

North Front Range Transportation & Air Quality Planning Council Year-End Report

December 11, 2023



FY2022 - 2023 Unified Planning Work Program

Total FY2023 Budget	\$3,222,618
Expended through 09/30/23	\$2,401,353

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Title VI Compliance

The North Front Range Metropolitan Planning Organization (NFRMPO) Planning Council approved the updated *Title VI Plan* on May 5, 2022. The NFRMPO has two program areas: Transportation and VanGo™. The NFRMPO did not receive any Title VI complaints during FY2023. The NFRMPO's *2022 Public Involvement Plan (PIP)* was approved by Planning Council on December 1, 2022.

1.0 MONITORING

Budget: \$175,698
October 1-September 30 Expenses: \$130,945

1.1 DATA COLLECTION AND ANALYSIS

- The NFRMPO mobile bicycle and pedestrian counters are available for check out by member communities to complete short duration counts to enhance the travel collection capabilities of the region. Windsor currently has a counter deployed.
- NFRMPO staff analyzed continuous bicycle and pedestrian count data to assist with local agency grant applications and to report to the NoCo Bike & Ped Collaborative and TAC.
- NFRMPO staff collected updated bicycle and pedestrian facility information from local agencies.
- NFRMPO staff convened the Safety Data Working Group with staff from local agencies to discuss crash data trends in 2021.
- NFRMPO staff gathered crash data from local agencies to supplement State data sources for 2020 and 2021 to assist in 2023 Highway Safety target setting.
- NFRMPO staff began gathering local crash data for 2021 and 2022 to assist in geocoding efforts of statewide crash data.
- NFRMPO staff created an Open Data site for sharing GIS data with local agencies.

1.2 SAFETY AND SECURITY

- NFRMPO promoted the Bike and Ped Safety Reporter Tool (previously called the Transportation Hazard Reporting Tool). Data gathered in the tool was shared with community partners.
- NFRMPO Staff participated in the Fort Collins Vision Zero Action Plan Technical Advisory Committee and Site Visits.
- A construction location map was developed and is hosted on the NFRMPO website at <https://nfrmpo.org/newsletter/construction/>.

1.3 LOCAL PLAN REVIEWS

- Staff completed nine development reviews for the Towns of Timnath and Severance. Comments were provided on how proposed development could impact Regionally Significant Corridors (RSCs), Regional Active Transportation Corridors (RATCs), Safe Routes to School (SRTS), and overall mobility for all modes.

1.4 CONGESTION MANAGEMENT PROCESS (CMP)

- NFRMPO staff continued collecting congestion data.
- NFRMPO staff identified examples of CMP strategies implemented in the region, researched ways to tie the CMP into the Call for Projects more directly and drafted the 2023 CMP.
- The 2023 CMP was adopted by Planning Council as part of the 2050 Regional Transportation Plan.
- NFRMPO staff developed a Single Occupancy Vehicle (SOV) Analysis Worksheet that will be used in the upcoming Call for Projects to evaluate the need for capacity projects using NFRMPO-awarded federal and state funds.

1.5 PERFORMANCE MEASUREMENT AND REPORT

- The revised Pavement Conditions Performance Measures, supporting the State's revised targets, were set, and adopted by Planning Council on December 3, 2020.
- The five Safety Performance Targets for 2019-2023, supporting the State's targets, were set, and adopted by Planning Council on February 2, 2023.
- The four Pavement Condition Targets for 2022-2025, supporting the State's targets, were set, and adopted by Planning Council on February 2, 2023.
- The two Bridge Condition Targets for 2022-2025, supporting the State's targets, were set, and adopted by Planning Council on February 2, 2023.
- The three System Reliability Targets for 2022-2025, supporting the State's targets, were set, and adopted by Planning Council on February 2, 2023.
- The three CMAQ Targets for 2022-2025, supporting the State's targets, were set, and adopted by Planning Council on February 2, 2023.
- NFRMPO staff completed the System Performance Report for the 2050 Regional Transportation Plan

