

## NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL

### HYBRID MEETING AGENDA

### March 7, 2024

<b><u>In-Person Attendance Option</u></b> Larimer County Offices Building 1 <sup>st</sup> Floor Hearing Room 200 W. Oak Street Fort Collins, CO 80521	<b><u>Virtual Attendance Option</u></b> Call-in Number: (224) 501-3412 Access Code: 562-513-213 Online Meeting: <a href="https://bit.ly/2024NFRCouncil">https://bit.ly/2024NFRCouncil</a>
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For assistance during the meeting, please contact [Planning@nfrmpo.org](mailto:Planning@nfrmpo.org)

#### ***Pledge of Allegiance***

***Public Comment- 2 Minutes Each*** (accepted on items not on the Agenda) Anyone in the audience will be given time to speak to items on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the regular agenda. Members of the public will be given an opportunity to speak to all other items prior to Council action being taken.

- 1) Acceptance of Meeting Agenda
- 2) Approval of Minutes - Lead Planning Agency for Air Quality/MPO – February 1, 2024 (Page 9)

#### **Lead Planning Agency for Air Quality Agenda**

##### **REPORTS:**

- |  |  |      |
|--|--|------|
| 3) Air Pollution Control Division (APCD) (Page 14) | Jessica Ferko – Manager, Planning & Policy Program<br>CDPHE-APCD | 6:05 |
| 4) Regional Air Quality Council (RAQC) (Handout)   | (Written)  |      |
| 5) NFRMPO Air Quality Program Updates (Page 16)    | Dena Wojtach – Two Roads Environmental                           | 6:15 |

#### **Metropolitan Planning Organization Agenda**

##### **REPORTS:**

- |  |   |      |
|--|---|------|
| 6) Report of the Chair   | Jon Mallo – Council Chair, City of Loveland Councilmember | 6:35 |
| 7) Executive Director Report <ul style="list-style-type: none"> <li>• Legislative Update (Handout)</li> <li>• ED Recruitment Timeline (Page 21)</li> </ul> | Suzette Mallette - Executive Director                     | 6:40 |
| 8) Mobility (Handout)  | (Written)   |      |
| 9) Finance (Page 24)   | (Written)   |      |
| 10) Community Advisory Committee (CAC) (Page 26)   | (Written)   |      |
| 11) VanGo™ Dashboard (Page 27)   | (Written)   |      |

##### **PRESENTATION:**

- |  |                                  |      |
|--|----------------------------------|------|
| 12) Travel Demand Management (TDM)/Transportation Management Organization (TMO) Update (Handout) | Cory Schmitt – Mobility Director | 6:45 |
|--|----------------------------------|------|

##### **CONSENT AGENDA:**

- |  |                               |      |
|--|-------------------------------|------|
| 13) 2023 4 <sup>th</sup> Quarter Unaudited Financial (Page 29) | Rachel Stillwell – Accountant | 6:55 |
|--|-------------------------------|------|



### ACTION ITEMS:

14) Employee Handbook Update Resolution 2024-07 (Page 38)	Suzette Mallette	7:00
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### DISCUSSION ITEM:

15) CDOT DTR Contracts (Handout)	Suzette Mallette	7:15
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16) Freight Northern Colorado (FNC) Plan Update Kick-Off (Page 40)	Mike Saunders - Transportation Planner I	7:30
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### COUNCIL REPORTS:

7:45

Transportation Commission

Jim Kelly - Transportation Commissioner

CDOT R4 Update

Josie Thomas - CDOT R4 Planning Manager

STAC Report (Page 46)

(Written)

Colorado Transportation Investment Office (CTIO) (Page 48)

(Written)

I-25 Coalition

Scott James — Past Chair, Weld County Commissioner

US34 Coalition

Windsor

Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME)

Kristin Stephens — Larimer County Commissioner

Front Range Passenger Rail District

Will Karspeck — Mayor Town of Berthoud

Johnny Olson — City of Greeley Councilmember

Host Council Member Report

Kristin Stephens

7:55

### MEETING WRAP UP:

Next Month's Agenda Topic Suggestions

8:00



## ***MPO Planning Council***

### ***City of Loveland***

**Jon Mallo, Mayor Pro Tem – Chair**

### ***City of Greeley and Greeley Evans Transit (GET)***

**Johnny Olson, Councilmember – Vice Chair**

Alternate- Brett Payton, Mayor Pro Tem

### ***Weld County***

**Scott James, Commissioner – Past Chair**

Alternate- Perry Buck, Commissioner

### ***Town of Berthoud***

**William Karspeck, Mayor**

Alternate- Mike Grace, Mayor Pro Tem

### ***Town of Eaton***

**Liz Heid, Mayor Pro Tem**

Alternate- Glenn Ledall, Trustee

### ***City of Evans***

**Mark Clark, Mayor**

### ***City of Fort Collins***

**Tricia Canonico, Councilmember**

Alternate- Melanie Potyondy, Councilmember

### ***Town of Garden City***

**Fil Archuleta, Mayor**

### ***Town of Johnstown***

**Troy Mellon, Mayor**

### ***Larimer County***

**Kristin Stephens, Commissioner**

Alternate- Jody Shaddock-McNally, Commissioner

### ***Town of LaSalle***

**Paula Cochran, Trustee**

### ***Town of Milliken***

**Dan Dean, Trustee**

Alternate- Elizabeth Austin, Mayor

### ***Town of Severance***

**Matt Fries, Mayor**

Alternate- TBD

### ***Town of Timnath***

**Lisa Laake, Mayor Pro Tem**

### ***Town of Windsor***

**Paul Rennemeyer, Mayor**

Alternate- Barry Wilson, Mayor Pro Tem

### ***CDPHE- Air Pollution Control Division***

**Jessica Ferko, Manager, Planning & Policy Program**

### ***Colorado Transportation Commission***

**Jim Kelly, Commissioner**

Alternate- Heather Paddock, Region 4 Director



## **MPO MEETING PROCEDURAL INFORMATION**

1. The order of the agenda will be maintained unless changed by the MPO Planning Council Chair (MPO Chair).
2. "Public Comment" is a time for citizens to address the Planning Council on matters that are not specifically on the agenda. Each citizen shall be limited to a total of two (2) minutes time for public comment, or at the discretion of the MPO Chair.
3. Before addressing the Planning Council, each individual must be recognized by the MPO Chair, come and stand before the Council and state their name and address for the record. (All proceedings are taped.)
4. For each Action item on the agenda, the order of business is as follows:
  - MPO Chair introduces the item; asks if formal presentation will be made by staff
  - Staff presentation (optional)
  - MPO Chair requests citizen comment on the item (two minute limit for each citizen)
  - Planning Council questions of staff on the item
  - Planning Council motion on the item
  - Planning Council discussion
  - Final Planning Council comments
  - Planning Council vote on the item
5. Public input on agenda items should be kept as brief as possible, and each citizen shall be limited to two (2) minutes time on each agenda item, subject to time constraints and the discretion of the MPO Chair.
6. During any discussion or presentation, no person may disturb the assembly by interrupting or by any action such as applause or comments. Any side conversations should be moved outside the meeting room. Courtesy shall be given to all speakers.
7. All remarks during the meeting should be germane to the immediate subject.

## GLOSSARY

<b>§5303 &amp; §5304</b>	FTA program funding for multimodal transportation planning (jointly administered with FHWA) in metropolitan areas and States
<b>§5307</b>	FTA program funding for public transportation in Urbanized Areas (i.e. with populations >50,000)
<b>§5309</b>	FTA program funding for capital investments
<b>§5310</b>	FTA program funding for enhanced mobility of seniors and individuals with disabilities
<b>§5311</b>	FTA program funding for rural and small Urban Areas (Non-Urbanized Areas)
<b>§5326</b>	FTA program funding to define “state of good repair” and set standards for measuring the condition of capital assets
<b>§5337</b>	FTA program funding to maintain public transportation in a state of good repair
<b>§5339</b>	FTA program funding for buses and bus facilities
<b>3C</b>	Continuing, Comprehensive, and Cooperative
<b>4P</b>	CDOT Project Priority Programming Process
<b>7th Pot</b>	CDOT’s Strategic Investment Program and projects—originally using S.B. 97-01 funds
<b>AASHTO</b>	American Association of State Highway & Transportation Officials
<b>ACP</b>	Access Control Plan
<b>ADA</b>	Americans with Disabilities Act of 1990
<b>ADT</b>	Average Daily Traffic (also see AWD)
<b>AIS</b>	Agenda Item Summary
<b>AMPO</b>	Association of Metropolitan Planning Organizations
<b>APCD</b>	Air Pollution Control Division (of Colorado Department of Public Health & Environment)
<b>AQCC</b>	Air Quality Control Commission (of Colorado)
<b>ARPA</b>	American Rescue Plan Act of 2021
<b>ATP</b>	Active Transportation Plan
<b>AWD</b>	Average Weekday Traffic (also see ADT)
<b>BIL</b>	Bipartisan Infrastructure Law (federal legislation, signed November 2021)
<b>BUILD</b>	Better Utilizing Investments to Leverage Development (the competitive federal grant program that replaced TIGER)
<b>CAAA</b>	Clean Air Act Amendments of 1990 (federal)
<b>CAC</b>	Community Advisory Committee (of the NFRMPO)
<b>CBE</b>	Colorado Bridge Enterprise funds
<b>CDOT</b>	Colorado Department of Transportation
<b>CDPHE</b>	Colorado Department of Public Health and Environment
<b>CEO</b>	Colorado Energy Office
<b>CMAQ</b>	Congestion Mitigation and Air Quality (an FHWA funding program)
<b>CMP</b>	Congestion Management Process
<b>CNG</b>	Compressed Natural Gas
<b>CO</b>	Carbon Monoxide
<b>COG</b>	Council of Governments
<b>COLT</b>	City of Loveland Transit
<b>CPG</b>	Consolidated Planning Grant (combination of FHWA PL & FTA §5303 planning funds)
<b>CFY</b>	Calendar Fiscal Year
<b>CRP</b>	Carbon Reduction Funds

## GLOSSARY (cont'd)

<b>CTIO</b>	Colorado Transportation Investment Office (formerly High-Performance Transportation Enterprise (HPTE))
<b>DOLA</b>	Department of Local Affairs
<b>DOT</b>	(United States) Department of Transportation
<b>DRCOG</b>	Denver Regional Council of Governments
<b>DTD</b>	CDOT Division of Transportation Development
<b>DTR</b>	CDOT Division of Transit & Rail
<b>EIS</b>	Environmental Impact Statement
<b>EJ</b>	Environmental Justice
<b>EPA</b>	Environmental Protection Agency
<b>EV</b>	Electric Vehicle
<b>FAST ACT</b>	Fixing America's Surface Transportation Act (federal legislation, signed December 2015)
<b>FASTER</b>	Funding Advancements for Surface Transportation and Economic Recovery (Colorado's S.B. 09-108)
<b>FHWA</b>	Federal Highway Administration
<b>FNC</b>	Freight Northern Colorado Plan
<b>FRA</b>	Federal Railroad Administration
<b>FRPR</b>	Front Range Passenger Rail District (Replaced SWC&FRPRC)
<b>FTA</b>	Federal Transit Administration
<b>FY</b>	Fiscal Year (October to September for federal funds; July to June for state funds; January to December for local funds)
<b>FFY</b>	Federal Fiscal Year
<b>GET</b>	Greeley-Evans Transit
<b>GHG</b>	Greenhouse Gas
<b>GOPMT</b>	Goals, Objectives, Performance Measures, and Targets
<b>GVMPO</b>	Grand Valley MPO (Grand Junction/Mesa County)
<b>HOV</b>	High Occupancy Vehicle
<b>HSIP</b>	Highway Safety Improvement Program (FHWA Safety Funds)
<b>HTF</b>	Highway Trust Fund (the primary federal funding source for surface transportation)
<b>HUTF</b>	Highway Users Tax Fund (the State's primary funding source for highways)
<b>IACT</b>	State Interagency Consultation Team (for GHG)
<b>ICG</b>	Inter-Agency Consultation Group for Ozone Nonattainment Area
<b>IGA</b>	Intergovernmental Agreement
<b>IIJA</b>	Infrastructure Investment and Jobs Act (also known as BIL)
<b>IMW MPO</b>	Intermountain West MPO Group
<b>INFRA</b>	Infrastructure for Rebuilding America (a competitive federal grant program for freight improvements)
<b>I&amp;M or I/M</b>	Inspection and Maintenance program (checking emissions of pollutants from vehicles)
<b>ITS</b>	Intelligent Transportation Systems
<b>LCMC</b>	Larimer County Mobility Committee
<b>LRP or LRTP</b>	Long Range Plan or Long Range Transportation Plan
<b>LUAM</b>	Land Use Allocation Model (of the NFRMPO)

