

**MEETING MINUTES of the
TECHNICAL ADVISORY COMMITTEE (TAC)
North Front Range Transportation and Air Quality Planning Council
Hybrid Meeting
August 21, 2024
1:06 – 2:05 p.m.**

TAC MEMBERS PRESENT:

Mark Oberschmidt, Chair – Evans
Nicole Hahn, Vice Chair – Loveland
Aaron Bustow – FHWA
Omar Herrera – Windsor
Dana Hornkohl – Fort Collins
Kim Koivuniemi – Timnath
Victoria McKennan – Greeley
Tom Moore – RAQC
Evan Pinkham – Weld County
Shani Porter – Severance
Eric Tracy – Larimer County

NFRMPO STAFF:

Becky Karasko
Mykayla Marek
Mark Northrop
Cory Schmitt
Paul Sizemore
Jonathan Stockburger

TAC MEMBERS ABSENT:

Rick Coffin – CDPHE-APCD
Jason Elkins – Johnstown
Tawn Hillenbrand – Berthoud
Pepper McClenahan – Milliken
Town of Garden City
Town of LaSalle

IN ATTENDANCE:

Cassie Archuleta – Fort Collins
Candice Folkers – COLT
Katie Guthrie – Loveland
Phil von Hake – CDOT
Joshua Ma – Fort Collins
Desiree Moore — Drive Clean Colorado
Eric Patton – Fort Collins
Justin Stone – Timnath
Mitch Wagner – SEH

CALL TO ORDER

Past Chair Tracy called the meeting to order at 1:06 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE July 17, 2024 TAC MINUTES

Hornkohl moved to approve the July 17, 2024 TAC Minutes. Porter seconded the motion, which was approved unanimously.

AIR QUALITY AGENDA

Regional Air Quality Updates – Moore discussed the updated RAQC website and walked through the upcoming meetings and updates that will be provided at future TAC meetings.

METROPOLITAN PLANNING ORGANIZATION AGENDA

Consent Agenda

No items this month.

ACTION ITEM

FY2022 Program of Projects (POP) Update – Joshua Ma, Transfort, discussed the FY2022 POP Update requested by the Federal Transit Administration (FTA) to Sections 5307, 5310, and 5339 formula grants for the Fort Collins Transportation Management Area (TMA). These updates were requested due to funding amount increases following IIJA/BIL being signed into law and the cumulative project funds change exceeding 20 percent. The identified projects remain fundamentally unchanged. This POP update also includes changes related to specific 5310 requirements for POPs, which include specifying counties served, distinguishing between capital and operating expenses, and clearly identifying which projects meet the 55 percent minimum for traditional 5310 projects. These adjustments ensure Transfort meets federal compliance standards and improves the effectiveness and transparency of the POP.

Pinkham moved to recommend the Planning Council approve the FY2022 POP Update. Hornkohl seconded the motion, which was approved unanimously.

DISCUSSION ITEMS

MMOF Call for Projects Discussion #3 – Northrop provided an update on the upcoming MMOF Call for Projects. He revisited minimum project sizes, the proposed schedule, and provided additional detail on the CDOT draft application review process and discussed the CDOT reviewers based on project type. Northrop then provided an overview of the August Planning Council meeting discussion on the upcoming Call as well as questions Council members had related to project types. He then discussed maximum funding amounts and breakdown and provided two options for TAC members, Option A: a flat \$2M maximum per agency and per project or Option B: Category A projects with 75 percent of available funding as a target and Category B with 25 percent funding as a target. TAC consensus was to move forward with Option B. Northrop provided an update on the CDOT MMOF Guidebook, which was released on August 16, and the information it provides to applicants. He then moved into the NFRMPO's application and submission requirements. He provided TAC members with an update on when the NFRMPO's Call for Projects Guidance document would be sent out for TAC members to review and provide feedback on. Northrop then opened the floor to TAC members to discuss potential projects. Porter mentioned two potential projects Severance is considering submitting, including additional funding for the Great Western Trail. Ma mentioned Fort Collins is considering applying for new fixed route transit and potentially buses.

Porter requested additional information on optional application attachments and the types of support that could be attached. Northrop stated any letters of support apart from the required letter of support from a Mayor or Council would fall into the additional support attachments.

Northrop concluded his presentation by discussing next steps and reiterated the Draft Project Guidebook to be sent out on Thursday for TAC members to review and the invitation to the Project Applicant Workshop on October 7th will be sent out following the TAC meeting.

NFRMPO 10-Year Priority List Update – Karasko discussed the NFRMPO’s 10-Year Priority List, including an overview of the history of the list, selection of the priority corridors, and the original January 2020 Workshop. She discussed the Transportation Commission’s criteria for projects and how the NFRMPO incorporates the criteria. She discussed updating the list for the region and requested TAC members review the lists for the projects within their agency’s boundaries to determine if they are still priorities. Karasko then discussed the logistics for updating the list and requested TAC members weigh in on having a second workshop with TAC and Planning Council members to reprioritize projects on the lists. TAC members concurred with holding a workshop later this year to update the list.

2025 Active Transportation Plan (ATP) Update – This item was postponed and will be discussed at the September TAC meeting.

OUTSIDE PARTNER REPORTS

NoCo Bike and Ped Collaborative – No report was provided.

Regional Transit Agencies – No reports were provided.

Mobility Updates – Schmitt provided an update on the Mobility Program, including the current vacancy for a Mobility Planner. The trip scheduling portion of the RideNoCo project launched in July and allows Mobility Staff to assist with intake for Volunteer Transportation programs within the region. The Ride NoCo Call Center had its busiest month to date in August. He also shared on August 12 the Town of Milliken joined the Via Mobility service.

REPORTS

August Planning Council Meeting Summary Draft – Written report provided.

Community Advisory Committee – Written report provided.

Mobility Committee Updates – Written report provided.

ROUNDTABLE

Pinkham provided an update on the Weld County SS4A project consultant.

Folkers mentioned the Centerra Mobility Hub should open mid to late September.

Tracy mentioned the County’s Master Transportation Plan update, Larimer On the Move, and the County is looking at a potential ballot measure for transportation funding for unincorporated Larimer County, County Commissioners will decide by September 6th if the measure will go on the November 2024 ballot.

Porter mentioned Severance is investigating adding a fee to new buildings to help fund transportation.

Hornkohl mentioned Fort Collins is working on a Transportation Capital Improvement Tool which incorporates projects from the City's various plans and will allow them to sort and prioritize projects based on funding opportunities.

Stockburger mentioned he has taken over the TIP and for TAC members should contact him.

Northrop asked TAC members for their preference on when to have the project applicant workshop on October 7th.

Sizemore introduced himself to the TAC and discussed his visits to the NFRMPO Planning Council members and member communities.

Ma mentioned Transfort is preparing an application for the Small Starts construction grant for West Elizabeth for submission this Friday.

Oberschmidt discussed the 37th Street project, currently underway. He also mentioned the Evans City Council has directed him to show what the City's penny sales tax can do ahead of the sales tax sunset next year. He also detailed a recent presentation at CSU about the transformation of project delivery from paper to all online and his hope to digitize Evans' projects and make them more efficient.

MEETING WRAP-UP

Final Public Comment – There was no final public comment.

Next Month's Agenda Topic Suggestions: There were no agenda topic discussions.

Meeting adjourned at 2:05 p.m.

Meeting minutes submitted by: Becky Karasko, NFRMPO Staff

The next meeting will be held at 1:00 p. m. on Wednesday, September 18, 2024, as a hybrid meeting.