

RFP ADDENDUM # 2

February 19, 2021

Notice to all potential respondents:

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

Proposal Submittal Date

The Proposal submittal deadline remains the same and is not changed by this Addendum.

RFP

Item	Section	Description of Change
2.1	Schedule	Delete the line containing “Week of March 31, 2021: Firm Selected, and contract executed” and replace it with the following language: “Week of March 31, 2021: Firm Selected, and contract process initiated.”

Questions and Answers

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<p><u>Question:</u> Is the Department Program Affidavit required to be signed and included in our submittal or is this optional or perhaps signed only by the winning proposer?</p> <p><u>Answer:</u> The Department Program Affidavit is included in the RFP as part of our sample contract to ensure that all proposers understand what they will be expected to comply with if they accept the project. It is not required to be signed for submittal of a proposal. The selected contractor will need to complete it as part of the contracting process if it applies to them.</p>
2.2	<p><u>Question:</u> Would it be helpful to provide project references with contact info for our qualifications?</p> <p><u>Answer:</u> References may be helpful to provide context for Scoring Criteria D related to consultant, key staff, and/or subconsultant’s direct and correct experience meeting the requirements of the RFP.</p>

2.3	<p><u>Question:</u> Given your stated contract execution date of March 31, 2021, do you anticipate project kick-off in April?</p> <p><u>Answer:</u> The text was updated to acknowledge contracting may take longer than one week. It is expected to start the project once the contract is complete, which is expected to be in April 2021.</p>
-----	--

End of Addendum