2.0 PLAN DEVELOPMENT

Budget: \$1,592,310

October 1-September 30 Expenses: \$735,896

2.1 REGIONAL TRANSPORTATION PLAN (RTP) MANAGEMENT

- The Safety Targets for 2019-2023 were adopted by Planning Council on February 2, 2023.
- NFRMPO staff participated in conversations with CDOT to update the NFRMPO's 10-Year Pipeline of Projects to ensure the list continues to reflect the region's priorities and remains a living document.
- NFRMPO staff has presented at three Transportation Advisory Boards (TAB) meetings, the Community Advisory Committee, Fort Collins Bicycle Advisory Committee, Larimer County Workforce Development Board, I-25 Coalition, US34 Coalition, US85 Coalition, and the Technical Advisory Committee, and scheduled tables at events throughout the summer to do RTP outreach.
- NFRMPO staff scheduled and tabled events at 13 libraries in nine communities between February and March 2023.
- NFRMPO staff developed GIS Story Maps for the 2050 RTP context and developed survey questions for the Regionally Significant Corridors (RSCs), Regional Transit Corridors (RTC), and Regional Active Transportation Corridors (RATCs)
- NFRMPO staff began scheduling meetings to discuss the 2050 RTP with elected officials for April 2023
- NFRMPO staff created an outline for the 2050 RTP to direct staff time and prioritize sections.
- NFRMPO staff has created fact sheets, an online video recording of a presentation, and a website for the 2050 RTP.
- Planning Council adopted the 2050 RTP at their September 6, 2023 meeting.
- NFRMPO staff drafted and Planning Council approved the GHG Transportation Report and conformity documentation.
- NFRMPO staff met with a group made up of environmental advocate regarding their coordinated public comments on the 2050 RTP.

2.2 LAND USE MODEL MANAGEMENT

- NFRMPO staff used the Land Use Allocation Model (LUAM) to complete data requests for member agencies.
- NFRMPO staff participated in the Socioeconomic Modeling Peer MPO webinar series to learn more about land use modeling.
- NFRMPO staff collected development data from local communities to update the LUAM.

- NFRMPO staff held a Model Steering Team meeting with local communities to solicit feedback on the draft 2050 forecast.
- NFRMPO completed a task order amendment to improve the 2019 land use outputs for use as the base year in the travel model. The updated outputs for 2019 use the 2020 Census occupied housing units and Data Axle point-based employment data.
- NFRMPO staff coordinated efforts to improve the Land Use Model and the Travel Demand Model interaction.

2.3 TRANSPORTATION MODEL MANAGEMENT

- NFRMPO staff used the Regional Travel Demand Model (RTDM) to complete data requests for member agencies.
- NFRMPO staff met regularly with model consultant.
- NFRMPO staff collected roadway projects and park-n-ride projects from member agencies for inclusion in the model.
- Four scenarios were developed for the 2050 Regional Transportation Plan: fiscal constraint, fiscal unconstraint, high density land use, and no build. For the GHG Transportation Report several scenarios were developed, including TDM, bike and ped improvements, transit improvements, and operational improvements. These scenarios build off model enhancements paid for by the Transportation Commission.

2.4 REGIONAL ACTIVE TRANSPORTATION PLAN (ATP) MANAGEMENT

- NFRMPO staff held conversations with local communities and NoCo Bike & Ped Collaborative to identify progress made on regional trails since adoption of the ATP.
- The NFRMPO staff continued collecting project information for the Bicycle and Pedestrian 10-Year Pipeline of Projects from local agency staff.

2.1 STATEWIDE HOUSEHOLD SURVEY

- While originally anticipated to be started in FY2020, this Task will be a FY2023 and FY2024 Task in coordination with CDOT Modeling Staff who is managing the consultant team and the Statewide Household Survey Oversight Team, of which NFRMPO staff are a member.

2.5 NORTH FRONT RANGE PREMIUM TRANSIT ANALYSIS

- Planning Council adopted the North Front Range Premium Transit Analysis resolution on November 3, 2022.

- NFRMPO staff and HDR, the project consultant, developed a large Executive Summary to help streamline information in the overall report based on a recommendation in the Public Involvement Plan.
- NFRMPO staff has worked with local communities to develop a scope of work for Phase 2 of the North Front Range Premium Transit Analysis.
- NFRMPO staff contracted with CDOT on the MMOF grant for this study. NFRMPO staff also applied for additional funding through CDOT for additional work tasks.
- NFRMPO staff released an RFP for Phase II of the Premium Transit Analysis.

2.6 PLANNING COUNCIL AND TECHNICAL ADVISORY COMMITTEE (TAC) SUPPORT

Council:

- Packets, minutes, supporting documentation, calendars, and rosters were produced, revised, sent to the Planning Council and/or the Council Packet Distribution List, and posted to the NFRMPO website for each meeting.
- Meeting announcements were produced, sent to the *Coloradoan*, *Greeley Tribune*, and the *Loveland Reporter-Herald*, and posted to the NFRMPO website for each meeting.
- NFRMPO staff posted Planning Council meeting minutes on the website following approval by Planning Council members.
- NFRMPO staff prepared an Executive Summary of each meeting for inclusion in that month's TAC Agenda Packet.
- Resolutions were approved, signed, scanned, distributed as needed, and stored electronically.
- Correspondence was disseminated, as needed.