## GLOSSARY (cont'd)

<b>MAP-21</b>	Moving Ahead for Progress in the 21st Century (2012 federal transportation legislation)
<b>MAPG</b>	Mobility and Access Priority Group, formerly known as the Senior Transportation Coalition (STC)
<b>MMOF</b>	Multimodal Transportation and Mitigation Options Funds (state funds allocated to MPOs and TPRs in SB18-001)
<b>MOA</b>	Memorandum of Agreement
<b>MOU</b>	Memorandum of Understanding
<b>MPO</b>	Metropolitan Planning Organization
<b>MVEB</b>	Motor Vehicle Emissions Budget
<b>NAA</b>	Non-Attainment Area (for certain air pollutants)
<b>NAAPME</b>	Nonattainment Area Air Pollution Mitigation Enterprise
<b>NAAQS</b>	National Ambient Air Quality Standards
<b>NARC</b>	National Association of Regional Councils
<b>NCMC</b>	Northern Colorado Mobility Committee (also known as the Joint Mobility Committee)
<b>NEPA</b>	National Environmental Policy Act
<b>NFRT &amp; AQPC</b>	North Front Range Transportation & Air Quality Planning Council (also NFRMPO)
<b>NFRMPO</b>	North Front Range Metropolitan Planning Organization (also NFRT & AQPC)
<b>NHS</b>	National Highway System
<b>NoCo</b>	Northern Colorado Bicycle and Pedestrian Collaborative
<b>NOFO</b>	Notice of Funding Opportunity
<b>NOx</b>	Nitrogen Oxides
<b>OBD</b>	On-Board Diagnostics (of a vehicle's engine efficiency and exhaust)
<b>O<sub>3</sub></b>	Ozone
<b>OIM</b>	Office of Innovative Mobility, division of CDOT
<b>PACOG</b>	Pueblo Area Council of Governments
<b>PL</b>	Federal Planning (funds)
<b>PIP</b>	Public Involvement Plan
<b>POP</b>	Program of Projects
<b>PPACG</b>	Pikes Peak Area Council of Governments (Colorado Springs)
<b>PPP (also P3)</b>	Public Private Partnership
<b>R4 or R-4</b>	Region 4 of the Colorado Department of Transportation
<b>RAQC</b>	Regional Air Quality Council
<b>RATC</b>	Regional Active Transportation Corridor
<b>RPP</b>	Regional Priority Program (a funding program of the Colorado Transportation Commission)
<b>RSC</b>	Regionally Significant Corridor
<b>RTC</b>	Regional Transit Corridor
<b>RTD</b>	Regional Transportation District in the Denver Region or Regional Transportation Director for CDOT Regions
<b>RTDM</b>	Regional Travel Demand Model (of the NFRMPO)
<b>RTP</b>	Regional Transportation Plan
<b>SH</b>	State Highway
<b>SIP</b>	State Implementation Plan (air quality)
<b>SOV</b>	Single Occupant Vehicle

## GLOSSARY (cont'd)

<b>SPR</b>	State Planning and Research (federal funds)
<b>SRTS</b> ( <i>see TA</i> )	Safe Routes to School (a pre-MAP-21 FHWA funding program)
<b>SS4A</b>	Safe Streets and Roads for All Funding Program
<b>STAC</b>	Statewide Transportation Advisory Committee
<b>STIP</b>	Statewide Transportation Improvement Program
<b>STBG</b> ( <i>previously STP-Metro</i> )	Surface Transportation Block Grant (a FAST Act FHWA funding program)
<b>SWC&amp;FRPRC</b>	Southwest Chief & Front Range Passenger Rail Commission (2017-2022)
<b>SWMPO</b>	Statewide MPO Committee
<b>SWP</b>	Statewide Plan (CDOT)
<b>TAC</b>	Technical Advisory Committee (of the NFRMPO)
<b>TA</b> ( <i>previously TAP</i> )	Transportation Alternatives program (an FHWA funding program)
<b>TAZ</b>	Transportation Analysis Zone (used in travel demand forecasting)
<b>TC</b>	Transportation Commission of Colorado
<b>TDM</b>	Transportation Demand Management
<b>TERC</b>	Transportation Environmental Resource Council
<b>TIGER</b>	Transportation Investment Generating Economic Recovery (a competitive federal grant program from 2009-2017 replaced by BUILD)
<b>TIP</b>	Transportation Improvement Program
<b>Title VI</b>	U.S. Civil Rights Act of 1964, prohibiting discrimination in connection with programs and activities receiving federal financial assistance
<b>TMA</b>	Transportation Management Area (federally designated place >200,000 population)
<b>TMO</b>	Transportation Management Organization, also known as TMA – Transportation Management Association
<b>TOD</b>	Transit Oriented Development
<b>TPR</b>	Transportation Planning Region (state-designated)
<b>TRAC</b>	Transit & Rail Advisory Committee (for CDOT)
<b>UFR</b>	Upper Front Range TPR
<b>UPWP</b>	Unified Planning Work Program
<b>UrbanSIM</b>	Land Use model software licensing company used by the NFRMPO for the LUAM
<b>VMT</b>	Vehicle Miles Traveled
<b>VOC</b>	Volatile Organic Compound
<b>WCMC</b>	Weld County Mobility Committee



**Meeting Minutes of the  
NORTH FRONT RANGE TRANSPORTATION &  
AIR QUALITY PLANNING COUNCIL**

**February 1, 2024  
Hybrid Meeting in LaSalle, CO**

**Voting Members Present:**

Jon Mallo – Chair	-Loveland
Johnny Olson – Vice Chair	-Greeley
Scott James – Past Chair	-Weld County
Tricia Canonico	-Fort Collins
Mark Clark	-Evans
Paula Cochran	-LaSalle
Dan Dean	-Milliken
Matt Fries	-Severance
Liz Heid	-Eaton
Troy Mellon	-Johnstown
Paul Rennemeyer	-Windsor
Kristin Stephens	-Larimer County

**Voting Members Absent:**

Fil Archuleta	-Garden City
Jessica Ferko	-APCD
Will Karspeck	-Berthoud
Jim Kelly	-Transportation Commission
Lisa Laake	-Timnath

**MPO Staff:**

**Suzette Mallette**, Executive Director; **Becky Karasko**, Transportation Planning Director; **Cory Schmitt**, Mobility Director; **Brooke Bettolo**, Mobility Planner; **Alex Gordon**, Transportation Planner III; **AnnaRose Cunningham**, Transportation Planner III; and **Jerome Rouser**, Transportation Planner I.

**In Attendance:** Dawn Anderson; Brad Buckman; Rich Christy; Ray Cundiff; Kurtis Cunningham; Alex Donaldson; Jim Eusson; Omar Herrera; Mark Jackson; Will Jones; Katrina Klobberdanz; Joshua Ma; Dee McIntosh; Heather Paddock; Mark Peterson; Evan Pinkham; Elizabeth Relford; Cody Sims; Laura Speer; Justin Stone; Josie Thomas; Dena Wojtach

Chair Mallo called the MPO Council meeting to order at 6:00 p.m.

**Public Comment:**

No comments were submitted.

**Move to Approve Agenda and Minutes**

Rennemeyer **moved** to *APPROVE THE FEBRUARY 1, 2024 MEETING AGENDA*. The motion was **seconded** by Mellon and **passed** unanimously.

Fries stated he attended the January 11, 2024 Planning Council meeting but was not included in the attendance list of the minutes. Rennemeyer **moved** to *APPROVE THE JANUARY 11, 2024 MEETING MINUTES WITH CORRECTIONS*. The motion was **seconded** by Clark and **passed** unanimously.

**Lead Planning Agency for Air Quality Agenda**

Chair Mallo opened the Air Quality portion of the meeting.

**REPORTS:**

Air Pollution Control Division (APCD)

A written report was provided.

### Regional Air Quality Council (RAQC)

A written report was provided.

### NFRMPO Air Quality Program Updates

Wojtach stated RAQC released its modeling RFP in January 2024, including the need to support ozone State Implementation Plan (SIP) revisions over the next five years. The RFP requests using a better approach to addressing background ozone. Wojtach reviewed legislation introduced for air quality ozone efforts, including creating a High Emitter Vehicle voucher program and small electric motor program.

EPA released guidelines and tools for exceptional events. EPA is streamlining efforts to funding EV charging stations by establishing categorial exemption under NEPA.

RAQC canceled its February meeting, and AQCC will hold a meeting in February to discuss the Lawn and Garden hearing. Mallette stated background ozone modeling could address questions raised by the Planning Council. Stephens asked about the legislation stating NAAPME would be administrator of the High Emitter Vehicle voucher program funds, and Wojtach stated there is no fiscal note yet to define how the program would be funded.

## **Metropolitan Planning Organization (MPO) Agenda**

Chair Mallo opened the MPO portion of the meeting.

### **REPORTS:**

#### Report of the Chair

Mallo stated Executive Director Mallette will retire on August 1, 2024, but a new hire will be onboarded by July 1, 2024. The Executive Committee will be leading the effort for recruitment, resume review, and initial interviews, but the final decision will be up to Planning Council. Commissioner James will be leading the HR Committee in updating the job descriptions, manuals, and other documents.

#### Executive Director Report

Mallette stated the National Safe Routes to School Conference is coming to Fort Collins, and the NFRMPO will be involved in developing the programming. Mallette stated Planning Councilmembers should share ideas for sessions with Jerome Rouser.

Mallette reviewed the Legislative Report provided in the Planning Council handouts. Stephens asked for clarification about eligibility for the Youth Transit Pass program. Gordon stated RTD will handle grants in the Denver region, while CASTA will handle the grants for the rest of the State.

#### TAC

A written report was provided.

#### Mobility

A written report was provided.

#### Finance

A written report was provided.

#### Q4 2023 TIP Modifications

A written report was provided.

#### CDOT Inactives Report

A written report was provided.

## **CONSENT AGENDA:**

### **NFRMPO Articles of Association Amendment –**

Clark **moved** to approve *RESOLUTION NO. 2024-02 AMENDING THE ARTICLES OF ASSOCIATION*. The motion was **seconded** by Heid and **passed** unanimously.

## **ACTION ITEMS:**

Resolution Correction: 2023 Call for Projects Revised – Cunningham noted there were errors in the funding amounts in the resolution adopted by Planning Council at their January 11, 2024 meeting. Cunningham noted the award amounts are not changing.

James **moved** to approve the *REVISED RESOLUTION NO. 2024-01 ADOPTING THE 2023 CALL FOR PROJECTS*. The motion was **seconded** by Rennemeyer and **passed** unanimously.

Front Range Passenger Rail District Representative – Mallette explained that Mayor Karspeck would serve from 2024 to 2028 and Councilmember Olson will serve from 2024 to 2026. The Planning Council will review representation after the potential ballot initiative. Mallette noted the resolution will be sent to FRPR.

James **moved** to approve *RESOLUTION NO. 2024-03 APPROVING NFRMPO REPRESENTATIVES TO THE FRONT RANGE PASSENGER RAIL DISTRICT BOARD OF DIRECTORS*. The motion was **seconded** by Rennemeyer and **passed** unanimously.

FFY2024 Transfort Program of Projects (POP) – Ma reviewed Transfort's role as the Designated Recipient for FTA \$5307, \$5310, and \$5339 within the Fort Collins TMA. Each year, Transfort estimates the formula funds, which are not competitive funds, based on federal appropriations calculations. Ma reviewed the projects funded through the POP, which will be incorporated into the TIP. A public meeting was held on December 12, 2023, and no negative public comment was received.

Rennemeyer **moved** to approve *RESOLUTION 2024-04 REVISING THE FY2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) REGARDING FTA \$5307, \$5310, \$5339 FORT COLLINS/LOVELAND/BERTHOUD TRANSPORTATION MANAGEMENT AREA (TMA) PROGRAM OF PROJECTS FOR FFY24*. The motion was **seconded** by Heid and **passed** unanimously.

2020-2024 NFRMPO Targets for Safety Performance Measures – Cunningham noted safety targets must be set each year and be data driven. To better reflect the importance of safety, NFRMPO staff recommended setting regional targets instead adopting the State targets. Cunningham will submit the approved targets to CDOT prior to the February deadline.

Clark **moved** to approve *RESOLUTION 2024-05 SETTING REGIONAL TARGETS FOR THE 2020-2024 SAFETY PERFORMANCE MEASURES*. The motion was **seconded** by Mellon and **passed** unanimously.

