**

**Final Public Comment** – There was no final public comment.

**Next Month's Agenda Topic Suggestions:** There were no agenda topic suggestions.

**Meeting adjourned at 2:23 PM.**

**Meeting minutes submitted by:** Alex Gordon, NFRMPO Staff

**The next meeting will be held at 1:00 p.m. on Wednesday, February 21, 2024, as a hybrid meeting.**