TAC:

- Packets were produced and sent electronically to TAC members and the TAC Packet Distribution list a week prior to each scheduled TAC meeting.
- Rosters and calendars were produced, revised, and distributed to TAC members, as needed.
- NFRMPO staff prepared an Executive Summary of each meeting, which was added to the next month's Planning Council Agenda Packet.
- NFRMPO staff posted TAC meeting minutes on the website following approval by TAC members.
- Correspondence was disseminated, as needed.

2.7 UNIFIED PLANNING WORK PROGRAM (UPWP)

- The NFRMPO developed the FY2024 Tasks and Budget for the *FY2024-2025 Unified*

Planning Work Program (UPWP), which was approved by Planning Council at their May 4, 2023 meeting.

- Staff developed and Planning Council approved one Amendment to the *FY2022-2023 UPWP*.
- NFRMPO staff continued to work on the recommendations from the quadrennial MPO Federal Certification Review, conducted in Spring 2022, and created a spreadsheet to track progress.
- The 2023 Planning MOA between CDOT, NFRMPO, the City of Fort Collins, the City of Greeley, and the City of Loveland was signed and completed May 7, 2023.

3.0 PLANNING SERVICES

Budget: \$364,083
October 1-September 30 Expenses: \$289,979

3.1 Special Participation

- Staff attended CDOT's Colorado Model User Group (COMUG) meetings.
- Staff attended Colorado MPO GIS meetings (led by DRCOG).
- Staff attended the Data Consortium Group meetings (led by DRCOG).
- Staff attended Statewide MPO (SWMPO) meetings.
- Staff attended Statewide Transportation Advisory Committee (STAC) meetings.
- Staff participated in the monthly CDOT Region 4 meetings.
- Staff attended North Area Transit Alliance (NATA) meetings.
- Staff attended Transportation Environmental Resource Council (TERC) meetings.
- Staff attended Air Quality Interagency Coordination Group (ICG) meetings.
- Staff attended Regional Air Quality Council (RAQC) meetings.
- Staff attended the RAQC's Control Strategy Committee meetings.
- Staff attended Engage Fort Collins (EnFoCo) meetings.
- Staff participated in CDOT's Freight Advisory Council meetings.
- Staff attended Air Quality Control Commission (AQCC) meetings.
- Staff attended CDOT's GHG Advisory Group meetings.
- Staff participated on CDOT's GHG Mitigation Group.
- Staff participated on the State Interagency Consultation Team (IACT).
- Staff attended the AMPO Active Transportation Working Group meetings.
- Staff participated on the AMPO Policy Committee meetings.
- Staff attended the Larimer County Data Working group.
- Staff attended the Rocky Mountain Association for Commuter Transportation (ACT) meetings.
- Staff participated in the Larimer County Built Environment Leadership Team meetings.
- Staff attended the Peer MPO Socioeconomic Modeling Webinar series.
- Staff attended North I-25 Coalition meetings.
- Staff attended US34 Coalition meetings.
- Staff attended Front Range Passenger Rail District meetings.
- Staff supported Northern Colorado (NoCo) Bicycle & Pedestrian Collaborative meetings.

3.2 OUTREACH/COMMUNICATIONS

- The agency used Facebook, Instagram, X (formerly Twitter), and LinkedIn to promote

transportation news and events across the region.

- The agency began posting Planning Council meeting recordings to YouTube in January 2023.
- The NFRMPO updated the agency website as needed. The NFRMPO website (<https://nfrmpo.org>) provides additional information not available on the NFRMPO Blog or Twitter sites, such as current and archived projects, information about MPO staff, TAC and Planning Council members, and meeting materials and a calendar for upcoming meetings.
- NFRMPO staff boosted five Facebook posts between October 1, 2022 and September 30, 2023 to help improve the number of people reached by NFRMPO social media posts.
- NFRMPO Staff attended 33 outreach events in 12 communities.
- The Community Advisory Committee (CAC) convened seven meetings discussing and providing feedback on planning activities such as the LinkNoCo Study, Transportation Demand Management, the Regional Transportation Plan, the Congestion Management Process (CMP), and public engagement.
- NFRMPO staff distributed information regarding training sessions, webinars, reports, and other important non-motorized information to TAC members and Northern Colorado Bicycle & Pedestrian Collaborative.
- Four *On the Move* newsletters were drafted and published. The newsletters cover transportation news, construction updates, planning news, study updates, NFRMPO departments, spotlight on NFRMPO communities, and upcoming events and community calendar. Newsletters are also distributed across the NFRMPO social media.