January TIP Amendment – Cunningham noted there were 10 revisions to the FY2024-2027 TIP based on funding awarded through the 2023 Call for Projects. The 30-day Public Comment period for the January 2024 TIP Amendment began on January 16, 2024 and concludes on February 15, 2024. An Equity Analysis is included for the ten new location-specific projects.

Rennemeyer **moved** to approve *RESOLUTION 2024-06 APPROVING THE JANUARY 2024 AMENDMENT TO THE FY2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)*. The motion was **seconded** by James and **passed** unanimously.

## **DISCUSSION ITEMS:**

Active Transportation Plan – Rouser described the purpose and history of the Active Transportation Plan (ATP). Rouser reviewed the 12 Regional Active Transportation Corridors (RATCs) that were initially adopted as part of the 2013 Regional Bike Plan. Rouser explained the four phases of the outreach strategy: Goals and Problem Statement; Existing Condition and Active Transportation Facilities Update; RATC Visioning; and Closing the Feedback Loop. Rouser highlighted the need for improved data, and discussions are underway about how to improve data. The Plan is expected to be adopted in Q1 2025. A Steering Committee is meeting to help guide the process. Rouser reviewed proposed updates to the *2025 ATP*, including developing a Regional Low Stress Network, Sidewalk Gap Construction Program information, and Economic Benefits. Planning Council agreed with prioritizing these areas. The ATP will be in line with the goals established in

the 2050 RTP. Next steps for the plan include scheduling community meetings, creating the survey, analyzing existing data, and compiling existing resources.

Mallo asked for clarification on what a micromobility program is. Rouser explained the Spin program in Fort Collins, which provides e-scooters and e-bikes for rent. Rennemeyer noted the need for more secure bike parking. Stephens noted the importance of a low stress network to make it easier for people to ride their bike. Stephens also noted the possible costs of riding a bike, including purchasing the bike, helmet, and other concerns, recommending highlighting the available rebates and grants.

US34 TMO Update – Gordon reviewed the progress made on the US34 Transportation Management Organization (TMO), including receiving a grant from the Office of Innovative Mobility (OIM) and hiring Steer as the consultant. Consultants from Steer will be hosting an in-person kick-off meeting in February or March, with details to follow. The TMO Development phase will happen through early fall, transitioning into the implementation phase. A local staff person will be hired in the TMO Implementation phase. Planning Council stated they see their role as incubating and implementing TMOs, but believe they should be organizations that stand on their own. Planning Council also agreed with the US34 Coalition recommendation to prioritize the success of the US34 Coalition before establishing new TMOs.

### **COUNCIL REPORTS:**

Transportation Commission – Transportation Commission will review a PD1601 proposal for an interchange at I-76 and WCR8. Paddock also noted a great relationship between CDOT's Permitting Office and the Town of Johnstown.

CDOT R4 Update – Jim Eussen, CDOT Region 4, reviewed the US287 Safety Study from SH14 to the Wyoming border, including wildlife crossings. Larimer County Commissioners will review the Safety Study, with approval expected in the next month. CDOT kicked off the SH14 Safety Study from LCR5 to east of Ault, which will last for about a year. On I-25, Segments 6, 7, and 8 are 98 percent complete. Tolls are not being collected until the equipment is integrated and tested. CDOT is waiting to hear on the MEGA grant application for Segment 5. CDOT is working on 90 percent design for the first construction package. The Peckham interchange is nearing completion.

STAC Report – A written report was provided.

Colorado Transportation Investment Office (CTIO) – A written report was provided.

I-25 Coalition – The I-25 Coalition will meet on February 7.

US34 Coalition – No report was provided.

Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) – Stephens stated NAAPME met on January 25, finalizing the application requirements. The final general criteria include reported amount of emission reduction, providing documentation of outreach to disadvantaged communities, safety improvements, long-term maintenance, project delivery, the expansion or improvement of transportation choices, and the quality of the application. The next meetings will focus on the next steps of the grant application process. James asked if NAAPME would fund sidewalk projects. Stephens stated sidewalks are eligible.

Front Range Passenger Rail District – Olson stated the District reviewed the Executive Director's goals for the year. The District will hold workshops on the third Thursday of the month to dig deeper into topics prior to the Board meeting. In 2024, the District will continue working on the NEPA process, station areas, communication, Ernst & Young will do the modeling, and discussion of the ballot initiative. Board elections will be held next month.

Host Council Member Report – Cochran noted they have awarded a contract for the Main Street bridge over the Union Ditch, with an expected opening by summer. LaSalle is working on upgrades around town, including the possibility of a skate park in town.

### **MEETING WRAP-UP:**

Next Month's Agenda Topic Suggestions

None.

The meeting was adjourned at 7:16 p.m.

Meeting minutes submitted by: Alex Gordon, NFRMPO Staff

Dedicated to protecting and improving the health and environment of the people of Colorado

February 2024 Report from the Air Pollution Control Division to the  
North Front Range Transportation and Air Quality Planning Council  
Thursday, March 7, 2024

[Air Pollution Control Division](#) (Division) Updates:

- Midstream oil and gas greenhouse gas reduction planning community meeting: Please join us to learn about plans to reduce greenhouse gas emissions from the oil and gas industry's midstream facilities. This online meeting is intended to help the community understand greenhouse gas reduction planning and provide feedback. There will be a division presentation on the Midstream Steering Committee's work to date, a question and answer session, and a public comment session. [Register to join the Mar. 7 10-11:30 a.m. meeting.](#)
- Subject matter expert panel on air monitoring in disproportionately impacted communities: Between November 2023 and May 2024, the Division is hosting a monthly technical subject matter expert panel focused on developing air monitoring guidance for pollution sources. This work will advance implementation of the Disproportionately Impacted Community Permitting Rule adopted in May 2023. These monthly meetings are open to the public and include an opportunity for public comment. For more information about meeting dates and how to register, please visit the panel's [webpage](#). Register to join the [March 25 1-3 p.m. meeting virtually.](#)
- Air toxics scientific community technical working group: Between January 2024 and 2025, the division is hosting a scientific community technical working group. The working group is focused on toxic air contaminants. This group will help advance the 2022 state law: [Public Protections from Toxic Air Contaminants Act](#) (House Bill 22-1244). These technical meetings are open to the public. The meetings stream live online. For more information about meeting dates and how to register, visit the [air toxics working group's web page.](#)
- Technical working group on greenhouse gas credit trading for GEMM: Between February and May 2024, the division is hosting a technical working group focused on providing recommendations for greenhouse gas credit trading system guidance. The guidance will apply to Greenhouse Gas Emissions and Energy Management for Manufacturing ([GEMM](#)) facilities in Colorado. These technical meetings are open to the public. The meetings stream live online. There are two meetings in March. Register for [March 12, 2024 at 10:00 a.m.](#) Register for [March 26, 2024 at 10:00 a.m.](#)

[Air Quality Control Commission](#) (Commission) Updates:

February 14-16 2024 Commission Meeting

- The Commission adopted revisions to Regulation Number 3 to establish a fee on reported greenhouse gas emissions. The fee rule covers Colorado's largest greenhouse gas emitters; those that release more than 25,000 metric tons per year. The division held stakeholder meetings earlier this year and in 2023 on the proposed rule and individually with covered facilities and businesses. The fee structure that was adopted will ensure sources pay fees proportional to the amount of pollution they generate.
- The Commission took final action regarding revisions to the Regulation Number 29 that established regulations on the use of commercial lawn and garden equipment used by federal,



state, and local governments. Additional information can be found on the Division's [Ozone webpage](#) and additional guidelines are available through the Division's [Small Business Assistance Program](#).

- The Commission approved the Division's request to set a hearing to consider revisions to Regulation Number 3 to streamline and clarify environmental justice summary requirements for permit applications, to clarify requirements for sources subject to previously adopted enhanced permitting and monitoring requirements for sources in Disproportionately Impacted Communities, to direct fees to the Stationary Source Control Fund instead of the Air Quality Enterprise, to revise emergency affirmative defense provisions to align with federal requirements by the August 21, 2024 deadline, and to make other grammatical and referential updates; and to consider revisions to Regulation Number 7 to update the definition of Disproportionately Impacted Communities to align with the definition revised in statute in 2023. The rulemaking is scheduled for May 15 - 17, 2024.
- The Commission set a hearing to consider a proposal to revise Regulation Number 22, Part A to address changes EPA made to the federal GHG reporting rule and to Part C to update incorporate by reference names and/or dates to the municipal solid waste and coal mine methane protocols and update regulatory citations. The hearing is scheduled for July 18 - 19, 2024.
- The Commission made revisions to Regulation Number 9 to clarify general open burning requirements.
- The Commission set a hearing to incorporate updates to Regulations 6 and 8 to incorporate changes made by the EPA to federal NSPS and MACT Standards

#### March, 2024 Commission Meeting

- The commission does not plan to meet in the month of March



Subject: Air Quality Related Activities Report to NFRMPO Council

Date: 2/27/24

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**Introduction:**

Two Roads Environmental LLC (TRE) is providing a monthly report of air quality related activities to the North Front Range Metropolitan Planning Organization (NFRMPO) Council for their March 7, 2024 Meeting.

**Summary:**

In February, the Colorado Air Quality Control Commission (AQCC) took final action adopting an in-use lawn and garden equipment regulation and adopted GHG emission fees. The AQCC will kick off their GHG Subcommittee, meeting on 2/28/24. The Air Pollution Control Division (APCD) as staff to the AQCC held two stakeholder meetings, in preparation for the AQCC's coming work sessions to revise the AQCC Procedural Rules. The APCD announced that Jennifer Shea replaced Garry Kaufman, in charge of Regulatory Affairs.

The Regional Air Quality Council (RAQC) held a control strategies meeting, and a separate meeting with MPOs related to indirect sources of air pollution – buildings, facilities or other real property that generate or attract mobile sources that emit air pollution. Separately, the RAQC intends to award a contract regarding conducting air quality modeling related work, including that needed to support ozone State Implementation Plan (SIP) revisions, over the next five years.

Several air quality related bills have been introduced in the General Assembly, and more are anticipated.

**Air Quality Activities:**

AQCC Activities

In February, the AQCC took final action, adopting lawn and garden equipment in-use regulations. The final rule sets in-use restrictions for gasoline-powered hand-held and push lawn and garden equipment, beginning in 2025, for state government agencies state-wide from using smaller than 25 hp hand-held and push gasoline-powered lawn and garden equipment during the 6/1-8/31 timeframe, annually. It also sets in-use restrictions, beginning in 2025, for all other governments and municipalities (including school districts, special districts and federal agencies) in the nonattainment area from using smaller than 10 hp hand-held and push gasoline-powered lawn and garden equipment. These restrictions also apply to any contractor providing lawn and garden maintenance to these regulated entities. Note that the rule does not apply residential use, HOAs, commercial use outside of contracts with state governments/public entities, or use outside of 6/1-8/31 summer months.

The AQCC also adopted GHG emission fees to be assessed to 105 fee payers, covering the APCD's \$6.54 million estimated cost to run the climate program, noting that fee payers are substantially reducing GHG emissions and calling into question whether the funding will be sustainable. Further, climate program costs are anticipated to increase in the future. The legality of this rule was questioned by some parties relating to TABoR and a statutory \$4,000 cap on fees that could be assessed. Ultimately, the AQCC adopted the fee rule, noting concerns



and suggesting legislators consider options to address fund sustainability and increasing programmatic costs.

Separately, the AQCC in revisiting their Procedural Rules is looking for challenges the public and other stakeholders have experienced in engaging with them - whether during formal proceedings or informally. This is a good opportunity to raise those concerns the Council identified in their [November 2023 letter](#) specific to the ozone SIP hearing in December 2023, and of course any others. The APCD as staff to the AQCC, held two stakeholder meetings in February, in preparation for the AQCC's scheduled work sessions. The AQCC intends that a rulemaking hearing is requested in August for a November 2024 hearing.

Jennifer Shea was announced as replacing Garry Kaufman's position as head of Regulatory Affairs at the APCD, effective 2/12/24. Ms. Shea comes from the oil and gas industry.

Finally, the AQCC plans to kick off their GHG Subcommittee on 2/28/24, discussing the December 2023 GHG Emission Reduction Report to the Legislature and Interagency Working Group on Social Cost of GHGs (both found [here](#)).

#### RAQC Activities

The RAQC invited both DRCOG and NFRMPO to a meeting discussing the potential to regulate indirect sources of air pollution – buildings, facilities or other real property that generate or attract mobile sources that emit air pollution. During this meeting, MPO staff were questioned about the data used in Transportation Demand Modeling relating to employers and employees. The RAQC indicated wanting to make a decision in March 2024 about types of indirect sources that should be regulated. The RAQC's information relating to regulating indirect sources is posted [here](#).

