



RFQ ADDENDUM # 003

9/30/2020

Notice to all potential respondents:

The Request for Proposals (RFQ) is modified as set forth in this Addendum. The original RFQ Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

Proposal Submittal Date

The Proposal submittal deadline remains the same and is not changed by this Addendum.

Questions and Answers

The following questions and answers are provided as a matter of information to clarify issues raised about the RFQ. To the extent that changes to the RFQ are required based on the questions received, the RFQ has been modified as noted above in the RFQ section of this Addendum.

Item	Questions and Answers
3.1	<p>You've mentioned web work and consulting around 3rd party web hosting. Would you be interested in seeing pricing for your selected provider to host your website as well?</p> <p>A quote can be provided as an option but should not be included as a part of the standard IT support being requested.</p>
3.2	<p>How has COVID effected your long term staffing plan. Will you be looking to keep most individuals remote for the foreseeable future?</p> <p>The NFRMPO is following State COVID protocols and currently working at 50% in person and 50% remote. This will be the norm for the foreseeable future.</p>
3.3	<p>Will a specific time be given for oral presentations or should we block off that whole afternoon that is mentioned in the RFP?</p> <p>Consultants will be given 15 minutes to present followed by up to 30 min for scoring committee questions. Specific interview times won't be offered until after scores are received so proposers should clear the entire afternoon to make sure they are available if selected to interview.</p>
3.4	<p>Was this RFP mandated by organizational requirements?</p> <p>It was mandated by State and Federal requirements</p>

3.5	<p>How are you currently determining your 1, 3 & 5 year IT roadmap?</p> <p>We aren't at this time. We have not had a coordination meeting with our current IT vendor in a while.</p>
3.6	<p>How does OpEx and CapEx play a role in your IT budgeting?</p> <p>We are not sure what OpEx and CapEx is. If it is Operations and Capital, we create a budget for capital off of the inventory list of equipment in coordination with our IT provider and an operations budget off of the current contract adding in any new items.</p>
3.7	<p>If you could add to your security layering, what would you want to add?</p> <p>We would like to see recommendations for this within proposals</p>
3.8	<p>How do you think "user training" would impact your organization?</p> <p>Targeted specific, short, training is beneficial</p>
3.9	<p>Is there current reporting or dashboarding software leveraged by NFRMPO?</p> <p>No</p>
3.10	<p>How will oral presentations be weighted?</p> <p>Interviews will be scored on the same scale as the original proposals and the two scores will be combined for a final total score.</p>

End of Addendum