3.3 AIR QUALITY PLANNING, CONFORMITY, AND GHG EMISSIONS ANALYSIS

- NFRMPO staff participated in monthly Interagency Consultation Group (ICG) meetings.
- NFRMPO staff participated in CDOT-convened working groups on GHG, including the modeling group and mitigation group, and participated in the State Interagency Consultation Team (IACT).
- NFRMPO staff reviewed the draft GHG IGA between CDOT, CDPHE, and NFRMPO and participated in meetings to edit the IGA. The IGA was signed on May 30, 2023.
- NFRMPO staff prepared the GHG Transportation Report for the 2050 RTP and FY2024-2027 TIP and presented the report to the Transportation Commission on August 16, 2023.
- NFRMPO staff completed an air quality conformity analysis for the 2050 RTP and FY2024-2027 TIP and presented to the AQCC on August 15, 2023.
- The NFRMPO Planning Council adopted the positive conformity determination for the 2050 RTP and FY2024-2027 TIP on September 7, 2023.

4.0 PLAN IMPLEMENTATION

Budget: \$1,048,855

October 1-September 30 Expenses: \$841,362

4.1 PROJECT ASSISTANCE

- Staff provides support for the Northern Colorado (NoCo) Bicycle & Pedestrian Collaborative, which is implementing the 2021 *Active Transportation Plan*.

4.2 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

- The NFRMPO staff processed four Amendments and 18 Modifications to the FY2023-2026 TIP.
- The NFRMPO Planning Council adopted the FY2024-2027 TIP on September 7, 2023.
- The [Annual List of Federally Obligated Projects](#) was completed and posted on the NFRMPO website in December 2022.

4.3 FEDERAL FUNDS MANAGEMENT

- The FY2022 TIP Project Delay Review found one project with a first delay, and one project with third delay. TAC provided a one-year extension to the project with a first delay. Planning Council provided third one-year extensions to the project with a third delay.
- The NFRMPO Planning Council awarded \$11.5M in federal and state additional allocations for FY2023-2025 to 12 waitlisted and unfunded projects from the 2021 and 2022 Calls For Projects.
- NFRMPO staff worked with the TAC and Planning Council to develop guidelines to award approximately \$22M of the four NFRMPO controlled federal funding sources for FY2026 and 2027. The Call opened on August 4, 2023 and applications were due on October 6, 2023.

4.4 MOBILITY MANAGEMENT

- The *RideNoCo* website was launched in September 2021 and received 3,346 visits between October 2022 and September 2023.
- The design of the *Rider's Guide* was updated in 2021 to reflect the *RideNoCo* brand and were distributed at community events and upon request. NFRMPO staff created a Spanish version of the *Rider's Guide* to accompany the Spanish version of the *RideNoCo* website. 3,773 *Rider's Guides* were distributed between October 2022 and September 2023.
- The Larimer County Mobility Committee (LCMC) met four times between October 2022 and September 2023, with an average of 16 attendees. At the January 2023

LCMC meeting, two co-chairs were elected to lead meetings and represent Larimer County on the Northern Colorado Mobility Executive Committee. Additionally, the Mobility & Access Priority Group (formerly Senior Transportation Coalition) officially merged with the LCMC and will conduct business as a subcommittee of the larger committee.