Separately, the RAQC intends to award a contract regarding conducting air quality modeling related work, including that needed to support ozone SIP revisions, over the next five years.

#### Legislative Activities

Several air quality related bills have been introduced in the 2024 General Assembly, including HB24-1338, HB24-1339, HB24-1330, SB24-166, SB24-165, HB24-1313, and SB24-095. At the AQCC meeting, additional bills related to environmental justice and cumulative impacts of oil and gas were mentioned as being anticipated in the near future.

[HB24-1338](#) was introduced and relates to environmental justice and cumulative impacts (sponsors Rutinel, Velasco, Jenet). The bill addresses assessment of penalties for air quality violations, allowing local govt to request the AQCC to impose local emission limits in that governments authority, hiring of a refinery expert, and establishment of a quick response team to investigate air quality complaints in the APCD.

[HB24-1339](#) was introduced and relates to Disproportionately Impacted Communities specific to air quality (sponsors Weissman, Rutinel and Winter). The bill increases the AQCC membership from 9 to 11 members (increasing DI Comm representation), requires AQCC to adopt rules by 1/1/25 for industrial and manufacturing sector prohibiting any near-term GHG emissions increases between 2025 and 2030, and addresses GHG emissions trading and compliance by paying GHG fees wo corresponding reductions in DI Comm.

[HB24-1330](#) relating to air quality permitting was introduced (sponsors Bacon, Wilford, Kipp and Cutter) and scheduled to be discussed by the Energy & Environment Committee on 3/7/24 (1:30). This bill affects all new permit applications processed by the APCD (including oil and gas operations land development activities), including those expedited general permits issued for specific oil and gas and land development activities, that address any pollutant in an area designated as nonattainment. This means that it would apply to VOC and NOx in the ozone nonattainment area, PM10 and CO attainment/maintenance areas throughout the state, and any future nonattainment area. In those areas, no additional permits would be issued for sources located in DI Comm areas. Otherwise, permits could only be issued in the nonattainment or attainment/maintenance area if the proposed source achieves at least 100% offset of any nonattainment pollutant increase and beginning in 1/1/25 the proposed activity is modeled showing no exceedance of the nonattainment pollutant(s) and NOx. Permits must identify any modeling assumptions as permit conditions and emission averaging times cannot be greater than the averaging time listed in the NAAQS. Further, the Energy and Carbon Management Commission cannot issue an oil and gas permit until the APCD issues an air permit for the activities.

[SB24-166](#) relating to air quality enforcement was introduced (sponsors Winter, Priola, Froelich and Velasco). This bill establishes “repeat violator” and “high priority repeat violator” and limits APCD ability to resolve noncompliance using warning letters, compliance advisories or other informal actions. It requires high priority repeat violators to conduct root cause analyses and submit them to APCD within 90 days after the APCD issues a compliance order. Compliance orders must require reduction in emissions. The bill allows assessment of civil penalties without having to institute an action in district court.

The bill allows citizen suits (civil actions) if CDPHE takes no action within 60 days of the citizen suit serving notice of intent to sue. The bill sets a five-year statute of limitation from discovery in commencing a civil action addressing noncompliance except for ongoing, recurring violations. The bill sets 50% and 75% of maximum penalty amounts to be assessed for repeat and high priority repeat violators. The bill increases the \$300 maximum civil penalty that can be assessed for local government emission control rules to be consistent with the state’s civil penalty matrix.

The bill clarifies abilities of one person to sue another for damages related to oil and gas regulated by the ECMC, including for violations or threatened violations of the ECMC rules/regulations, upon giving notification to the ECMC. In certain cases, the ECMC becomes a party to the suit. Courts may also award complainant related litigation costs.

The bill includes reporting elements that appear to require reporting of all air quality related records required to be maintained by 12/31/24 and annually thereafter, and the APCD must post all received records on their website.

[SB24-165](#) related to air quality improvements was introduced (sponsors Priola, Cutter, Rutinel and Garcia). This bill requires the adoption of emission standards regulations by 12/31/28 for in-use, off-road and diesel-fueled fleets, state-wide and by 12/31/25 for facilities, buildings, structures, installations or real property that generates mobile source activities that cause air pollution (aka indirect sources) in the ozone nonattainment area. The indirect source rule (ISR) may establish fees to cover the APCD’s costs to administer.

The bill extends the summer ozone season to include May 1 – September 30, beginning in 2025, and requires oil and gas preproduction activities to be fully electrified or otherwise pause activities during that timeframe. Further, any preproduction activities within the nonattainment area must submit an annual emission inventory report to the APCD, beginning 6/1/24, and jointly prepare an annual report with the ECMC by 10/1/24.

The bill requires oil and gas operators to report, beginning 2/1/25, to the APCD NOx emissions estimates for activities in the nonattainment area during the preceding ozone season. The ECMC in consultation with the APCD must create a NOx ozone season emission budget, setting certain maximum average emission levels for various oil and gas operations in the nonattainment area. Then by 2/1/25 the APCD must prepare a NOx report using reported NOx emissions for the ECMC to determine if the oil and gas industry will meet the budget for the coming ozone season, and if so, the ECMC must act to prevent an exceedance of budget for that coming season.

[HB24-1313](#) relating to housing affordability in transit-oriented communities (sponsors Woodrow, Jodeh, Hansen and Winter) was introduced and scheduled to be discussed by the Transportation, Housing & Local Government Committee on 3/6/24 (1:30). This bill is intended to increase access to and ridership on mass transit ridership, and indirectly reduces air pollution, including GHG emissions.

Further, there has been no movement on [SB24-095](#) relating to air quality ozone levels (sponsor Kirkmeyer). As proposed the bill creates a high-emitter vehicle program, incentives for small electric powered garden equipment and a related registration for retailers of such equipment. This bill also proposes public outreach.

#### Other Air Quality Activities

Colorado's Air Quality Enterprise (AQE) has released RFP#2024000001, for Ozone Related Research projects. Questions may be posed to the AQE by 3/1/24. Go [here](#) for more information.

EPA jointly hosted a workshop on Exceptional Events in late February. EPA is currently reviewing long-term economic impacts of the Tier 3 Motor Vehicle Emission and Fuel Standards, and has adopted DOE's categorical exemption for Methane Gas Recovery and Utilization Systems to expedite NEPA reviews for methane recovery at wastewater treatment plants and landfills. EPA has proposed an information collection request for the Office of Transportation and Air Quality grant programs.

#### **Next Steps:**

1. Decide NFRMPO's interest in providing comments on the AQCC's Procedural Rules, and what, if any comments to provide.
2. Decide NFRMPO's role, if any, in supporting the RAQC's or others' indirect source rule (ISR) efforts.
3. Decide next steps to better address and account for background ozone levels and other non-controllable emissions contributions in planning efforts.



**TWO ROADS**  
ENVIRONMENTAL

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**Upcoming Public Meetings:**

- 3/1/24 RAQC Board Meeting
- 3/19/24 RAQC Oil and Gas Technical Workgroup Meeting

**Executive Director Search Timeline**  
**Month/Week**

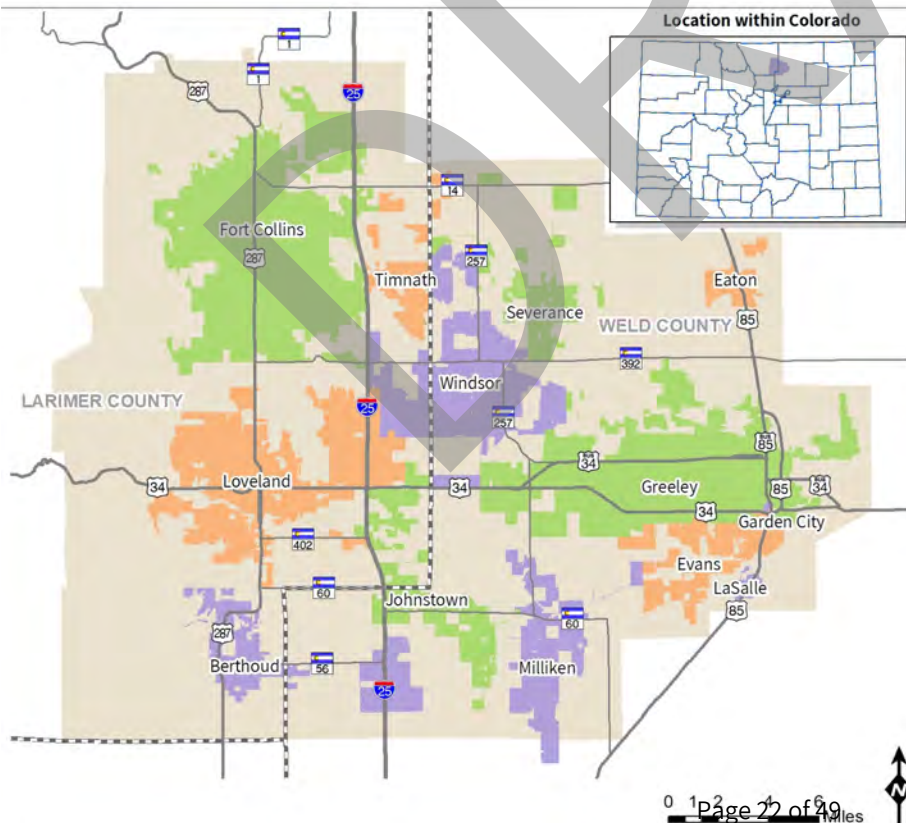
3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/28	5/6	5/13	5/20	5/27	6/3	6/10	6/17	6/24	7/1
Posting begins 3/11				Posting ends 4/8	Shortlist candidates JO & SM	Round 1 interviews - Executive Committee		In person interviews- All Council & Meet & Greet with staff		Reference checks	Make offer	Background checks				Target start date
											30 day notice					



# Executive Director

Northern Colorado is a wonderful place to live and offers numerous outdoor activities and events all across the region in both the cities and small towns. Major attractions in the area include Rocky Mountain National Park, Pawnee Grasslands, Poudre River, the Colorado State University and the University of Northern Colorado.

The NFRMPO covers approximately 675 square miles in Larimer and Weld counties, including the cities of Fort Collins, Greeley, and Loveland, 10 additional municipalities, and unincorporated portions of both counties.



North Front Range  
Metropolitan  
Planning  
Organization

## The Ideal Candidate



Excellent leadership, management, and communication skills.



Proven ability to lead, support, and develop team members within their areas of focus and expertise.



Demonstrated ability and willingness to interact effectively with elected officials and top-level staff on state and federal governments, and federal agencies.



Experience in metropolitan and statewide transportation planning process and government operations

## Duties Of this Position

- Providing management and direction for the NFRMPO Planning Council;
- Provides management and direction for the VanGo™ vanpool program.
- Establishing and maintaining operational and financial policies that align with the Planning Council's expectations and meets state and federal requirements and ensures fiscal integrity.
- Representing the NFRMPO with local, regional, state, and federal officials and agencies.
- Enables and advances strategic regional transportation and planning priorities with a clear vision
- Demonstrates exceptional communication skills, both verbal and written, and the confidence to convene and facilitate critical conversations.
- Operates as a leader and partner who not only directs the work but is also able and willing to participate alongside team members.
- Maintains and nurtures the culture of mutual respect and teamwork between staff, committees, and the Planning Council.
- Subject to [Executive Director Policies](#)
- The NFRMPO Articles of Association can be found at: <https://nfrmpo.org/wp-content/uploads/2024-articles-of-association.pdf>

## How to Apply

Full Job Description

[link]

Online Application

[link]

Position Start Date:

July 1, 2024

Salary Range

\$150K–190K

Contact:

Barbara Bills

(970) 289-8280

[bbills@nfrmpo.org](mailto:bbills@nfrmpo.org)



419 Canyon Avenue, Suite 300

Fort Collins, CO 80521

[www.nfrmpo.org](http://www.nfrmpo.org)

@nfrmpo  
Page 23 of 49



North Front Range  
Metropolitan  
Planning  
Organization



## FINANCE COMMITTEE | Agenda

**Meeting Date | Time:** Thursday, February 22, 2024 3:00 PM – 4:00 PM (MST)

**Meeting Location:**

# Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 288 005 043 574

Passcode: Xkta4M

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 970-822-7967,,669467416#](#) United States, Grand Junction

Phone Conference ID: 669 467 416#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

<b><u>Staff</u></b>	<b><u>Members</u></b>
Suzette Mallette	Johnny Olson
Rachel Stillwell	Kristin Stephens
Michelle Edgerley, Go Figure	Paul Rennemeyer
Becky Karasko	Mark Clark
Cory Schmitt	Matthew Fries

## AGENDA TOPICS

<b>1. Approval of Minutes</b>	3:00 – 3:05	Action
Approve January 18, 2024, Finance Committee Minutes		
<b>2. 4<sup>th</sup> Quarter Unaudited Financials</b>	3:05 – 3:30	Rachel Stillwell – Action
Recommend approval of the financials		
<b>3. Mobility Report</b>	3:30 – 3:45	Cory Schmitt – Informational
Q3 & Q4 Mobility Update		
<b>4. Other Items</b>	3:50 – 4:00	

419 Canyon Avenue, Suite 300  
Fort Collins, Colorado 80521  
(970) 221.6243 FAX: (970) 416.2406  
[nfrmpo.org](http://nfrmpo.org)



Meeting Minutes of the  
Finance Committee of the North Front Range Transportation & Air Quality Planning Council

February 22, 2024

3:00 p.m.