- The Weld County Mobility Committee (WCMC) met four times between October 2022 and September 2023, with an average of 15 attendees. At the March 2023 WCMC, two co-chairs were elected to lead meetings and represent Weld County on the Northern Colorado Mobility Executive Committee.
- Following successes of Joint Mobility Meetings in 2021 and 2022, the Larimer County and Weld County Mobility Committees have begun meeting jointly as a Northern Colorado Mobility Committee on a quarterly basis beginning in 2023. There were four Northern Colorado Mobility Committee meetings between October 2022 and September 2023 with an average of 27 attendees.
- RideNoCo Quarterly newsletters were published in October 2022, January 2023, April 2023, and July 2023.
- The NFRMPO continues to partner with the 60+ Ride Volunteer Driver Program in Weld County. Between October 2022 and September 2023, the program provided approximately 6,763 trips to older adults.
- The NFRMPO continues to partner with Adeo in Weld County. Between October 2022 and September 2023, the program provided approximately 313 trips to clients in their NFRMPO-assisted van.
- NFRMPO staff assisted Envision with the purchase of an ADA-accessible van through CDOT's Consolidated Capital Call for Projects after 60+ Ride decided not to proceed with procurement of the vehicle. This included phone calls and discussions with the distributor and CDOT consultant. The van was delivered in January 2021. Between October 2022 and September 2023, the vehicle provided approximately 547 trips to clients. Beginning in 2022, the NFRMPO expanded its support for Envision's transportation operations through the NFRMPO's Urban §5310 grant.
- The NFRMPO partnered with Via Mobility Services in August 2021 to launch a pilot public demand response transportation service in rural southwestern Weld County and southeastern Larimer County. The pilot concluded at the end of February 2022 and during the seven month service period Via registered 74 riders and provided 461 trips. Due to the success of the pilot, the service returned and expanded for a 2-year period in August 2023.
- NFRMPO staff applied for and received funding through the Consolidated Capital Call for Projects for the trip discovery software. The RFP for the trip discovery software was published in September 2021 with a vendor selected in November 2021. The project was completed in December 2022.

4.5 ONE CALL/ONE CLICK CENTER (RIDENOCO)

- In accordance with the Larimer County Senior Transportation Implementation Plan, the Mobility Program has been branded *RideNoCo* and a Phase 1 website and Phase 2 trip discovery tool have been completed. The 3rd and final Phase will build out a trip scheduling and coordination tool for the program utilizing Transactional Data Specifications (TDS) and is scheduled to go live in March 2024.
- The RideNoCo Call Center and website officially launched in August and September 2021, respectively and received 248 calls or emails for transportation assistance during FY2023.
- A Trip Scheduling Steering Committee was recruited and convened in March 2022 to guide the implementation of Phase 3 of the roll out of RideNoCo. This group comprised of small and large transportation providers, human services agencies, and other stakeholders will meet over the coming months to identify the trip scheduling software options and coordination approaches that make the most sense for each provider, riders, RideNoCo, and the broader Northern Colorado region. The Trip Scheduling Committee came to agreement of proceeding with the adoption of Transactional Data Specifications (TDS) to lay the foundation for coordination among human service transportation providers and RideNoCo in the region. The project is now nearing completion of system design work and is anticipated to go live in March 2024.

5.0 PLAN ADMINISTRATION

Budget:	\$41,671
October 1-September 30 Expenses:	\$8,945

5.1 PROGRAM MANAGEMENT

- The 2022 Audit was approved by the Council in September. There were significant delays in completing the Audit that caused other accounting areas to fall behind on deadlines.
- Q1, Q2 and Q3 Unaudited Financial Statements are being prepared for the December 2023 Council meeting.
- All quarterly and annual payroll tax reports were filed on time.
- Required oversight of employee payroll and pension benefits and accounts payable and expenses is ongoing.
- The FY2024 CPG contract was executed in September 2023.
- One remaining contract with DTR is outstanding and expected resolution by October 2023.
- MPO is coordinating with DTR on subrecipient contracts.
- An indirect cost allocation plan was submitted for FY2024 to CDOT in September 2023.
- FY '24 Budget was approved in May 2023 as part of the UPWP adoption.

5.2 GRANT REPORTING AND MANAGEMENT

- All monthly NTD reports have been filed. Annual NTD reporting was completed in April 2023.

5.3 HUMAN RESOURCES/IT

Advertisements:

- The MPO hired a Mobility Planner position in May 2023.
- The MPO hired a Transportation Planner position in June 2023.
- The MPO hired a Mobility Specialist position in August 2023.

Benefits Education and Management:

- Open enrollment was completed for all eligible employees.
- 2023 Conflict of Interest forms were disseminated to new Council members and/or their alternates as they came into the Council. Following the April 2023 elections, Conflict of Interest forms will be collected for all members and alternates and filed.

CIRSA Audit Paperwork:

- Trainings on *Defensive Driving, Violence in the Workplace, Avoiding Back Injuries, Slips, Trips, and Falls, and Cyber Security* were provided to all staff members in compliance with the CIRSA audit process.
- All trainings are documented on the CIRSA Group Report for All NFRMPO Staff.

IT:

- New computers were purchased to meet the rotation schedule established within the organization.