Microsoft Teams

Members	Staff
Johnny Olson	Suzette Mallette
Paul Rennemeyer	Rachel Stillwell
Matthew Fries	Cory Schmitt
	Michelle Edgerly, Go Figure
	Barbara Bills

The meeting was called to order by Olson at 3:02 p.m.

**Approval of Minutes:**

Rennemeyer made the motion to approve the January 18, 2024, meeting minutes, and Fries seconded.

**4<sup>th</sup> Quarter Unaudited Financials:**

Stillwell discussed the MPO's 4<sup>th</sup> quarter unaudited financials, pointing out the differential between the CPG and STBG funds, explaining that we were paying down CPG first.

The CDPHE fund's balance was high because the income spans two years.

She emphasized the increased amount in insurance liability and the Common Area Management associated with our rent.

The VanGo financials were characterized by low fares and van inventory.

Fries moved to approve the 4<sup>th</sup> Quarter Unaudited Financials and Rennemeyer seconded. The motion passed unanimously.

**Mobility Report:**

Schmitt gave an overview of the Mobility Program. He discussed the launch of the Trip Discovery Tool, Phase Three implementation of the RideNoCo trip scheduling software, and the MPO administration of a Subrecipient Program. Lastly, he talked about the difficulty in getting executed contracts from CDOT, specifically for a van for the Town of Milliken's Senior Center for which we agreed to be the passthrough. Olson was concerned about the delay in getting executed contracts and felt we needed to bring this concern before the Council and possibly put some pressure on CDOT to get contracts in a more timely manner.

The meeting was adjourned at 3:27 p.m.

**Executive Summary of the  
North Front Range Metropolitan Planning Organization  
Community Advisory Committee**

February 8, 2024

**Attendees:** Pauline Migliore, York, Elisabeth Cairnes, Brad Ragazzo, Nathalie Rachline, Reid Maynard

**Staff:** Alex Gordon, AnnaRose Cunningham, Jerome Rouser

**2025 Active Transportation Plan Survey**

Jerome reviewed the timeline for the Active Transportation Plan, which is anticipated to be adopted in early 2025, and the project website that was created. Jerome and the Committee went through questions in the survey. Pauline recommended having age ranges and allowing people to answer “prefer not to answer”. Elisabeth asked why Hispanic/Latinx was separated from the race/ethnicity question. Pauline recommended alphabetizing the races to not put White first. York recommended putting in an explanation for why the NFRMPO is asking demographic questions. The group discussed adding timelines and clarity to some other questions. Jerome stated outreach is ongoing, and will send a draft version of the survey to the Committee for their final review.

**Safe Routes to School**

Jerome reviewed the intention of a Safe Routes to School program. Nathalie recommended promoting efforts already underway. Jerome stated there is a Safe Routes to School Subcommittee that has been meeting. The Subcommittee developed a survey that was sent to staff of local communities to identify the needs: funding; lack of capacity; program awareness; and staff time. A project website will be developed. The Safe Routes to School Conference will be held in Fort Collins from October 22 to 24, 2024. Elisabeth suggested a session or event at night to allow the community to learn about Safe Routes.

**Regional Projects**

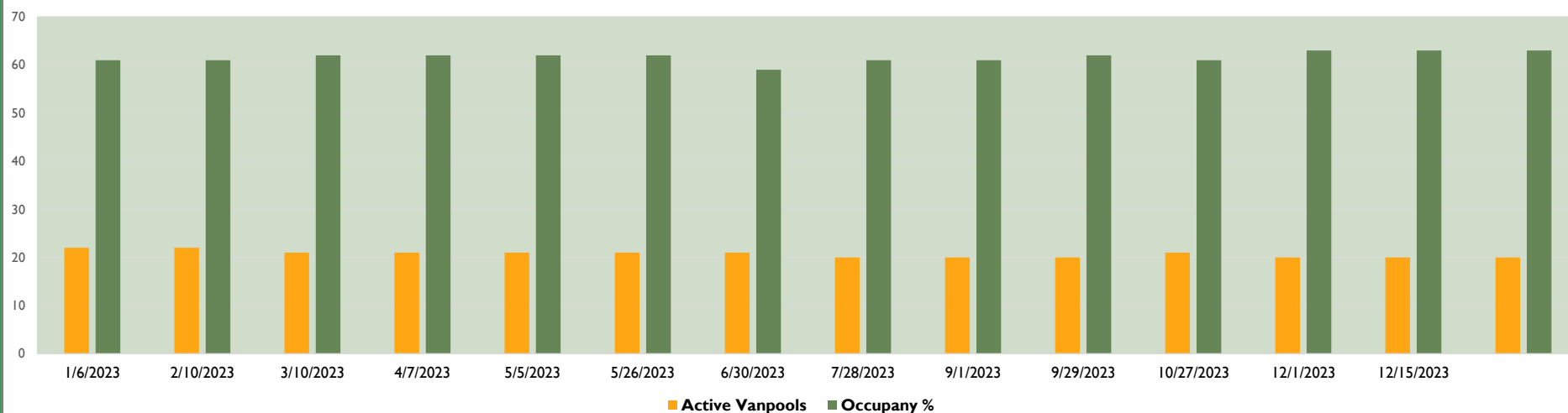
AnnaRose reviewed trail projects around the region, including the Centerra Trail, the Great Western Trail, the Poudre River Trail, and the Greeley Canal #3 Trail. AnnaRose also highlighted the Cycling Without Age program. AnnaRose reviewed upcoming initiatives, including SS4A grants, the SH14 Safety Study, the CDOT Strategic Highway Safety Plan, and the Active Transportation Plan.

The meeting was adjourned at 7:33 p.m.

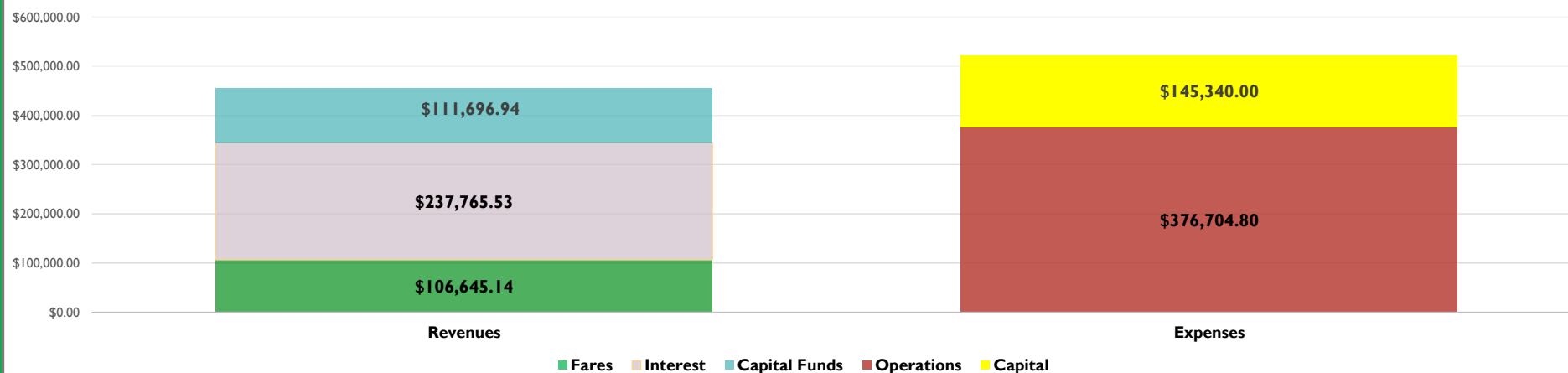
# VanGo Vanpool Program 4th Quarter Stats Year-to-Date



## Active Vanpools & Occupancy Rate

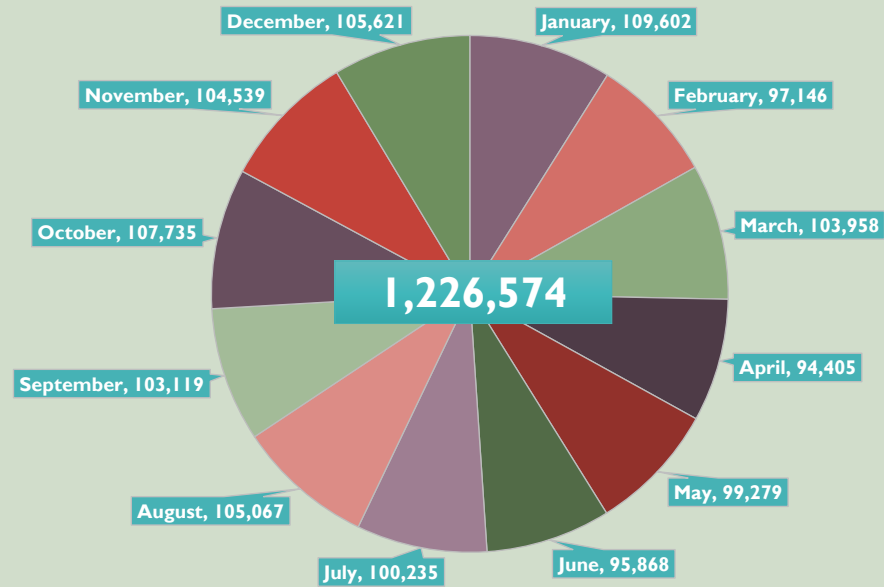


## Revenue/Expenses Year-To Date

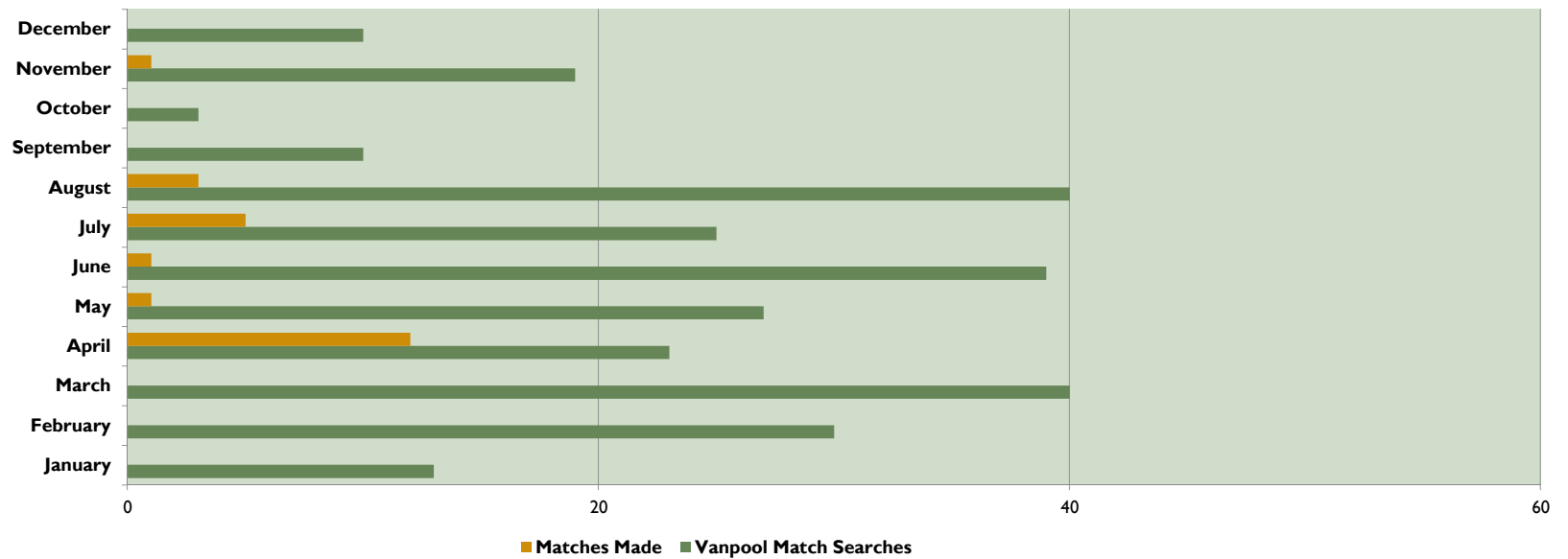


VanGo is the nationally-recognized vanpool program of the North Front Range Metropolitan Planning Organization (NFRMPO). This dashboard provides a snapshot of the programs operations and financials. The document will be updated online quarterly to provide transparency regarding the operating efficiency of the program to the hundreds of vanpoolers it serves.

### Miles Saved- Year to Date:



### Match Search Tracking [www.vangovanpools.org](http://www.vangovanpools.org)





## MEMORANDUM

**To: NFRMPO Council**

**From: Rachel Stillwell**

**Date: March 7, 2024**

**Re: CY 2023 4<sup>th</sup> Quarter Unaudited Financial Statements**

The North Front Range Transportation and Air Quality Planning Council (NFRT&AQPC) Unaudited Financial Statement for the 4<sup>th</sup> Quarter of Calendar Year 2023 is attached for your review and acceptance. This includes financial statements for the Metropolitan Planning Organization (MPO) and the VanGo™ program (VanGo). (See notes below for basis of accounting and explanation of indirect costs.)

### **MPO Highlights**

- The Consolidated Planning Grant (CPG) funds are being expended first with Surface Transportation Block Grant (STBG) funds being used last. This is reflective of the STBG funds being under expended.
- Colorado Department of Health and Environment (CDPHE) is showing higher than normal revenue due to the funds being on the State fiscal year and showing two years of funding.
- There was an increase in the CAM rent for the building.
- Notes on Consultant expenditures are also listed.

Detailed notes regarding budget variances are provided on the North Front Range MPO statements.

### **VanGo™ Highlights**

- Revenue from fares is just over 50% from anticipated. This is due to the significant changes from COVID that reduced ridership and moved more riders to a part time status.
- Due to supply chain issues new vehicles have been slow to purchase.

### **Action**

The Finance Committee recommends that the North Front Range Transportation & Air Quality Planning Council review and accept the 2023 4<sup>th</sup> Quarter Unaudited Financial Statement.

## Notes

### Note 1:

The NFRMPO operates on an accrual basis of accounting for the for reporting financial records. Accrual basis of accounting means that revenues are recognized when earned and expenses when incurred.

### Note 2:

The NFRMPO is reimbursed for indirect costs using a CDOT approved indirect cost rate. Indirect costs are those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit to both projects and activities. Indirect costs include costs which are frequently referred to as overhead expenses (for example rent) and general administrative expenses (for example accounting department costs and office supplies). In approving annual indirect cost rates, CDOT uses expenditures based on the last audited financial statements, usually two years in arrears (for example, the 2022 indirect cost rate was calculated using the 2020 audited financial statement information). If the approved rate results in an overage or a shortfall compared to actual expenses, these amounts are added or subtracted from indirect costs the following year. The rate is calculated by dividing the indirect costs by direct payroll which includes salaries and benefits.

Metropolitan Planning Organization  
Statement of Net Position  
For the Twelve Months Ending Sunday, December 31, 2023

ASSETS

Cash and Cash Equivalents	\$236,416
Cash-Savings	
Investments	1,322,714
Receivables	316,101
Prepays	17,594
Due From Other Funds	336,417
Capital Assets, net	19,237
Grant Receivables for Long	
Term Liabilities	
Total Assets	<u><u>2,248,480</u></u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued	
Liabilities	143,258
Deferred Revenue	(12,854)
Advances From Other Funds	708,081
Long-Term Liabilities	
Capital Leases	
Accumulated Leave	<u>65,626</u>
Total Liabilities	<u><u>904,110</u></u>

FUND BALANCE

Unreserved	811,482
Current Year Revenue over	
(under) Expenditures	<u>532,888</u>
Total Fund Balance	<u><u>1,344,370</u></u>

Total Liabilities and Fund	
Balance	<u><u>2,248,480</u></u>

METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Twelve Months Ending Sunday, December 31, 2023

	2023 December	2023 Year to Date	2023 Budget	Variance	% Complete	
REVENUE						
FHWA-Federal Income-CPG	\$119,329	\$889,457	\$1,032,632	\$143,175	86.13%	
FHWA-Federal Income-STBG	57	11,185	314,146	302,961	3.56%	(1)
FTA-Federal Income-405C						
FTA-Federal Income-Section 5304						
FTA-Federal Income-5310	53,760	142,475	379,280	236,805	37.56%	
Federal Pass Through						
State Funds_MMOF	32,799	269,465	693,057	423,592	38.88%	
State Planning Funds		59,435	60,000	565	99.06%	
State-CDPHE		37,242	25,000	(12,242)	148.97%	(2)
State-SB 228			58,066	58,066	0.00%	
State-FASTER						
State TSV						
<i>Subtotal Grant Revenue</i>	<i>205,946</i>	<i>1,409,260</i>	<i>2,562,181</i>	<i>1,152,921</i>	<i>55.00%</i>	
Local Match-Member Entities		309,383	833,420	524,037	37.12%	
100% Local			2,057	2,057	0.00%	
Transfer from VanGo		(12,330)	(310,000)	(297,670)	3.98%	
<i>Subtotal Local - All Sources</i>		<i>297,053</i>	<i>525,477</i>	<i>228,424</i>	<i>56.53%</i>	
Other Funds						
City of Fort Collins Exchange Funds		20,087	29,029	8,942	69.20%	
<i>Subtotal Revenue from Other Sources</i>			<i>29,029</i>	<i>29,029</i>	<i>0.00%</i>	
Miscellaneous Revenue		3		(3)	0.00%	
Interest Earned	12,256	49,428		(49,428)	0.00%	
Use of Reserves			(125,275)	(125,275)	0.00%	
<i>Subtotal Other Revenue Sources</i>	<i>12,256</i>	<i>49,431</i>	<i>(125,275)</i>	<i>(174,706)</i>	<i>-39.46%</i>	
<b>Total Revenue- Combined Sources</b>	<b>218,202</b>	<b>1,755,744</b>	<b>2,991,412</b>	<b>1,235,668</b>	<b>58.69%</b>	
EXPENDITURES/EXPENSES						
Administration	69,133	204,711	167,110	(37,601)	122.50%	
Transportation Planning	254,276	843,152	890,805	47,653	94.65%	
Mobility Management	26,037	68,317	156,966	88,649	43.52%	
<i>Subtotal Payroll Expense</i>	<i>349,447</i>	<i>1,116,180</i>	<i>1,214,881</i>	<i>98,701</i>	<i>91.88%</i>	
Professional Services & Consulting	137,043	560,877	1,224,464	663,587	45.81%	
<i>Subtotal professional Services &amp; Consulting</i>	<i>137,043</i>	<i>560,877</i>	<i>1,224,464</i>	<i>663,587</i>	<i>45.81%</i>	(3)
Fleet Expense	11,350	11,350		(11,350)	0.00%	
Insurance Expense	1,736	8,000	7,531	(469)	106.22%	(4)
Office Furniture/Equipment (non-cap)	(6,402)	1,091	11,150	10,059	9.79%	
Office Supplies	591	1,287	1,586	299	81.13%	
Communications (phone/data/fax)	2,577	11,498	16,643	5,145	69.08%	
Postage	60	594	587	(7)	101.24%	
Printing						



METROPOLITAN PLANNING ORGANIZATION  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Twelve Months Ending Sunday, December 31, 2023

	2023	2023	2023		%	
	December	Year to Date	Budget	Variance	Complete	
Rent	67,024	201,392	178,176	(23,216)	113.03%	(5)
Credit Card Fees (VanGo)						
Other Office Operating (Facility, Repairs, Furniture move	150	1,159	6,569	5,410	17.64%	
Dues, Licensing, Subscriptions and IT Backups	4,952	16,678	17,114	436	97.45%	
Maintenance Contracts & Website Hosting	1,990	22,057	24,038	1,981	91.76%	
Software maintenance	2,728	55,248	324,186	268,938	17.04%	
Outreach	8,976	12,483	20,772	8,289	60.10%	
Other Operating Costs	34	256	1,154	899	22.14%	
Bad Debt (VanGo)						
Event/Meeting Expense	417	2,560	4,099	1,539	62.45%	
Indirect Costs		(56,824)	(123,640)	(66,816)	45.96%	
Travel/Conference/Training Expense	4,443	16,891	37,103	20,212	45.52%	
Capitalized Equipment /Vehicles			25,000	25,000	0.00%	
Interest Expense						
Loan Payments						
Pass through Expenses						
<b>Subtotal Other Expenses</b>	<b>100,625</b>	<b>305,719</b>	<b>552,068</b>	<b>246,349</b>	<b>55.38%</b>	
<b>Total</b>						
<b>Expenditures/Expenses</b>	<b>587,115</b>	<b>1,982,776</b>	<b>2,991,413</b>	<b>1,008,637</b>	<b>66.28%</b>	
Excess(Deficiency of Revenue over Expenditures)	(368,913)	(227,032)	0	227,031	47298297.92%	

1) Utilizing CPG funds first before using STBG.

2) The income spans two grant cycles (\$25k awarded for July 2022 - June 2023 and \$35k for July 2023 - June 2024).

3) Consulting/Professional Fees:

Cambridge for MMOF Planning & Travel Modeling \$9k  
Care-A-Van/SAINT \$22.5k  
EdgeFish \$22.5k  
Full Path Transit for Ride NoCo Software Management 21k  
Go Figure for accounting services \$10.5k  
Greystone for computer/IT support \$5.5k  
Transit Plus for Ride Share/Spedsta/Ride Scheduler Implementation \$7k  
Two Roads Environmental for Air Quality Services \$15k

4) General Liability, Property Damage & E&O Liability increased \$440/quarter.

5) CAM Rent increased by \$2,800 effective 9/1/2023

VanGo  
Statement of Net Position  
For the Twelve Months Ending Sunday, December 31, 2023

ASSETS

Cash and Cash Equivalents	\$225,910
Investments	4,979,744
Receivables	19,070
Advances to Other Funds	708,081
Capital Assets, net	291,500
Total Assets	<u>6,224,304</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Liabilities	41,067
Due to Other Funds	336,417
Accumulated Leave - Due in less than one year	10,478
Long-Term Liabilities	
Accumulated Leave - Due in more than one year	3,592
Total Liabilities	<u>391,552</u>

FUND BALANCE

Unreserved	6,329,067
Current Year Revenue over (under) Expenditures	(496,316)
Total Fund Balance	<u>5,832,752</u>

Total Liabilities and Fund Balance	<u>6,224,304</u>
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VanGo  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Twelve Months Ending Sunday, December 31, 2023

	2023 December	2023 Year to Date	2023 Budget	Variance	% Complete	
<b>REVENUE</b>						
State - FASTER Funds					0.00%	
<i>Subtotal Grant Revenue</i>					<i>0.00%</i>	
Program Revenue - Fares	28,319	106,645	200,000	93,355	53.32%	(1)
Sale of Vehicles	(93,045)		130,000	130,000	0.00%	
City of Fort Collins Funds	24,303	329,972	528,483	198,511	62.44%	
<i>Subtotal VanGo Revenue-All Sources</i>	<i>(40,423)</i>	<i>130,948</i>	<i>858,483</i>	<i>727,535</i>	<i>15.25%</i>	
Miscellaneous Revenue						
Interest Earned	43,560	237,765		(237,765)	0.00%	
Gain on Sale of Fixed Assets	111,697	111,697		(111,697)	0.00%	
<i>Subtotal Other Revenue Sources</i>	<i>155,256</i>	<i>349,462</i>		<i>(349,462)</i>	<i>0.00%</i>	
<b>Total Revenue- Combined Sources</b>	<b>114,834</b>	<b>480,410</b>	<b>858,483</b>	<b>378,073</b>	<b>55.96%</b>	
<b>EXPENDITURES/EXPENSES</b>						
Fleet Expense						
Fleet Insurance	8,047	48,171	97,092	48,921	49.61%	(2)
Fleet Motor Fuel & Oil	12,546	48,314	58,280	9,966	82.90%	
Fleet Repairs & Maintenance	9,597	62,939	76,973	14,034	81.77%	
Fleet Repairs & Maintenance-Insurance Deductible	500	2,185	6,360	4,175	34.36%	(2)
Guaranteed Ride Home			114	114	0.00%	
Fleet Other	439	1,864	1,904	40	97.92%	
Depreciation	160,201	160,201		(160,201)	0.00%	
<i>Subtotal Fleet Expense</i>	<i>191,330</i>	<i>323,675</i>	<i>240,723</i>	<i>(82,952)</i>	<i>134.46%</i>	
VanGo Payroll	33,794	117,170	117,237	67	99.94%	
Professional Services and Consulting	45	45	1,000	955	4.50%	
Office Furniture/Equipment (non-cap)						
Office Supplies		124		(124)	0.00%	
Communications (phone/data/fax)						
Postage			327	327	0.00%	
Credit Card Fees	2,043	8,990	8,908	(82)	100.92%	
Other Office operating (Facility, Repairs, Furniture move, Recycling, Office Equipment lease)			1,070	1,070	0.00%	
Dues, Licensing, Subscriptions & IT Backups	3,379	4,849	1,499	(3,350)	323.46%	
Maintenance Contracts & Website Hosting	246	426	29,090	28,664	1.46%	
Bad Debt			1,000	1,000	0.00%	
Rideshare Promotion	2,567	6,595	50,530	43,935	13.05%	
Data Acquisitions (Non-Capital), Guaranteed Ride Home Event/Meeting Expense						
Indirect Costs		56,824	123,641	66,817	45.96%	
Travel/Conference/ Training	909	3,778	6,500	2,722	58.13%	
Interest Expense						
Capitalized Equipment/Vehicles	(110,745)		400,000	400,000	0.00%	
Transfer to MPO						
Budget Only - Use of Rservices			(123,044)	(123,044)	0.00%	
<i>Subtotal Other Expenses</i>	<i>(101,601)</i>	<i>81,586</i>	<i>499,521</i>	<i>417,935</i>	<i>16.33%</i>	
<b>Total Expenditures/Expenses</b>	<b>123,567</b>	<b>522,475</b>	<b>858,481</b>	<b>336,005</b>	<b>60.86%</b>	

VanGo  
Statement of Revenue, Expenditures, and Changes in Fund Balances  
For the Twelve Months Ending Sunday, December 31, 2023

	2023	2023	2023		%
	December	Year to Date	Budget	Variance	Complete
Excess(Deficiency of Revenue over Expenditures)	(8,734)	(42,065)	2	42,067	-1844962.72%

- 1) Fares have not bounced back to expectations. Vehicles are unavailable for purchase and many people are still working from home full- :
- 2) Vehicle inventory is low due to lack of availability for purchase.

North Front Range Transportation and Air Quality Planning Council  
Cash and Investment Institution Listing  
As of December 31, 2023

<i>Institution</i>	<i>Account Number</i>	<i>Balance as of December 31, 2023</i>		
		<i>MPO</i>	<i>VanGo</i>	<i>Total</i>
<b>Cash</b>				
1st National Bank	8629	519,950		519,950
1st National Bank	7343		230,164	230,164
Petty Cash		75		75
<b>Total Cash</b>		<b>520,025</b>	<b>230,164</b>	<b>750,189</b>
<b>Investments</b>				
COLOTRUST	8001	1,335,307	4,995,826	6,331,134
<b>Total Investments</b>		<b>1,335,307</b>	<b>4,995,826</b>	<b>6,331,134</b>
Total Savings and Investments		1,855,332	5,225,990	7,081,322

<i>Operating Reserves MPO</i>	<i>Capital Reserve VanGo</i>	<i>Reserved for Specific Use VanGo</i>	<i>Other MPO</i>	<i>Other VanGo **</i>	<i>Total</i>
			519,950		519,950
				230,164	230,164
			75		75
<b>0</b>	<b>0</b>	<b>0</b>	<b>520,025</b>	<b>230,164</b>	<b>750,189</b>
1,090,747	161,972	467,959	653,731	244,560	6,331,134
<b>1,090,747</b>	<b>161,972</b>	<b>467,959</b>	<b>653,731</b>	<b>244,560</b>	<b>6,331,134</b>
1,090,747	161,972	467,959	653,731	764,585	7,081,322

\*\* Funds in excess of required reserves, the majority of which are capital funds exchanged for local sales tax.

## MEMORANDUM

**To: NFRMPO Planning Council**

**From: Suzette Mallette**

**Date: March 7, 2024**

**Re: NFRMPO Employee Handbook**

### BACKGROUND

The NFRMPO was established through Articles of Association in 1998 and has staff to fulfill the mission requirements. NFRMPO staff receive a copy of the Employee Handbook (previously called Personnel Policies) upon hire and when there are any updates to the policies and procedures. In this past year there have been significant changes both federally and from the State of Colorado to human resources handbooks.

The NFRMPO worked with Employers Council (EC) to update the document. The EC template was used as it had already undergone attorney review. The NFRMPO has 12 employees when fully staffed so does not need to meet FMLA requirements of those entities with 50 or more employees; however, NFRMPO has maintained a best practice of a policy that mirror FMLA. Some of the changes in the Handbook were:

- Changes to Protected status – More classes were added.
- Paid Sick and Exigency Leave, based on FMLA – Added new eligible uses of sick time.
- Changed carryover of vacation from 2 times to 1.5 times – NFRMPO instituted change.
- Opt out of FAMLI, new Colorado law – NFRMPO already provides a better program.
- Overtime pay definition reviewed – NFRMPO is not subject to the 12 hour day for overtime pay.

Other policies recommended by EC include a Motor Vehicle Records driving policy, Data Security. Telework and Wireless Communication.

The Human Resource Committee of the NFRMPO Council met on January 24, 2024 and recommended the adoption of the revised Employee Handbook.

The revised Employee Handbook can be accessed here: <https://nfrmpo.org/wp-content/uploads/2024-nfrmpo-employee-handbook-draft.pdf>

### ACTION

NFRMPO Staff requests the Planning Council adopt ***Resolution 2024-07***.



**RESOLUTION NO. 2024-07**  
**OF THE NORTH FRONT RANGE TRANSPORTATION & AIR QUALITY PLANNING COUNCIL**  
**TO APPROVE AMENDMENTS TO THE NFRMPO EMPLOYEE HANDBOOK**

**WHEREAS,** the North Front Range Transportation & Air Quality Planning Council is designated as the Metropolitan Planning Organization (MPO) in cooperation with local elected officials and is authorized to carry out the continuing, cooperative, and comprehensive ("3C") multimodal transportation planning process as mandated by Congress in Titles 23 and 49 U.S.C.; and

**WHEREAS,** the North Front Range Metropolitan Planning Organization (NFRMPO), established through Articles of Association in 1998, has staff that works to fulfill the mission and requirement of the MPO; and

**WHEREAS,** the North Front Range Transportation & Air Quality Planning Council assigned a Human Resources (HR) Subcommittee to assist and oversee the process of revising the NFRMPO Employee Handbook; and

**WHEREAS,** the North Front Range Transportation & Air Quality Planning Council has amended the NFRMPO Employee Handbook to reflect updated federal and state compliance and accuracy of policy language, as well as the changing needs of the MPO and its staff: and

**NOW, THEREFORE, BE IT RESOLVED,** the North Front Range Transportation & Air Quality Planning Council hereby amends NFRMPO Employee Handbook and makes the necessary revisions to maintain compliance and meet the changing needs of the organization.

Passed and approved at the regular meeting of the North Front Range Transportation & Air Quality Planning Council held this 7<sup>th</sup> day of March 2024.

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Jon Mallo, Chair

ATTEST:

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Suzette Mallette, Executive Director

# MEMORANDUM

**To: NFRMPO Planning Council**

**From: Michael Saunders**

**Date: March 7, 2024**

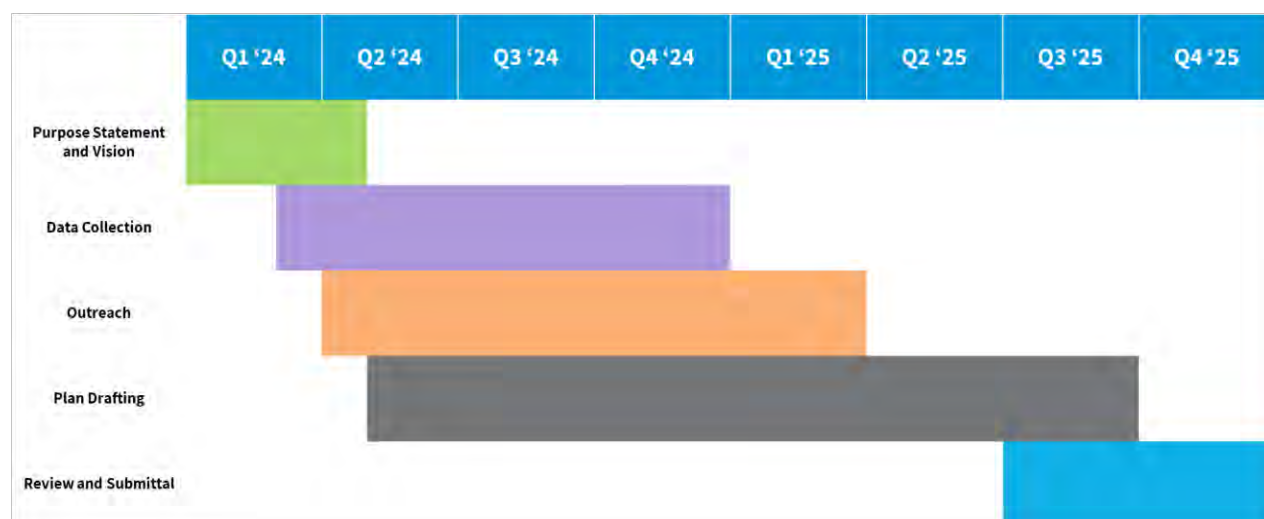
**Re: 2025 Freight Plan Kickoff**

## Background

The NFRMPO is beginning to develop the 2025 Freight Plan. The first freight plan, Freight Northern Colorado, was adopted in 2019 and is linked below. Although the Freight Plan is in the early stages of development, beginning the conversation now will help the NFRMPO to develop a Plan that is as accurate and useful as possible to best serve the region. The development of the Plan will occur in five phases:

- Development of a Purpose Statement and Vision
- Data Collection
- Outreach
- Plan Drafting
- Review and Submittal

Plan Timeline:



**2019 Freight Plan:** [2019 Freight Northern Colorado](#)



## **Action**

NFRMPO Staff requests Planning Council members provide feedback on how the Freight Plan update can best serve their communities and what content should be included and emphasized within the Plan.



1

## What is the Regional Freight Plan?

**In 2019, the NFRMPO adopted its first regional freight plan. Freight Northern Colorado was designed to serve as the freight component to the 2045 Regional Transportation Plan, addressing freight issues and providing information for the region. Information can be found regarding;**

- Regional, State, and Federal plans and legislation
- Programs and organizations focused on freight improvements
- Existing conditions and future projections of freight movement
- Current conditions of freight infrastructure and future projects
- Problems facing freight and emerging trends (both macro and micro)
- Priorities and strategies for improving freight in the region

**Freight Northern Colorado**  
Adopted August 1, 2019

2

2

## Freight in Northern Colorado



**Freight is goods transported by air, rail, truck, pipeline or water.**

- The 2019 Freight Plan anticipated a 66% increase in inbound freight, a 25% increase in internal freight, and a 53% increase in outbound freight from 2015 to 2045. This would result in 51% increase in total freight movement in the region, from 44m~ tons in 2015 to 67m~ tons by 2045.
- Trucks move an **overwhelming majority (99%)** of freight in the region. Other modes of freight movement in the region are expected to increase due to demand.
- As of 2015, the regions top freight commodities by tonnage were sand and gravel, stone, and scrap, while the top freight commodities by value were general warehousing and distribution, livestock, and meat.

3

3

## Stakeholders

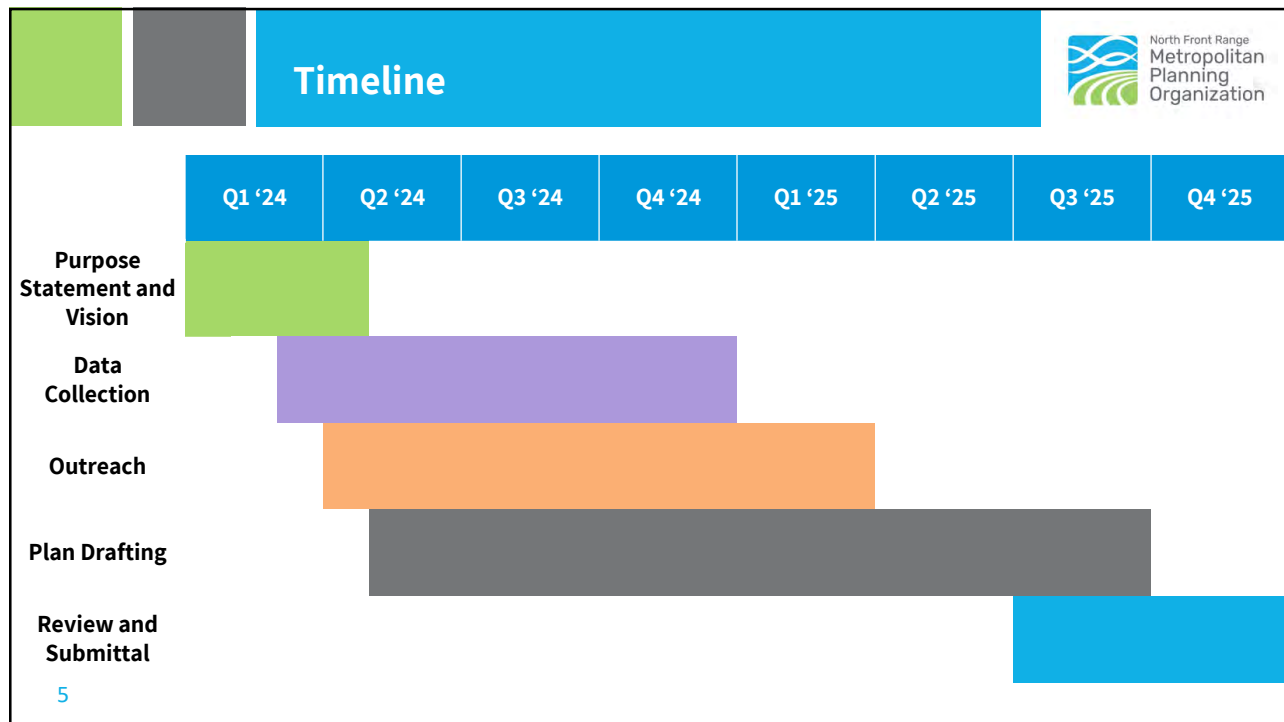


**Stakeholders for the 2025 Freight Plan Include:**

- CDOT
- Colorado State Patrol
- Local Municipalities
- Local Airports
- BNSF, UP and Great Western Railways
- Trucking Companies and Drivers
- Oil and Gas
- Private Sector Companies
- Residents

4

4



5

**Council Discussion**

North Front Range Metropolitan Planning Organization

The primary goal of the 2025 Freight Plan is to provide a resource for stakeholders and community members that is as accurate and useful as possible.

- What concerns do you and your community have regarding freight?
- How does the movement of freight impact transportation in your community?
- Is there new development in your community that will require greater freight infrastructure and efficiency?
- **How can the 2025 Freight Plan be most useful to your community?**

6

6

## Contact



**Michael Saunders**  
Transportation Planner I  
(970) 289-8283  
[msaunders@nfrmpo.org](mailto:msaunders@nfrmpo.org)

7

7

# Statewide Transportation Advisory Committee (STAC) Meeting Summary

Date/Time: Thursday, February 1, 2024; 8:30 a.m. - 12:30 p.m.

[STAC Meeting February 1, 2024 Recording](#)

## Highlights and Action Items

### CDOT Update on Current Events - Herman Stockinger, Office of Policy and Government Relations (OPGR)

- CDOT is doing the Policy Directive (PD) 1601 interchange request on I-76 and Weld County Road 8.
- The Transportation Commission will begin discussing Program Distribution for formula funds in March.
- Pertaining to the HB 23-1101 TPR Study, draft Planning Rules have been filed with the State for recommended planning process and TPR boundary changes. A correction was filed on the outlined boundaries for the Eagle County portion of Roaring Fork Transit Authority (RFTA) and Eagle County Regional Transit Authority (RTA). There will be hearings on March 6th and March 11th and the public comment period is currently open.

### State Freight and Passenger Rail Plan Overview - Kay Kelly, CDOT Office of Innovative Mobility and Paul Desrocher, CDOT Division of Transit and Rail

- An overview of the update to the state Freight and Passenger Rail Plan was provided.
- The main difference between the 2018 and current plan is advancing passenger rail as a goal.
- Current rail projects discussed included: Front Range Passenger Rail and its service development plan, Mountain Rail, with funds for a service development plan being requested from the TC, Burnham Yard Development, and the Southwest Chief Track Rehabilitation and Thru-car Study.
- On the freight side, commodity movements have been the biggest change for updates to freight, with. Coal traffic has been dropping significantly, adding attention to Just Transition and the Mountain Rail concept.

### Legislative Report - Emily Haddaway CDOT Office of Policy and Government Relations (OPGR)

- Legislative Report - Proposed Legislation being considered:
  - CDOT specific bill, SB-24-010 on commercial vehicle highway safety measures - expanding areas for CMV chain laws.
  - SB-24-065 Mobile Electronic Devices and Motor Vehicle Driving that prohibits mobile electronic devices for all drivers. February 12th is the hearing date and CDOT will be testifying in support of the bill.
  - Another notable bill is SB-24-091 Rights of Way Permits for Broadband Deployment, which CDOT will be opposing.
  - There are many Transportation Legislative Review Committee (TLRC) bills being introduced, including child passenger safety and education, methods to increase the use of transit, and a vulnerable road user protection enterprise bill, for which CDOT has not formally taken a position. There are a number of other safety bills introduced, including motorcycle lane filtering, possession of identification while driving which would allow drivers to present a digital license rather than physical license.

### 2045 Statewide Plan Lessons Learned - Darius Pakbaz, CDOT Division of Transportation Development, and Marissa Gaughan, CDOT Multimodal Planning Branch

- The 2050 Statewide Plan is due in August 2025 and will outline the needs and goals for Colorado. They will be updating the 10 year plan once the current portion expires at the end of FY2026.

- At the conclusion of each Statewide Transportation Planning process, CDOT looks back to evaluate the process to better understand what went well and where improvements could be made in the future. The team used surveys and interviews to identify what worked well and what could be improved.
- Some successful outcomes included effective grassroots outreach at festivals and events starting in 2019 and other stakeholder engagement activities included meetings with different stakeholder groups including interest groups pertaining to freight, transit, and active transportation.
- CDOT looked at plan integration and how to complete plans simultaneously, since 2045 was the first time in which the transit plan was completed in lock step with the statewide plan.
- The creation of the 10 year plan was another success, as it put the vision from 2045 Plans into a 10 year list of projects to get us to strategic vision.
- An opportunity area was noted on recycling the plan's branding (a comment to add CDOT's logo into it was suggested).
- CDOT plans to increase the Spanish outreach and there is opportunity to go further. They want to make sure documents are available in both English and Spanish. A new focus is making documents accessible to sight and hearing impaired populations.
- CDOT is taking the opportunity early on to develop a diversity, equity and inclusion plan that will guide public outreach efforts for the 2050 SWP, engaging stakeholders earlier in the process, improvement of survey questions to be less learning, and more discussion on transportation solutions vs. issues and needs.
- Another opportunity area identified was conducting earlier in the process the performance-based planning activities. CDOT will be bringing program distribution and revenue projections in March 2024 to the STAC, and will start engaging with Policy Directive 14, which is performance measures that guide long range transportation planning.
- For the data approach, they want to develop an online, interactive mapping tool that is up-to-date.
- The final area highlighted was plan integration where it was noted CDOT heard feedback to integrate more modal, functional and topical plans in the Statewide Plan building on the success of the transit planning integration exercise. All modes should be considered when we look at what we want to do over the next ten years, and while developing the transportation vision for the next 25 years.

The next STAC meeting is scheduled for **Thursday, March 7, 2024, at 8:30 am** and will be held virtually.

	<p>MINUTES OF THE INFORMAL DISCUSSION AND REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  <b>COLORADO TRANSPORTATION INVESTMENT OFFICE (CTIO)<sup>1</sup></b></p> <p>Held: Wednesday, January 17, 2024, 10:00 am</p> <p>Broadcast on YouTube Live. A recording of the CTIO meeting can be found <a href="#">here</a> for six months after the meeting was held. After that time, it will be archived.</p> <p>The regular meeting of the CTIO Board of Directors was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:</p> <table> <tr> <td>Karen Stuart, Chair (in person)</td><td>Joel Noble, Vice-Chair (remote)</td></tr> <tr> <td>Travis Easton (remote)</td><td>Eula Adams (in person)</td></tr> <tr> <td>Margaret Bowes (remote)</td><td>Shelly Cook (remote)</td></tr> <tr> <td>Cecil Guterrez (remote)</td><td></td></tr> </table>	Karen Stuart, Chair (in person)	Joel Noble, Vice-Chair (remote)	Travis Easton (remote)	Eula Adams (in person)	Margaret Bowes (remote)	Shelly Cook (remote)	Cecil Guterrez (remote)	
Karen Stuart, Chair (in person)	Joel Noble, Vice-Chair (remote)								
Travis Easton (remote)	Eula Adams (in person)								
Margaret Bowes (remote)	Shelly Cook (remote)								
Cecil Guterrez (remote)									
<b>Roll Call Informal Meeting</b>	All board members were present. The meeting began at 10:00 a.m.								
<b>Informal Discussion</b>	<p>CTIO staff and the CTIO Board discussed the following:</p> <ul style="list-style-type: none"> <li>• Dynamic Pricing Parameters - Central 70.</li> <li>• I-70 MEXL Loan Refinancing Documents.</li> <li>• 2023 Annual Legislative Report.</li> <li>• Globeville and Elyria Swansea (GES) Tolling Equity Program Progress Report.</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• On the Central 70 Dynamic Pricing Parameters, Board members and staff discussed the different toll rates depending on whether the customer does or does not have a transponder, the rate at which toll rates will change under the new parameters, transit, HOV3+, and communications and outreach.</li> <li>• Board members and staff discussed the GES Tolling Equity Program outreach and ways to improve enrollment.</li> <li>• Board members requested hard copies of the CTIO Annual Legislative Report. CTIO staff confirmed that hard copies will be printed and distributed to board members.</li> </ul>								
<b>Roll Call Regular Meeting</b>	All board members were present. The meeting continued at 10:28 a.m.								

<sup>1</sup> The High Performance Transportation Enterprise (HPTE) is now doing business as the Colorado Transportation Investment Office (CTIO). CTIO is how the enterprise will refer to itself now and in the future, however, the HPTE name is retained for legislative and legal documents.



<b>Public Comment</b>	No public comment was requested in person, but it was noted that a written comment was included in the information-only section of the board's packet, along with the response from CTIO staff related to the Express Lanes Safety Enforcement Program.
<b>Director's Report</b>	<p>Piper Darlington, CTIO Director, provided the Director's Report, which included information on the following:</p> <ul style="list-style-type: none"> <li>• I-25 North (Berthoud to Fort Collins) ribbon cutting.</li> <li>• CTIO staff participated in the 103rd annual Transportation Research Board meeting in Washington DC earlier in January, when they were asked to present on the GES Tolling Equity Program and Express Lanes Safety Enforcement Program.</li> <li>• Attended the Community Solutions Legislative Breakfast.</li> <li>• Provided an update on the Express Lanes Safety Enforcement Program.</li> <li>• Thank you to all the staff involved in the I-25 South Gap (Monument to Castle Rock) tolling go-live that took place today.</li> </ul>
<b>Construction/Operations/Maintenance Questions</b>	No questions from the board related to construction, operations, and maintenance.
<b>Consent Agenda</b>	<b>ACTION:</b> Upon a motion by Director Cook and second by Director Bowes, a vote was conducted, and Resolution #434, November 15th, 2023, and December 20th, 2023 minutes, were unanimously approved.
<b>Dynamic Pricing Policy: Central 70</b>	Kelly Brown, Chief Toll Operations Officer, presented information related to the Dynamic Pricing Parameters for Central 70 and noted that a motion will be brought to the board in February.
<b>I-70 MEXL Loan Refinancing Documents - Resolution #435</b>	<p>Piper Darlington, CTIO Director, presented information related to the I-70 MEXL Loan Refinancing Documents to the board and asked for approval.</p> <p><b>ACTION:</b> Upon a motion by Vice-Chair Noble and second by Director Cook, a vote was conducted, and Resolution #435, I-70 MEXL Loan Refinancing Document, was unanimously approved.</p>
<b>Adjourn</b>	The CTIO Board adjourned at 10:54 a.m.